

# A G E N D A

## Council

**Council Chambers  
36 Weld Street  
Hokitika**

**Thursday  
23 April 2015  
commencing at 9.00 am**

His Worship the Mayor, M.T. Havill (**Chairperson**)  
Cr. J.H. Butzbach, Cr. P.M. Cox, Cr. M.S. Dawson,  
Cr. D.G. Hope, Cr. L.J. Martin, Cr. M.D. Montagu,  
Cr A. P. Thompson, Cr. C.A. van Beek



## COUNCIL MEETING

**NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 23 APRIL 2015 COMMENCING AT 9.00 AM**

*Tanya Winter*  
*Chief Executive*

*17 April 2015*

### **COUNCIL VISION**

Westland District Council will facilitate the development of communities within its district through delivery of sound infrastructure, policy and regulation.

This will be achieved by:

- Involving the community and stakeholders.
- Delivering core services that meet community expectations and demonstrate value and quality.
- Proudly promoting, protecting and leveraging our historic, environmental and natural resource base to enhance lifestyle and opportunity for future generations.

### **Purpose:**

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action, by and on behalf of, communities; and
- (b) To meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses

## 1. MEMBERS PRESENT AND APOLOGIES:

### 1.1 Apologies

### 1.2 Interest Register

### 1.3 Declaration by Councillor Andy Thompson

### 1.4 Short Address by Councillor Andy Thompson

*Morning tea at 9.30 am*

## 2. CONFIRMATION OF MINUTES

### 2.1 Confirmation of Minutes of Meetings of Council

#### 2.1.1 Council Meeting – 26 March 2015 *(Pages 5-11)*

### 2.2 Minutes and Reports to be received

#### 2.2.1 Minutes of the Public Excluded Portion of the Westland District Council Ordinary Meeting held on 26 March 2015.

*(Refer Public Excluded Minutes)*

## 3. PUBLIC FORUM

*The public forum section will commence at the start of the meeting.*

## 4. BUSINESS

### 4.1 Mayor's Report

### 4.2 Update from Councillors

### 4.3 Three Mile Domain Local Purpose Reserve Funds Account *(Pages 12-22)*

### 4.4 Hokitika Seawall Joint Agreement *(Pages 23-33)*

### 4.5 Class 4 Gambling Venue Policy Review *(Pages 34-54)*

*Lunch at 12.30pm*

## **5. MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'**

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

### **5.1 Minutes**

### **5.2 Tender Approval – Harihari Community Facility Tender**

### **5.3 Tender Approval – Parks, Reserves & Cemeteries**

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No.</b>	<b>Minutes/ Report of</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
5.1	Minutes	Confidential Minutes	Good reasons to withhold exists under Section 7	Section 48(1(a))
5.2	Harihari Community Facility Tender Approval	Confidential Report	Good reasons to withhold exists under Section 7	Section 48(1(a))
5.3	Tender Approval Parks, Reserves & Cemeteries	Confidential Report	Good reasons to withhold exists under Section 7	Section 48(1(a))

**Date of Next Ordinary Council Meeting**

**28 May 2015**

**Franz Josef – Venue to be advised**

## MINUTES OF AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 26 MARCH 2015 COMEMNCING AT 8.59 AM

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### 1. MEMBERS PRESENT AND APOLOGIES

His Worship the Mayor, M.T. Havill (**Chairperson**)

Deputy Mayor P.M. Cox, Cr. J.H. Butzbach, Cr. M.S. Dawson, Cr. D.G. Hope, Cr. L.J. Martin, Cr M.D. Montagu (from 9.30 am), Cr. C.A. van Beek.

#### 1.1 Apologies

Cr M.D Montagu for lateness.

#### Staff in Attendance

T.L. Winter, Chief Executive; G. Borg, Group Manager: Corporate Services; L. Crichton, Finance Manager; J.D. Ebenhoh, Group Manager: Planning, Community and Environment; V. Goel, Group Manager: District Assets; D.M. Maitland, Executive Assistant; N.E. Davies, Business Support Officer.

#### 1.2 Interest Register

The Interest Register was circulated and amendments were noted.

### 2. CONFIRMATION OF MINUTES

#### 2.1 Confirmation of Minutes of Meetings of Council

##### 2.1.1 Council Meeting – 2 December 2014

Council had deferred confirming the minutes of the 2 December 2014 Council Meeting to enable them to be checked with regard to the consideration of written submissions.

Moved Cr van Beek, seconded Cr Butzbach and **Resolved** that the Minutes of the Council Meeting held on the 2 December 2014 be confirmed as a true and correct record of the meeting.

