



WESTLAND
DISTRICT COUNCIL

Appendix 1

MANAGEMENT REPORTS

Council Chambers

**Wednesday
24 April 2013
9.00 am**

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COMMUNITY SERVICES SECTION
From 1st – 31st March 2013 (reporting period)

1. COMMUNITY DEVELOPMENT:

- **Funding Application for the Whataroa Community Association Playground:**

Further information was required for the Whataroa Community Association, playground funding grant with the Department of Internal Affairs; Council expects to hear if the application has been successful in May, 2013.

- **Assisted with Funding Application for the Kumara Community Trust:**

The Community Services Officer and the Community Development Officer worked together on a funding application from the Department of Internal Affairs to fund a Community Development Officer for the Kumara Community, for three years.

The Community Services Officer and the Community Development Officer attended a Community Meeting, sought supporting letters and completed a funding application form.

- **Meeting/visit with OI NZ/Grey District Council to discuss a Glass Recycling venture:**

The Community Development Officer accompanied Penny Gardner, Sustainable Manager from O-I Asia Pacific Glass Auckland, to Greymouth to meet with the Grey District Council, Utilities Manager, Kurtis Perrin-Smith to discuss a joint glass recycling venture between the two Council's. Penny's role is to identify and fund opportunities for collecting glass from the waste stream and have containers transported to Auckland for processing.

- **Civil Defence display at Library for School children "Life on the Edge":**

A combined effort between the Youth Librarian and Civil Defence Education Officer have developed a poster and video display to help disseminate Civil Defence information to visiting school classes and community groups, called 'Life on the Edge'.

- **CreativeNZ Advertising/Applications:**

The 2013 CreativeNZ fund for \$10,000 was advertised on 22 February and 4 March 2013. We received 13 funding applications totalling \$16,000. It was good to see several new applications for funding, with some coming from rural Westland.

2. COMMUNITY SERVICES:

- **Major District Initiative (MDI) Funding Update**

Donovan's Store Refurbishment at Okarito: No funds spent in March.

Total Project Cost \$323,375

MDI Funding approved \$78,375

MDI Funds spent to date \$36,683

- **Kumara Community Development Scheme Application to The Department Of Internal Affairs**

After consulting with the Kumara Residents Trust in Kumara, a public meeting was held in Kumara on 14 March with Representatives of every community group to assist in the preparation of an application, which if successful, will enable the Kumara Residents Trust to employ a Community Development Project Worker for three years to facilitate the building of community capacity and capability and the development of a strong, sustainable community. Only nine Territorial Councils in New Zealand have been offered this opportunity in 2013 – one of those areas being Greymouth and/or Westland.

- **Big Brothers Big Sisters of Westland Mentoring Programme**

Thirteen mentoring matches with volunteers are currently in progress. Eight boys and one girl are on the waiting list.

- **Safer Community Council Taxi Chit Scheme**

Four new chit books were issued to senior residents who have voluntarily given up driving and thirty chits from previous books came in for re-imburement. Twenty six people are currently on the chit scheme.

- **Hokitika Service/Retail Excellence Award**

Two nominations were received during March. The winner was Jason Johnston who works for Jeff Evans Plumbers Ltd. Jason was nominated by David Moore who donated his voucher to the SPCA.

Nominations for April close 30 April.

- **Hokitika Community Patrol**

One new volunteer applied to join the patrol.

Statistics for March:

Vehicle related incidents	3
Property related incidents	1
Wilful damage	1
Disorder	1
People related incidents	2
Patrol kilometers travelled	329kms
Volunteer Patrol hours	32:20hrs

- **Steering Committee meeting to explore International Safe Community status for Westland**

A small Steering Committee of government and non-government agencies met on 25 March to discuss the criteria needed for the development of International Safe Community status for Westland. The meeting agreed to put the development on hold, pending confirmation of the future of the Safer Community Council.

- **Te Rito Family Violence Prevention**

Another meeting was held on 27 March to finalise arrangements for Leslie Elliot's visit to Hokitika on 11 April.

