



**WESTLAND**  
DISTRICT COUNCIL

# **A G E N D A**

## **Safer Community Council**

**Westland District  
Council Chambers**

**Friday  
28 June 2013**

**8.30am**

**(Please note change of start time - this is to allow  
Councillors to go to another meeting at 9.45am)**



## WESTLAND DISTRICT SAFER COMMUNITY COUNCIL

**AGENDA FOR A MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL TO BE HELD IN THE MIDDLE FLOOR MEETING ROOM 36 WELD STREET, HOKITIKA, ON FRIDAY 28 JUNE, 2013, AT 8:30 A.M. (Please note change of start time – this is to allow Councillors to go to another meeting at 9:45am)**

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1. **PRAYER/KARAKIA**
2. **APOLOGIES**
3. **MINUTES OF PREVIOUS MEETING 26 APRIL 2013 – attached.**
4. **MINUTES OF MEETING OF HOKITIKA COMMUNITY PATROL 19 JUNE 2013 to be received – attached.**
5. **INWARD CORRESPONDENCE**
  - 5.1 Family and Community Services
  - 5.2 Enterprise Hokitika
6. **OUTWARD CORRESPONDENCE**

Application to the Hokitika Chartered Club for a donation to the Taxi Chit Scheme.
7. **FINANCIAL STATEMENTS – attached.**
8. **GENERAL BUSINESS**
  - 8.1 Police Report – Community Constable Jon Armstrong
  - 8.2 International Safe Community Process
  - 8.3 Snow chains workshop
9. **COORDINATOR'S REPORT**
  - 9.1 Big Brothers Big Sisters of Westland Mentoring Programme.

Thirteen mentoring matches with volunteers are currently in progress. Seven boys and two girls are on the waiting list.

## **9.2 Safer Community Council Chit Scheme**

Three new chit books were issued in May to senior residents who have voluntarily given up driving and 26 chits from previous books came in for re-imburement. 22 people are currently on the chit scheme.

## **9.3 Hokitika Service/Retail Excellence Award**

Three nominations were received during May. The winner was Brendan Haver who works for Renton Chainsaws and Mowers Ltd. Brendan was nominated by Gael Bullock.

*Nominations for June close 28 June.*

## **9.4 Hokitika Community Patrol**

The Trust document was finalised and signed.  
Statistics for May:

Vehicle related incidents	5
Patrol kilometers travelled	517kms
Volunteer Patrol hours	45:40hrs

## **9.5 Graffiti: Two lots were removed during May.**

## **9.6 CACTUS Trust: The programme has moved to afternoons.**

## **9.7 Ministry of Social Development Meeting 24 May**

Further discussion centred around asking more community groups in Westland to record details about their programmes on the MSD website, with a view to having a link to Council's website.

## **9.8 Community Probation Forum 30 May**

A forum was attended to understand how Community Services can better work with Community Probation to reduce re-offending in our community.

## **10. OTHER BUSINESS**

## **11. MORNING TEA**

**MINUTES OF MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, ON FRIDAY 26 APRIL 2013 COMMENCING AT 9:30 A.M.**

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*D. Blight opened the meeting with prayer.*

**1. MEMBERS PRESENT:**

Councillor Kyle Scott (Chair), Councillor Frances Stapleton, Cathy Blincoe, Colleen Freitas, Bev Kaio, Charles Lucas, Ned Tauwhare, Derek Blight.

Also in attendance: Jan Rogers from Family and Community, The Community Development Division of Anglican Care.

The Chair welcomed Jan to the meeting.

**2. APOLOGIES:**

Her Worship the Mayor Maureen Pugh, Constable Jon Armstrong, Corrina Gestro-Best, Jan Weaver, Lucy Waller,

Moved C. Lucas, seconded N. Tauwhare and **Resolved** that the apologies be received.

**3. MINUTES OF PREVIOUS MEETING HELD 22 FEBRUARY 2013:**

Moved Councillor Stapleton, seconded C. Lucas and **Resolved** that the Minutes of the previous meeting of the Westland District Safer Community Council be confirmed as a true and correct record of the meeting.

**4. AGM MINUTES OF THE BIG BROTHERS BIG SISTERS BOARD 8 APRIL, AGM MINUTES OF HOKITIKA COMMUNITY PATROL 17 APRIL AND MINUTES OF AN ORDINARY MEETING OF THE HOKITIKA COMMUNITY PATROL 17 APRIL 2013:**

Moved Councillor Scott, seconded Councillor Stapleton and **Resolved** that the Minutes of the above meetings be received.