### **2.1.2 Council Meeting – 26 February 2015**

Moved Cr Dawson, seconded Cr Martin and **Resolved** that the Minutes of the Ordinary Council Meeting, held on the 26 February 2015 be confirmed as a true and correct record of the meeting with the amendments:

- i) Noting that the meeting was held at the Arahura Marae, 1 Old Christchurch Road, Arahura.
- ii) That Cr Dawson returned to the meeting at 12.27 pm.

## **2.2 Minutes and Reports to be Received**

### **2.2.1 Minutes of the Public Excluded Portion of the Westland District Council Ordinary Meeting held on 26 February 2015.**

*(Refer Public Excluded Minutes)*

## **3. PUBLIC FORUM**

The following members of the public were in attendance at the Public Forum Section of the meeting:

### **3.1 Colin Jackson**

Mr Jackson attended the meeting and expressed concern regarding the relocation of the Pioneer Statue to the roundabout in Weld Street, and asked if the statue is insured. Mr Jackson tabled a Letter to the Editor from Mr Trevor Molloy, Ross regarding the Pioneer Statue Questions.

*His Worship the Mayor thanked Mr Jackson for attending the meeting and his presentation to the Council.*

### **3.2 Lindy Roberts**

Lindy Roberts, Spokesperson for Westland Arts Incorporated, attended the meeting and provided a presentation regarding the Waterfront Development.

The following Council Staff were in attendance at this part of the meeting: S. Eyre, Property & Projects Supervisor; K. Jury, Corporate Planner; D.B. Blight, Community Development Advisor, S. Asplin, Photograph Curator. Some of the staff present were also involved in various ways with regard to the Waterfront Development.

Ms Roberts spoke regarding the vision for the planned 10 year developed.

Sue Asplin then spoke to the meeting regarding the outlooks and pier development.

*His Worship the Mayor thanked Ms Roberts and Ms Asplin for attending the meeting and their presentation to the Council.*

## **4. BUSINESS**

### **4.1 Mayor's Report**

- Work on the Long Term Plan.
- Chaired and facilitated a meeting with Ian Collier, Regional Affairs Manager, Air New Zealand regarding air services to Hokitika.
- Attended the Central Business Group meeting.
- Will be attending the National Trustpower Awards.

### **4.2 Update from Councillors**

#### **i) Deputy Mayor Cox**

- Attended a meeting with Ian Collier, Regional Affairs Manager, Air New Zealand regarding air services to Hokitika.
- Attended the Westland Wilderness Trust Meeting on the 19 March 2015.
  - Noted that interpretation panels need to be standardised along the full length of the trail.
- Work on the LTP.

#### **ii) Cr Martin**

- Attended the Wildfoods Festival and congratulated staff involved in planning the festival.

#### **iii) Cr Butzbach**

- Attended the Children's Day on the 1 March 2015.
- Attended the Wildfoods Festival.

- Attended a meeting with Ian Collier, Regional Affairs Manager, Air New Zealand regarding air services to Hokitika.

iv) **Cr Hope**

- Noted the announcement of the \$50M fund for cellular blackspots. Noted that Council is putting in a registration of interest.
- Meeting to be held with the Deputy Mayor and representatives of St Johns regarding St Johns facilities at Haast.
- Spoke with Department of Conservation representatives in Haast regarding local issues for input in the LTP.

v) **Cr van Beek**

- Attended a meeting with Ian Collier, Regional Affairs Manager, Air New Zealand regarding air services to Hokitika.
- Attended the Kumara Residents Trust Meeting.
- Attended the open day at the Arahura Marae on the 28 February 2015.
- Attended the Westland Wilderness Trust Meeting on the 19 March 2015.

Moved Cr Dawson, seconded Cr Martin and **Resolved** that the verbal reports from the Mayor and Councillors be received.

*The following items were then taken out of order to the Agenda Papers:*

**4.3 Update from the Chief Executive – Rural Provincial Sector Meeting**

The Chief Executive provided an update on the Rural Provincial Sector Meeting held in Wellington on the 12-13 March 2015. Key items:

- National Online Building Consents.
- Succession planning in Councils.
- LTP.
- Rules Reduction Taskforce, noting that Council is putting a team in-house together to review rules with a view to making a submission from Council.
- Noted that Council will be hosting the taskforce in the next month.
- Remuneration Authority – stakeholder meeting in May 2015.

*Cr Montagu attended the meeting at 9.30 am.*



#### **4.4 Exempt Council Controlled Organisations**

*The Group Manager: Corporate Services spoke to this report.*

Moved Cr Dawson, seconded Cr Montagu and **Resolved** that:

- A) Council exempts Tourism West Coast, West Coast Rural Fire Authority and Westland Nature Trust from classification as CCOs for the purposes of Section 6 of the Local Government Act 2002.
- B) Council instructs the Chief Executive to notify Audit New Zealand of the exemption granted to Westland Nature Trust to ensure the audit requirement of the Trust's annual financial statements has been removed.
- C) Council undertakes to review this decision no later than March 2018, pursuant to section 7(6) of the Local Government Act 2002

#### **4.5 Executive Committee – Revised Terms of Reference**

*The Chief Executive spoke to this report.*

Moved Cr Hope, seconded Cr van Beek and **Resolved** that:

- A) Council adopts the revised Term of Reference for the Executive Committee attached to the Council Agenda.
- B) The revised Terms of Reference for the Executive Committee be added to Part III of the Delegations Manual – “Delegations to Standing Committees” to replace the current terms of reference.