- **Graffiti Removal**

Two lots of graffiti were reported during March.

- **Street Appeals**

Permission was granted for the Westpac Helicopter Appeal to be conducted in Hokitika on 31 May.

3. I-SITE

Market
visitor
services

Increase visitor numbers

Hokitika i-SITE – Visitor numbers

Visitor numbers through the door

Mar 2011 – 9,206

Mar 2012 – 7,441

Mar 2013 – 6,684

Hokitika i-SITE – Average spend per visitor – excludes WFF ticket sales

- 1 – 31 Mar 2011 / Gross bookings – \$144,685
- 1 – 31 Mar 2011 / Visitor numbers – 9,206
- Average spend per visitor – \$15.72

- 1 – 31 Mar 2012 / Gross bookings – \$156,440
- 1 – 31 Mar 2012 / Visitor numbers – 7,441
- Average spend per visitor – \$21.02

- 1 – 31 Mar 2013 / Gross bookings – \$145,062
- 1 – 31 Mar 2013 / Visitor numbers – 6,684
- Average spend per visitor – \$21.70

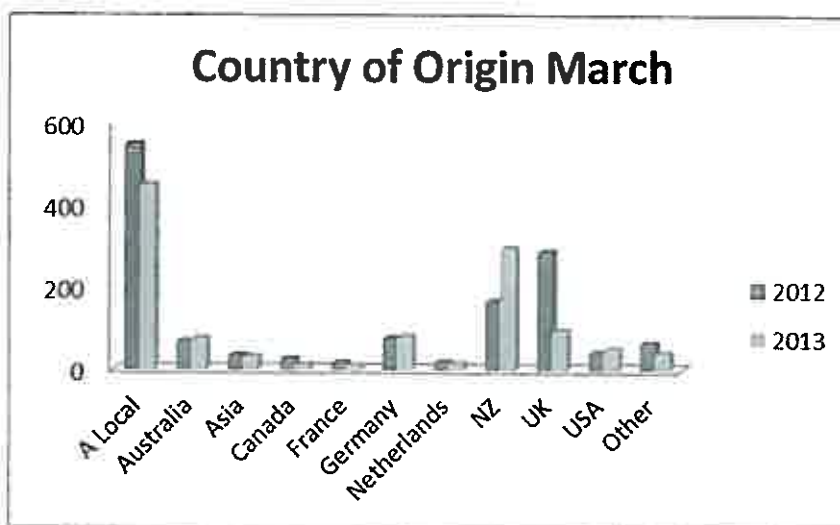
Increase sales of Westland activities and accommodation by 3%

Mar 2011 – \$84,683

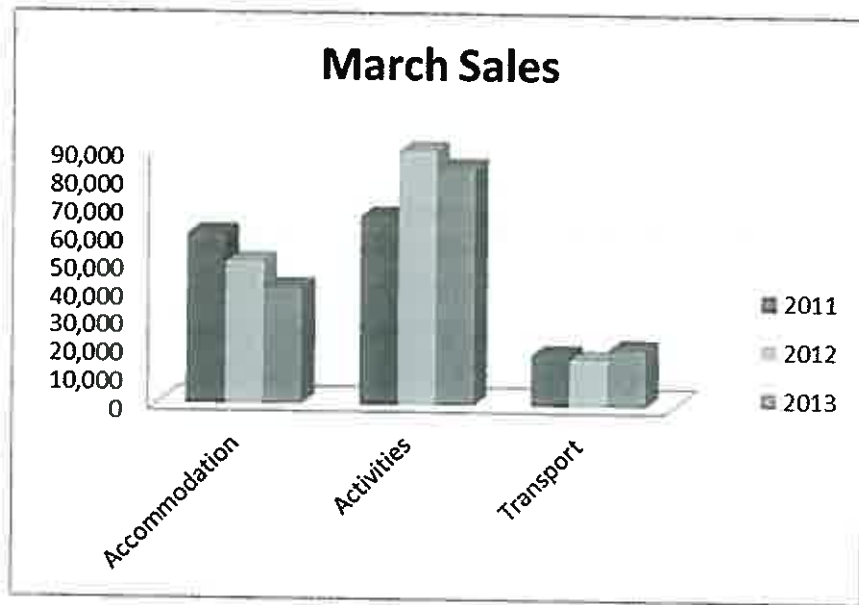
Mar 2012 – \$99,074

Mar 2013 – \$99,943

Who have we been selling to?



