

Annual report on income and costs related to Sale and Supply of Alcohol Act 2012
Year ending 30 June 2015
Westland District Council

Background

Section 19 of the Sale and Supply of Alcohol (Fees) Regulations 2013 requires an annual report on income and expenditure for a Council's activities under the Sale and Supply of Alcohol Act 2012 ("the Act"). Section 19 reads as follows:

19 Reporting by territorial authorities

- (1) Every territorial authority must, each year, prepare and make publicly available a report showing its income from fees payable in relation to, and its costs incurred in,—
 - (a) the performance of the functions of its licensing committee under the Act; and
 - (b) the performance of the functions of its inspectors under the Act; and
 - (c) undertaking enforcement activities under the Act.
- (2) The first report required by this regulation must relate to the year commencing 1 July 2014.

All figures in this report are exclusive of GST and relate to the financial year 2014/15; that is, 1 July 2014 through 30 June 2015. They are consistent with the figures from the Draft Annual Report 2014/15, which is yet to be audited. Any changes resulting from the Audit will result in a correction to this report.

Income

The Westland District Council received \$104,127 in revenue from fees payable in relation to its activities under the Act. This figure is net of the \$10,696 in revenue that was required to be passed on to the Alcohol Regulatory and Licensing Authority (ARLA).

Income was received from the following sources:

Fee Type	Income
On / Off / Club Licence Applications	\$25,414
On / Off / Club Licence Annual Fees	\$46,240
Managers Certificates	\$32,313
Temporary Authorities	\$2,064
Special Licences	\$8,705
Extracts from Register	\$87
Payment to ARLA	(\$10,696)
TOTAL	\$104,127

Costs

The Westland District Council incurred costs of \$72,846 in performing its activities under the Act. Costs were incurred in the following categories:

Cost Type	Expenditure (ex GST)
District Licensing Committee payments	\$1,578
Salaries of Inspectors	\$42,921
Administration (phone, postage, photocopying)	\$1,786
Other Operating (training, travel, advertising, meals and accommodation)	\$4,628
Council Overheads	\$21,933
TOTAL	\$72,846

Various aspects of inspectors' work related to enforcement. The cost of enforcement activities is included in the salary, administration and operating categories above.

Net Surplus

The Westland District Council had a net surplus of \$31,280 from its activities under the Act. This was used to offset the cost of other Council activities for 2014/15.