

Our Way Forward: 2016/17

WESTLAND
DISTRICT COUNCIL

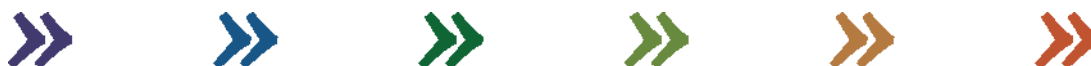


COUNCIL'S ANNUAL PLAN 2016/17

This is the Westland District Council's Annual Plan as prescribed by the Local Government Act, section 95.

It was adopted and released on 23 June 2015.

This plan must be read in combination with the Council's Long Term Plan 2015 – 25 (LTP), as information already included in the LTP has not been duplicated.



COUNCIL'S VISION 2015+

Westland District Council will facilitate the development of communities within its district through delivery of sound infrastructure, policy and regulation.

This will be achieved by:

Involving the community and stakeholders

Delivering core services that meet community expectations and demonstrate value and quality

Proudly promoting, protecting and leveraging our historic, environmental, cultural and natural resource base to enhance lifestyle and opportunity for future generations.



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Message from the Mayor and Chief Executive

Welcome to Council's Annual Plan 2016/17.

This is Year 2 of implementing the 2015-25 Long Term Plan (LTP), which is our ten-year blueprint for the district.

In the main, we proposed a business-as-usual plan for this year with some projects we have carried forward and two new proposals that address infrastructure challenges we have with stormwater in Hokitika and wastewater in Franz Josef. We also chose to consult about changes to some of our policies, fees and charges. Your feedback endorsed most of what was proposed as well as giving us clear messages on where more work is required before final decisions can be made. We would like to thank all those who took the time to make submissions to the plan.

As a result of submissions Council has added some new projects and budgets to this year's work programme. These are detailed on pages 6 - 8 of this plan.

Our LTP signaled a 6.7% overall rates increase for 2016-17. We have ended up with 4.8%, with 3.4% of this attributed to the unwinding of the Austerity Depreciation Funding Policy, which was initiated in 2013, in order to contribute towards the consumption of community assets and their future renewal.

After the 2014-15 Annual Report, Audit NZ described Westland District Council as finally being on the path to sustainable financial management. We see this Annual Plan as further contributing to that goal.



Mike Havill, Mayor



Tanya Winter, Chief Executive

Changes, from the Long Term Plan, that will occur in 2016/17

Hokitika stormwater system improvements

A new six-year stormwater improvement programme was put out to the public for feedback and was in the main endorsed. The exception being the Bealey Street part of the programme will be brought forward to Year 2016/17. In the initial proposal this was to take place in 2017/18.

For the later stages of implementing the stormwater systems improvement programme, Council has made a commitment to the Kaniere community and those other stakeholders in the stormwater catchment area, to further discuss options that will provide effective and affordable solutions.

Year 1 \$769,000	
Tancred Street	Provide two larger capacity pumps in the existing pump station, a new large capacity sump to enable more surface water to enter the pump station and direct the existing 450mm pipeline into the existing pump station. Increases the pump capacity at Tancred Street pump station. Increases the pipeline and overland flow (road surface drainage) downstream of Hamilton Street. The current overland flow path remains. Cost Estimate = \$140,000. Addresses downstream of Hamilton Street.
Bealey Street	Upgrade 190m of existing 450mm gravity main to a 900mm diameter pipe with new high capacity sump intakes at the low point in Weld Street. Upgrade both of the pumps in the existing pump station. Increases pump station and gravity main capacity. Cost Estimate = \$329,000.
Rolleston Street	Replace existing smaller diameter pipeline with a 900mm pipe over a distance of 250m and provide improved sumps to enable additional flow to enter pipe. Upgrade one pump in the existing pump. Increases pump station and gravity main capacity. Cost Estimate = \$300,000. Provides flow capacity to allow the pumps to effectively drain from the low point.

Developing the Hokitika Waterfront

An additional \$100,000 from the reserves development fund will be used during 2016/17 to actively progress redevelopment works along the Hokitika waterfront area.

Council will not be undertaking work beyond the Tambo Shipwreck monument until it completes discussions with the West Coast Regional Council about whether any further coastal protection works will occur in that area.

Roading and sealing projects

Council has added these projects to its programme for 2016/17:

- Seal the Ross Community Hall carpark
- Widen 5 kilometres of Whitcombe Valley Road and seal the widened areas. Extend the seal for the remainder length of the road.

Council will be consulting with Keogan's Road residents about identifying alternative funding options for making improvements to the road.

Heritage signage

Council will be working with the Reserves and Environs Committee to renew the Hokitika Heritage Trail signs.

Work within townships

Funding for the Marks Road reserve improvements will be carried forward from 2015/16 to 2016/17, so that this work can be carried out.

Council will be installing new rubbish bins in Kumara. It has also increased the grant for toilet cleaning and maintenance.

Council has increased the Harihari grant for toilet cleaning and maintenance.

We will be reviewing the Franz Josef cleaning contract and level of service along with exploring alternatives.

We have made the commitment to consult with the Bruce Bay/Fox Glacier and Okarito/Whataroa communities in the District about the proportions of the community rate that is collected being spent in each community rate catchment. Council will encourage all community groups to establish written agreements themselves about the distribution /share of the funding across their catchments.

Alternative ways of collecting some of our existing fees and charges

Council has amended its Food Act inspection regime and Dog Policy.

New fees and charges are included in this Annual Plan for:

- The Food Act inspection regime
- Hawkers/mobile shops licenses
- Dog registration
- Stock control

In addition the other minor changes to the fees and charges that were highlighted in the draft document have been adopted.

Property Company

Council will be paying Westland District Property Ltd a yearly fee in recognition of the public benefit element of the company's management of community assets.

The new Franz Josef wastewater treatment plant

Council has made allowance in the Annual Plan 2016/17 to continue the design and planning proposals for the solution on wastewater treatment in Franz Josef.

However, based on the community feedback Council agrees that the capital works will not progress until it has established the most appropriate funding mechanism.

Council's capital expenditure for 2016/17

Projects 2016-17	LTP Year 2	Annual plan 2016-17
Leadership		
Corporate Services - Replacement Councillors tablets	10,000	10,000
Information Management - Shelving	10,000	10,000
Information Management - DMS	200,000	200,000
IT Equipment renewals	30,000	30,000
Council HQ - Roof over skylights	-	20,000
CE - Replace marketing assets	-	20,000
Council website	-	35,000
Total Leadership	250,000	325,000
Transportation		
Unsealed Road Metalling	278,000	278,000
Sealed Road Resurfacing	875,500	875,500
Maintenance - Drainage Renewals	154,500	154,500
Structures Component Replace	206,000	206,000
Traffic Services Renewals	123,500	123,500
Sealed Road Resurfacing	154,500	154,500
Drainage Renewal	26,000	26,000
Structures Component Replace	51,500	51,500
Traffic services renewals	10,500	10,500
Minor Improvements	184,500	184,500
Minor Improvements	28,000	28,000
Sealed Road Pavement Rehabilitation	300,000	300,000
Associated Improvements	1,000,000	1,000,000
Whitcome valley road widening, seal and extention	-	500,000
Ross car park seal	-	35,000
New footpaths	25,000	25,000
Footpath upgrades	47,000	47,000
Total Transportation	3,464,500	3,999,500
Water Supply		
Kumara - Water treatment plant	420,000	420,000
Kumara - Water treatment plant - seismic valves	30,000	30,000
Hokitika - Pumps Replacement	50,000	50,000
Whataroa - Water treatment plant	220,000	220,000
Whataroa - Seismic valves	20,000	20,000
Total Water Supply	740,000	740,000

<u>Wastewater</u>		
Hokitika - Mains upgrade	150,000	150,000
Franz Josef - New WWTP	2,500,000	200,000
Fox Glacier - WWTP upgrade	100,000	100,000
Haast - Mains upgrade	20,000	20,000
Haast - De-sludge oxidation ponds	150,000	150,000
Total Wastewater	2,920,000	620,000
<u>Stormwater</u>		
Hokitika - Tancred, Bealey and Rolleston street upgrades	-	769,000
Hokitika - Mains upgrade	50,000	-
Hokitika - Extension Jollie St	236,000	-
Total Stormwater	286,000	769,000
<u>Leisure Services & Facilities - Parks & Reserves</u>		
Reserves - Cass Square - Repairs to Statues	5,000	5,000
Reserves - Cass Square - Grandstand	30,000	30,000
Reserves - Cass Square - Playground equipment upgrade	25,000	25,000
Reserves - Marks Road Reserve	-	10,000
Reserves - Hokitika Waterfront Development	-	100,000
Reserves - Hokitika Heritage trail signs	-	3,500
Total Leisure Services & Facilities - Parks & Reserves	60,000	173,500
<u>Leisure Services & Facilities - Other</u>		
Cemetery - Hokitika upgrade & expansion	10,000	10,000
Cemetery - Hokitika improvements	25,000	25,000
Land & Buildings - carparking	15,000	15,000
Elderly Housing - Roof repairs	40,000	40,000
Library - Kotui System Installation	70,000	70,000
Library - Audio/Visual Resource	4,000	4,000
Library - Free Adult Books	13,000	13,000
Library - Adult Non Fiction	17,500	17,500
Library - Junior Publications	11,500	11,500
Library - Large Print Books	6,000	6,000
Total Leisure Services & Facilities - Other	212,000	212,000
Total Capital Expenditure	7,932,500	6,839,000