5. **INWARD/OUTWARD CORRESPONDENCE:**

Moved N. Tauwhare, seconded Councillor Stapleton and **Resolved** that the Inward Correspondence be received and the Outward Correspondence be endorsed.

6. **FINANCIAL STATEMENTS:**

Moved N. Tauwhare, seconded C. Lucas and **Resolved** that the Financial Statements be received.

7. **GENERAL BUSINESS:**

7.1 **Guest Speaker:**

Jan Rogers, from the Community Development Division of Anglican care addressed the meeting. D. Blight presented some graphs which showed how many people had used the Taxi Chit scheme over the last three years and where the donations for the Taxi Chit Scheme had come from.

7.2 **Police Report:**

**Wildfoods 2013:**

This year's festival gets a big thumbs up from the Hokitika Police. The arrest statistics for the 2 days have been one of the lowest on record and could be attributed to a number of factors: a large and highly visible Police presence, a better behaved and perhaps slightly older attendee, a strict liquor licence adherence at hotels and no camping facility in town ie. North Beach Street, have all played a part in the success of the event.

Three graphs are attached to compare the 2012 and 2013 policing stats. The two highest offences of Breach of Liquor Ban and Disorderly Behaviour both have an alcohol element and most have occurred within the CBD and not at the Cass Square venue. It should also be noted that 9 of the 10 Disorderly offences and 8 of the 10 BOLB offences were committed by "out of towners". In fact only 8 of the total of 37 charges were for local Hokitika people.

Well done to everyone involved.

**Ross Police Officer:**

On 2 April 2013, Senior Constable Jason MARTIN left the sole charge policing position in ROSS and took up employment with the Queensland Police in AUSTRALIA. The ROSS vacancy has been advertised and will hopefully be filled by the end of June. As a result of the vacancy however, the staffing resources at HOKITIKA will be stretched even further with as we now have to cover as far south as MT HERCULES."

Moved Councillor Scott, seconded B. Kaio and **Resolved** that the Police Report be received.

7.3 **International Safe Community Process and setting up of Steering Committee:**  
This was put on hold until Council's annual plan 2013-2014 is approved.

8. **COORDINATOR'S REPORT:** The Coordinator's Report was received.

9. **OTHER BUSINESS:**

9.1 B. Kaio distributed copies of the Nationwide Contact Card for members to distribute to their organisations.

9.2 C. Freitas discussed the need for the vegetation in the planter boxes at the corner of Weld and Tancred Streets to be trimmed so people on mobility scooters could see what was coming when they crossed the street. The Coordinator was asked to refer the matter to John Bainbridge.

10. **NEXT MEETING DATE:** Friday, 28 June, 2013 at 9:30am.

The meeting closed at 10:55am.

Confirmed as a true and correct record.

\_\_\_\_\_ (Chairperson) \_\_\_\_\_ (Date)

Safer Community Council

Statement of Operations to 31 May 2013

Income	Actual	Budget
<b>Total Income</b>	<b>\$ -</b>	
<b>Expenditure</b>		
1400 223 SAFCOM - Travel	\$ 437.00	\$ 1,000.00
1400 361 SAFCOM - Advertising	\$ 911.00	\$ 1,200.00
1400 370 SAFCOM - Security Cameras	\$ 45.00	\$ 1,200.00
1400 372 SAFCOM - Overheads	\$ 1,049.00	\$ 1,399.00
1400 373 SAFCOM - Postage & Couriers	\$ 185.00	\$ 200.00
1400 374 SAFCOM - Printing & Stationery		\$ 100.00
1400 379 SAFCOM - Telephones & Tolls	\$ 408.00	\$ 350.00
1400 386 SAFCOM - Photocopying	\$ 79.00	\$ 100.00
1400 392 SAFCOM - Rental	\$ 50.00	\$ 100.00
1400 441 SAFCOM - ACC Levy		\$ 66.00
1400 444 SAFCOM - Salaries & Wages	\$ 2,845.00	\$ 3,619.00
1400 446 SAFCOM - Uniforms & Clothing	\$ 46.00	
1400 447 SAFCOM - Tea Coffee Meals etc.	\$ 50.00	\$ 40.00
1400 541 SAFCOM - Depn Expencc	\$ 60.00	\$ 60.00
<b>Total Expenditure</b>	<b>\$ 6,165.00</b>	<b>\$ 9,434.00</b>
<b>Net Cost of service</b>	<b>\$ 6,165.00</b>	<b>\$ 9,434.00</b>