What has the i-SITE sold?



4. EVENTS

- **Wildfoods Festival**

The 24th Annual Wildfoods Festival was blessed with lovely fine weather, yet again the crowd was colourful, vibrant and lively. It was great to see so many Festival goers participating in different themed costumes. The Best (theme) Dressed Award which won the winners a \$1000 travel voucher.

Subsequent reports from Allied Security and the Police were complimentary about the behaviour and alcohol responsibility of the crowd.

Official attendance figures:

Friday Night Concert	216
Festival Day	10,287
Saturday Night Dance	621
Total	11,124

The Events Department offered free tickets to the Friday Night Concert with each Festival day ticket as our "early bird" special.

This year's Festival had great support with its Best Dressed, Wildfoods Recipe and Photographic Competitions.

The Red Checkers were brilliant and were very popular with the crowd.

Next year's Festival will be on Saturday 8th March, planning has already started and we have some good ideas already for our 25th Anniversary Event.

5. LIBRARY

- Children's Day 2013, Cass Square – Two library staff represented the Westland District Library at Children's day on 3rd March. Fun activities relating to books and reading entertained the children. Scholastic NZ Publishers kindly loaned their Clifford costume for photos taken by a professional photographer.



Clifford (District Librarian) receives a hug from a big fan.

- Top of the South Librarians' meeting – Blenheim – The District Librarian attended a meeting with Library Managers from Marlborough, Nelson, Tasman, Hurunui and the West Coast. Discussions included the development of shared online resources (training, presentations, programmes), e-Book solutions and reciprocal borrowing. A tour of the Blenheim and Picton Library was very valuable.
- New Zealand Post Children's Book Awards 2013 – These awards celebrate the best of New Zealand books published in the last year. There are five finalist titles in each of the four categories: Picture Books, Children's Fiction, Children's Non Fiction and Young Adult Fiction.

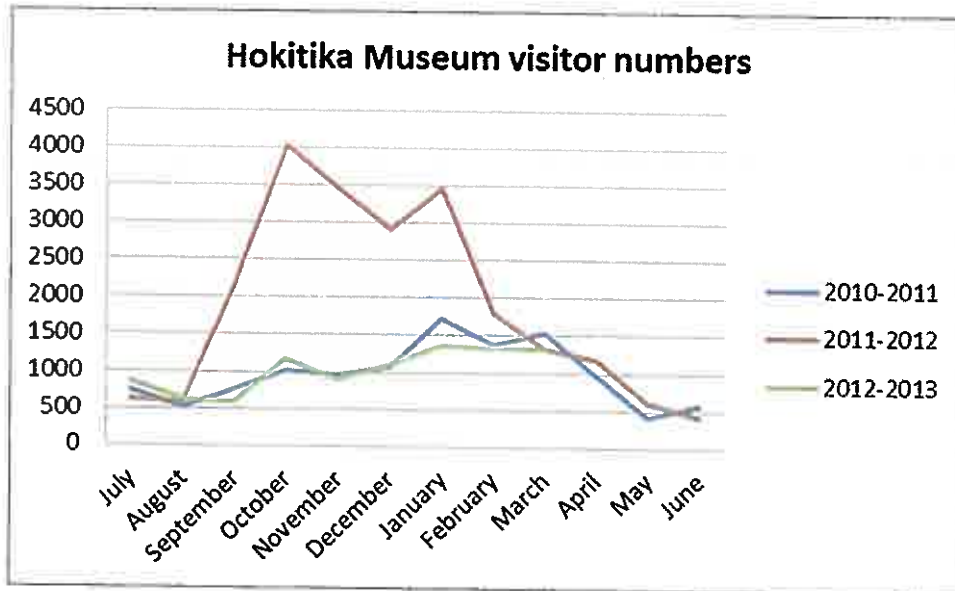
Planning for our festival week programme (17th -21st June) has begun. Westland is fortunate to have Gavin Bishop as the visiting author/illustrator during this week. Gavin illustrated 'Mister Whistler', a children's picture book, written by Margaret Mahy not long before she passed away in July 2012.