Forecast financial statements

Prospective statement of comprehensive revenue and expense
for the year ended 30 June 2017

Prospective changes of net assets/equity
for the year ended 30 June 2017

Prospective statement of financial position
as at 30 June 2017

Prospective statements of cashflows
as at 30 June 2017

Prospective reconciliation of net surplus to operating activities
for the year ended 30 June 2017

Prospective statement of comprehensive revenue and expense, for the year ended 30 June 2017

			LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
<u>Operating Revenue</u>					
Rates			13,873,643	14,821,661	14,534,508
Rates penalties	1		160,000	164,000	186,572
Finance revenue	2		547,000	560,675	599,425
Fees and charges	3		2,000,348	2,058,673	1,909,648
External recoveries			91,445	118,312	105,811
Commissions			78,600	80,488	78,350
NZTA subsidy			3,017,625	3,903,876	3,903,876
Petrol tax			120,000	121,680	120,000
Grants and subsidies			43,000	1,069,038	33,500
Rentals			119,440	124,696	113,788
Contributions			-	-	-
Forestry harvest			-	-	-
Assets vested in council			-	-	-
Profit on sale of assets			-	-	-
Share revaluation			-	-	-
Revaluation gains	4		-	-	137,788
Miscellaneous revenue			42,900	43,959	101,000
Internal charges					
Total operating revenue			20,094,001	23,067,058	21,824,266
<u>Operating Expenditure</u>					
Leadership			1,352,698	1,251,791	1,277,114
Transportation	5		5,931,450	6,059,349	5,737,711
Water Supply			3,189,034	3,346,289	3,205,596
Wastewater			1,035,660	1,132,289	1,053,339
Stormwater	6		483,507	503,576	400,555
Solid Waste	7		2,349,692	2,422,121	2,242,782
Community Services			991,400	988,961	1,022,316
Leisure Services & Facilities	8		3,122,816	3,186,505	3,384,366
Planning & Regulatory	9		1,978,136	2,019,641	2,158,896
Bad debts			-	-	-
Loss on sale of assets			-	-	-
Revaluation losses			-	-	-
Total operating expenditure			20,434,392	20,910,522	20,482,675
Surplus/(deficit) before tax			(340,391)	2,156,536	1,341,591
Taxation expense			-	-	-
Surplus/(deficit) after tax			(340,391)	2,156,536	1,341,591
Note: Total expenditure includes -					
Depreciation			5,468,077	5,582,778	5,276,787
Finance expenditure			882,473	851,836	669,536

Notes to the prospective statement of comprehensive revenue and expense, for the year ended 30 June 2017:

These notes explain differences between the Long Term Plan and the Annual Plan 2016/17

- 1 This has increased in line with rates increases from previous years
- 2 Improved cash flow management and retention of higher yield bonds
- 3 Reduced i-SITE revenue due to online bookings, and changes to fee structure for inspection & compliance
- 4 Gain on interest rate swaps
- 5 Depreciation savings due to improved condition and lifecycle information on Council assets
- 6 Depreciation savings due to improved condition and lifecycle information on Council assets
- 7 Reduced aftercare requirements on capped landfills and savings on management contracts
- 8 Increased cost of repairs & maintenance contracts for Parks & Reserves, Library system upgrade one-off fee brought forward, additional hours in the Museum
- 9 Additional building inspection officer, cost of radio licenses for Emergency Management

Prospective statement of comprehensive revenue and expense, for the year ended 30 June 2017

	LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
Surplus/(deficit) after tax	(340,391)	2,156,536	1,341,591
Increase/(decrease) in restricted reserves	-	-	-
Increase/(decrease) in revaluation reserves	3,730,371	-	4,135,613
Financial assets at fair value through other comprehensive revenue	-	-	-
Total other comprehensive revenue	3,730,371	-	4,135,613
Total comprehensive revenue	3,389,980	2,156,536	5,477,204

Prospective changes of net assets/equity,
for the year ended 30 June 2017

			LTP	LTP	Annual Plan
			30 June 2016	30 June 2017	30 June 2017
			\$	\$	\$
Equity at start of year			377,945,141	381,335,121	402,209,543
Total comprehensive revenue			3,389,980	2,156,536	5,477,204
Equity at end of year			381,335,121	383,491,657	407,686,747
Components of equity					
Retained earnings at start of year			153,594,646	152,759,395	154,256,570
Surplus/(deficit) after tax			(340,391)	2,156,536	1,341,591
Transfers (to)/from restricted/council created reserves			(494,860)	(1,806,266)	(1,553,952)
Retained earnings at end of year			152,759,395	153,109,665	154,044,209
Revaluation reserves at start of year			221,111,495	224,841,866	243,460,930
Revaluation gains			3,730,371	-	4,135,613
Revaluation reserves at end of year			224,841,866	224,841,866	247,596,543
Restricted/council created reserves at start of year			3,239,000	3,733,860	4,492,043
Transfers (to)/from reserves			494,860	1,806,266	1,553,952
Financial asset revaluation gains			-	-	
Restricted/council created reserves at end of year			3,733,860	5,540,126	6,045,995
Equity at end of year			381,335,121	383,491,657	407,686,747

Prospective statement of financial position,
as at 30 June 2017

			LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
ASSETS					
Current assets					
Cash and cash equivalents			2,582,046	2,580,678	4,301,114
Debtors and other receivables			2,238,072	2,542,874	2,446,925
Inventory			-	-	
Investments			-	-	
Non-current assets held for sale			-	-	
Total current assets			4,820,118	5,123,552	6,748,039
Non-current assets					
Property, plant and equipment			389,064,789	389,025,044	414,450,042
Forestry assets			2,000	2,000	2,000
Investment property			-	-	
Derivative financial instruments			160,000	160,000	
Other financial assets			57,000	57,000	39,000
Council controlled organisations			8,695,000	8,695,000	8,695,000
Intangible assets			46,000	46,000	71,000
Investments			1,320,000	1,320,000	1,092,023
Total non-current assets			399,344,789	399,305,044	424,349,065
Total assets			404,164,907	404,428,596	431,097,104
LIABILITIES					
Current liabilities					
Creditors and other payables			2,270,712	2,336,083	2,318,280
Borrowings			1,712,330	1,799,538	3,750,000
Employee entitlements			236,000	240,484	296,000
Provisions			-	-	
Tax payable			3,000	3,075	3,000
Other current liabilities			193,000	197,825	193,000
Total current liabilities			4,415,042	4,577,005	6,560,280
Non-current liabilities					
Provisions			1,666,000	1,666,000	1,644,000
Borrowings			16,471,744	14,415,946	14,986,865
Employee entitlements			52,000	52,988	29,000
Derivative financial instruments			135,000	135,000	160,212
Deferred tax			90,000	90,000	30,000
Other non-current liabilities			-	-	-
Total non-current liabilities			18,414,744	16,359,934	16,850,077
Equity					
Public equity			152,759,395	153,109,665	154,044,209
Restricted reserves			3,733,860	5,540,126	6,045,995
Asset revaluation reserves			224,841,866	224,841,866	247,596,543
Other reserves			-	-	-
Total equity			381,335,121	383,491,657	407,686,747
Total liabilities and equity			404,164,907	404,428,596	431,097,104

Prospective statement of cashflows,
for the year ended 30 June 2017

			LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES					
Cash was received from:					
Receipts from rates revenue			14,033,643	14,985,661	14,721,080
Grants, subsidies and donations			3,060,625	4,972,914	3,937,376
Petrol tax			120,000	121,680	120,000
Receipts from other revenue			5,793,551	5,572,814	6,008,341
Regional council rates			-	-	-
Finance revenue			547,000	560,675	599,425
			23,554,819	26,213,743	25,386,222
Cash was applied to:					
Payments to suppliers & employees			17,121,020	17,851,652	17,995,742
Regional council rates			-	-	-
Finance expenditure			882,473	851,836	669,536
			18,003,493	18,703,488	18,665,278
Net cash flow from operating activities			5,551,326	7,510,256	6,720,944
CASH FLOWS FROM INVESTING ACTIVITIES					
Cash was received from:					
Sale of property, plant & equipment			-	-	-
Term investments, shares and advances			-	-	-
Forestry investment			-	-	-
			-	-	-
Cash was applied to:					
Purchase of property, plant and equipment			4,104,000	5,543,033	6,839,000
Term investments, shares and advances			-	-	-
Forestry capital expenditure			-	-	-
			4,104,000	5,543,033	6,839,000
Net cash flow from investing activities			(4,104,000)	(5,543,033)	(6,839,000)
CASH FLOWS FROM FINANCING ACTIVITIES					
Cash was received from:					
Proceeds from borrowings			801,000	3,743,740	3,224,000
			801,000	3,743,740	3,224,000
Cash was applied to:					
Repayment of borrowings			2,472,280	5,712,330	1,610,830
			2,472,280	5,712,330	1,610,830
Net cash flow from financing activities			(1,671,280)	(1,968,590)	1,613,170
Net increase/(decrease) in cash held			(223,954)	(1,367)	1,495,114
Add cash at start of year (1 July)			2,806,000	2,582,046	2,806,000
Balance at end of year (30 June)			2,582,046	2,580,679	4,301,114
REPRESENTED BY:					
Cash, cash equivalents and bank overdrafts			2,582,046	2,580,679	4,301,114
			2,582,046	2,580,679	4,301,114

