



# **APPENDIX 1**

# **MANAGEMENT REPORTS**

**Council Chambers**

**Thursday  
26 September 2013  
9.00 am**

# **INDEX FOR MANAGEMENT REPORTS**

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**COMMUNITY SERVICES GROUP**  
**From 1<sup>st</sup> – 31<sup>st</sup> August 2013 (reporting period)**

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**1. COMMUNITY SERVICES:**

**1.1 Major District Initiative (MDI) Funding Update**

**Donovan's Store Refurbishment at Okarito:**

Total Project Cost	\$323,375
MDI Funding approved	78,375
MDI funds spent in August	0
MDI Funds spent to date	45,243

**1.2 Big Brothers Big Sisters of Westland Mentoring Programme**

Twelve mentoring matches with volunteers are currently in progress. Eight boys and one girl are on the waiting list. One new mentoring match was set up in August and one match was closed. Supervision sessions were held for mentors in early August. The programme was a winner in the Education and Child/Youth Development Section of the local Trustpower Community Awards.

**1.3 Safer Community Council Taxi Chit Scheme**

Five new chit books were issued to senior residents who have voluntarily given up driving and twenty nine chits from previous books came in for re-imbursement during August. Twenty four people are currently on the chit scheme.

**1.4 Hokitika Service/Retail Excellence Award**

The August winner was Brad Wall who works at Mitre 10. Brad was nominated by Dorothy Paul.

*Nominations for September close 30 September.*

**1.5 Hokitika Community Patrol**

No incidents were recorded while the patrol was operating in August. A members meeting was held 21 August.

<b>Statistics for August</b>	
Patrol kilometres travelled	450kms
Volunteer Patrol hours	44:10hrs

## **1.6 Reserves and Environs Community Group Meeting 13 August**

Concern was expressed about access to the beach with the rock work that is going on. Other discussion was centred around the condition of the walking track at the airport end of the Airport-Cemetery section, the condition of the Take A Seats, Custom House Garden, Sunset Point and the offer of a working bee to help develop the Kaniere-Hokitika section of the cycleway.

## **1.7 West Coast Restorative Justice**

The tender for West Coast Restorative Justice to be a part of a Central South Island consortium for funding for the next 21 months has been successful. Plans are now under way for a 10th Anniversary Celebration of Restorative Justice on the West Coast on 25 September. The guest speaker will be Judge David Saunders.

## **1.8 South Westland Information and Advice Project Update**

The project of developing a South Westland Information and Advice Project is now set to go ahead with the concept of identifying and training local “community champions” throughout South Westland who can be given a detailed knowledge of local support services to refer people to, as well as directing them to the Family and Community Services pages on the Ministry of Social Development’s website. Council is funded by the Ministry of Social Development to deliver this project and have contracted WestREAP to undertake the work. A local steering group will oversee the project.

## **1.9 Te Rito Family Violence Campaign**

Ned Tauwhare has been confirmed as the local Coordinator for the campaign.

## **1.10 Strengthening Families Meeting for a Hokitika family 15 August**

This meeting was facilitated to assist a local family with their problems/issues.

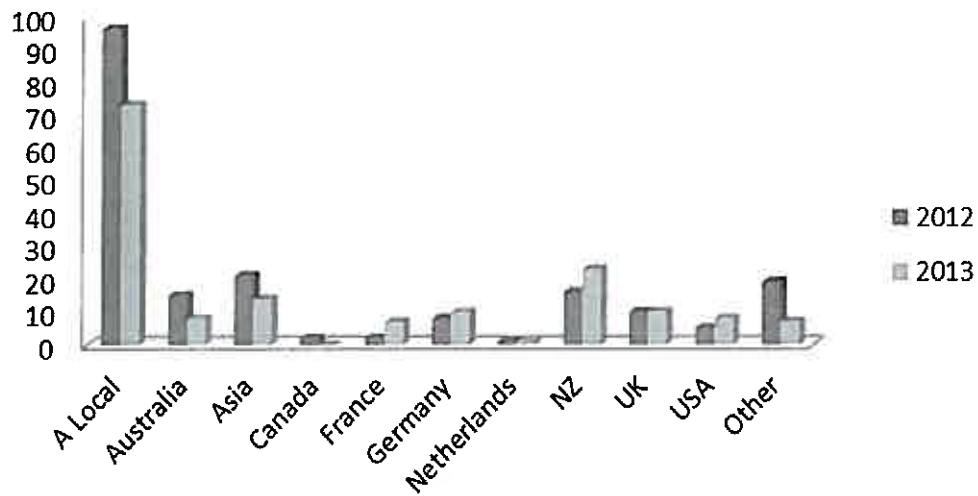
## **1.11 Street Appeal**

Permission has been given for the annual Arthritis Street Appeal for Friday 27 September.

