

WESTLAND
DISTRICT COUNCIL



MANAGEMENT REPORTS

Council Chambers

**Thursday
28 March 2013
9.00 am**

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COMMUNITY SERVICES SECTION
From 1st – 28th February 2013 (reporting period)

1. COMMUNITY DEVELOPMENT:

- Citizenship Ceremony for three new Kiwis’.
- Westland’s Garden Competition for 2013, Award Ceremony.
- Assisted with the Wilderness Trust Constitution.
- COGS (Community Grants Scheme) meeting in Greymouth.
- Organising a three day waste-minimisation expo with Westland High School, includes a bus trip to the landfill, a visit to the transfer station and class-room activities (power-point presentation and Lego serious play).
- Budget meetings with the Senior Management team.
- Organised resources for a Civil Defence display at the Library for the second school term.
- Civil Defence Training EMIS (2) at the West Coast Regional Council.
- Funding application for Whataroa Playground and Kokatahi Kowhitirangi Rural Fire Service.
- Monitoring Whataroa RSA spending.
- CreativeNZ Funding Application advertised and closes on Monday 8th April 2013.

2. COMMUNITY SERVICES:

- **Major District Initiative (MDI) Funding Update**

Work on Donovan’s Store Refurbishment at Okarito is continuing but still at a much slower rate than planned. During February, eight rolls of NZ botanical wallpaper were purchased for the inside walls of the southern room.

Total Project Cost	\$323,375
MDI Funding approved	\$78,375
MDI Funds spent to date	\$36,683

- **Ministry of Social Development Proposal for a 0800 24 hour help line number for South Westland**

Family and Community Services Southern are proposing a half day workshop to advance the initial proposal with potential partners to explore outcomes, pathway processes, and pilot timeframes for the 0800 number. The service would be set up with MSD funding.

- **Big Brothers Big Sisters of Westland Mentoring Programme**

Thirteen mentoring matches with volunteers are currently in progress. Eight boys and one girl are on the waiting list. Two team meetings were held with volunteers to keep volunteers up to date with planned activities and for group supervision. One new mentoring match was made during February.

- **Safer Community Council Chit Scheme**

Three new chit books were issued to senior residents who have voluntarily given up driving and twenty three chits from previous books came in for re-imburement. Twenty six people are currently on the chit scheme.

- **Hokitika Service/Retail Excellence Award**

Eight nominations were received during February. The winner was Lisa de Rooy who was nominated by David Crispin, a Perth tourist who came into the i-SITE where Lisa works for help with accommodation and other needs. This is the first time a tourist has been a winner.

Nominations for March close 28 March.

- **Hokitika Community Patrol**

A members' meeting was held 20 February. Two new members joined.

Statistics for February:

People related incidents	1
Patrol kilometres travelled	418kms
Volunteer Patrol hours	42:00hrs

- **Te Rito Family Violence Prevention.**

One meeting was held to assist organising Leslie Elliot's visit to Hokitika 11 April.

- **West Coast Restorative Justice**

A meeting was held to plan the celebration of 10 years of Restorative Justice on the West Coast. A celebration dinner and guest speaker is being arranged.

- **Awatuna Parenting Programme Trust**

An application has been received for intensive parenting support for a Hokitika family.

- **Grey/Westland Victim Support Local Group Committee**

Coordinator Vicki O'Neill is carrying on in her role, working 15 hours a week for Victim Support in Westland and Grey and assisted by the Buller Coordinator who works 25 hours a week. The local group committee met to start planning their goals for the year.

- **Strengthening Families**

One meeting was facilitated for a Hokitika family.

- **Hokitika Reserves and Environs Community Group meeting 12 February**

Items for discussion included safety concerns about the south-western end of the walkway beside the airport runway, the pohutukawa tree shading the Pioneer Statue, the colour of the Town Centre letters, walkway signage, kiosk entrance maps, Wadeson Island access, gorse spraying, Preston's Bush, Prosser's Bush and the Revell St car park planter boxes.

- **Safer Community Council meeting 22 February**

A small steering committee of government and non-government agencies is meeting 25 March to discuss the criteria needed for the development of International Safe Community status for Westland.