Prospective reconciliation of net surplus to operating activities, for the year ended 30 June 2017

	LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
Surplus/deficit after tax	(340,391)	2,156,536	1,341,591
Add/(Less) non cash expenses			
Revaluation (gains)/losses	-	-	(137,788)
Depreciation & amortisation	5,468,077	5,582,778	5,276,787
Increase/(decrease) provisions			(22,000)
Bad debts	-	-	-
Assets vesting in council	-	-	-
	5,468,077	5,582,778	5,116,999
Add/(Less) items classified as investing or financing activities			
(Gains)/losses on sale of property, plant and equipment	-	-	-
(Gains)/losses in fair value of forestry assets	-	-	-
(Gains)/losses in fair value of investment properties	-	-	-
	-	-	-
Plus/(less) movements in working capital			
(Increase)/decrease in inventories	-	-	
(Increase)/decrease in debtors and other receivables	214,928	(298,914)	6,074
Increase/(decrease) in creditors and other payables	208,712	65,371	256,280
Increase/(decrease) in employee entitlements	-	4,484	-
Increase/(decrease) in provisions	-	-	-
	423,640	(229,058)	262,354
Net cashflow from operating activities	5,551,326	7,510,256	6,720,944

Projected Rating Base Information as at 30 June 2016

Number of rating units:	6,642
Rateable land value:	\$1,360,216,900
Rateable capital value:	\$2,391,538,700

Prospective Comprehensive Funding Impact Statement for the year ended 30 June 2017

The Funding Impact Statement contains the following information:

- ⇒ Rates Information for 2016/17. This section describes the types of rates that Council utilises, the factors and differentials, bases of calculation, and the activities to which the funds are applied. Rates are set in accordance with Council's Revenue and Financing Policy.
- ⇒ Rates Calculations, as determined by Council's Rating Policy. The amount for each rate is calculated per unit and in total.
- ⇒ Rates Samples for 2016/17. Indicative Rates for a sample of rating units compared to 2015/16.
- ⇒ The Whole of Council Statement for 2015-25. This schedule identifies and quantifies all of Council's expected sources of revenue and how these are to be applied.

The Funding Impact Statement is effected by Council's Rating Policy and should be read in conjunction with the Financial Statements and Council's Revenue and Financing Policy (which is included the LTP 2015 -2025, pages 170 – 179).

The rates information and Rates Samples are GST inclusive; the Whole of Council Funding Impact Statement is GST exclusive.

Rating Information for 2016/17

Council sets the following rates under the Local Government (Rating) Act 2002

General Rates:

- General Rate
- Uniform Annual Charge

Targeted Rates:

- Kumara Community Rate
- Hokitika Community Rate
- Ross Community Rate
- Harihari Community Rate
- Whataroa Community Rate
- Franz Josef Glacier Community Rate
- Fox Glacier Community Rate
- Haast Community Rate
- Water rates
- Metered Water Rates
- Sewerage Rates
- Refuse Collection Rates
- Tourism Promotion Rate
- Hokitika Area Promotions Rate
- Kokatahi Community Rates
- Kaniere Sewerage Capital Contribution Rate
- Hannah's Clearing Water Supply Capital Repayment Rate
- Emergency Management Contingency Fund Rate

Details of the activities these rates fund and the rating categories liable for the rates are listed below. This is followed by a table which shows how the rates are calculated and total revenue sought for each rate.

General Rates

General Rate	<p>A general rate is set and assessed on the capital value of all rateable land in the district.</p> <p>The general rate is set differentially based on the location of the land and use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the <i>Rating Policy</i>.</p>
Uniform Annual General Charge	<p>A uniform annual general charge is set and assessed on all rateable land in the district as a fixed amount per rating unit.</p> <p>The general rate and uniform annual general charge fund part of the following activities: democracy, corporate services, inspections and compliance, resource management, emergency management, animal control, community development and assistance, library, museum, public toilets, land and buildings, cemeteries, transportation and solid waste.</p>

Targeted Rates

Kumara Community Rate	<p>The Kumara community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Kumara community rate zone (as mapped in the <i>Rating Policy</i>). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p>
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	<p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy. The Kumara community rate funds all or part of the following activities: Transportation, Township Development fund, and Parks and Reserves.</p>
Hokitika Community Rate	<p>The Hokitika community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Hokitika community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Hokitika community rate funds all or part of the following activities: Transportation, stormwater, township development fund, parks and reserves, land and buildings (Carnegie Building, RSA Building, Custom House and Band rooms), community development and assistance (Regent Theatre), and swimming pools (Hokitika pool).</p>
Ross Community Rate	<p>The Ross community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Ross community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Ross community rate funds all or part of the following activities: Transportation, township development fund, parks and reserves, community halls (Ross Memorial and Waitaha) and swimming pools (Ross pool).</p>
Harihari Community Rate	<p>The Harihari community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Harihari community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Harihari community rate funds all or part of the following activities: Transportation, Township Development fund and Parks and Reserves.</p>
Whataroa Community Rate	<p>The Whataroa community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Whataroa community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Whataroa community rate funds all or part of the following activities: Transportation, township development fund (including Okarito), and parks and reserves.</p>
Franz Josef Glacier Community Rate	<p>The Franz Josef Glacier community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Franz Josef Glacier community rate</p>

	<p>zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Franz Josef Glacier community rate funds all or part of the following activities: Transportation, stormwater, township development fund, parks and reserves and community development & assistance (Glacier Country Promotions).</p>
Fox Glacier Community Rate	<p>The Fox Glacier community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Fox Glacier community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Fox Glacier community rate funds all or part of the following activities: Transportation, stormwater, township development fund, parks and reserves and community development & assistance (Glacier Country Promotions).</p>
Haast Community Rate	<p>The Haast community rate is set and assessed as a fixed amount per rating unit, on all rateable land in the Haast community rate zone (as mapped in the Rating Policy). Within that area the rate is set differentially based on the location of the land and the use to which the land is put.</p> <p>The differential categories are: Residential, Rural Residential, Commercial and Rural. The definitions of each category and differential factors are in the Rating Policy.</p> <p>The Haast community rate funds all or part of the following activities: Transportation, stormwater, township development fund (Haast, Hannahs Clearing and Neils Beach), parks and reserves and community halls (Haast and Okuru).</p>
Water Rates	<p>Water rates are set and assessed as a fixed amount per connection, on all land, situated in specified locations, to which is provided or is available a council funded water supply service that is not metered.</p> <p>The rate is set differentially depending on the nature of the connection to the land and the use to which the land is put. Commercial properties are defined as they are for the general rate (see Rating Policy).</p> <p>The locations and differential categories are:</p> <p>Hokitika and Kaniere Treated water – Connected (all rating units other than commercial ones)</p> <p>Hokitika and Kaniere Treated water – Commercial connected</p> <p>Hokitika and Kaniere Treated water – Unconnected</p> <p>Rural Townships Treated water – Connected (all rating units other than commercial ones)</p> <p>Rural Townships Treated water – Commercial connected</p> <p>Rural Townships Treated water - Unconnected</p> <p>Rural Townships Untreated – Connected (all rating units other than commercial ones)</p> <p>Rural Townships Untreated –Commercial connected</p>

Rural Townships Untreated – Unconnected
Water rates fund part of the water supply activity.