## 2. I-SITE

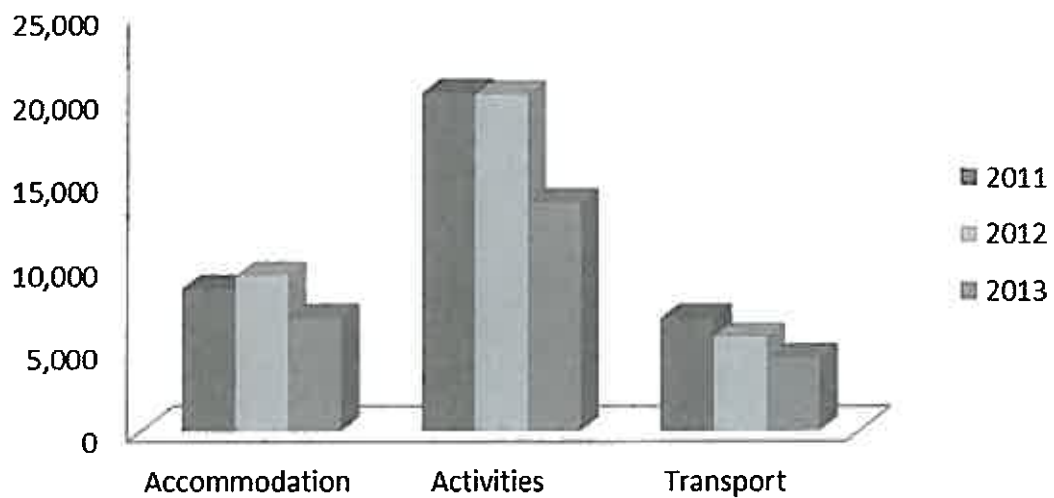
Level of Service	Performance Measure
Market visitor services	<p><b>Increase visitor numbers</b></p> <p><b><u>Hokitika i-SITE – Visitor numbers</u></b></p> <p>Visitor numbers through the door</p> <p>Aug 2011 – 1,874</p> <p>Aug 2012 – 1,148</p> <p>Aug 2013 – 1,681</p> <p><b><u>Hokitika i-SITE – Average spend per visitor</u></b></p> <ul style="list-style-type: none"> <li>▪ 1 – 31 Aug 2011 / Gross bookings – \$35,406</li> <li>▪ 1 – 31 Aug 2011 / Visitor numbers – 1,874</li> <li>▪ Average spend per visitor – <b>\$18.89</b></li> </ul> <p>Increase of visitors numbers is due to the Rugby World Cup 2011</p> <ul style="list-style-type: none"> <li>▪ 1 – 31 Aug 2012 / Gross bookings – \$35,047</li> <li>▪ 1 – 31 Aug 2012 / Visitor numbers – 1,148</li> <li>▪ Average spend per visitor – <b>\$30.53</b></li> </ul> <ul style="list-style-type: none"> <li>▪ 1 – 31 Aug 2013 / Gross bookings – \$24,744</li> <li>▪ 1 – 31 Aug 2013 / Visitor numbers – 1,681</li> <li>▪ Average spend per visitor – <b>\$14.72</b></li> </ul> <p>Although the visitor numbers have increased compared to 2012, the spend was lower due to the younger ‘campervan’ market travelling and their limited financial resources, there was also an increase of locals using the AA</p> <p><b>Who have we been selling to?</b></p>

## Country of Origin - August 13



What has the i-SITE sold?

## Sales - August 13



### **3. EVENTS**

#### **3.1 Wildfoods Festival:**

- Attended the Council meeting on Thursday 1 August for a Wildfoods Festival Workshop on the future of the Event and what it means to the Community.
- A presentation was made at the Council meeting on Thursday 29 August to make the Event a one day only at the Cass Square venue from 10.00am until 6.00pm.
- The New Zealand Geographic magazine is going to do a feature article/story on Hokitika and the Wildfoods Festival has been asked for an interview.
- We have 6479 Festival subscribers who will be getting Festival updates on ticket prices, when tickets go on sale, entertainers and stallholders general information.
- Have had plenty of entertainer enquiries, who are wanting to perform at the 2014 Event. There has also been a lot of interest regarding stall sites which will be capped to have 50.
- Applied for funding through LoveNZ and Public Place Recycling for our Festival waste which cost us over \$7000 for last year's Festival.
- Had a meeting with St John on our Festival requirements.
- Currently working on all tender documents which expired after the 2013 Event for Beer, Tent, Security, Marquee Hire, Gatekeeping and Ticketing.
- The Motorhome Association are doing there bi-annual trip through the South Island and taking in the Marlborough Wine and Food Festival, Wildfoods Festival and then onto Warbirds Over Wanaka Air show and wanted to know if there were going to be any shuttle services from Greymouth to Hokitika return on the Festival day.

#### **3.2 Other:**

- The Gold Rush 150 Committee is moving along with lots of Events and Activities organised for the year of Celebrations. The big day is on 20 December 2014, more details to come when all Events are finalised.

#### 4. LIBRARY

- 4.1 **Southern Regional Health School** – A tutor from the Southern Regional Health School now uses the library, on a weekly basis, to connect with three Westland High School students who are unable to attend school due to health reasons.
- 4.2 **Magazine subscriptions** – 12 additional magazine subscriptions have been added to the library magazine collection, taking the total to 45 subscriptions. The new subscriptions are Practical Photography, Green Ideas, Handyman, Uncensored, Handmade, Parenting NZ, Life and Leisure, Fine Art and Decorative Painting, Healthy Food, Destinations, Hooked on Boars and NZ Rugby. For youth borrowers, we now have DMag and Total Girl.  
<http://westlib.co.nz/magazines/>

Feedback from library users via the library website, library e-newsletter as well as comments at the issues desk resulted in the increase in magazine subscriptions, which reflects a change in peoples' reading habits.