- **Graffiti removal**

One lot of graffiti was reported during February.

- **Street Appeals**

Permission was granted for the Annual Blind Foundation Appeal to be conducted in Hokitika 5 April.

3. I-SITE

Market
visitor
services

Increase visitor numbers

Hokitika i-SITE – Visitor numbers

Visitor numbers through the door

Feb 2011 – 8,638

Feb 2012 – 6,572

Feb 2013 – 7,251

Hokitika i-SITE – Average spend per visitor – excludes WFF ticket sales

- 1 – 28 Feb 2011 / Gross bookings – \$178,815
- 1 – 28 Feb 2011 / Visitor numbers – 8,638
- Average spend per visitor – \$20.70

- 1 – 29 Feb 2012 / Gross bookings – \$198,193
- 1 – 29 Feb 2012 / Visitor numbers – 6,572
- Average spend per visitor – \$30.16

- 1 – 28 Feb 2013 / Gross bookings – \$158,432
- 1 – 28 Feb 2013 / Visitor numbers – 7,251
- Average spend per visitor – \$21.85

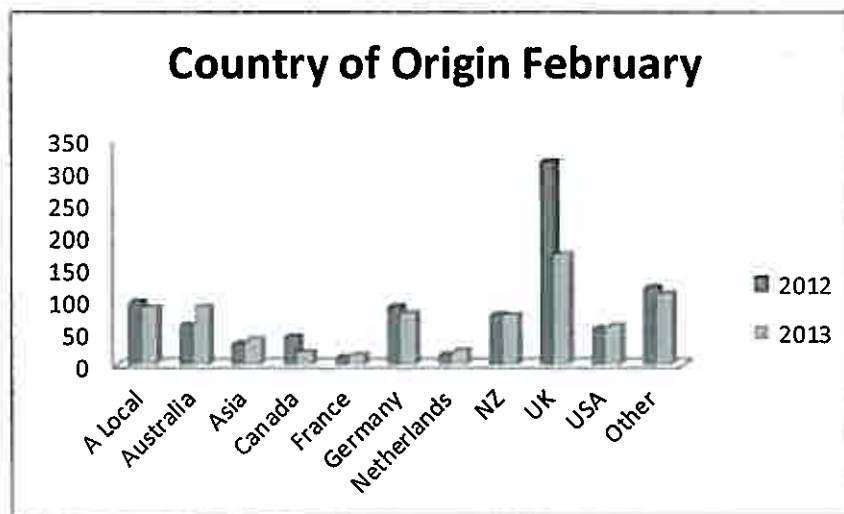
Increase sales of Westland activities and accommodation by 3%

Feb 2011 – \$105,180

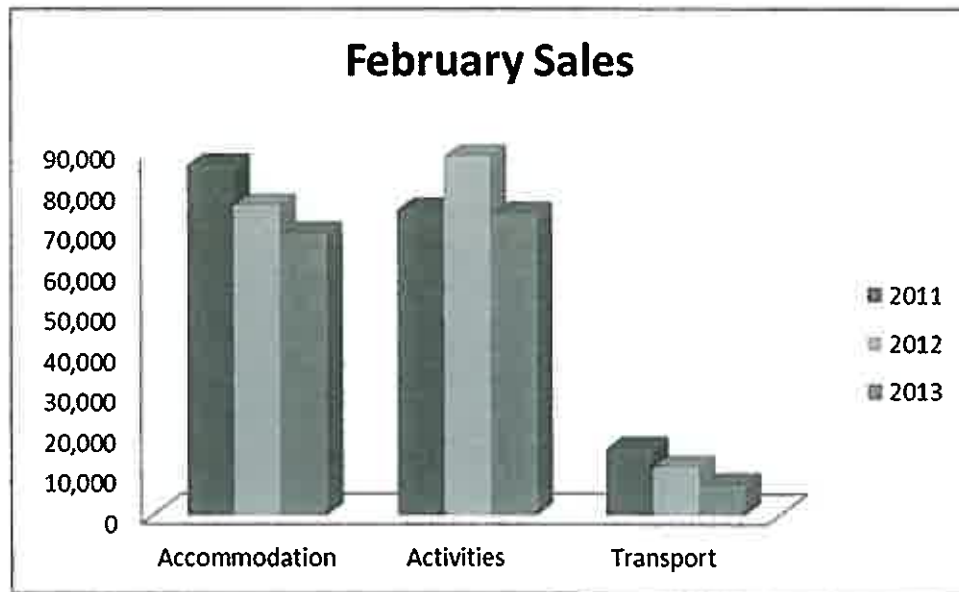
Feb 2012 – \$123,083

Feb 2013 – \$ 99,477

Who have we been selling to?