#### **4.6 Revised West Coast Triennial Agreement 2013-16**

*The Chief Executive spoke to this report.*

Moved Cr Butzbach, seconded Deputy Mayor Cox and **Resolved** that Council adopts the revised 2013-16 West Coast Triennial Agreement as attached to the Council Agenda.

#### **4.7 Financial Performance: Ytd January 2015**

*The Group Manager: Corporate Services spoke to this report.*

Moved Cr Montagu, seconded Cr Dawson and **Resolved** that Council receives the Financial Performance Report to January 2015 as attached to the Council Agenda.

## 5. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'**

Moved Cr Martin, seconded Deputy Mayor Cox and **Resolved** that Council exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 9.44 am.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

### 5.1 **Minutes**

### 5.2 **Trustee: Primary Health Organisation**

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
5.1	Minutes	Confidential Minutes	Good reasons to withhold exists under Section 7	Section 48(1)(a)
5.2	Trustee: Primary Health Organisation	Confidential Report	Good reasons to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

No.	Item	Section
5.1 & 5.2	Protection of privacy of natural persons/organisations.	Section 7(2)(a)

Moved Cr Hope, seconded Cr Martin and **Resolved** that the business conducted in the “Public Excluded Section” be confirmed and accordingly the meeting be closed at 9.49 am.

**MEETING CLOSED AT 9.51 AM**

Confirmed by:

\_\_\_\_\_  
**Mike Havill**  
**Mayor**

\_\_\_\_\_  
**Date**

**Next Meeting:**

23 April 2015 – Ordinary Council Meeting, Council Chambers.

# Report



**DATE:** 23 April 2015

**TO:** Mayor and Councillors

**FROM:** Group Manager: District Assets

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## **THREE MILE DOMAIN LOCAL PURPOSE RESERVE FUNDS ACCOUNT**

### **1 SUMMARY**

- 1.1 The purpose of this report is to advise Council on the current status of the Three Mile Domain Local Purpose Reserve funds account and seek direction for future use of the funds held in this reserve account.
- 1.2 This issue arises as former Three Mile Committee members have raised concerns regarding the intended use of the funds from this reserve account and elected member's subsequent request to bring a report to clarify the status and purpose of these funds.
- 1.3 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in September 2014, which will be set out in the next Long Term Plan 2015-25. These are stated on Page 2 of this agenda.
- 1.4 This report concludes by recommending that Council recognises the efforts of the former Three Mile Committee to date and confirms the status of the funds as restricted; as defined within the Scope of Section 80 of the Reserves Act 1977. Recommendation also includes that Whataroa and Fox Glacier communities must uplift their township funds allocations by 30 June 2016. It also recommends that Council approves and consults the demolition of Three Mile Hall and installation of information panels using special consultative procedure as required in Section 83 of the Local Government Act 2002. The costs are to be funded from the Three Mile Domain Local Purpose Reserve funds account.

### **2 BACKGROUND**

- 2.1 In the 1860's during the gold rush period mining, sawmilling and market gardening took place in the Three Mile area. The reserve was formed to cater

for these activities near the Three Mile Hotel. During this time the Three Mile hall was built and tennis courts were formed.

- 2.2 Over the years since then the Three Mile hall became a very popular dance venue, and was used for indoor bowls and various social activities. Approximately 25 years ago the hall became home for the Hokitika Gymnastics Club. At this stage a committee was formed to run the Three Mile Domain with an initial bank balance of approximately \$2,000. Further funds were raised by sale of gravel from the sheer gravel pit behind the hall for the Kahinu/Arahura Bridge deviation project on SH 6.
- 2.3 Later in the early 1990's during the reorganisation of Local Government, the assets of the Three Mile Domain were vested with Westland District Council. The land was designated as a recreation reserve at that time.
- 2.4 On 21 July 2005, Council approved to change the status of the 3 Mile Recreation reserve to Local Purpose (Public Utility) Reserve. This process was managed and completed in 2006 in conjunction with Department of Conservation.
- 2.5 Council has since managed the Three Mile Domain Local Purpose Reserve funds account.
- 2.6 The current Three Mile hall structure is well beyond its use-by date and the local community has requested that the structure be demolished. Pictures of the hall are included in **Appendix 1** of this report.

