



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 28 MAY 2020 COMMENCING AT 1.00 PM

1. MEMBERS PRESENT

Chairperson	His Worship the Mayor	
Members	Cr Carruthers (Deputy)	
	Cr Davidson	Cr Hart
	Cr Kennedy	Cr Keogan
	Cr Martin	Cr Neale
	Kw Madgwick	Kw Tumahai

NGĀ WHAKAPAAHA APOLOGIES

Cr. Hartshorne

Moved Cr Kennedy, seconded Cr Keogan and **Resolved** that the apology from Cr Hartshorne be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; L. Crichton, Group Manager: Corporate Services, F. Scadden, Planning and Customer Services Manager; T. Cook, Regulatory Services Manager; L. Sparks, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor.

2. OPENING KARAKIA

The opening Karakia was ready by Kw Madgwick.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and there had been no amendments made to the document.

4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

• **4 May 2020 – Extraordinary Council Meeting**

The Minutes of the 4 May 2020 Extraordinary Council Meeting had been circulated to the Mayor and Councillors separately via Microsoft Teams.

Moved Cr Hart, seconded Cr Keogan and **Resolved** that the Minutes of the Extraordinary Meeting of Council held on the 4 May 2020 be confirmed as a true and correct record of the meeting.

• **23 April 2020 – Ordinary Council Meeting**

Moved Deputy Mayor Carruthers, seconded Cr Martin and **Resolved** that the Minutes of the 23 April 2020 Ordinary Council Meeting be confirmed as a true and correct record of the meeting.

6. **ACTION LIST**

The Chief Executive spoke to the Action List and provided the following updates:

- Kaniere School Student cycleway trail – there is a solution in terms of the road crossing for Kaniere Road which is currently going through pricing. The item also includes some upgrades to footpaths.
- Speed Limits – this process will commence in the next few months. A consultation document is being worked on. There is a list of roads identified with regard to speed limit changes and this list will be circulated to Councillors for input, before it goes to public consultation.
- Transfer of Pensioner Housing to Destination Westland (DW) – a proposal was put to the DW Board from a consultant regarding a scope of works. The DW Board is seeking further consultation in terms of potential other parties to do the work.
- Manatu Whakaaetanga Partnership Agreement – both parties have signed the document.
- Cass Square - work is ongoing. The intention of the work is to lead into the Long Term Plan Consultation process. The medium for updating Council will be via the Parks and Reserves Subcommittee.
- Civil Defence - Sale and purchase agreement conditions have been met. This process has now been completed and will enable funds to be utilised from the Reserve Fund.
- Carnegie Building Project – this item is on hold pending the outcome of the funding applications.
- Fox Landfill – discussions ongoing with Golders in terms of the final outcome of the report and this is still live and in draft form.

- Marks Road, sale of land to FENZ – FENZ have identified another parcel of land for Haast that does not require Marks Road Reserve land. This item can be removed from the Action List.
- Iwi representation around the Council Table – a reply has been received from Department of Internal Affairs. No further action completed on this to date.

His Worship the Mayor noted the signing of the Manatu Whakaaetanga Partnership Agreement.

Kw Madgwick advised the importance of the Manatu Whakaaetanga Partnership Agreement signing and recorded the appreciation for the opportunity to sit at the Council table and Poutini Ngāi Tahu are an important entity in the Westland economy.

His Worship the Mayor advised that Sergeant Russell Glue from the Hokitika Police had asked that the speed limit at North Town Belt to the Glow Worm Dell be revisited and asked the Chief Executive to follow up on that item. The Chief Executive advised that his item has been raised with NZTA who will be presenting to the 25 June 2020 Council meeting.

Moved Cr Keogan, seconded Deputy Mayor Carruthers and **Resolved** that the updated Action List be received and the Marks Road Reserve item be removed from the listing.

7. PŪRONGO KAIMAHI STAFF REPORTS

- **Chief Executive's Quarterly Report**

The Chief Executive spoke to this item. The purpose of the report is to provide an update on the positive aspects that are happening in the Westland District, and provide an update on any matters of significance and priority.

Cr Kennedy asked that the Chief Executive provide a list of Local Government Official Information and Meeting Act requests that are over the 20 day processing period.

Moved Cr Neale, seconded Deputy Mayor Carruthers and **Resolved** that the Quarterly Report from the Chief Executive dated the 28 May 2020 be received.

- **Financial Report April 2020**

The Group Manager: Corporate Services spoke to this item. The purpose of the report is to provide an indication of Council's financial performance for 10 months to 30 April 2020.

Moved Cr Davidson, seconded Cr Hart and **Resolved** that Council receive the Financial Performance Report to the 30 April 2020.

- **Request to become a Guarantor Council with Local Government Funding Agency**

The Group Manager: Corporate Services spoke to this item. The purpose of the report is to resolve that Westland District Council (WDC) become a guarantor Council with the Local Government Funding Agency (LGFA).

Moved Cr Hart, seconded Cr Neale and **Resolved** that Council request staff to start the process to apply to become a guarantor Council with the Local Government Funding Agency.

- **Marks Road Reserve Fund**

The Chief Executive spoke to this item. The purpose of the report is to advise that the Haast Community, through the Haast Promotions Group, would like to utilise funds from the Marks Road Reserve Fund.

Moved Cr Kennedy, seconded Deputy Mayor Carruthers and **Resolved** that funds be released from Council's Marks Road Reserve Fund (\$22,608.14) for the completion of the Dennis Road Track Project in the Haast Community.

- **Long Term Plan 2021 – 2031 Environmental Scan**

The Strategy and Communications Advisor spoke to this item. The purpose of the report is to provide Council with the Long Term Plan 2021-31 Environmental Scan.

Moved Cr Martin, seconded Cr Kennedy and **Resolved** that Council receive the content of the Environmental Scan, and instruct staff to make the final summary document available on Council's Website and also via Westland Matters Newsletter.

- **Community Outcomes Engagement**

The Strategy and Communications Advisor spoke to this item. The purpose of the report is to inform Council of the results of the Community Outcomes engagement and adopt the preferred outcomes and strategy to be included in the 2021–31 Long Term Plan.

Moved Cr Keogan, seconded Cr Martin and **Resolved** that:

- A) Council receives the report and Appendices.
- B) Council adopts the Community Outcomes and related strategies outlined in Appendix 2 of the Agenda.
- C) Council directs staff to refer to these Community Outcomes and associated strategies when developing the Long Term Plan 2021–31 and include them within the plan.
- D) Council makes publicly available on Westland District Council's website the results of the community engagement exercise.

**8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Moved Cr Neale, seconded Cr Davidson and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 1.30 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 23 April 2020	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
2.	Westland Holdings Limited Report	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
1,2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))
1,2	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).

Moved Cr Davidson, seconded Cr Kennedy and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.37 pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 25 JUNE 2020
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.37 PM

Confirmed by:

A handwritten signature in blue ink, appearing to read 'B. Smith', is written over a light blue rectangular background.

Mayor Bruce Smith
Chair

Date: 25.06.20