What has the i-SITE sold?



4. LIBRARY

- **Summer Reading Challenge** – Two library staff visited five schools (South Westland Area School, Whataroa, Franz Josef, Fox Glacier and Haast) to present the Summer Reading Challenge prizes. Fox Glacier School had an amazing 22 out of 27 children complete the challenge.

In addition the Youth Librarian performed a 30 minute interactive storytime session based on a popular children's picture book. The children were very enthusiastic and keen to participate, so plans are now underway to offer it to schools in Hokitika.

Children closer to Hokitika visited the library to collect their prizes and also chose their own book prize.



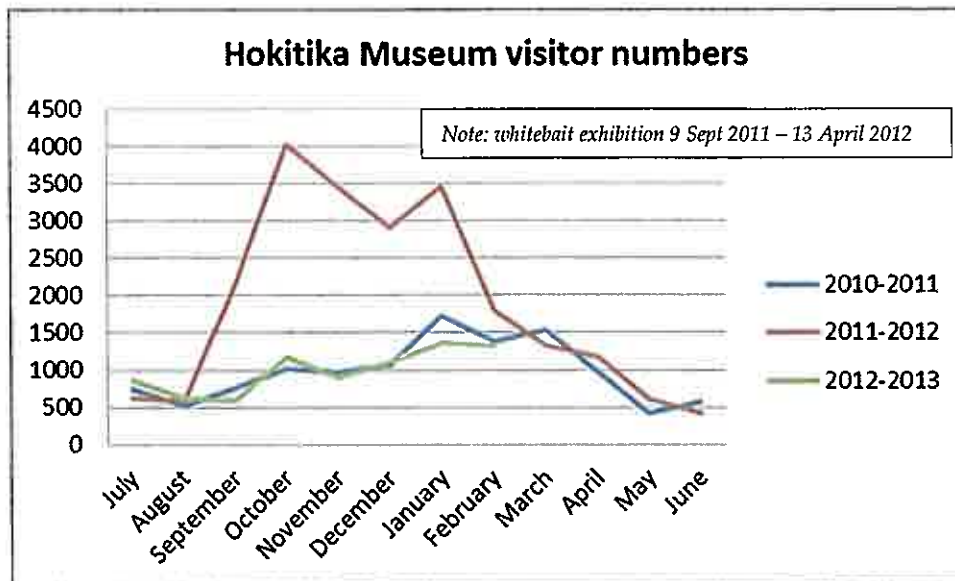
Fox Glacier School children with their Summer Reading Challenge prizes.

- **Nose in Books (NIB) Club** – Nine children visited Black Nugget Press at Seaview in February to learn about typesetting and printing techniques. Local artist Maria Martin-Smith explained the process and helped each child to produce a booklet of Haiku poems based on the Hokitika river. A follow up session is planned for children who write their own poem.
- **Civil Defence Display** – Discussions have been held with the Community Development Officer to arrange for the library to host a Civil Defence Display entitled 'Life on the Edge'. The impressive display will be in the Young Adult area on the Mezzanine Floor for Term 2 and all schools will be encouraged to bring classes to the library.
- **West Coast Librarians' Regional meeting** – The six monthly meeting was held in Westport and included the exchange of Large Print books, an overview of Kotui, the Library Management System developed by the National Library as well as discussions about reciprocal borrowing.