- WestREAP – The District Librarian has been working with the WestREAP schools coordinator on a funding application to Creative New Zealand. This is to bring a professional storyteller/puppeteer to the West Coast to perform at each Public Library during the July school holidays.

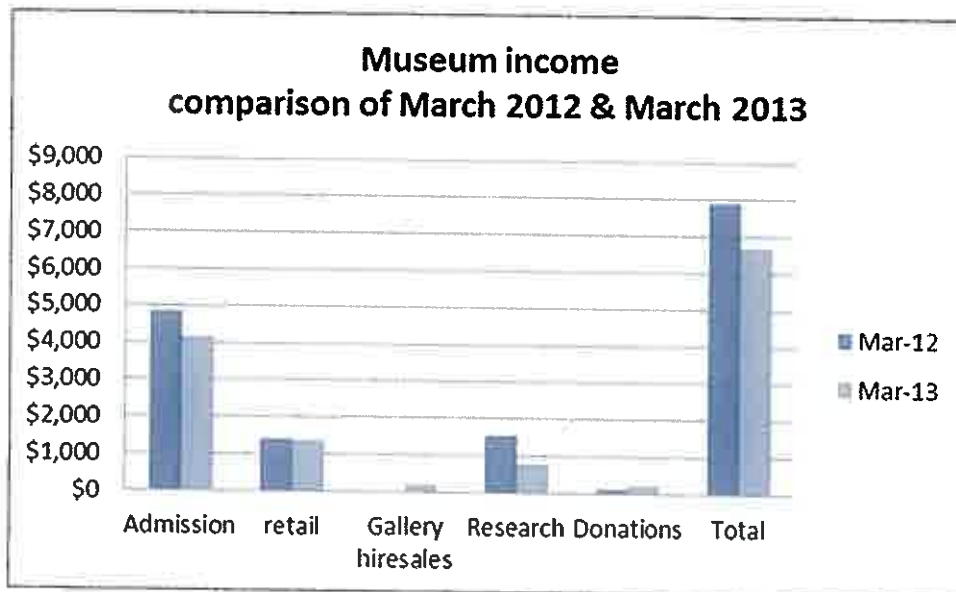
- New Zealand Book Month - Author visit - Professor Jim Flynn, Otago University lecturer and author of 'The TorchLight List – Around the World in 200 Books' visited each West Coast Public Library for an author talk. The NZ Book Month theme was 'Books Change Lives' which fitted perfectly with Jim's talk. Approx 30 people attended the event and two participants won a copy of the book, donated by Take Note, Hokitika and the publisher AWA Press.
- Community Service Award – Doreen Lyon – Two library staff attended the presentation, by Maureen Pugh, of a Community Service Award to Doreen Lyon. This was in recognition of Doreen's valued commitment to the Haast Community Library for more than 20 years.

6. MUSEUM

Visitor numbers March 2012
1320 March 2013
1335



There was a small increase in visitor numbers on the previous March which is a pleasing result as most operators are reporting a down-turn. Gross income, however, was slightly down.



