

# POLICY ON ROAD NAMING

Revised and  
Adopted by Council  
27.09.18

# POLICY ON ROAD NAMING



## 1. INTRODUCTION

- 1.1 This policy sets out rules section 319(1)(j) and 319A of the Local Government Act 1974 to name roads.

## 2. POLICY APPLIES TO

- 2.1 In addition to this document, the following documents set out the policies, rules and procedures relating to new roads, private ways, renaming roads and naming of existing legal but previously unformed roads.

## 3. POLICY STATEMENT

- 3.1 Council has the authority under section 319(1)(j) and 319A of the Local Government Act 1974 to name roads.

- **319 (1) The council shall have power in respect of roads to do the following things:**

*(j) To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.*

- **319 (A) If the council names any road for the first time, or alters the name of a road, the council must as soon as practicable send a copy of the relevant resolution to the Registrar-General of Land and the Surveyor-General.**

New names are usually needed for new roads in subdivisions, or when a previously unformed road is constructed. Road names for new public roads, private roads, and rights-of-way are approved by Council to allow properties to have accurate addresses and can be easily located by emergency services, and be serviced for power, mail, and telecommunication.

## 4. DEFINITION

### 4.1 New Roads

For new roads being formed, the developer is invited to submit three names (in order of preference) with reasons for the suggestions, along with details of any consultation undertaken. When the new name has been confirmed, the developer of the subdivision shall pay Council for the required sign(s) and installation, and the standard format Council name sign shall be erected. If the

new road was previously an unformed road(s), then the Council shall meet the cost of sign(s) and installation.

#### **4.2 Private Ways**

It is the Council's policy not to directly name private ways, however if names are to be allocated to private ways, then the names shall be in accordance with the Road Naming Policy's Approval Criteria and Style Guide.

#### **4.3 Renaming Roads and Naming of Existing Legal but Previously Unformed Roads**

The request to alter existing road names or to name existing but previously unformed legal roads will be considered. If appropriate and agreed, the Council will decide on the road name. Where a road is requested to be renamed, a minimum of 85% of residents/property owners must approve of the change.

### **5. ASSESSING PROPOSED ROAD NAMES**

The Council will assess proposed names from affected parties against the following criteria.

Names are required to:

- Reflect either the historical, social, cultural, economic or environmental identity of the local area and/or its community.
- Meet the guidance for choosing Māori names, if applicable. (*see Council Long Term Plan page 44*).
- Be supported with sufficient and correct information including explanation and context of the name.
- Not be likely to give offence or be inappropriate to use.
- Not be named after a living person.
- Not duplicate or be similar in spelling or sound to an existing road name in the district.
- Be shorter in length, rather than longer, especially where the road itself is short. A maximum of 15 letters (excluding the road type) is a suitable guideline.
- Be spelt correctly.
- Not contain abbreviations, initials or acronyms except for 'St' that can be used for 'Saint'.
- Not use the word 'The' as the sole name element (e.g. The Avenue).
- Not include a preposition (e.g. Avenue of the Allies).
- Not contain possessive apostrophes (e.g. St Georges Terrace, not St George's Terrace). Apostrophes forming part of an eponymous name may be included (e.g. O'Connor Road).
- Not contain a full stop.

- Contain only characters from the standard alphabet and macrons.
- Not contain hyphens.
- Not contain Arabic or Roman numerals. Numbers should be written in full.
- Not contain a directional or similar device as a suffix to uniquely define road extremities (e.g. White Road East and White Road West).
- Should only be named after an individual where that person has made an outstanding positive contribution to the life of that town, the district or the country

Any name that does not favourably meet these criteria will not normally be accepted.

## **6. REGULATIONS AND REFERENCES**

6.1 **Regulations** AS/NZS 4819:2011 Appendix B – Road Types New Zealand.

## **7. RELATED WRITTEN POLICIES**

7.1 No related policies are in force.

## **8. DELEGATIONS**

8.1 Nil.

## **10. REVIEW PROCESS**

This policy will be reviewed in 5 years' time.

## **11. APPROVAL**

This policy will be reviewed and adopted by the Council.