### **3 CURRENT SITUATION**

#### **3.1 Former Three Mile Committee members ("the Committee")**

The former Committee members have raised the following concerns, wishes and comment:

- (a) That Council have failed to communicate and consult effectively in the past with the committee any changes or projects proposed to be funded from the Three Mile Domain Local Purpose Reserve funds account.
- (b) That Council did not consult with or advise the Committee before allowing the standing committee status of the group to lapse. This was a surprise to the members when they were advised after the last local authority elections that they no longer have legal standing committee status within the Council structure.

- (c) That the projects or funds allocated/made available to a wider local community of Westland is not reasonable and not in line with the purpose agreed with the Council in 1991. A letter from Westland District Council states that *“All the funds of the Board will be invested alongside Council’s other investments, but will be accounted for in a separate special fund account. This account to be known as the Three Mile Reserve Special fund Account will only be available for the purpose it was established for i.e. the Three Mile Reserve”*
- (d) That while there may have been administrative changes to the status or terminology of the reserve account – the obligation stands. The funds are to be made available for the purpose of the Three Mile Reserve.
- (e) That the group was surprised to note a recent article in the local newspaper that Council is considering funding the new proposed RSA facility from this reserve fund account. Members of the former Committee claim that no formal consultation took place before this intended use of the funds was identified.
- (f) That Council should recognise the efforts and work done to date by the former Committee members, and withdraw/revoke the previous Council resolutions to fund development projects on reserves in other townships amounting to \$80,000.
- (g) That Council should approve the demolition of Three Mile hall and put up information panels identifying the significance and history of the Three Mile site. They recommend that the cost of these projects be funded from the current Three Mile Domain Local Purpose Reserve funds account and these two projects take priority before any further commitments are made.
- (h) That the future use of the Three Mile Domain Local Purpose Reserve funds account be restricted for the purpose as identified in Section 80 of the Reserves Act 1977. The group requests that Council restricts the availability of these funds to the communities within the catchment between Arahura River and Hokitika River.
- (i) The group confirms that they do not have a concern if the funds are used or made available to the RSA. However they should be made available on a contestable basis to all communities within the vicinity of Three Mile Reserve from where the funds have originated i.e. between Arahura River Bridge and Hokitika River.

- (j) The members will be present in the public forum to speak and present their concerns as stated above at the meeting day.

### 3.2 Legality and current status of the reserve funds account

- (a) After a detailed review of the information available, Council executive management and staff can confidently state that as on date there is no non-compliance with the status of the Three Mile Domain Local Purpose Reserve funds account.
- (b) While the former Committee has no legal status and Council is fully compliant with legislation, the fact cannot be ignored that there exists a very strong moral obligation to the local Three Mile community. The concerns raised in regards to communication and consultation are genuine.
- (c) Council at its meeting of 25 September 2014 considered a detailed report on the reserves accounts which included the following resolutions for the Three Mile Domain Local Purpose Reserve funds account:

*Council instructs the Chief Executive to transfer \$80,000 to the Three Mile Domain fund from the following sources, whilst retaining the allocations within the fund for the respective communities:*

- i) Whataroa Township Fund: \$35,000
- ii) Ross Township Fund: \$26,500
- iii) Fox Township Fund: \$15,500
- iv) Haast Township Fund: \$3,000

- (d) Ross and Haast communities have since uplifted their allocated monies, however they have been advised that the funds can only be spent on reserves, and any project identified will have to be approved by Council. This leaves a balance of \$50,500 allocated but not yet uplifted from this account.
- (e) The current status of the funds is as below:

Reserve Account	\$	\$
<b>Three Mile Domain:</b>		
<b>Balance:</b>	206,655	
<b>Less allocated by Council Resolution (25/09/2014)</b>	(50,500)	
<b>Available:</b>		156,155

- (f) Council staff have maintained regular communication with former Committee members and there is a willingness from all parties involved to move forward with some clear direction and clarity around the use of this reserve funds account.

## 4 OPTIONS

### 4.1 Option 1: Status Quo

### 4.2 Option 2: Council for the matter of clarity confirms and resolves as follows:

- A. Confirms the status of this reserve fund as restricted in its use in accordance with Sec 80 of the Reserves Act 1977.
- B. That the funds allocated as part of township development via the Council resolution of Thursday 18 July 2013 for the local communities of Whataroa: \$35,000 and Fox Glacier: \$15,500 be restricted to be funded from this account but only for the purpose as defined in Section 80 of The Reserves Act 1977 and the validity of the funds be limited to this financial year i.e. 30 June 2016, beyond which the monies allocated will be returned to this reserve account.
- C. Approve the demolition of the Three Mile hall structure and installation of information panels identifying the history and significance of the reserve site. The cost is to be funded from the Three Mile Domain Local Purpose Reserve funds account.
- D. Acknowledge the contribution and efforts of the former Three Mile Committee members for all their work done to date.