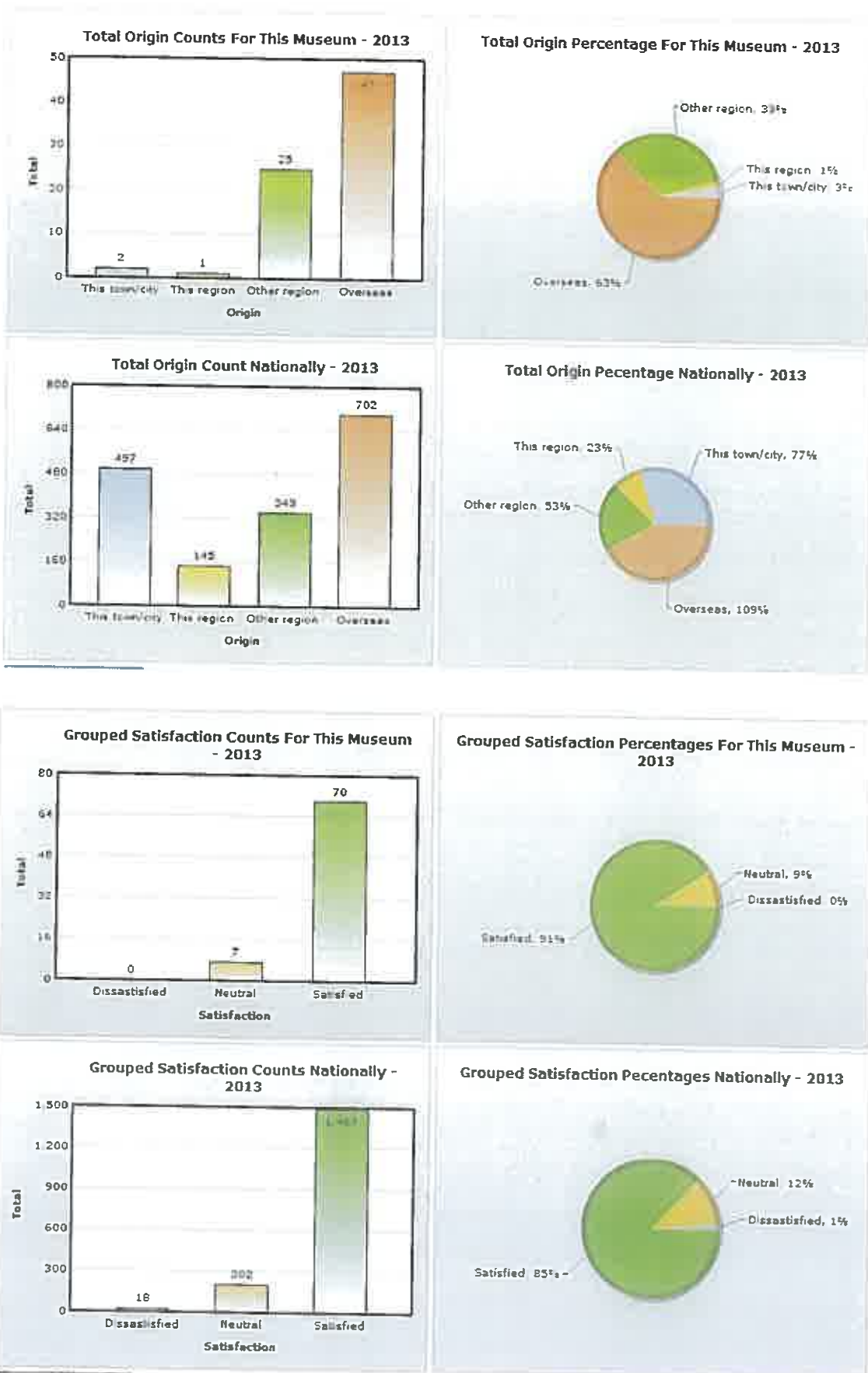
Research centre:

- During March the research centre handled a total of 51 enquiries - 31 in-person researchers and 20 phone or written enquiries. This is 20 more enquiries than during the previous month and staff have struggled to keep up.

Visitor Survey:

- Comprehensive results from Museum's Aotearoa's national survey conducted during February have been received. Two examples are shown below. 'This Museum' is Hokitika Museum and the comparison is with all surveys filled out in New Zealand. The first graph

shows strongly the importance of out of the district visitors to Hokitika Museum while the second shows that visitor satisfaction is higher than the national average.



OPERATIONS

From 11 March – 9 April 2013 (reporting period)

Operational works and activities

1. Activities

1.1 Transportation

Reseal Contract

Fulton Hogan commenced work in early February 2013. Reseals are now complete on all South Westland sites and work is underway in the northern sections of the district.