- 4.3 **Overdue notification** – Borrowers who provide an email address are now notified on a daily, rather than weekly basis, about overdue library items. Two email overdue notifications are also sent out within the four day grace period following the item due date.

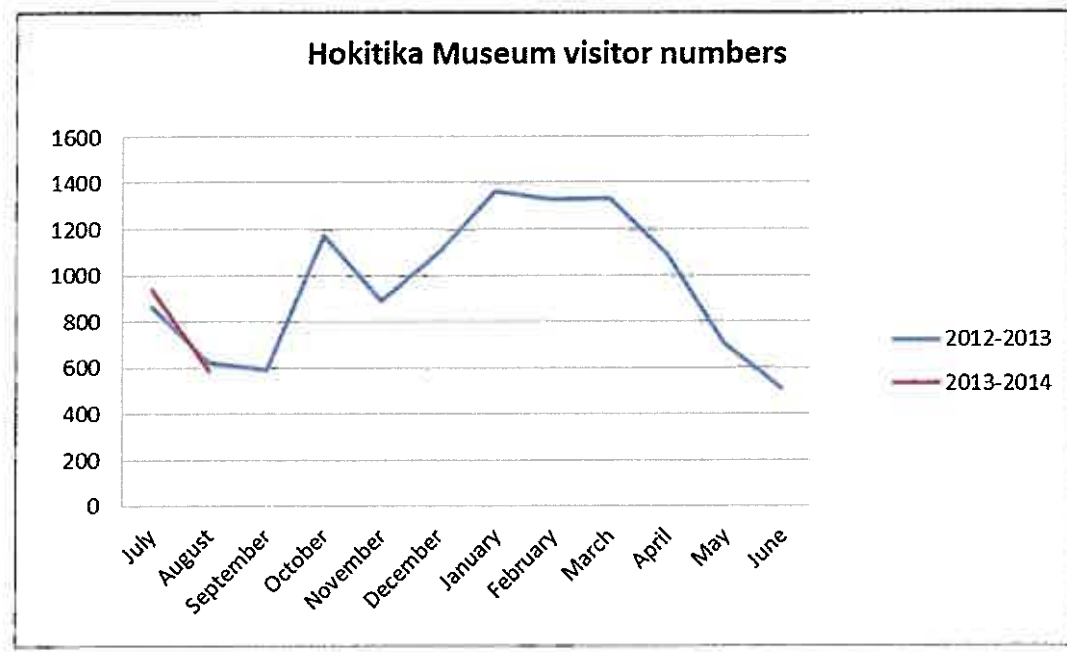
2529 out of a total of 3647 borrowers (69%) have an email address registered at the library.

As expected, this change has resulted in a reduction in revenue from fines, but it has been extremely well received by library borrowers.