## 5 SIGNIFICANCE AND ENGAGEMENT

5.1 In accordance with Council's policy on Significance and Engagement the matter related to confirmation of status of the funds is considered to be of "low significance" as it an administrative matter, however the demolition of Three Mile hall is considered to be of "high significance".

- (a) The LGA, section 76 AA (3) requires that the Significance and Engagement Policy must list the assets considered by the local authority to be strategic assets. These assets are considered to be of high significance and as such corresponding consultation practices must be followed by the Council if a transfer of ownership or control of a strategic asset, or a decision to construct, replace or abandon a strategic asset is proposed.



- (b) All community halls are listed as strategic assets in Council's Significance and Engagement Policy and Three Mile hall is in Council ownership and a community asset.
- 5.2 Extensive consultation has now been undertaken on the matter related to confirmation of the status of the reserve funds. As there is no legal obligation to the former Committee members, there is no further formal consultation required, however the moral obligation stands to clarify the past decisions of the Council.
- 5.3 As for the demolition of the Three Mile Hall, because this is a strategic asset, it is recommended that the demolition project be consulted using a special consultative procedure as identified in Section 83 of the Local Government Act 2002. This will meet the requirements of the Significance and Engagement policy.

## 6 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

### 6.1 **Option 1:** Do nothing or status quo.

1. Council can resolve to do nothing and maintain the status quo.
2. There are no legal obligations for Council as it fully compliant as on date. However, proceeding with this option will not clarify the situation on the use of the Three Mile Domain Local Purpose Reserve funds account and the commitments to township development funds for the Whataroa, Fox Glacier and Haast communities.
3. The Three Mile hall is structurally unstable and needs to be demolished. The structure is visible from SH6 and not a very pleasant sight.
4. The concerns of former Three Mile Hall Committee members are not addressed.

There are no financial implications for Council with the status quo. However, given the unstable condition of the Three Mile hall, the structural failure risks are high. At some stage this hall will need to be demolished and removed.

This option is NOT RECOMMENDED.

6.2 **Option 2:** Council resolves as follows:

- A. Confirms the status of this reserve fund as restricted and use of the funds in accordance with Sec 80 of the Reserves Act 1977.
- B. That the funds allocated as part of township development via Council resolution of Thursday 18 July 2013 for the local communities of Whataroa: \$35,000 and Fox Glacier: \$15,500 be restricted to be funded from this account but only for the purpose as defined in Section 80 of The Reserves Act 1977 and the validity of the funds be limited to this financial year i.e. 30 June 2016, beyond which the monies allocated will be returned to this reserve account.

The above resolution will provide a timeline and surety for both the former Committee members and the local communities of Whataroa and Fox Glacier.

- C. Approve the demolition of the Three Mile hall structure and installation of information panels identifying the history and significance of the reserve site. The cost is to be funded from the Three Mile Domain Local Purpose Reserve funds account.

The Three Mile hall is well past its use-by date and the local community has agreed that the hall needs to be demolished. The current state of the structure is highlighted in the pictures in **Appendix 1**.

The structure is a community hall and all community halls are listed strategic assets in Council's Significance and Engagement Policy. To meet the requirements of the LGA for engagement and consultation it is recommended Council consults on the demolition project using Special Consultative procedure in accordance with Section 83 of the Local Government Act 2002.

Information panels can be designed in consultation with the local community.

- D. Acknowledge the contribution and efforts of the former Three Mile Committee members for all the historic work done to date.

This option is **RECOMMENDED**.

## 7 PREFERRED OPTION AND REASONS

7.1 Option 2 is the preferred option for the following reasons:

- A. The proposed resolutions provide clarity and a way forward.
- B. Long standing matters related to Three Mile Domain Local Purpose Reserve funds account are resolved.
- C. The special consultative procedure will meet legislative requirements for consultation regarding the strategic asset.

## 8 RECOMMENDATIONS

- A. **THAT** Council re-confirms the status of the Three Mile Domain Local Purpose Reserve funds account as restricted and use of the funds in accordance with Sec 80 of the Reserves Act 1977,
- B. **THAT** the funds allocated as part of township development via the Council resolution of Thursday 18 July 2013 for the local communities of Whataroa: \$35,000 and Fox Glacier: \$15,500 be restricted to be funded from Three Mile Reserve account only for the purpose as defined in Section 80 of The Reserves Act 1977,
- C. **THAT** the validity of the funds be limited to this financial year i.e. 30 June 2016, beyond which the monies allocated will be returned to this reserve account.
- D. **THAT** Council instructs the Chief Executive to conduct a Special Consultative Procedure in accordance with Section 83 of the Local Government Act 2002 for the proposed demolition of the Three Mile hall structure and installation of information panels identifying the history and significance of the reserve site; with the cost to be funded from Three Mile Domain Local Purpose Reserve funds account.
- E. **THAT** Council acknowledges the contribution and efforts of the former Three Mile Committee members for all the historic work done to date.