Knight Point Slip

Operations staff continue to liaise with NZTA Engineers and their consulting engineers, Opus International Consultants, as to the progress on options for the Knight Point Slip.

An update from Peter Connors, NZTA Operations Manager on 10th April 2013 stated "Since my email two months ago about the slip at Knight Point, the NZ Transport Agency has continued to monitor the slip. Initial on-site geotechnical and engineering investigations have now been completed and a detailed assessment and review of the findings is currently underway.

We are considering a number of long-term options to stabilise the slip, ranging from cutting the road back into the rock face of the hillside to installing a retaining wall on the seaside of State Highway 6.

All options, including simply on-going monitoring of the slip, will be worked through to find the best long-term solution that will ensure we are able to maintain access along this section of the highway.

As previously stated, NZTA recognises the importance of the highway as a lifeline route for residents and for its role in the economic prosperity of the region. The NZTA will do whatever is necessary to protect this route and keep the highway open.

There has been no further movement of the slip at road level, making it important we take the time now to ensure that the solution chosen is the right one for the long-term security of the route."

Once a report from NZTA has been made available to Council this will be forwarded onto Councillors.

2. West Coast Wilderness Trail

Tracks through private land in Milltown and Larrikins Road Kumara are complete. Construction through Mawhera and Trustpower land is almost complete with only top-coursing of the formation remaining. Fulton Hogan is making excellent progress on structures between Kumara and Milltown with only one structure remaining to complete.



West Coast Wilderness Trail – Bridge Construction



West Coast Wilderness Trail – Lake Kanieri Road Widening



West Coast Wilderness Trail – Mawhera Land Trail Construction

3. Water Supply Services

3.1 Water Restrictions

On Tuesday 19th February water restrictions were placed on Hokitika, Ross, Franz Josef & Fox Glacier water supplies.

These restrictions were lifted on Tuesday 2nd April 2013.

3.2 Hokitika Water Supply

Emergency repair work had to be carried on part of the pipe work at the Brickfield Reservoir site. This involved replacing one of the original foot valves inside the reservoir which had failed.