Metered Water Rates	<p>Water rates are set and assessed as a fixed charge per unit of water supplied on all properties located in a specified location and where the nature of the connection is a metered water supply.</p> <p>The locations are:</p> <p>Hokitika and Kaniere metered water</p> <p>Rural Townships metered water</p> <p>Metered water rates fund part of the water supply activity.</p> <p>Water rates are set and assessed on the property used as a milk treatment plant in Hokitika for the quantity of water provided on a scale of charges.</p> <p>Hokitika Milk Treatment Plant metered water 0 to 2,000,000 m³</p> <p>Hokitika Milk Treatment Plant metered water greater than 2,000,000 m³</p>
Water Supply Capital Repayment Rate	<p>Hokitika Milk Treatment Plant Metered water rates fund part of the water supply activity and as part of the first 2,000,000 m³ includes the cost of finance for the upgrade of the Hokitika Water Supply include the river intake, plant and new trunk main.</p>
Sewerage Rates	<p>Sewerage rates are set and assessed as a fixed amount per water closet or urinal on all land, to which is provided or has available to the land a council funded sewerage supply service.</p> <p>The rates are:</p> <p>Sewerage Connected</p> <p>Sewerage Unconnected</p> <p>Sewerage rates fund part of the wastewater activity.</p>
Kaniere Sewerage Capital Contribution Rate	<p>The Kaniere sewerage capital contribution rate is set and assessed as a fixed rate per rating unit on all rateable properties that are connected to the Kaniere sewerage scheme and have not repaid the capital amount.</p> <p>The Kaniere Sewerage Capital Contribution Rate funds part of the Waste water activity (Kaniere sewerage upgrade loan).</p>
Refuse Collection Rates	<p>Refuse collection rates are set and assessed as a fixed amount per bin on all land, located in specific locations, which is provided with a refuse collection service and according to where the land is situated.</p> <p>The locations are:</p> <p>Hokitika refuse collection area</p> <p>Rural refuse collection area</p> <p>A property may choose to have more than one supply and will pay a full refuse collection rate for each supply.</p> <p>Refuse collection funds part of the solid waste activity.</p>
Tourism Promotion Rate	<p>The tourism promotion rate is set and assessed as an amount per rating unit on all rateable properties in the district.</p> <p>The tourism promotion rate is set differentially based on the use to which the land is put and for commercial use properties on the capital value of the rateable properties.</p> <p>The differential categories are:</p> <p>Commercial:</p>

Greater than \$10m
 Greater than \$3m and up to \$10m
 Greater than \$1m and up to \$3m
 \$1m or less

Residential, Rural Residential and Rural

The definitions of each category are the same as those in the Rating Policy for the general rate. The tourism and promotions rate funds part or all of the following activities: West Coast Wilderness Trail, i-SITE and community development & assistance (Tourism West Coast grant).

Hokitika Area
 Promotions Rate

The Hokitika area promotions rate is set and assessed as a fixed amount per rating unit on all rateable properties defined as commercial use properties (using the same definition as for the general rate) and located in the Hokitika area promotions zone (as mapped in the Rating Policy).

The Hokitika area promotions rate funds the community development & assistance activity (Enterprise Hokitika grant).

Kokatahi
 Community Rates

Kokatahi community rates are set and assessed on all rateable properties located in the Kokatahi Community area.

The Kokatahi community rate is set as a fixed rate per rating unit and as a rate on the land value per rating unit.

The Kokatahi community rate funds the community development & assistance activity (Kokatahi community grant).

Hannah's Clearing

The Hannah's Clearing water supply capital repayment rate is set and assessed as a fixed rate rating unit on all rateable properties located in Hannahs Clearing where the nature of the connection is a Council funded water supply.

The Hannahs Clearing water supply capital repayment rate funds part of the water supply activity.

Emergency
 Management
 Contingency Fund
 Rate

The emergency management contingency fund rate is set and assessed on the land value of all rateable properties in the district.

The emergency management contingency fund rate funds part of the emergency management & rural fire activity.

Council will accept lump sum contributions equivalent to the capital portion of the rate outstanding on the following rates:

- Kaniere Sewerage Capital Contribution Rate
- Hannah's Clearing Water Supply Capital Repayment Rate.

Rates Calculations for the year ended 30 June 2017

General rates

Rate	Factor	Sector				Totals		
		Rural	Rural Residential	Residential	Commercial	Units	Revenue	
General Rate	Capital Value	1,087,238,100	362,968,500	568,034,600	390,264,000	2,408,505,200	Inc GST \$	Ex GST \$
	Per \$ Capital Value	0.0015206	0.0012004	0.0016006	0.0032012			
	Revenue	1,653,132	435,707	909,196	1,249,313		4,247,349	3,693,347
Uniform Annual General Charge	Rateable Units	1,436	1,270	2,484	333	5,523		
	Each	656.72	656.72	656.72	656.72			
	Revenue	943,050	834,034	1,631,292	218,688		3,627,065	3,153,969
Total General Rates		2,596,182	1,269,742	2,540,489	1,468,001		7,874,413	6,847,316

Targeted rates

		Sector				Totals		
Rate	Factor	Rural	Rural Residential	Residential	Commercial	Units	Revenue	
							Inc GST \$	Ex GST \$
Community Rates								
Kumara	Rateable Units	111	126	173	10	420		
	Each	195.20	195.20	195.20	195.20			
	Revenue	21,667	24,595	33,770	1,952		81,984	71,290
Hokitika	Rateable Units	600	669	1,675	172	3,115		
	Each	339.40	339.40	452.50	905.10			
	Revenue	203,470	226,957	757,711	155,949		1,344,087	1,168,771
Ross	Rateable Units	125	23	167	10	325		
	Each	317.60	317.60	317.60	317.60			
	Revenue	39,700	7,305	53,039	3,176		103,220	89,757
Harihari	Rateable Units	106	33	94	12	245		
	Each	99.00	99.00	99.00	99.00			
	Revenue	10,494	3,267	9,306	1,188		24,255	21,091
Whataroa	Rateable Units	101	88	56	16	261		
	Each	134.10	134.10	134.10	134.10			
	Revenue	13,544	11,801	7,510	2,146		35,000	30,435
Franz Josef	Rateable Units	82	43	155	47	327		
	Each	264.40	264.40	352.60	705.20			
	Revenue	21,681	11,369	54,653	33,144		120,847	105,085
Fox Glacier	Rateable Units	77	55	87	31	250		
	Each	261.10	261.10	348.20	696.30			
	Revenue	20,105	14,361	30,293	21,585		86,344	75,082
Haast	Rateable Units	176	219	78	21	494		
	Each	91.50	91.50	91.50	91.50			
	Revenue	16,104	20,039	7,137	1,922		45,201	39,305
General								
Total Community Rates	Rateable Units	1,378	1,256	2,485	319	5,437		
	Revenue	346,765	319,693	953,419	221,062		1,840,938	1,600,816

Other targeted rates

				Totals		
Rate	Factor	Unit Amounts				
		\$	\$	\$	\$	\$
Refuse Collection Rates						
Hokitika Refuse Collection	Per bin			292.40	1,573	459,945
Rural Refuse Collection	Per bin			265.90	1,395	370,931
Total Refuse Collection Rates				2,968	830,876	722,501
Water Supply Rates		<u>Connected non commercial</u>	<u>Connected Commercial</u>	<u>Unconnected</u>		
Rural Township Untreated Water	Each	339.80	589.00	169.90	187/5/29	
Rural Township Treated Water	Each	453.10	792.90	226.50	549/36/146	
Hokitika/Kaniere Water	Each	453.10	792.90	226.50	1719/4/167	1,195,229
Hannah's Clearing Capital	Each			575.00	12	6,900
Hokitika Milk Treatment Plant	Fixed Water Rate			3,236,100	1	3,236,100
Metered Water Rates	Volumetric					189,750
Total Water Supply Rates						4,627,979
Sewerage Rates						
Connected	Each			261.70	3,732	976,664
Unconnected	Each			130.80	143	18,704
Total						995,369
Kaniere Sewerage Capital	Each			417.00	57	23,769
Total Sewerage Rates						1,019,138
Kokatahi Community Rate						
Land Value	Per \$ Value			0.0000407	233,641,000	9,520
Uniform Basis	Rateable Units			53.00	180	9,540
Total Kokatahi Community Rates						19,060
Hokitika Area Promotions Rate	Rateable Units			325.00	138	44,850
Tourism Promotions Rates						
Non Commercial	Each			11.79	5,193	62,312
Commercial within Capital Value Range:		<u>Over \$10 million</u>	<u>\$3 - 10 million</u>	<u>\$1 - 3 million</u>	<u>\$0 - 1 million</u>	
	Units	5	12	70	246	333
	Each	7,839.80	3,919.90	1,568.00	784.00	
	Revenue	39,199	47,039	109,760	192,778	388,776
Total Tourism Promotions Rates					5,526	451,088
Total Other Targeted Rates						6,992,990
Total Rates						14,528,992

Rates Samples for the year ended 30 June 2017

Example property	Capital value	Rates in 2015/16	Proposed rates for 2016/17	The dollar movement from 2015/16	Percentage change from 2015/16
	\$	\$	\$	\$	
Kumara residential	245,000	1,676	1,862	\$186	11.1%
Awatuna rural-residential	475,000	1,744	1,844	\$100	5.7%
Keogan's Road rural-residential	490,000	1,760	1,862	\$102	5.8%
Brickfield Road residential	460,000	2,385	2,576	\$191	8.0%
Kaniere residential	255,000	2,349	2,510	\$161	6.9%
Hokitika residential	325,000	2,473	2,649	\$176	7.1%
Hokitika residential	210,000	2,304	2,465	\$161	7.0%
Hokitika Beachfront residential	310,000	2,451	2,625	\$174	7.1%
Ross residential	180,000	1,825	1,993	\$168	9.2%
Whataroa residential	175,000	1,419	1,536	\$117	8.2%
Okarito rural- residential	300,000	1,108	1,163	\$55	5.0%
Franz Josef residential	325,000	2,111	2,256	\$145	6.9%
Okuru rural- residential	240,000	1,016	1,048	\$32	3.2%
Kowhitirangi Farm	3,500,000	6,257	6,489	\$232	3.7%
Waitaha Farm	1,850,000	3,627	3,799	\$172	4.8%
Hokitika Shop	290,000	4,593	4,868	\$275	6.0%
Hokitika Motel	1,320,000	11,437	11,898	\$461	4.0%
Hari Hari commercial	850,000	4,628	5,054	\$426	9.2%
Franz Josef Hotel	12,400,000	82,166	85,273	\$3,107	3.8%
Haast commercial	1,750,000	7,369	7,918	\$549	7.5%