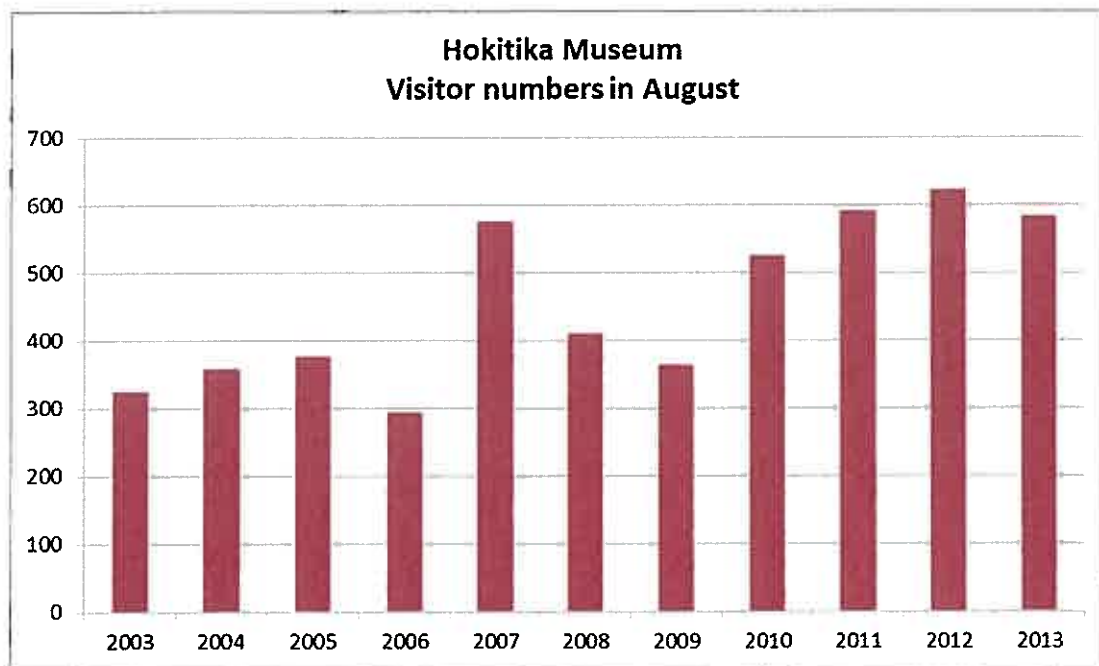
## 5. MUSEUM

Visitor numbers

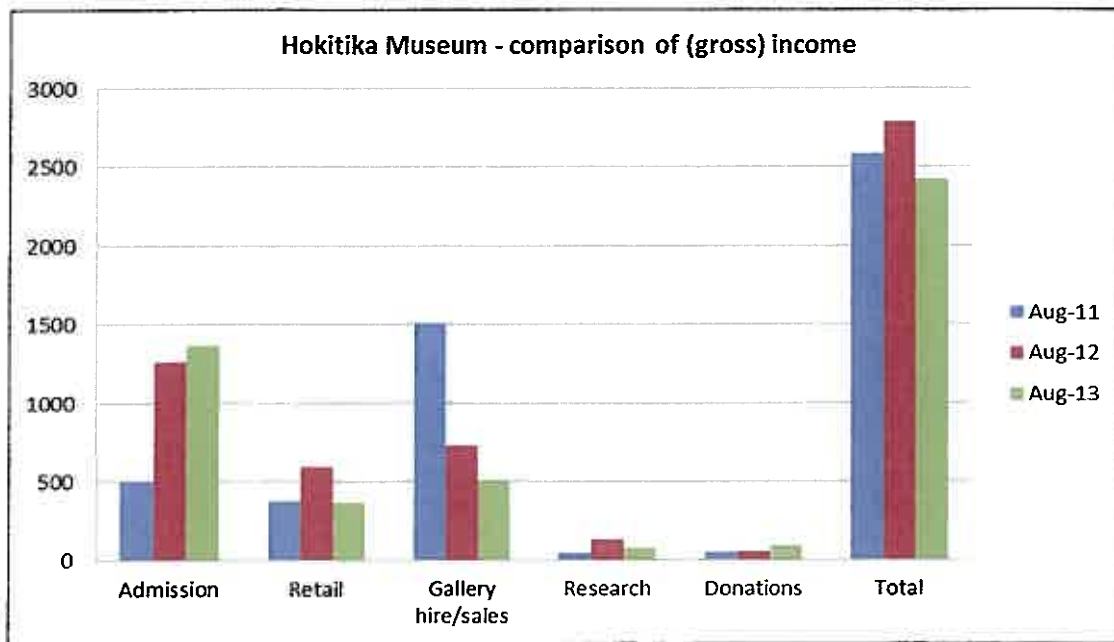
	August 2012	August 2013
Visitor numbers	624	584



August visitor numbers were slightly down on those in August 2012 but as the following graph shows the numbers were consistent with previous Augusts.



During August the gallery has been the venue for the Greymouth Photography Club's 60<sup>th</sup> Anniversary exhibition. Installation of the whitebait exhibition has continued and the revamp of the dredge and coach displays will follow. Museum staff were thrilled to have visitors from the Chinese Consul's Office and will follow up their suggestions with regards to exhibits of interest to Chinese travellers.



#### Research centre:

- 5.1 During August the research centre handled a total of 36 enquiries - 19 in-person and 17 phone or written enquiries. Four photograph orders were completed with a total of 9 copies of photographs being supplied.
- 5.2 Staff assisted Heritage Hokitika with advice about technology requirements for their on-going oral history project.

#### Collection:

- 5.3 82 items were donated during August and these together with details of 39 existing items (ex-display) were entered onto the Museum's digital collection management system. 64 photographs were also catalogued.
- 5.4 A collection of photographs of the Five Mile Dredge (Okarito) and the building of the Grey River Dredge at Ikamatua have been scanned from albums held by Kevin Broadhurst whose father Lester worked on both these projects.
- 5.5 Te Papa Tongarewa Museum of New Zealand has agreed to extend the loan arrangement for the eleven taonga currently on display at Hokitika Museum until 1 November 2018.

#### Marketing/public programmes:

- 5.6 The Museum Director gave a talk on the history of Mahinapua Scenic Reserve and a behind the scenes tour of the Museum to the BOINZ gathering in Hokitika on 24 and 25 August and a behind the scenes tour to Soroptimists International of Westland on the 26 August.
- 5.7 Westland High School's senior drama class used the research centre to find out more about dramatic events in West Coast history.
- 5.8 A wedding party used Hokitika Museum for their photographs during poor weather.
- 5.9 Staff are working on new resources for school groups.

# DISTRICT ASSETS GROUP

## From 15 August – 12 September 2013 (reporting period)

### Operational Works and Activities

#### 1.1 Transportation

##### Pre-seal Maintenance

The 2013-14 reseal programme has been prepared and provided to the contractor. Pre-seal maintenance of the identified areas is currently underway as a result. Current focus is on northern sites, in particular Lake Kaniere Road.

##### Speed Limit Reviews

As advised in last month's report, The Assets team along with NZTA have completed the site inspections. Under the Speed Review Rules before setting a speed limit for a road the Road Controlling Authority (Westland District Council) must consult with the Director New Zealand Transport Agency, the Commissioner of Police and any other persons Council consider affected by the proposed speed limit. This process is currently underway.

For Council's information Table 1.0 presents an overview of the proposed changes. These areas were identified by public requests and those sections of legal road which form part of the West Coast Wilderness Trail. This work was undertaken by Opus International Consultants and Council Staff.