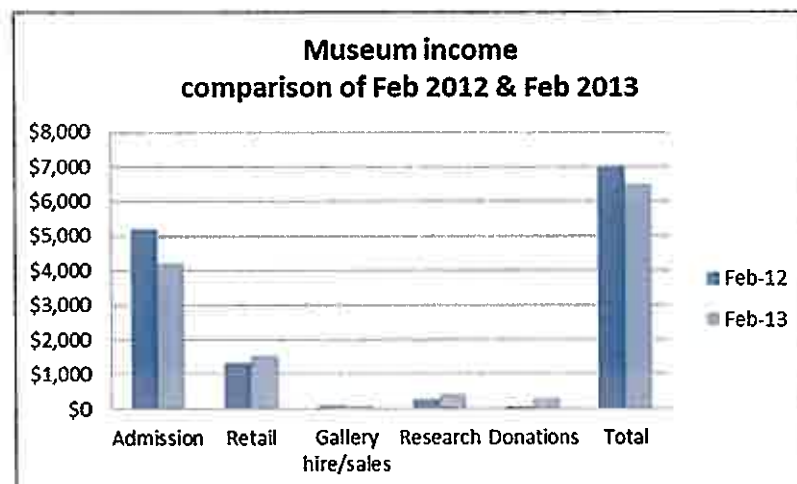
5. MUSEUM

February 2012 February 2013

Visitor numbers 1785 1327



Hokitika Museum visitor numbers were about the same as February 2011 which is pleasing given that there appears to have been a downturn in the number of travellers. Even more pleasing is the fact that retail sales are up with the per visitor sales figure of \$1.15 compared to .74c in February 2012 (GST incl). All sources of income increased except admissions resulting in total revenue being only slightly less than the previous year.



Research centre:

- Staff have been undertaking in-house training for their additional roles necessitated by the departure of the Collections Curator. During February the research centre handled a total of 31 enquiries - 13 in-person researchers and 18 phone or written enquiries.

NEW ZEALAND WW100

HOME ABOUT NEWS DISCOVER WW1 GET INVOLVED

REMEMBERING WW1 - 100 YEARS ON

BE PART OF THE FIRST WORLD WAR CENTENARY

The First World War (1914–1918) was one of the most significant events of the 20th Century and had a seismic impact on New Zealand society.

Ten percent of our then population of one million served overseas of which more than **18,000 died** and over **40,000 were wounded**. Nearly every New Zealand family was affected.

Follow the historic 1913 cruise of the battleship HMS New Zealand online at "real time" Lauches in April 2013

[Find out more](#)

<http://ww100.govt.nz/>

- **World War One Commemoration:** We have been assisting Auckland Museum with their HMS New Zealand project which is part of their WW100 programme. The HMS New Zealand was a battle-cruiser gifted to the Empire by the New Zealand government. In 1913 the battle-cruiser toured New Zealand's coastline, including the West Coast. Hokitika Museum is assisting with information about local plans for the visit to Hokitika. A website will release information on a day-to-day basis from 12 April and the West Coast will feature in early June 2013.

*Local girls in sailors' outfits with HMS New Zealand on their hats.
Hokitika Museum #2118*



Collection:

- **Cataloguing:** A small but steady stream of donated material, including books, historic beer labels and a scrapbook has been accessioned and is in the process of being catalogued.
- **Photographs:** The Photographs Curator attended an excellent workshop on the care and identification of photographs (partly funded by Te Papa) and also spent an extra day in Wellington on an Export Knowledge Exchange scheme funded by Te Papa. This day was spent with Te Papa's photograph curators, paper conservators and a photograph cataloguer and was immensely valuable.

General:

- **Visitor survey:** For six days during February the Museum suspended its normal visitor survey programme to participate in Museum's Aotearoa's national survey. Museum visitors throughout New Zealand were invited to fill out a survey form and each Museum submits the answers on-line. The collated results and comparison are expected to be received in March or April.

OPERATIONS

From 13 February – 11 March 2013 (reporting period)

Operational works and activities

1. Executive Summary

This report provides updates on the operational works and activities.

Key items for this reporting period are:

- a. Water Restrictions
- b. Hokitika Wastewater Pumping Main Failures

2. Operational Update

2.1 Activities

2.1.1 Transportation

Reseal Contract

Work commenced in early February 2013 and work is nearly complete on all South Westland sites. This year's contract includes resealing of the Franz Josef and Fox Glacier Access Roads on behalf of the Department of Conservation.

Remedial work has also been carried out by the Contractor on the Haast Jackson Bay Road and Forks Okarito Road.