WHOLE OF COUNCIL Prospective Funding Impact Statement for
the year ended 30 June 2017

			LTP 30 June 2016 \$	LTP 30 June 2017 \$	Annual Plan 30 June 2017 \$
OPERATING FUNDING					
Sources of operating funding					
General rates, UAGC and rates penalties			6,676,879	7,113,397	6,282,063
Targeted rates			7,356,764	7,872,264	8,439,016
Grants, subsidies and donations			1,571,965	1,694,979	1,720,096
Fees and charges			2,000,348	2,058,673	1,909,648
Interest and dividends from investments			547,000	560,675	599,425
Local authorities fuel tax, fines, infringement fees and other			3,698,275	3,940,623	4,212,619
Total operating funding			21,851,231	23,240,612	23,162,867
Applications of operating funding					
Payments to staff and suppliers			17,329,732	17,927,396	18,230,022
Finance costs			882,473	851,836	669,536
Other operating funding applications			-	-	
Total applications of operating funding			18,212,205	18,779,232	18,899,558
Surplus/(deficit) of operating funding			3,639,026	4,461,380	4,263,309
CAPITAL FUNDING					
Sources of capital funding					
Grants, subsidies and donations			1,488,660	3,277,934	2,217,280
Development and financial contributions			-	-	
Increase/(decrease) in debt			(671,280)	2,031,410	1,613,170
Gross proceeds from sale of assets			-	-	
Lump sum contributions			-	-	
Other dedicated capital funding			-	-	
Total capital funding			817,380	5,309,344	3,830,450
Applications of capital funding					
Capital expenditure - meet additional demand			76,500	71,238	69,500
Capital expenditure - improve level of service			208,000	3,804,980	915,000
Capital expenditure - replace existing assets			3,819,500	4,229,316	5,854,500
Increase/(decrease) in reserves			352,406	1,665,191	1,254,759
Increase/(decrease) of investments			-	-	
Total applications of capital funding			4,456,406	9,770,724	8,093,759
Surplus/(deficit) of Capital Funding			(3,639,026)	(4,461,380)	(4,263,309)
Funding balance			-	-	-

Annual Plan disclosure statement

The purpose of this statement is to disclose the council's planned financial performance in relation to various benchmarks to enable the assessment of whether the council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings. The council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the **regulations**). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark	Limit	Planned	Met (Yes/No)
Rates affordability benchmark			
- Income	\$18,039,248	\$14,534,508	Yes
- Increases	5%	4.8%	Yes
Debt affordability benchmark	\$55,464,138	\$18,736,865	Yes
Balanced budget benchmark	100%	106%	Yes
Essential services benchmark	100%	140%	Yes
Debt servicing benchmark	10%	3%	Yes

Notes

1 Rates affordability benchmark

(1) For this benchmark,—

(a) The council's planned rates income for the year is compared with the limit on rates contained in the financial strategy included in the council's long-term plan; and

(b) The council's planned rates increases for the year are compared with the limit on rates increases for the year contained in the financial strategy included in the council's long-term plan.

(2) The council meets the rates affordability benchmark if—

(a) Its planned rates income for the year equals or is less than each quantified limit on rates; and

(b) Its planned rates increases for the year equal or are less than each quantified limit on rates increases.

2 Debt affordability benchmark

(1) For this benchmark, the council's planned borrowing is compared with the limit on borrowing contained in the financial strategy included in the council's long-term plan.

(2) The council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.

3 Balanced budget benchmark

(1) For this benchmark, the council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

(2) The council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.

4 Essential services benchmark

(1) For this benchmark, the council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.

(2) The council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

5 Debt servicing benchmark

(1) For this benchmark, the council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

(2) Because Statistics New Zealand projects that the council's population will grow slower than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 10% of its planned revenue.

Reserve Funds

		30 June 2017 \$
Council Created Reserve Funds	Purpose of each reserve fund	
Kumara Township Fund	Township funding for the purpose of community related projects	
Opening Balance		112
Deposits		14,000
Withdrawals		(14,000)
Closing Balance		112
Harihari Township Fund	Township funding for the purpose of community related projects	
Opening Balance		15,080
Deposits		14,543
Withdrawals		(14,000)
Closing Balance		15,623
Whataroa Township Fund	Township funding for the purpose of community related projects	
Opening Balance		1,500
Deposits		14,054
Withdrawals		(14,000)
Closing Balance		1,554
Ross Township Fund	Township funding for the purpose of community related projects	
Opening Balance		300
Deposits		14,300
Withdrawals		(14,000)
Closing Balance		600
Haast Township Fund	Township funding for the purpose of community related projects	
Opening Balance		11,000
Deposits		14,396
Withdrawals		(14,000)
Closing Balance		11,396
Franz Township Fund	Township funding for the purpose of community related projects	
Opening Balance		20,000
Deposits		35,720
Withdrawals		(35,000)
Closing Balance		20,720
Fox Township Fund	Township funding for the purpose of community related projects	
Opening Balance		1,000
Deposits		35,036
Withdrawals		(35,000)
Closing Balance		1,036
Kokatahi/Kowhitirangi Community Rate	Township funding for the purpose of community related projects	
Opening Balance		151
Deposits		8,005
Withdrawals		(8,000)
Closing Balance		156

Foreshore Protection Fund	Foreshore Protection for groin replacement on the foreshore.	
Opening Balance		26,000
Deposits		936
Withdrawals		-
Closing Balance		26,936
Glacier Country Promotions	Targeted rates collected from Glacier Country to provide funding for marketing projects.	
Opening Balance		-
Deposits		65,000
Withdrawals		(65,000)
Closing Balance		-
The Preston Bush Trust	Mr Preston donated the reserve to Council. This fund was for the community to beautify the bush with tracks and interpretation	
Opening Balance		8,400
Deposits		302
Withdrawals		-
Closing Balance		8,702
Harihari Community Complex	The Harihari Pony Club land was sold and the funding was to go towards a new community complex. (Another \$100,000 is allocated from the Reserve Development Fund.)	
Opening Balance		317,000
Deposits		11,412
Withdrawals		-
Closing Balance		328,412
Guy Menzies Day	Surplus from Guy Menzies Day Event.	
Opening Balance		1,200
Deposits		43
Withdrawals		-
Closing Balance		1,243
Cycleway	Road Reserve sold to Westland Diaries allocated to fund towards construction of Wilderness Trail.	
Opening Balance		265,600
Deposits		9,562
Withdrawals		-
Closing Balance		275,162
Cycle Partner Contributions	Contributions from commercial partners towards upkeep of the Wilderness Trail	
Opening Balance		43,400
Deposits		1,562
Withdrawals		-
Closing Balance		44,962
Emergency Contingency Fund	Rates collected to support Westland in a Civil Defence	
Opening Balance		50,000
Deposits		1,800
Withdrawals		-
Closing Balance		51,800

Continued

Transportation Asset Renewal	For funding the renewal of roads and bridges.	
Opening Balance		-
Deposits		-
Withdrawals		-
Closing Balance		-
Water Renewal	For funding the renewal of water supplies networks	
Opening Balance		491,000
Deposits		17,676
Withdrawals		-
Closing Balance		508,676
Wastewater Renewal	For funding the renewal of sewerage and sewage networks	
Opening Balance		788,000
Deposits		28,368
Withdrawals		-
Closing Balance		816,368
Stormwater Renewal	For funding the renewal of stormwater systems	
Opening Balance		677,000
Deposits		24,372
Withdrawals		-
Closing Balance		701,372
Solid Waste Renewal	For funding the renewal of Refuse transfer Stations and landfills.	
Opening Balance		-
Deposits		-
Withdrawals		-
Closing Balance		-
Parks Renewal	For funding Parks, Reserves, Public Toilets, Ross Pool and Cemeteries Asset Renewal	
Opening Balance		-
Deposits		-
Withdrawals		-
Closing Balance		-
Buildings Renewal	For renewal of all Council operational buildings.	
Opening Balance		255,000
Deposits		9,180
Withdrawals		-
Closing Balance		264,180
Administration Renewal	For renewal of office equipment, furniture, technical equipment, vehicles and technology	
Opening Balance		126,000
Deposits		4,536
Withdrawals		-
Closing Balance		130,536
Library Books Renewals	To replace library books	
Opening Balance		(3,000)
Deposits		(108)
Withdrawals		-
Closing Balance		(3,108)