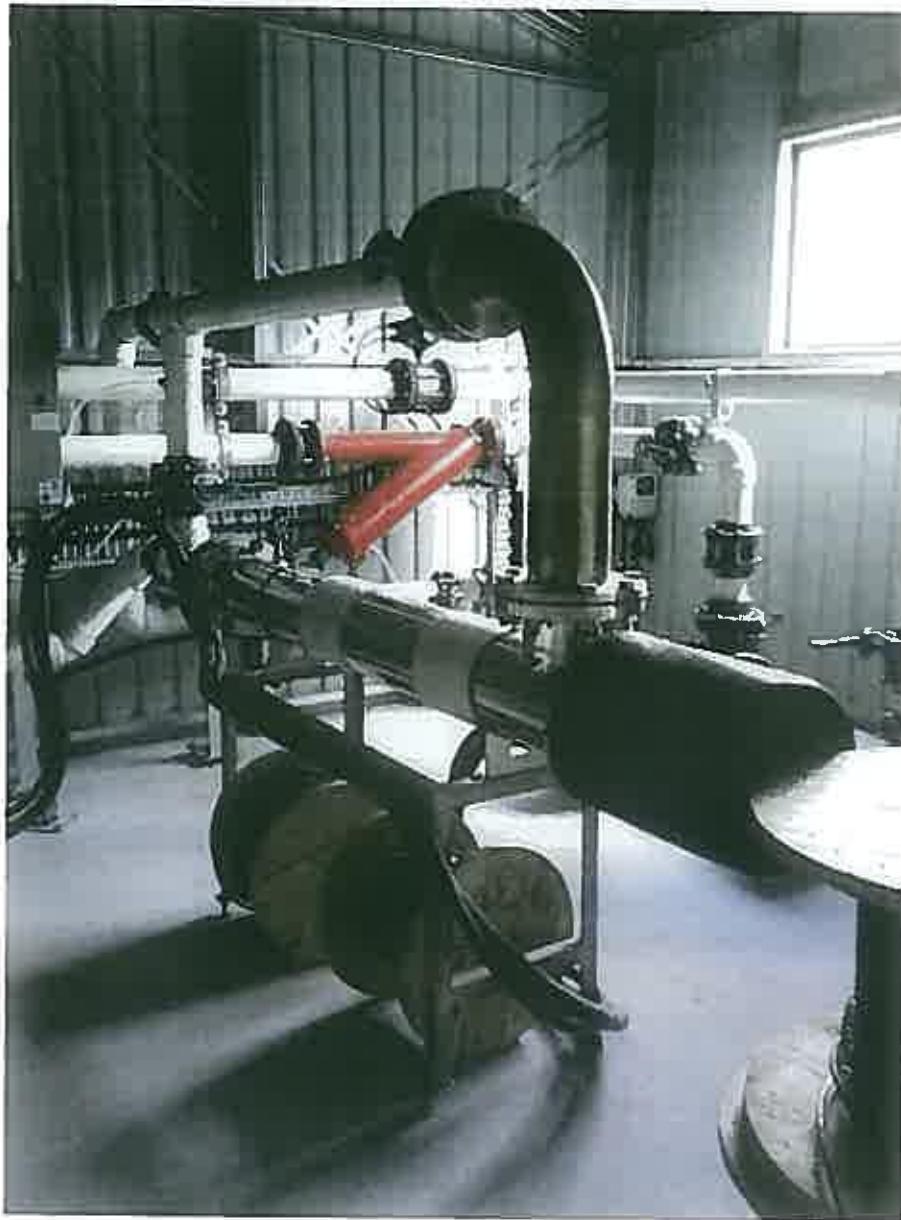
Brickfield reservoir – Foot Valve Repair

3.3 Franz Josef Water Supply

The Franz Josef Water Treatment Plant upgrade works are now complete. However, the final commissioning of the plant has been delayed because of power connections by Electronet.

A power shutdown for the area has been programmed by Electronet for 17th April to facilitate the connection to the new plant site. The plant will be live from that date and commissioning can commence.

Staff are proposing that an opening ceremony be held for the new water supply. Staff would like feedback from Councillors on this idea.



Franz Josef Water Treatment Plant Upgrade

4. Wastewater

4.1 Hokitika Wastewater Scheme – Pumping Main

On Thursday 4th April the sewerage pumping main failed on the State Highway outside 171 Fitzherbert Street. The cause of the failure was a circumferential split. Council's Utility Maintenance Contractor, responded immediately and replaced the section of the pipe that had split by 2pm.

This pumping main was installed in the 1970's and delivers 98% of Hokitika and Kanieri's wastewater from the Fitzherbert Street Pump Station to the Hokitika Oxidation Ponds.

Works are planned to renew this pumping main in the financial year 2013-14.



Hokitika Wastewater Pumping Main Split

5. Ross Swimming Pool

One vertical line of the solar water heating panels which was constantly failing has been removed and an alternative system of pipes installed. This work was paid for by the Ross Swimming Pool Committee.

This is a temporary solution while Council and the Ross Swimming Pool Committee await advice from the solar panel manufacturer.

6. Council Headquarters Building – Tornado Damage

On Easter Sunday 31st March 2013 a tornado ripped through the central business district of Hokitika. The Council Headquarters Building sustained damage as a result of this event.

The main damage occurred to the Sewell Street entrance of the building, windows in the Chief Executive's office and roof fixtures including Civil Defence communication aerials.

Work to secure the site occurred immediately and longterm repairs are programmed and an insurance claim is being prepared.