Reseal: Fox Glacier Access Road



Reseal: Franz Josef Glacier Access Road

2.1.2 West Coast Wilderness Trail

Tracks through private land in Milltown and Larrikins Road Kumara are complete. Estimated two weeks remaining on construction through Mawhera and Trustpower land. Fulton Hogan is making excellent progress on structures between Kumara and Milltown.



West Coast Wilderness Trail – Kapitea Spillway Bridge Construction



West Coast Wilderness Trail – Kapitea Spillway Bridge Completed

2.1.3 Water Supply Services

Water Restrictions

On Tuesday 19th February water restrictions were placed on Hokitika, Ross, Franz Josef & Fox Glacier water supplies.

At the time of writing this report restrictions continue to stay on. While the Hokitika Water Treatment Plant has managed to hold 90% of treated water storage, treated water storage levels at Ross and Franz Josef have shown marginal improvements. Given fine weather predictions for a few more days, a decision was made not to ease the water restrictions.

It is worth to note that the Hokitika intake is from Lake Kaniere.



Its been dry!

Harihari Water Supply

On Monday 25th February, a power outage resulted in a plant shut down.

Town was out of supply for approximately two hours.

Franz Josef Water Supply

The Franz Josef Water Treatment Plant upgrade works are now complete. However, the final commissioning of the plant is now delayed because of power connections by Electronet.

A late delivery of a transformer which must come from overseas means that commissioning will now occur early April 2013.

Electronet were aware of the project schedule and the delay is beyond Council staff control.



Franz Josef Water Treatment Plant Upgrade

2.1.4 Wastewater

Franz Josef Wastewater Scheme

The Waiho River main flow following the 2nd January 2013 flood continues to cause problems for the Franz Josef Oxidation Pond outflow. The river is flowing close to the ponds.



Franz Josef Oxidation Pond Outfall/Waiho River Flow

Hokitika Wastewater – Fitzherbert Street Pump Station

Work has commenced on replacing the number one pump at the Fitzherebert Street sewer pump station.



Fitzherbert Street Wastewater Pump Station – Pump Upgrade

Hokitika Wastewater Scheme – Pumping Main

On Saturday 23rd February the sewerage pumping main failed on the State Highway near Richards Drive. The cause of the failure was a 1.5 metre split in the pipe. Council's Utility Maintenance Contractor, responded immediately and replaced the section of the pipe that had split by 10.30pm that evening.

On Thursday 28th February this same pumping main burst again two meters north of where the previous burst had occurred. This time the burst was due to poor bedding material wearing a hole through the pipe. Repairs were completed within specified time frames.

This pumping main was installed in the 1970's and delivers 98% of Hokitika and Kaniere's wastewater from the Fitzherbert Street Pump Station to the Hokitika Oxidation Ponds.

Works are planned to renew this pumping main.



Hokitika Wastewater Pumping Main Split

PLANNING AND REGULATORY SECTION
From 1 – 28 February 2012 (reporting period)

1. INSPECTORATE:

1.1 Building:

1.1.1 Statistics for the reporting period:

- Building Consent applications received for processing: 24.
- Building Consents granted: 22.
- Value of granted consents: \$2,364,226.
- Average consent value: \$107,464.
- Number of consents with values in excess of \$5,000.00: 16.
- Of note were consents granted for 2 new dwellings and three new bridges.
- The average number of days for building consent processing for the reporting period was 6 days (the statutory requirement is 20 days). The average number of days for processing for the year ended 30 June 2012 was 7 days (2009 was 9, 2010 was 7, 2011 was 6).

1.1.2 There is a statutory duty to deal with all building consent applications within a 20 working day time frame.

The LTP target:	Is to grant 100% of building consent applications within 20 working days.
For the month under review the extent of achievement is:	100%
Reasons for non-achievement.	N/a
Actions from previous reports.	Previous actions considered and adopted in April and November 2012.
Actions to be taken.	No additional actions required at this time.