Continued

Council Created Reserve Funds - Summary		
Opening Balance		3,094,743
Deposits		324,695
Withdrawals		(213,000)
Closing Balance		3,206,438
Restricted Reserve Funds	Purpose of each reserve fund	
Offstreet Parking	Collected from developments in town to pay for off-street parking. Imposed by RMA/District Plan	
Opening Balance		31,000
Deposits		1,116
Withdrawals		-
Closing Balance		32,116
Reserve Development	Monies collected from developments. Imposed by RMA/District Plan	
Opening Balance		552,000
Deposits		19,587
Withdrawals		(113,500)
Closing Balance		458,087
Museum Assistance Fund	Originally the Museum Bequest Fund (\$8,458) & Carnegie Furnishings (\$3,929)	
Opening Balance		20,000
Deposits		720
Withdrawals		-
Closing Balance		20,720
Kumara Endowment Fund	Proceeds from sale of Endowment land. Our brief research has not identified the specific terms of the endowment.	
Opening Balance		483,000
Deposits		17,388
Withdrawals		-
Closing Balance		500,388
Euphemia Brown Bequest	Interest earned on funds administered by Public Trust Offices for the estates of Euphemia & William E Brown.	
Opening Balance		22,500
Deposits		810
Withdrawals		-
Closing Balance		23,310
Hokitika War Memorial	For Maintenance of car parks	
Opening Balance		28,800
Deposits		1,037
Withdrawals		-
Closing Balance		29,837
Mayors Trust Funds	Contributions from James & Margaret Isdell Trust; Coulston Herbert Trust;	
Opening Balance		12,600
Deposits		454
Withdrawals		-
Closing Balance		13,054
Three Mile Domain	To fund three mile domain costs.	
Opening Balance		196,400
Deposits		7,070
Withdrawals		-
Closing Balance		203,470
Ross Endowment Land	Various endowment land parcels in Ross sold over time.	
Opening Balance		51,000
Deposits		1,836
Withdrawals		-
Closing Balance		52,836
Big Brothers Big Sisters	Grant funding Received	
Opening Balance		(1,000)
Deposits		(36)
Withdrawals		-
Closing Balance		(1,036)

Community Patrol	Grant funding Received	
Opening Balance		-
Deposits		-
Withdrawals		-
Closing Balance		-
Graffiti	Grant funding Received	
Opening Balance		1,000
Deposits		36
Withdrawals		-
Closing Balance		1,036
Taxi Chits	Grant funding Received	
Opening Balance		-
Deposits		-
Withdrawals		-
Closing Balance		-
Restricted Reserve Funds - Summary		
Opening Balance		1,397,300
Deposits		50,018
Withdrawals		(113,500)
Closing Balance		1,333,818
Depreciation Reserve Funds - Summary		
Opening Balance		-
Deposits		8,344,739
Withdrawals		(6,839,000)
Closing Balance		1,505,739
Special Funds Reserves - Summary		
Opening Balance		4,492,043
Deposits		8,719,452
Withdrawals		(7,165,500)
Closing Balance		6,045,995

Fees and Charges 2016/17

All Fees and Charges are GST inclusive unless otherwise stated

Corporate Service charges	
Black & White Photocopying	
Single Sided - A4	\$0.30
Single Sided - A3	\$0.50
Double Sided - A4	\$0.40
Double Sided - A3	\$0.60
Single Sided - A2	\$2.60
Single Sided - A1	\$3.60
Single Sided - A0	\$5.10
Overheads - A4	\$0.50
Colour Photocopying	
Single Sided - A4	\$2.60
Single Sided - A3	\$4.10
Double Sided - A4	\$3.60
Double Sided - A3	\$5.10
Laminating	
A4 - Per Page	\$3.10
A3 - Per Page	\$4.10
Binding	
Small - less than 100 pages	\$4.10
Large - more than 100 pages	\$6.10
Scanning and scanning to email	
Large scale format scanning	\$3.00 per scan
Document scanning via photocopy machine	\$1.00 per scan
Faxes	
Domestic	\$3.00
International	\$5.00
Received	\$1.00
Council Chambers	
Full day - maximum charge	\$307.00
Half day - maximum charge	\$102.00
Equipment Hire	
Data Projector- per day	\$51.00
Overhead Projector - per day	\$21.00

Requests under the Local Government Official Information and Meetings Act (LGOIMA)	
First hour of staff costs	Free
First 20 black and white copies	Free
Additional time	\$38 per ½ hour
Other charges as per fees and charges schedule	

Marriage services
No longer offered: all enquiries regarding Births, Deaths, or Marriages please free phone 0800 225 252

Westland Library	
Overdue Charges - per day (Adults)	\$0.30 (Max \$9.00)
Overdue charges - per day (Children)	\$0.10 (Max \$3.00)
DVDs	\$3.00
Adult music CDs	\$2.00
Book reserve fee	\$1.00
Replacement cards	\$5.00
Lost / Damaged Items	Replacement Cost
Visitors from other NZ Districts - Subscription charges –	\$20.00 per card per month \$25.00 for 3 Months \$50.00 for 6 Months
No subscription charges for those holding a library card from Buller or Grey Districts	
No subscription charge is made for exchange students staying with families in the District for six months or more	
Interlibrary loans (per item)	\$7.00 - \$21.00
Corporate Interlibrary Loans (per Item)	\$41.00
Book Covering	\$4.00 - \$6.00
Computer print outs: single side A4	\$0.30
Computer print outs: double side A4	\$0.40

Hokitika Museum	
Admission	
Adults	\$6.00
School age children (under 5 years old free)	\$3.00
Westland Residents	Free

Research	
In person enquiry first half hour	\$5.00
Additional hours thereafter	\$15.00 per half hour
Written research service (per hour)	\$60.00
Minimum charge	\$30.00
Special project research	By negotiation
Copies and Reproduction Fees	
Photographs (depending on size plus postage and packaging)	\$18.00 - \$40.00
Photocopying- Black and white A4 and A3	Refer to charges as set out in Corporate Services Section
Books - reproduction fee	\$20.00 per item
Greeting cards- reproduction fee	\$100.00 per item
Advertising, display or publicity	\$125.00 per item
Reproduction of books, manuscripts, fine art or other material in collection	5% of the recommended retail price of entire print run
Filming of items in collection (per item)	\$22.50
Filming (excluding advertising) under supervision (per hour or part thereof)	\$75.00
Newspaper articles, news broadcasts	No fee
Family History publications	Negotiable
Commercial display	\$225.00
Venue Hire	
Carnegie Gallery Hire (per week)	\$60.00
Commission on sales	20%
Museum Hire for events (by negotiation)	by negotiation
Meeting room hire (per meeting)	\$25.00

Sports field charges	
Cass Square (season hire)	
Touch Rugby per season	\$165.00
Softball per season	\$165.00
Rugby - per season	\$900.00
Cricket per season	\$165.00

Soccer per season	\$900.00
Cass Square (casual use)	
Daily	\$60.00
Hourly	\$25.00
Wildfoods Festival	\$5,750.00
Showers and Changing Rooms	\$40.00
Changing Rooms Only	\$20.00
Commercial Operators.	To be negotiated depending on type of usage

Cemetery Charges - Hokitika	
Hokitika	
New Grave (includes plot, interment and maintenance in perpetuity)	\$1,620.00
Ashes Plot Purchase and Interment (includes plot in Ashes Garden area and opening of plot)	\$454.00
Pre-purchase new Plot	\$1,236.00
Dig Grave site to extra depth	\$118.00
Interment on Saturday, Sunday or Public Holiday	\$256.00
Additional Cost to excavate grave on Saturday, Sunday or Public Holiday	\$332.00
Reopen a grave site	\$650.00
Intern Ashes in an existing grave	\$132.00
New grave in RSA area	\$613.00
Reopen a grave in the RSA Area	\$613.00
Intern a child under 12 in Lawn Area	\$1,620.00
Intern a child under 12 in children's section	\$368.00
Intern a child under 18 months in the children's section	\$172.00
Research of cemetery records for family trees etc. (per hour)	\$35.00
Minimum Charge	\$37.00
Ross and Kumara	
New Grave (includes plot, interment and maintenance in perpetuity)	\$854.00
Inter a child under 18 months in a new grave	\$429.00
Pre-purchase new plot	\$245.00
Bury Ashes (including registration)	\$368.00

Reopen a grave site	\$419.00
Research of cemetery records for family trees etc. (per hour)	\$35.00
Minimum Charge	\$35.00

Land Information Services

Land online Search—CT or Plan Instrument	\$15.00
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Land Information

GIS Map—A4	\$10.00
GIS Map- A4 with aerial photos	\$15.00
GIS Map - A3	\$20.40
GIS Map - A3 with aerial photos	\$31.00
GIS Client Services (per hour)	\$51.00

Land information memoranda

Land Information Memoranda	\$210.00
Urgent - within 48 hours	\$330.00

Animal Control

Dog control

Standard Registration

Registration Fee: Hokitika and Kaniere township (urban)	\$74.00
Registration Fee: Other Areas	\$58.50

Selected Owners

Registration Fee: all areas	\$45.00
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Working Dogs

Registration Fee: all areas	\$30 for first, \$20 for subsequent
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Dangerous dogs

Registration Fee: all areas	Standard registration fee plus 50%
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Late Registration

Registration Penalty - 1 August	50% of applicable registration fee
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Dog Impounding Fees

First Impounding Offence	\$82.00
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Second Impounding Offence	\$164.00
Third Impounding Offence	\$245.00
Feeding per day	\$26.00

Second & Third Impounding will apply if occurring within 12 months of the first impounding date.