**Vivek Goel**

**Group Manager: District Assets**

**Appendix 1:** Three Mile Hall on-site as on 25/04/2015.











# Report



**DATE:** 23 April 2015

**TO:** Mayor and Councillors

**FROM:** Group Manager: District Assets

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## HOKITIKA SEAWALL JOINT AGREEMENT

### 1 SUMMARY

- 1.1 The purpose of this report is to seek Council approval for Hokitika Seawall Joint Agreement.
- 1.2 This issue arises as the current Hokitika Seawall Joint Committee has agreed on a joint agreement for the future management of the newly constructed Hokitika Beach Seawall under the requirements of Clause 30/30A, Schedule 7 of the Local Government Act 2002 Amendment Act 2014.
- 1.3 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in September 2014, which will be set out in the next Long Term Plan 2015-25. These are stated on Page 2 of this agenda.
- 1.4 This report concludes by recommending that Council approves and adopts the draft agreement in **Appendix 1**.

### 2 BACKGROUND

- 2.1 The Hokitika Seawall Joint Committee ("the Committee") was formed in 2013 for facilitating the construction and future management of Hokitika beach Seawall.
- 2.2 The current membership of the Committee is representation from the West Coast Regional Council ("WCRC") and Westland District Council ("Council").

- 2.3 The construction of the seawall along Hokitika beach is now complete and is serving the purpose it was intended for. The area has been well received by the local community and tourist population.
- 2.4 The cost of the construction has been met by a targeted rate levied by WCRC.

### **3 CURRENT SITUATION**

#### **The Local Government Act 2002**

- 3.1 The Local Government Act (Schedule 7, Clause 30) has always allowed joint committees to be formed. Council has one such committee: Hokitika Seawall Joint Committee.
- 3.2 This joint committee is a committee of WCRC and also a committee of Council. This is the only joint committee of Council. Regional Land Transport Committee and Civil Defence Group are also joint committees but these are mandated under transport and civil defence legislation, respectively, and the provisions of the Local Government Act do not apply to these committees.

#### **The Local Government Act 2002 Amendment Act 2014 Requirements (The Act)**

- 3.3 Clause 30A has been inserted into Schedule 7 of The Act during recent amendments. The Act provides a specific statutory code for joint committees and requires Councils to enter into an agreement and specifies key aspects of that agreement:
- (a) The number of members each local authority or public body may appoint to the committee;
  - (b) How the chairperson and deputy chairperson of the committee are to be appointed;
  - (c) The terms of reference of the committee;
  - (d) What responsibilities (if any) are to be delegated to the committee by each local authority or public body; and
  - (e) How the agreement may be varied.

- 3.4 A fact sheet for information is included in **Appendix 2** of this report.

#### **The Hokitika Seawall Joint Agreement**

- 3.5 The attached version in **Appendix 1** of the Hokitika Seawall Joint Agreement contains provisions that are considered to satisfy the new requirements (a) –



(e) above. The agreement was drafted in agreement with the members of the committee.

3.6 The agreement has been approved by WCRC and now needs the approval of the Council. This is an administrative approval process.

3.7 The Hokitika Seawall Agreement has also includes the latest Joint Seawall Committee meeting recommendations:

(a) The groynes north of the seawall are to be transferred by the Council to WCRC. Their ongoing maintenance from 2015 will be managed by WCRC.

(b) If new erosion were to occur between the river mouth and the seawall, the management of the foreshore between the seawall and the Hokitika River will be a joint responsibility of the two councils.

3.8 The Joint Committee has also recommended that WCRC consider an expanded rating area for the seawall rating district. This proposal is being included for consultation in the WCRC's Draft Long Term Plan.

## **4 OPTIONS**

4.1 **Option 1:** Do nothing or not approve the draft agreement

4.2 **Option 2:** Approve the draft agreement

## **5 SIGNIFICANCE AND ENGAGEMENT**

5.1 In accordance with Council's policy on Significance and Engagement the matter is considered to be of "Low Significance":

(a) The Hokitika Seawall is not a strategic asset,

(b) The decision to approve does not impact on Council's level of service, and

(c) The decision is administrative for legislative compliance.

5.2 The matter is administrative and has no financial implications on Council's ratepayers. No public consultation is required for this matter. The draft agreement had input from the Council appointed members to the committee.

## 6 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

### 6.1 **Option 1:** Do nothing or not approve the draft agreement

- 6.1.1 This option will see Council not approve the draft agreement or suggest changes to the draft agreement.
- 6.1.2 Not approving the draft will mean, Council is non-compliant with the requirement of The Act.
- 6.1.3 The groynes which are proposed to be transferred to WCRC for future maintenance will have to be maintained by Council, which is budgeted for.
- 6.1.4 Council has stopped collecting any rate for maintenance of groynes from 1 July 2014.
- 6.1.5 WCRC has already approved the draft agreement.