Taxi Chits

Statement of Operations to 31 May 2013

Income	Actual	Budget
Carried Forward	\$ 537.00	
1406 116 TAXI - Donations	\$ 1,739.00	
<b>Total Income</b>	<b>\$ 2,276.00</b>	<b>\$ -</b>
<b>Expenditure</b>		
1406 393 TAXI - Reimbursements	\$ 2,287.00	
<b>Total Expenditure</b>	<b>\$ 2,287.00</b>	<b>\$ -</b>
<b>Net Cost of service</b>	<b>-\$ 11.00</b>	<b>\$ -</b>

**Community Patrol  
Income and Expenditure Statement  
31 May 2013**

	<u>Year to Date Actual</u>	<u>Full Year Budget</u>
<b><u>Income</u></b>		
Community Patrol Fund Carried Forward	2,510	
Donations	870	6,000
<b>Total Income</b>	<b>3,380</b>	<b>6,000</b>
<b><u>Expenditure</u></b>		
Accommodation	165	
Petrol	305	3,000
Insurance Premiums	0	200
Vehicle Repairs	406	2,300
Advertising	29	100
Subscriptions	52	100
Photocopying	53	100
Uniforms	0	
Tea coffee meals	130	200
<b>Total Expenditure</b>	<b>1,140</b>	<b>6,000</b>
<b>Funds Available</b>	<b>2,240</b>	<b>0</b>

**Graffiti Vandalism  
Statement of Operations to 31 May 2013**

<b>Income</b>	<b>Actual</b>	<b>Budget</b>
Carried Forward	\$ 967.00	
	<b>\$ 967.00</b>	
<b>Expenditure</b>		
GRAFIT - Contractors	\$ 335.00	\$ 3,000.00
<b>Total Expenditure</b>	<b>\$ 335.00</b>	<b>\$ 3,000.00</b>
<b>Net Cost of service</b>	<b>\$ 632.00</b>	<b>\$ 3,000.00</b>



Big Brothers Big Sisters

Statement of Operations to 31 May 2013

Income		Actual	Budget
	Carried Forward	\$ 1,018.00	
1401 021	BIGBRO - Crime Prevention Unit	\$ 261.00	
1401 116	BIGBRO - Donations	\$ 19,050.00	\$ 1,000.00
1401 145	BIGBRO - Grants and Contributi	\$ 2,380.00	
1401 153	BIGBRO - Recoveries		\$ 16,000.00
	<b>Total Income</b>	<b>\$ 22,709.00</b>	<b>\$ 17,000.00</b>
<b>Expenditure</b>			
1401 221	BIGBRO - Accommodation & Meals	\$ 166.00	\$ 1,000.00
1401 222	BIGBRO - Training	\$ 139.00	\$ 300.00
1401 223	BIGBRO - Travel		\$ 300.00
1401 224	BIGBRO - Vehicle Expenses	\$ 229.00	
1401 243	BIGBRO - Petrol	\$ 17.00	\$ 400.00
1401 261	BIGBRO - Donations		\$ 400.00
1401 281	BIGBRO - Insurance Premiums	\$ 900.00	\$ 850.00
1401 347	BIGBRO - Materials		\$ 850.00
1401 350	BIGBRO - Plant Hire		\$ 500.00
1401 361	BIGBRO - Advertising	\$ 35.00	\$ 400.00
1401 362	BIGBRO - Compliance Fees	\$ 44.00	
1401 372	BIGBRO - Overheads	\$ 3,148.00	\$ 4,197.00
1401 373	BIGBRO - Postage & Couriers	\$ 8.00	\$ 20.00
1401 374	BIGBRO - Printing & Stationery		\$ 100.00
1401 379	BIGBRO - Telephones & Tolls		\$ 100.00
1401 386	BIGBRO - Photocopying	\$ 114.00	\$ 50.00
1401 392	BIGBRO - Rental	\$ 1,560.00	\$ 3,120.00
1401 407	BIGBRO - Assessment Costs	\$ 30.00	\$ 150.00
1401 410	BIGBRO - Supervision	\$ 74.00	\$ 150.00
1401 444	BIGBRO - Salaries & Wages	\$ 7,306.00	\$ 18,093.00
1401 447	BIGBRO - Tea Coffee Meals etc.	\$ 65.00	\$ 18,093.00
	<b>Total Expenditure</b>	<b>\$ 13,835.00</b>	<b>\$ 49,073.00</b>
	<b>Net Cost of service</b>	<b>\$ 8,874.00</b>	<b>-\$ 32,073.00</b>