Call-out for Dog Reclaiming	\$78.00
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Impounding Act

Stock Control Callout Fees	\$225.00 per callout
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Stock poundage and sustenance Fees	Cattle, horse, deer, mule: \$25.00/head/day Sheep, goats, pigs, other animals: \$5.00/head/day
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Health Act and Food Act

Food Act 2014 – registration fee	\$200.00 (initial registration) \$100.00 (renewal of registration)
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Food Act 2014 – verification fee (audit)	\$200.00 flat rate plus \$150 per hour (\$100 per hour administration time after first 30 minutes)
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Food Act 2014 – Compliance and Monitoring fee	\$150 per hour (\$100 per hour administration time)
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Hairdressers Registration	\$388.00
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Offensive Trade Registration	\$388.00
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Mortuary Registration	\$388.00
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Camping Ground Registration	\$388.00
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Camping Ground - fewer than 10 sites	\$286.00
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Transfer of Registration	50% of registration fee
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LGA Activities

Trading in Public Places (Hawkers and Mobile Shops)

Full Year	\$500
1 October to 31 March only	\$350

Activities under other Legislation	
Amusement Devices	
For one device, for the first seven days of proposed operation or part thereof.	\$11.50
For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.30
For each device, for each further period of seven days or part thereof.	\$1.12
Class 4 Gaming	
Class 4 Gambling Venue	\$287.50

Resource Management	
<p>NOTE: All fees and charges below, unless specified as a Fixed Fee, are deposits and minimum fees paid as initial charges on application. Staff time will be calculated at the hourly rates below. Under Section 36 of the Resource Management Act 1991, the costs of staff time and costs incurred processing the consent over the deposit will be invoiced, and where a charge is inadequate to enable the recovery of actual and reasonable costs the Council may require payment of any additional charge.</p>	
Printed copy of the District Plan	\$154.00
Preparation & change to the District Plan (deposit)	\$5,000.00
Pre-application enquiries that exceed 30 minutes	Rate \$150.00/Hour
New Designations	\$1,000.00
Notified Resource Consents (in addition to consent deposit)	\$1,000.00
Variations to Designations	\$500.00
Land use activities (not listed elsewhere)	\$600.00
Mining consents	\$800.00
Land use: setback reductions	\$400.00
Subdivisions	\$800.00
Variations to Resource Consents	\$350.00
Subdivision Consents - including land use	\$900.00
Certificates of Compliance and Existing Use Certificates	\$300.00
Extension of time (S 125)	\$300.00

Survey Plan Approval (S 223) : Fixed Fee	\$100.00
S 224 approval deposit	\$200.00
Certification: Fixed Fee	\$200.00
Notices of Requirements & Heritage Orders	\$1000.00
Monitoring charges	\$150/hour
Monitoring fee charged upon issue of each consent (fixed fee)	\$100.00
Administration fee charged on each consent	\$100.00
Approval of Outline Plan	\$350.00
Consideration of Waiving of Outline Plan	\$150.00
Issue of abatement notice: Fixed Fee	\$300.00
Return of items seized pursuant to Section 328 of the Resource Management Act 1991: Fixed Fee	\$150.00
Release of Covenants : Fixed Fee	\$100.00
Planning staff processing time for resource management activities	\$150/hour
Administration Planning staff time	\$100.00/hour
In-house Engineering Services that exceed 15 minutes	\$150/hour
Councillor Hearing Commissioner (Chair)	\$100/hour
Councillor Hearing Commissioner (Committee)	\$80/hour
Independent commissioner	At cost
Recreation contribution	
5% of the value of each new allotment or the value of 4,000m2 of each new allotment, whichever is the lesser. The minimum charge is \$1,000.00 per new allotment and the maximum charge is \$3,000.00 per new allotment, both GST-inclusive.	
Performance Bonds	
Performance bonds may be put in place from time to time with the amount to be established on a case by case basis. Lodgement fee \$250.00	
Relocated buildings	
In addition to building consent fees, and the building Research levy, a minimum deposit of up to \$10,000 is required for buildings being relocated.	

Building Consent Activity	
1) Total fees will vary according to the extent of processing required to grant a building consent and the number of inspections that may need to be undertaken. An estimated number of inspections will be charged for at the outset, but refunds will be available for any unused inspections.	
Free-standing Fire Places	
Project Information Memorandum	\$150 per hour (\$100 per hour for administrative staff)
Consent	\$31.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$31.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Accessory Buildings	
Project Information Memorandum	\$75 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$184.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$61.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Alterations/Renovations (Minor)	
Project Information Memorandum	\$75 Fee plus \$150.00/hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00

Consent	\$184.00 plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$61.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Alterations/Renovations (Major)	
Project Information Memorandum	\$75 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$409.00 plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$511.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Temporary Buildings	
Project Information Memorandum	\$150 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$102.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$61.00 Fee plus \$150.00 per Hour (\$100 per hour for administrative staff)

Marquees Only	
Consent	\$61.00 Fee) plus \$150.00 per Hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Reports	
Monthly building consent reports	\$49.10
Signs	
Project Information Memorandum	At cost \$150.00/hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$123.00 Fee plus \$150.00 per Hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$31.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Election Signs	
Up to 3 signs	\$307.00
Up to 6 signs	\$613.00
For each additional sign in excess of 6. signs	\$20.00
Housing - Average (<120m2)	
Project Information Memorandum	\$75 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$409 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)

BCA Accreditation Levy	\$56.00
Inspection Fees	\$205.00 each
Code Compliance Certificate	\$511.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Housing Executive (>120m2)	
Project Information Memorandum	\$75 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$613.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fees	\$205.00 each
Code Compliance Certificate	\$613.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)

Drainage & Plumbing - Public System	
Project Information Memoranda	At cost \$150.00 per hour (\$100 per hour for administrative staff)
Consent- Public Sewerage System	\$123.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$51.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Drainage & Plumbing – Stand Alone System	
Project Information Memorandum	At cost \$150.00 per hour (\$100 per hour for administrative staff)
Consent – Stand Alone System	\$184.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
BCA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$51.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Commercial/Industrial/Multi Unit Development	
Project Information Memorandum	\$125 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61.00
Consent	\$664.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
CA Accreditation Levy	\$56.00
Inspection Fee	\$205.00 each
Code Compliance Certificate	\$664.00
Other	
Building Consent Amendment	\$123.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)

Extension of time for exercise of building consent	\$123.00
Extension of time for obtaining CCC	\$123.00
Building Consent Holding Fee (not uplifted within 10 working days)	\$72.00
Road Damage Deposit – Refundable deposit	\$716.00
Building Research Levy	
In addition to the Building Consent fee, a Building Research levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.	
Building MBIE Levy	
In addition to the Building Consent, a Building Industry levy based upon \$2.01 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.	
Independent Building Consent Authority (BCA)	
Where the services of a Building Certifier are used, the fee will be established on a case by case basis to ensure full cost recovery.	
Demolition (if not exempt work under Schedule 1 of Building Act 2004)	
Consent	\$123.00 Fee plus \$150.00 per Hour (\$100 per hour for administrative staff)
Inspection Fee (where necessary)	\$205.00 each
Receiving and Checking Building Warrant of Fitness	
On or before due date	\$90.00, plus \$40.00 for 3 systems or less, plus \$15.00 for each additional system in excess of 3
After due date	\$180.00, plus \$40.00 for 3 systems or less, plus \$15.00 for each additional system in excess of 3

Other Building Charges	
Soakage Tests	\$205.00
Certificate of Acceptance	\$511.00 Fee plus \$150.00 per Hour (\$100 per hour for administrative staff) Plus applicable Building Consent Fee
Certificate of Public Use	\$256.00 Fee plus \$150.00 per hour (\$100 per hour for administrative staff)
Compliance Schedules	\$286.00
Duplicate Schedules	\$143.00
Amendment to Compliance Schedule	\$92.00
Preparation of Certificates for Lodgement	\$358.00
Preparation of Sec 37 Certificate	\$153.00
Receipt and checking of Schedule 1 advice	\$123.00
Notices to Fix	\$256.00 fee for first \$512.00 Fee for second \$768.00 Fee for third Plus \$200.00 per hour
Additional Inspections	\$205.00
Application for PIM only	
Residential	\$75.00 fee plus \$150.00/hour (\$100 per hour for administrative staff)
Commercial/Industrial	\$125.00 Fee plus \$150.00/hour (\$100 per hour for administrative staff)
Stock Underpass	Levies Only
Solar water heating installations	Levies Only
Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.	

