

Annual report on income and costs related to Sale and Supply of Alcohol Act 2012
Year ending 30 June 2017
Westland District Council

Background

Section 19 of the Sale and Supply of Alcohol (Fees) Regulations 2013 requires an annual report on income and expenditure for a Council's activities under the Sale and Supply of Alcohol Act 2012 ("the Act"). Section 19 reads as follows:

19 Reporting by territorial authorities

- (1) Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in,—
 - (a) the performance of the functions of its licensing committee under the Act; and
 - (b) the performance of the functions of its inspectors under the Act; and
 - (c) undertaking enforcement activities under the Act.
- (2) The first report required by this regulation must relate to the year commencing 1 July 2014.

All figures in this report are exclusive of GST and relate to the financial year 2016/17; that is, 1 July 2016 through 30 June 2017. Revenue and expenditure figures have been retrieved from the Council's electronic financial accounting system, and revenue figures are consistent with the Council's monthly returns to the Alcohol Regulatory and Licensing Authority (ARLA).

Income

The Westland District Council received \$104,290 in revenue from fees payable in relation to its activities under the Act. This figure is net of the \$8,995 in revenue that was required to be passed on to ARLA.

Income was received from the following sources:

Fee Type	Income (ex GST)
On / Off / Club Licence Applications	\$27,810
On / Off / Club Licence Annual Fees	\$44,420
Managers Certificates	\$35,745
Temporary Authorities	\$3,870
Special Licences	\$7,294
Extracts from Register	\$0
Various adjustments (refunds, accruals, etc)	(\$5,854)
Payment to ARLA	(\$8,995)
TOTAL	\$104,290

Costs

The Westland District Council incurred costs of \$66,188 in performing its activities under the Act. Costs were incurred in the following categories:

Cost Type	Expenditure (ex GST)
District Licensing Committee payments	\$6,007
Salaries + ACC Levy for Inspector and Business Support staff	\$29,220
Administration (phone, postage, photocopying)	\$2,694
Other Operating (training, vehicle expenses, advertising)	\$3,788
Council Overhead Allocation	\$24,479
TOTAL	\$66,188

Various aspects of inspectors' work related to enforcement. The cost of enforcement activities is included in the salary, administration and operating categories above.

Net Surplus

The Westland District Council had a net surplus of \$38,102 from its activities under the Act. This was used to offset the cost of other Council activities for 2016/17.