Site	From/To	Current Speed	Calculated Speed	Proposed Speed
Kaniere Road	Town Belt East to Woodstock Rimu Road	80/70	70	70
Golf Links Road	SH6 to Takutai Road	100	80	80
Takutai Road	Golf Links Road to SH6	100	80	80
Kaniere Tramway	Pine Tree Road to Kaniere Road	70	70	50
Lake Kaniere Road	Kaniere Road to Kennedys Creek Bridge	70/100	70/100	70/80
Pine Tree Road	Kaniere Road to Kaniere Tramway	70	50	50
Back Creek Road	Woodstock Rimu Road to End of Seal	100	100	50
Milltown Road	Lake Kaniere Road to End of Road	100	100	70
Camp Street	Kaniere Road to End of Seal	70	50	50

## 1.2 West Coast Wilderness Trail

### Construction

Materials have been procured for suspension bridges at Reservoir Creek and Macpherson Creek. Physical work is underway.

Construction continues on widening and upgrading the existing Water Race Track from the Landing at Lake Kaniere to Wards Road.



*West Coast Wilderness Trail – Water Race Track: Landing to Wards Road*

Attached at the end of this report is **Appendix 1** the West Coast Wilderness Trail Status Report to 31 August 2013 and **Appendix 2** NZ Cycle Trail Monthly update.

### Marketing

- A public meeting was held in the Council Chamber on 18 September with 47 people in attendance.
- A 3<sup>rd</sup> marketing workshop was held on 19 September for key stakeholders and the draft marketing plan for the establishment of the trail was tabled.
- A group has been established to organise the trail opening event. The opening is on Saturday 23 November, and will involve two cycle relays starting from Greymouth and Hokitika and converging on Kumara at about midday. This will coincide with Kumara's celebration day and the one year anniversary of the opening of the Theatre Royal Hotel: a business that was established solely in response to the cycle trail project. Hon Chris Tremain, Minister of Local Government and Associate Minister of Tourism will open the trail.
- Presentations were given to Hokitika Rotary Club and Enterprise Hokitika on the trail with a public meeting being organised for the Ross community in early November.
- The official website for the cycle trail is now live and can be accessed at [www.westcoastwildernesstrail.co.nz](http://www.westcoastwildernesstrail.co.nz).
- The Partners Programme is about to be launched which will mean that for a small fee local businesses can be promoted off the trail website. Partners will be provided with the NZ Cycle Trail and West Coast Wilderness Trail logos to use in their own marketing.
- Workshops for people wanting to establish businesses to support the trail will be held in early Nov. These will be free of charge and will be held in Greymouth and Hokitika.

### 1.3 Wastewater

On the 2 September a member of public reported a broken manhole lid on Kaniere Road. Upon investigation it was discovered the sewer manhole lid had been 'punched in' breaking the internal ring that the lid sits on. This resulted in a dangerous situation for vehicles travelling over the lid. Contractors responded by replacing the lid and structure that held it in place immediately.

Another lid was reported on 9 September along Kaniere Road suffering the same problem. It has been coned off and programmed in for repair.

Staff suspect that the dramatic increase in heavy vehicles transporting rock for the Hokitika Beach Sea Wall is a major factor in these failures.



*Wastewater Manhole Repairs Kaniere Road*

### 1.4 Stormwater

On Monday 9 September Westroads shut off part of Stafford Street in Hokitika to repair a depression in the road partially caused by the stormwater pipes disjoining and sucking material in. There was also an old tree stump that over time had rotted away around the area that contributed to the issue.



*Stormwater Manhole Repairs Stafford Street, Hokitika*

## 1.5 Hokitika RSA Building

Assets continue to work with Ministry of Internal Affairs and Ministry for Culture and Heritage to establish the rules applicable to the RSA building.

The land status is that the land is a Local Purpose (War Memorial) Reserve that is vested in the Hokitika Borough Council by NZ Gazette 1960 page 546.

Staff are currently investigating the building (designated as a war memorial) to find out if there are any specific obligations related to the structure and its use in terms of its occupancy or any other suggested change.

After contacting the Ministry for Culture and Heritage we now know that living (usable) war memorials were subsidised by the government matching any community funding dollar for dollar. We now need to establish if there were any long binding obligations that Council must adhere to.

A request has been lodged with Archives NZ to provide copies of information. One file is on the building itself and another file is on the "rule book". It is hoped that these files might help us understand the agreement that the building was constructed under and if there are any obligations for Council. This request is lodged as urgent but may take up to two weeks to receive.

In the meantime the RSA has been offered an office in the Council building free of charge for 6 months.