Hokitika Swimming Pool	
Single Admission	
Adult	\$5.00
Senior Citizen (60+)	\$4.00
Child at school	\$3.00
Pre Schooler	\$1.50
Pre Schooler and Parent	\$3.00
Family (2 adults / 2 children)	\$13.00
Spectator	Free
Concession Ticket - 10 Swims	
Adult	\$40.00
Senior Citizen (60+)	\$32.00
Child at school	\$24.00
Pre Schooler	\$12.00
Pre Schooler and Parent	\$24.00
Family (2 adults / 2 children)	\$104.00
Season Ticket	
Adult	\$280.00
Senior Citizen (60+)	\$224.00
Child at school	\$168.00
For information: management@westlanddistrictproperty.co.nz Westland District Property Ltd (03) 755 8497	

Baches on Unformed Legal Road	
Annual Site Fee	\$2,050.00
For information: management@westlanddistrictproperty.co.nz Westland District Property Ltd (03) 755 8497	

Operations	
Water Supply Connections	
Actual cost recovery relating to the installation of water supply connections.	
Sewerage & Stormwater Connections	
Actual cost recovery relating to the installation of sewerage and stormwater connections.	
Vehicle Crossings	
Actual cost recovery relating to the installation of vehicle crossings.	
Sewerage Supply	
Trade Waste charges are levied separately according to waste volume and utilisation of sewerage system.	Minimum fee of \$500 per annum
Water Supply Annual Charges	
Hokitika/Kaniere Water Supply	Commercial metered supply per cubic metre \$1.30
Council reserves the right to negotiate metered charges with significant users.	
Treated Supplies—Rural Towns Fox Glacier/Franz Josef/Whataroa/Harihari	Commercial metered supply per cubic metre \$1.20

Property Rentals
Council property rentals are regularly reviewed to ensure they are set at fair market value.

Temporary Road Closures	
Non-refundable application fee	\$100.00
Additional Information request (from applicant)	\$100 per hour
Public Notification on approval	At cost
Management of temporary road closure	At cost
Call Out / Audit of Traffic Management Plan	\$225.00 per hour
Not for Profit Organisations	Exempt

Hokitika Transfer Station	
Refuse Site Gate Fees	
General Waste	
Per tonne	\$475.00
60L bag	\$4.00
Green Waste	
Green Waste per tonne	\$46.00
60L bag Green Waste uncompacted	\$0.50
Accepted Recyclable Items* <i>*Colour sorted glass will be accepted free of charge, unsorted glass will be charged at the general waste rate</i>	Free
Non Weighbridge Sites	
Uncompacted General Waste	
Per Cubic Metre small loads < 0.5m ³	\$65.00
Per Cubic Metre large loads > 0.5m ³	\$95.00
60L bag	\$4.00
120L Wheelie Bin	\$8.00
240L Wheelie Bin	\$16.00
Small Trailer /Ute (0.68m ³)	\$65.00
Medium Trailer (0.91m ³)	\$90.00
Cage or Large Trailer (2.7m ³)	\$260.00
Accepted Recyclable Items* <i>*Colour sorted glass will be accepted free of charge, unsorted glass will be charged at the general waste rate</i>	Free
Uncompacted Green Waste	
Per Cubic Metre	\$10.00
60L bag	\$0.50
Small Trailer /Ute (0.68m ³)	\$6.00
Medium Trailer (0.91m ³)	\$10.00
All Sites: Other Items	
Whiteware (Fridges must be degassed, per item)	\$10.00
Tyres (Based on average weight of 7.5kg, per item)	\$3.50
Cars Prepared (Conditions apply, per item)	\$45.00

WASTE MANAGEMENT continued:

Any legislative charges under the Waste Management Act will be imposed as a levy if required. Note: Government require Council to charge a levy of \$10.00 per tonne, or equivalent volume at non weighbridge sites, on all waste disposed of to landfill. This is included in the above fees.

For non-standard loads, the Transfer Station Operators reserve the right:

- To measure the waste and charge the per cubic metre rate or;
- To measure the load and use the Ministry for the Environment Conversion Factors for compacted or dense waste.

Jackson Bay Wharf Charges (prices exclude GST)	
Commercial Fishing Vessels operating from the Wharf for discharge of wet fish and/or crayfish must have a licence to occupy.	
Annual Charge	
Vessels over 13.7 metres (45 feet)	\$4,000.00
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$1,500.00
Vessels up to 9.1 metres (30 feet)	\$1,000.00
Casual users landing tuna (per tonne)	\$23.00
Other Vessels (not discharging) must pay a daily charge (24 hours) as below	
Vessels over 13.7 metres (45 feet)	\$250.00
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$200.00
Vessels up to 9.1 metres (30 feet)	\$100.00
For information: management@westlanddistrictproperty.co.nz Westland District Property Ltd (03) 755 8497	

SALE AND SUPPLY OF ALCOHOL

On, Off or Club Licence

Applications and renewals for On, Off or Club Licence are assessed using a cost/risk rating system. The cost/risk rating of the premises is the sum of the highest applicable weighting for the type of premises and type of licence, the hours of operation and any enforcement holdings in the last 18 months.

In addition an annual fee is payable which will be due on the anniversary date of the licence.

Cost/risk rating	Fees category	Application fee \$inc GST	Annual fee \$ inc GST
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1035.00
26 plus	Very High	\$1,207.50	\$1437.50

The cost/risk rating used to set the fees above is calculated using the tables below.

Latest alcohol sales time allowed for premises

Type of Premises	Latest trading time allowed (during 24 hour period)	Weighting
Premises for which an on-licence or club-licence is held or sought	2.00 am or earlier	0
	Between 2.01 and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Type of premises

Type of Licence	Type of Premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-Licence	Supermarket, grocery store, bottle store	15
	Hotel, Tavern	10
	Class 1, 2 or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club-licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2

Enforcement holdings

Number of enforcement holdings in respect of the premises in the last 18 months	Weighting
None	0
One	10
Two or more	20

Definitions for types of premises

Type	Class	Description
Restaurants	1	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a significant bar area and operates that bar area at least one night a week in the manner of a tavern.

	2	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a separate bar area and does not operate that bar area in the manner of a tavern at any time.
	3	A restaurant that has or applies for an on-licence and, in the opinion of the Territorial Authority, only serves alcohol to the table and does not have a separate bar area.
	BYO	A restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Clubs	1	A club that has or applies for a club licence and has at least 1,000 members of purchase age and in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
	2	A club that has or applies for a club licence and is not a class 1 or class 3 club
	3	A club that has or applies for a club licence and has fewer than 250 members of purchase age and in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Remote sales premises		Premises for which an off-licence is or will be endorsed under section 40 of the Act.
Enforcement holding		A holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.

Other Licence Fees

Type	Description of activity	Application fee \$ incl GST
Temporary Authority	Fee payable to the territorial authority under s.136(2) of the Act for a temporary authority to carry on the sale and supply of alcohol	\$296.70
Temporary Licence	Fee payable to the territorial authority by a person applying under section 74 of the Act to sell alcohol pursuant to a licence from premises other than the premises to which the licence relates	\$296.70
Permanent Club Charter	Annual fee payable to the territorial authority in which the club's premises are situated by the holder of a permanent club charter as described in section 414 of the Act.	\$632.50
Extract from register	Fee payable to a licensing committee under section 66(2) of the Act for an extract from a register.	\$57.50
	Fee payable to ARLA under section 65(2) of the Act for an extract from a register.	\$57.50
Appeals	Fee payable to ARLA under section 154 of the Act (against a decision of a licensing committee)	\$517.50
	Fee payable to ARLA under section 81 of the Act (against a local alcohol policy)	\$517.50
Manager's Certificate	New or Renewal	\$316.20

Special Licenses

The fee payable for a Special Licence is assessed using a cost/risk rating system depending on the size of the event and the number of events applied for.

Large event: Means an event that the territorial authority believes on reasonable grounds will have patronage of more than 400 people.

Medium event: Means an event that the territorial authority believes on reasonable grounds will have patronage of between 100 and 400 people.

Small event: Means an event that the territorial authority believes on reasonable grounds will have patronage of fewer than 100 people.

Class	Issued in respect of	Application fee \$ inc GST
1	1 large event: More than 3 medium events: More than 12 small events	\$575.00
2	3 to 12 small events: 1 to 3 medium events	\$207.00
3	1 or 2 small events	\$63.20

Westland District Council

36 Weld Street
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Westland Library

20 Sewell Street
Hokitika 7842
New Zealand
Phone 03 755 6208 or 0800 474 834
www.westlib.co.nz

Hokitika Museum

The Carnegie Building
Corner of Tancred and Hamilton Streets
Private Bag 704
Hokitika 7842
New Zealand
Phone 03 755 6898 or 0800 474 834
www.westlanddc.govt.nz/hokitika-museum

Hokitika Swimming Pool

53 Weld Street
Hokitika 7842
New Zealand
Phone 03 755 8119
www.westlanddc.govt.nz/swimming-pool

Council Controlled Organisations:**Westland District Property Company**

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Westroads Limited

267 Kaniere Road
Hokitika 7811
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Phone 03 756 8044