1.1.3 Building Consent Statistics:

Year	No of granted consents	Value	Number and % granted within statutory time frame	Average processing days
2011-2012	246	\$ 23,449,248	242 & 95%	7
Year to date	166	\$19,123,625	166 & 99%	8
February	22	\$2,364,226	22 & 100%	6

2. RESOURCE CONSENTS:

2.1 The following resource consents have been put in place by delegated authority during the period:

Number	Consent Holder	Type of Consent	Location
080077	D & L Linklater	Discretionary land use consent: Industrial activity in the rural zone	Woolhouse Road, Ross
110082	J Grant	Non complying land use: Existing additional signage	Greyhound Road, Kaihinu
120100 & 120101	DJ Hindman	Non complying subdivision: 2 lots and land use: subdivision on HAIL site and location of sawmill shed within setback	Harihari
120104	Kumara Junction Developments	Controlled subdivision: 38 lots over 5 stages.	Sanctuary Place, Kumara
130004 & 130005	RD Norton-Taylor	Non complying subdivision: 2 lots and land use: residential use and setback encroachment	Blue Spur Road, Blue Spur
130006	Purcell Family Trust	Residential use of rural land	Purcell Road, Whataroa
130010	GA Foster	Discretionary land use: exceed height and encroach recession plane	Hampden Street Hokitika
130011	Rayvilda Holdings Ltd	Controlled land use – extension of dwelling	Keogans Road
130014	A & N Gray Farm Ltd	Discretionary land use- second dwelling in rural zone.	North Turnbull Road

2.2 Resource Consent Statistics:

Year	Number of consents (subdivision & land use)	Number & % granted within statutory time frame (non-notified/no hearing only)	Average processing days (non-notified/no hearing only)
2011-2012	23 & 76	97 & 98%	17
Year to date	16 & 48	58 & 91%	16
February 2013	3 & 8	11 & 100%	10

2.3 Other matters:

- Council Planner, Anna Derks, is currently focussing on following up 'dormant' consents that have been on hold for some time, and conducting compliance monitoring. This has resulted in the withdrawal or resolution of a number of consents that had been in the office for over 3 years.
- Resource consents 120004 & 120005 - Lake Kaniere Developments Ltd: An appeal was received on the decision approving this subdivision and land use. Mediation was held on February 25 and was attended by the District Planner and Team Leader: Operations. Agreement was reached and a Consent Order has been granted by the Environment Court.
- Resource consent 120084: A Cameron & H Mathers: An appeal was received on this subdivision consent at Pine Tree Road. This appeal was accompanied by an application under section 116 to commence the activity which was approved by Council at the January meeting. The appellant has opted to proceed directly to a hearing. Timetables have been set by the Court for evidence exchange and a hearing date is expected to be set in June. A bond has been entered into for those things that are the subject of appeal. The consent holder has commenced negotiation to enter into a further bond for all other matters.
- Resource consent 120080: Hokitika Rimu Treetop Walk: This non complying land use application to erect two off-site signs on the state highway was publicly notified. The District Planner has released her section 42A Hearing Report with a recommendation to decline the application. This consent will be heard by Independent Commissioner Gary Rae on Monday March 18.
- Resource consent 120092: MJ Schacke: This non complying land use application to use land within the commercial zone for residential purposes has been limited notified. The Council Consultant Planner has released her section 42A Hearing Report with a recommendation to decline the application in its current form. This consent was heard by Independent Commissioner Gary Rae on Monday 18 March.

- Resource consent 120021: Rhett Robinson: Further information has been provided in relation to this non complying commercial activity in the Rural zone. Council staff will set a date for a hearing in the near future.
- Staff met with Stephen Brown of Brown Ltd along with staff from the West Coast Regional Council, Grey District Council and Buller District Council to discuss the draft maps for the Regional Landscape project. Stephen Brown is currently considering comments and undertaking a further review of his findings and a draft report is expected to be produced in the next few months.

3. RESOURCE MANAGEMENT ACT REFORM LEGISLATION:

The Minister for the Environment has released a discussion document on RMA reforms. The document, which is in addition to the proposed Resource Management Reform Bill 2012, proposes significant changes to the Act. A meeting explaining the reforms was hosted by MfE and was attended by staff who will rely on LGNZ analysis as a basis for any submission.

4. PARKING INFRINGEMENT BYLAW:

Progress has been made in instituting the infringement regime.