# West Coast Wilderness Trail - Status Report to 31<sup>st</sup> August 2013

## Appendix 1

	Section	Total section length km	On road km	New Trail km	status (km new trail complete)	Total Length completed	Project tasks	Start Construction	Complete Construction
1	Day One –Greymouth to Kumara	30.6				17.9			
1.1	Railway Station to Blaketown	4.2	3.2	1.0	1.0	4.2	Track completed. GDC designing official start structure.	June 2012	March 2013
1.2	Blaketown to Paroa	8.7	-	8.7	8.7	8.7	Track completed. Track officially opened.	Aug 2011	June 2012
1.3	Paroa to Taramakau Bridge	6.9	-	6.9	5.0	5.0	Construction completed from Paroa to New River utilising State Highway. New River Bridge clip-on let to Tru-Line and construction underway. Tender for remaining track to be let.	Aug 2012	Oct 2013
1.4	Taramakau Bridge	0.3	0.3	-	-	-	Proposal to 2012-15 RLTP for a clip on by NZTA on the existing bridge. RLTP approved. Clip on project approved for design. Meeting with NZTA, Kiwi Rail and WDC in early September	Sept 2012	March 2014
1.5	Taramakau Bridge to Kumara	10.5	2.9	7.6	-	-	Design and consent application prepared. Some construction started. Selective tendering underway. Land owner to start construction on private land in August.	Sept 2012	Nov 2013
2	Day Two – Kumara to Milltown	35.4				35.4			
2.1	Kumara to Kapitea Reservoir	6.3	1.0	5.3	5.3	6.3	Section completed.	Dec 2011	March 2013
2.2	Kapitea Reservoir to Loopline Road	3.5	1.0	2.5	2.5	3.5	Section completed.	Dec 2011	April 2013
2.3	Loopline Road to Old Christchurch Rd	7.0	6.3	0.7	0.7	7.0	Section completed.	Dec 2011	March 2013
2.4	Old Christchurch Rd to Kawhaka Res	4.6	4.6	-	-	4.6	Section completed.	Dec 2011	Feb 2013
2.5	Kawhaka Res to Milltown Forestry Rd	7.0	4.0	3.0	3.0	7.0	New track completed. Reservoir Creek Suspension Bridge let and underway.	Dec 2011	Sept 2013
2.6	Milltown Forestry Rd to Cowboy Paradise	7.0	2.9	4.1	4.1	7.0	New track completed. Macpherson Creek Suspension bridge construction let and underway.	Dec 2011	Sept 2013
3	Milltown to Hokitika	36.0				27.5			
3.1	Cowboy Paradise to Arahura River	4.3	-	4.3	4.3	4.3	Section completed.	April 2012	Feb 2013
3.2	Arahura River to Lake Kanlere Rd	9.7	9.7	-	-	9.7	Although not ideal... intend utilising the existing road formation due to funding constraints. Changing speed restriction to 70km.	June 2012	Feb 2013
3.3	Lake Kanlere Rd to The Landing	1.2	1.2	-	-	1.2	Section completed. Road widened and separate lane constructed. Changing speed restriction to 70km.	June 2012	Feb 2013
3.4	Water Race Track : The Landing to Wards Road	2.7	-	2.7	0.2	2.2	Current contract extended to include this work. Construction underway.	July 2012	Sept 2013
3.5	Water Race Track : Wards Road to Kennedys Creek	6.0	-	6.0	-	-	Route confirmed. Current contract extended to include this work. Construction underway.	July 2012	Nov 2013

3.6	Kennedys Creek to Kanlere Township	6.3	4.3	2.0	-	6.3	Construction underway on widening existing carriageway for separate cycle lane. Changing speed restriction to 70km.	June 2012	Aug 2013
3.7	Kanlere Township to Start Kanlere Tram	2.0	2.0	-	-	2.0	Using existing road formation. Changing speed restriction to 50km.	June 2012	Feb 2013
3.8	Kanlere Tram : Pine Tree Road to Hokitika	2.0	0.8	1.2	-	-	Survey completed. Current contract extended to include this work. Resource consent applied for. Archaeologist report pending. Minor construction commenced.	June 2012	Oct 2013
3.9	Hokitika Stopbank	1.8	1.8	-	-	1.8	Utilising the existing formation.	-	Dec 2012
4	Hokitika to Ross	33.3				15.4			
4.1	Hokitika Bridge	1.0	1.0	-	-	1.0	Cycleway on bridge existing	Dec 2012	Dec 2012
4.2	Golf Links Rd to Golf Course	2.5	2.5	-	-	2.5	Using existing road formation. Changing speed restriction to 70km. Direct appointment of contractor planned.	June 2012	Feb 2013
4.3	Golf Course to State Highway	1.5	1.3	0.2	-	1.3	Using existing road formation. Changing speed restriction to 50km. Direct appointment of contractor planned.	June 2012	Feb 2013
4.4	State Highway to Mahinapua Creek	0.1	0.1	-	-	-	Discussing with NZTA	Feb 2013	Sept 2013
4.5	Mahinapua Creek: SH6 to Mahinapua Track	2.5	-	2.5	-	-	Discussing with NZTA	Feb 2013	Sept 2013
4.6	Mahinapua Track : Bridge to Woodstock Rimu Rd	6.2	-	6.2	-	-	DoC retro-fitting existing track	April 2013	Dec 2013
4.7	Woodstock Rimu Rd to State Highway	4.0	4.0	-	-	4.0	Using existing road formation. Changing speed restriction to 50km.	June 2012	Feb 2013
4.8	State Highway : Woodstock Rimu Rd to Palere Rd	2.3	2.3	-	-	2.3	Using existing road formation.	June 2012	Sept 2012
4.9	Ross Rail Trail : Palere Rd to Tolara River	10.2	1.0	9.2	-	1.5	Track formed. Upgrade underway. Structures contract required.	May 2013	Dec 2013
4.10	Tolara River Bridge	0.2	-	0.2	-	-	Discussing with Kiwi-Rail. ( Suspension Bridge )	April 2013	Dec 2013
4.11	Ross Beach Rd : Tolara River	2.8	2.8	-	-	2.8	Using existing road formation. Changing speed restriction to 50km.	Sept 2013	Dec 2013
<b>Total</b>		<b>135.3</b>	<b>61.0</b>	<b>74.3</b>	<b>34.8</b>	<b>96.2</b>			