Headquarters Entrance – Tornado Damage

PLANNING AND REGULATORY SECTION
From 1 – 31 March 2013 (reporting period)

1. INSPECTORATE:

1.1 Building:

1.1.1 Statistics for the reporting period:

- Building Consent applications received for processing: 16.
- Building Consents granted: 14.
- Value of granted consents: \$991,400.
- Average consent value: \$70,814.
- Number of consents with values in excess of \$5,000.00: 10.
- Of note were consents granted for 2 new dwellings.
- The average number of days for building consent processing for the reporting period was 5 days (the statutory requirement is 20 days). The average number of days for processing for the year ended 30 June 2012 was 7 days (2009 was 9, 2010 was 7, 2011 was 6).

1.1.2 There is a statutory duty to deal with all building consent applications within a 20 working day time frame.

The LTP target:	Is to grant 100% of building consent applications within 20 working days.
For the month under review the extent of achievement is:	100%
Reasons for non-achievement.	N/a
Actions from previous reports.	Previous actions considered and adopted in April and November 2012.
Actions to be taken.	No additional actions required at this time.

1.1.3 Building Consent Statistics:

Year	No of granted consents	Value	Number and % granted within statutory time frame	Average processing days
2011-2012	246	\$ 23,449,248	242 & 95%	7
Year to date	182	\$20,115,025	180 & 99%	8
March	14	\$991,400	14 & 100%	5

2. RESOURCE CONSENTS:

- 2.1 The following resource consents have been put in place by delegated authority during the period:

Number	Consent Holder	Type of Consent	Location
130016	B & L Thomson Haritika Family Trust	Discretionary Rural Land use – Residential dwelling.	Keogans Road

2.2 Resource Consent Statistics:

Year	Number of consents (subdivision & land use)	Number & % granted within statutory time frame (non-notified/no hearing only)	Average processing days (non-notified/no hearing only)
2011-2012	23 & 76	97 & 98%	17
Year to date	18 & 52	59 & 91%	16
March 2013	0 & 2	1 & 100%	8

2.3 Other matters:

- Council Planner, Anna Derks, is continuing to undertake monitoring of resource consents and following up bonds that have been held at Council for some time.
- Resource Consent 120084: A Cameron & H Mathers: Negotiations are continuing between parties in relation to this appeal on this subdivision consent at Pine Tree Road. The Court approved the Council supported section 116 application on March 4. The applicant has entered into a bond for the completion of works for the first stage of the subdivision. Council staff have currently rejected the application for section 223 survey plan approval due to the classification of the Local Purpose Reserve. Further legal discussions are continuing in this regard. Evidence exchange has been timetabled for April and May.

- Resource Consent 120080: Hokitika Rimu Treetop Walk: This non complying land use application to erect two off-site signs was heard by Independent Commissioner Gary Rae on Monday March 18. A number of amendments occurred following the release of the section 42A Officer's report: The applicant removed the southern sign from the application and at the hearing the design and layout of the remaining sign was modified to be 3m² in area (compared with the original 6m²), and wording and designs on the sign were reduced. The applicant's counsel provided an opinion that the sign could be considered to be on the same property and consequently a discretionary activity. The District Planner amended her recommendation to be to approve the consent. Commissioner Gary Rae released his decision to grant the consent on March 27.
- Resource Consent 120092: MJ Schacke: This non complying land use application to use land within the commercial zone for residential purposes was heard by Independent Commissioner Gary Rae on Monday 18 March. A decision approving the application subject to conditions was released on April 2. A 15 working day appeal period applies.
- Resource Consent 120021: Rhett Robinson: A hearing date has been set down for April 23 for Independent Commissioner Gary Rae to hear this non complying commercial activity in the Rural zone. A section 42A officer's report will be generated by Consultant Planner Martin Kennedy and circulated at least five days prior to the hearing.
- Resource Consent 120105: H & P Te Rakau: This application for controlled land use to use land for residential purposes at State Highway 6, Awatuna, was limited notified and attracted two submissions. The application is currently on hold as the applicant negotiates directly with submitters, one of whom is the New Zealand Transport Agency.
- Staff continue to cooperate with staff from the West Coast Regional Council, Grey District Council and Buller District Council on the Regional Landscape project. Stephen Brown of Brown Ltd has sent through further draft maps and is undertaking a further review of his findings and a draft report is expected to be produced in the next few months.