This option is **NOT RECOMMENDED**.

### 6.2 **Option 2:** Approve the draft agreement

- 6.2.1 This option will see Council approve the draft agreement.
- 6.2.2 This will place the Council in compliant mode in reference to The Act.
- 6.2.3 The proposed agreement formalises the future management of groynes and Hokitika Beach seawall with WCRC assuming the maintenance responsibilities, which is where it should be.
- 6.2.4 The agreement identifies and clarifies the future direction of an extended seawall if needed.
- 6.2.5 The option has no financial liability for Council for the current footprint of the seawall. This however does not include any proposal including the extension of the seawall on either side of the current footprint.

This option is **RECOMMENDED**.

## 7 PREFERRED OPTION AND REASONS

- 7.1 Option 2 to approve the draft agreement is the preferred option for the following reasons:
  - 7.1.1 The legislative compliance are met for joint committees.
  - 7.1.2 The distinction between the responsibilities of WCRC and Council in relation to Hokitika Beach Seawall are clearly identified.
  - 7.1.3 Future maintenance and ownership of groynes is also resolved.

## 8 RECOMMENDATION

- A) **THAT** Council approves and adopts the Hokitika Seawall Joint Agreement attached as **Appendix 1**.

**Vivek Goel**

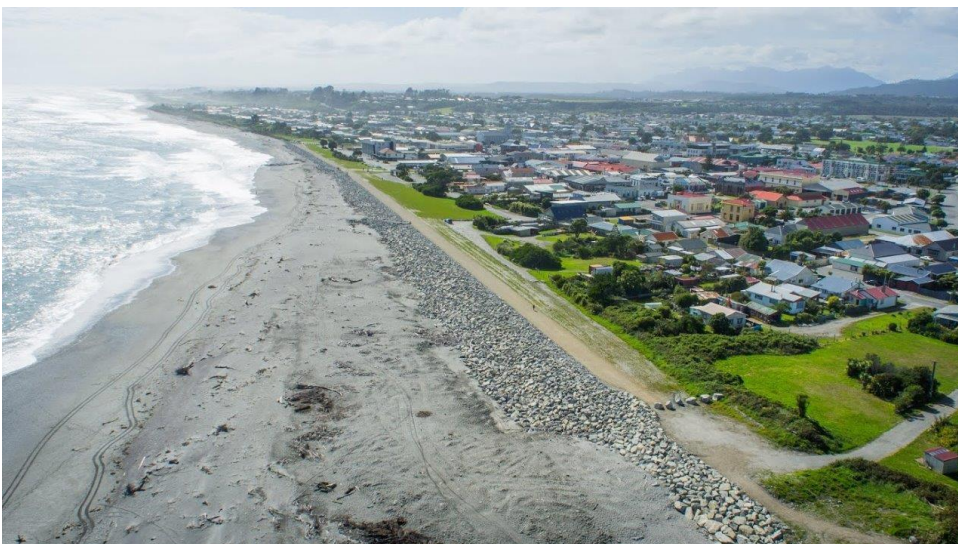
**Group Manager: District Assets**

**Appendix 1:** Draft Hokitika Seawall Joint Agreement

**Appendix 2:** Fact Sheet on the Local Government Act 2002 Amendment Act 2014, Schedule 7 Clause 30A

THE WESTLAND DISTRICT COUNCIL

THE WEST COAST REGIONAL COUNCIL



## **Hokitika Seawall Joint Agreement**

THIS DEED is made this \_\_\_\_ day of \_\_\_\_\_ 2015

## **PARTIES**

**THE WESTLAND DISTRICT COUNCIL ("WDC")**

**THE WEST COAST REGIONAL COUNCIL ("WCRC")**

## **BACKGROUND**

- A. The WDC is empowered by Sections 12 and 130 of the local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Section 12 and Section 30 of Schedule 7 of the Local Government Act 2002 (also clause 30 and 30A of schedule 7) to enter into joint agreements and form a joint committee in order to co-ordinate the management of overlapping functions.
- E. The 650m Hokitika Seawall, constructed in 2013, will require ongoing maintenance. The WCRC has prepared an asset management plan to maintain the seawall structure and groynes.
- F. The Seawall structure is located on legal road, being land administered by WDC.
- G. The groynes north of the seawall are being transferred by the District Council to the Regional Council. Their ongoing maintenance from 2015 will be managed by the regional council.
- H. Both Councils wish to record the terms of this agreement to jointly manage the maintenance of the Hokitika foreshore area and its sea protection works.