<b>NZCT Monthly Update</b>	
<b>Trail Name: West Coast Wilderness Trail</b>	<b>Month: August 2013</b> <b>Completed by: Peter Anderson</b>
<b>Progress from last month: <i>Provide details about the progress; updates on milestones, procurement, construction, co-funding etc</i></b>	
<ul style="list-style-type: none"> <li>• Construction complete along Lake Kaniere Road from Kaniere River back to Kaniere Township</li> <li>• Trail through Mawhera Reserve complete. Suspension bridge construction commenced.</li> <li>• Kaniere Tram survey and design completed / resource consent applied for. Survey trail cut. Construction to commence.</li> <li>• Two suspension bridge contracts underway. Procurement of materials and minor construction completed.</li> <li>• Construction underway on Landing to Wards Road section of Kaniere Water-race Track.</li> <li>• Construction underway on Wards Road to "Huranui Jacks" section.</li> <li>• Clip on construction at New River Bridge commenced</li> </ul>	
<b>Planned for next month: <i>Include any actions/key items planned for the next month</i></b>	
<ul style="list-style-type: none"> <li>• Construction from Landing to Wards Road continues.</li> <li>• Selective tendering and construction of greenfields section of Kumara Tramway underway.</li> <li>• Construction of Kumara Tramway section to commence</li> <li>• Suspension bridge construction to be completed</li> <li>• Lakeline track construction to continue from Wards Road to "Huranui Jacks"</li> <li>• Kaniere Tram construction to commence.</li> <li>• New River Bridge clip on to be completed.</li> <li>• Tender let and construction commencing from New River to Taramakau River.</li> </ul>	
<b>Issues and Risks: <i>Identify any problems or risks arising or expected to arise with the project and how these will be mitigated</i></b>	
<ul style="list-style-type: none"> <li>• Spring rains – likely</li> <li>• Lack of interest for tendering - Unlikely</li> </ul>	
<b>Land Access: <i>Provide an update on progress with achieving full land access over the entire trail</i></b>	
<ul style="list-style-type: none"> <li>• Meeting with adjoining landowners at Kumara Tramway sites.</li> </ul>	

NZCT Monthly Workers / Kilometres Figures		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
<b>1. What is the total number of people working on the trail this month (including MSD workers)?</b>		25	33	33	26	17	18	18	18	22	25	25	25	
<i>Note: This includes project managers, consultants, surveyors, MSD workers and people on other job schemes whether they are on or off site (e.g. contractors constructing bridges in a workshop). Include people whether they are funded by the New Zealand Cycle Trail project, co-funding, council or other organisation. Do not count volunteers or any unpaid workers.</i>														
<b>2. What is the number of new people working on the trail this month (including new MSD workers)?</b>		0	8	0	0	0	1	0	0	0	3	0	0	
<i>Note: This includes everyone working on the project for the first time (including those on a labour scheme subsidised by the Ministry of Social Development). They must have worked for at least two weeks to be counted in that month.</i>														
<b>3. Of the new people working on the trail this month, how many of them are MSD workers?</b>		0	0	0	0	0	0	0	0	0	0	0	0	
<i>Note: These are people employed through a labour scheme subsidised by the Ministry of Social Development, such as Community Max, Task Force Green or Job Plus and who are working on the trail for the first time.</i>														
<b>4. How many kilometres of new trail have been completed this month?</b>		2.1	4.6	4.0	0.5	2.4	1.5	4.0	2.3	0	1.5	2.0	2.0	
<i>Note: Include trail built using New Zealand Cycle Trail funds and all other co-funding. Trail completed is defined as excavated and gravelled (unless you do not need to gravel). Trail that has been excavated but still needs to be gravelled should be calculated as 75% complete. For example, if you have completed 10 km of trail (excavated and gravelled) plus have another 5 km trail excavated (but yet to be gravelled) you would use the following calculation:</i> Completed trail (excavated and gravelled) = 10 km Trail (excavated but not gravelled) 5 km x 75% = 3.75 km Total trail completed = 13.75 km														

## PLANNING AND REGULATORY GROUP

### From 1 – 31 August 2013 (reporting period)

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#### 1. INSPECTORATE:

##### 1.1 Building:

##### 1.1.1 Statistics for the reporting period:

- Building Consent applications received for processing: 17.
- Building Consents granted: 28.
- Value of granted consents: \$1,898,820.
- Average consent value: \$63,294.
- Number of consents with values in excess of \$5,000.00: 20.
- Of note were consents granted for 4 new dwellings.
- The average number of days for building consent processing for the reporting period was 10 days (the statutory requirement is 20 days). The average number of days for processing for the year ended 30 June 2012 was 7 days (2009 was 9, 2010 was 7, 2011 was 6).

##### 1.1.2 There is a statutory duty to deal with all building consent applications within a 20 working day time frame.

The LTP target:	Is to grant 100% of building consent applications within 20 working days.
For the month under review the extent of achievement is:	100%
Reasons for non-achievement.	N/a
Actions from previous reports.	Previous actions considered and adopted in April 2013.
Actions to be taken.	No additional actions required at this time.

### 1.1.3 Building Consent Statistics:

Year	No of granted consents	Value	Number and % granted within statutory time frame	Average processing days
2012-2013	262	\$ 26,295,641	257 & 98%	9
Year to date	62	\$3,673,075	61 & 100%	11
August	30	\$1,898,820	30 & 100%	10

### 1.1.4 Accreditation Assessment

A response was forwarded on time to IANZ seeking clearance of the single corrective action. IANZ has accepted the changed procedures and the corrective action has been cleared. The Council's preliminary obligations towards regulation 18 (requiring technical qualifications) have also been accepted. The Council remains an accredited and registered Building Consent Authority.

## 2. RESOURCE CONSENTS:

### 2.1 The following resource consents have been put in place by delegated authority during the period:

Number	Consent Holder	Type of Consent	Location
120021	Rhett Robinson	Variation to Commercial land use	Takutai
130003	Southwest Energy Ltd	Discretionary Land use – Advanced Exploration and vegetation clearance	Duffers Creek, Ianthe
130015	McKay Mining Ltd	Discretionary Land use – Test pitting and vegetation clearance	Granite Gully, Mikonui
130040	Haast Electricity Ltd	Non complying subdivision – 12 lots	Johnston Crescent, Okuru
130041	Haast Electricity Ltd	Discretionary Land use – Electricity generation and implement shed	Johnston Crescent, Okuru
130043	Elect Mining Ltd	Discretionary Land use - Advanced exploration	SH6, Butlers
130049	Scott Sandrey	Controlled subdivision – 7 lots over 3 stages	Kaniere Road, Kaniere
130050	Global Sanctuaries Ltd	Discretionary land use – extension of commercial operation	Cron Street, Franz Josef
130053	N Wafer	Controlled Land use – residential use of rural zone	Greenstone Road, Kumara
130058	D Russ & KA Wilson	Non-complying land use – reduction in rural front yard setback	Cashman Street, Kumara

## **2.2 Other Matters:**

- 2.2.1 Resource Consent 120084: A Cameron & H Mathers:** The bond relating to outstanding works has been partially refunded as progress continues to meet all conditions. An application, supported by Council, was made to postpone the hearing of the appeal on this consent for personal reasons. It is likely that a new hearing date will be set around December 2013.
- 2.2.2 Resource Consent 130023: Westland District Property Ltd:** This application to convert Tudor Street Motels into 10 residential units, creating dwellings that do not comply with the minimum site area per dwelling or exclusive outdoor space requirements of the Westland District Plan was publicly notified on 3 May 2013. The consent remains on hold for further information requested on June 19 relating to the methodology of managing the intended residents of the dwellings.
- 2.2.3 Resource Consent 130035: Spanit on behalf of Alpha Aqua:** This non complying activity to construct a 3585m<sup>2</sup>, 8.1m high building was limited notified on August 29. Submissions close on September 27.
- 2.2.4 Resource Consent 120093: Birchfield Ross Mining Ltd:** This discretionary activity to undertake mining activities at Donoghues Road, Ross was limited notified on July 8. Two submissions were received, both wishing to be heard. One has subsequently been withdrawn, the other amended to remove the submitter's wish to be heard, enabling the consent to be put in place under delegated authority on September 4.
- 2.2.5 Resource Consent 130047: Kerr and Sons Ltd:** This application to construct and operate an information centre and café on legal road at Ship Creek, a commercial activity in the rural zone, 150 metres from Mean High Water Spring was lodged on July 10. Further information has been requested to assess landscape, hazard risk, and the scale of the activity. The applicant has been advised that this application is likely to be publicly notified.
- 2.2.6 Resource Consent 130048: Westland District Property Ltd:** Further information has been provided in relation to this consent application to undertake earthworks under the National Environmental Standard for Assessing and Managing Contaminants in Land to Protect Human Health. A decision is expected to be released prior to the September meeting.
- 2.2.6 Resource Consent 130019: Vodafone New Zealand Ltd:** This discretionary utility activity to construct a new telecommunications facility and associated structures at Lake Kaniere Road was limited notified. Submissions closed on August 20<sup>th</sup>. 10 submissions were received, 7 in support, 2 opposed and 1 neutral. The application is on hold at the applicant's request.

- 2.2.7 Resource Consent 130032: MF Enright:** This non complying activity to construct a dwelling and accommodation units that are within the setbacks from Union Street, Greenstone Road, unnamed legal road and the side boundary was limited notified on August 12. Submissions closed on September 10. No submissions were received and the consent will therefore be processed under delegated authority.
- 2.2.8 Resource Consent 130026: AJ Gillman:** This discretionary application to alter the location of the screening plant for the existing mining operation at Stony Creek, Lake Kaniere Road was limited notified on August 14. Submissions closed on 12 September.
- 2.2.9 Resource Consent 130051 & 130052: Cook River Properties Ltd:** This subdivision and land use consent to subdivide into 14 lots over 2 stages is on hold in order for a peer review to be undertaken of the hazard assessment due to the location of the site between the Cook and Bullock Rivers and the Alpine Fault. The applicant has agreed to this review and a consultant will be engaged shortly.