## **DEED/AGREEMENT**

The Hokitika Seawall Joint Committee (the committee) comprises of three Persons representing each of the two Councils, with the function of co-ordinating the WCRC seawall maintenance and groyne maintenance activities, with WDC activities.

The committee shall have its membership appointed from time to time as each parent Council may determine, and shall meet and regulate the conduct of its own business as it sees fit.

The Chair shall be the most senior WCRC elected representative present.

The committee shall use the current standing orders of the West Coast Regional Council, noting that the committee wishes to achieve consensus decisions, wherever possible.

This agreement may be amended at any time, on request by either council, but such amendments will only take effect once both parent councils have formally received and adopted those changes sought.

The committee shall not have any funding or rate setting authority. Such decisions shall be the responsibility of the two parent Councils.

Each year the committee shall ascertain what the work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.

Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, the WDC shall be responsible for all works and funding relating to:  
Amenity management, including grass sowing & mowing, any gardening, beautification, and public access management;  
Stormwater management, including maintenance of drainpipes and their operation.

Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, the WCRC shall be responsible for all works and funding relating to:  
The maintenance and repair of the structural integrity of the 650m seawall;  
Management of the groyne field to the north of the seawall.

If new erosion were to occur between the river mouth and the seawall, the management of the foreshore between the seawall and the Hokitika River will be a joint responsibility of the two councils.

The WCRC has constituted a Hokitika Seawall Rating District and reserves the right to raise such funds as it may need to carry out its functions under clause 9 and 10 above from this source.

The WDC will fund the performance of its functions under clause 8 above from such sources that are available that it may determine.

**SIGNATURES**

SIGNED by \_\_\_\_\_ )  
**THE WESTLAND DISTRICT COUNCIL** \_\_\_\_\_ )  
by its authorised signatory \_\_\_\_\_ ) Authorised Signatory  
in the presence of: \_\_\_\_\_ )

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Witness name

\_\_\_\_\_  
Witness Occupation

\_\_\_\_\_  
Witness Town of Residence

SIGNED by \_\_\_\_\_ )  
**THE WEST COAST REGIONAL COUNCIL** \_\_\_\_\_ )  
by its authorised signatory \_\_\_\_\_ ) Authorised Signatory  
in the presence of: \_\_\_\_\_ )

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Witness name

\_\_\_\_\_  
Witness Occupation

\_\_\_\_\_  
Witness Town of Residence

# Better Local Government Fact Sheet



## Joint Committees (Schedule 7 clause 30A)

### Legislative context

Clause 30 of schedule 7 of the Act has always allowed local authorities to establish joint committees with other local authorities or public bodies. Joint committees are deemed to be committees of each of the participating bodies, and the provisions that apply to committees are generally applied to joint committees.

### What's changed?

New clause 30A has been inserted into the schedule to provide a specific statutory code for joint committees. The most significant aspect of the new clause is the requirement for participating bodies to enter an agreement, specifying key aspects of the constitution and operation of the committee, before establishing a joint committee. The agreement must cover:

- the membership of the joint committee;
- processes for appointing the chair and deputy-chair;
- terms of reference;
- any delegations; and
- the process for amending the agreement.

For established joint committees, clause 4 of Schedule 1AA requires councils to enter into agreements that comply with clause 30A within 12 months of the enactment of the Local Government Act 2002 Amendment Act. 2014.

New clause 30A also includes greater clarity about how the general provisions relating to committees apply in respect of joint committees, including which matters may be varied by the agreement between the parties.

It should be noted that the requirement for an underlying agreement does not apply to joint committees constituted or required to be constituted under any other Act. This means, for instance, the requirement does not apply to joint committees constituted by or under Treaty settlement legislation.

INTERNAL AFFAIRS



Te Tari Taiwhenua

New Zealand Government



## **Why? (What's the intent of this change?)**

Joint arrangements between local authorities and with other bodies are likely to become more important in the context of new initiatives to improve the effectiveness and efficiency of local authority operations. In this context, it is seen as important to provide a clearer mandate and a more complete but flexible code for joint committees and similar governance arrangements.

## **What does this mean in practice?**

Councils will need to be immediately aware of the requirement to enter a formal agreement that covers the matters specified in clause 30A, before establishing a new joint committee.

Councils have a year to complete formal agreements, covering the matters specified in clause 30A, with the other bodies participating in each joint committee that already exists.

# Report



**DATE:** 23 April 2015

**TO:** Mayor and Councillors

**FROM:** Community Development Advisor

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## CLASS 4 GAMBLING VENUE POLICY REVIEW

### 1 SUMMARY

- 1.1 The purpose of this report is to seek Council approval of Statement of Proposal “Amendment to 2011 Class 4 Gambling Policy” (Refer: **Appendix 1**) and draft policy on Class 4 Gambling Venues (Refer: **Appendix 2**) for consultation under Special Consultative Procedure in accordance with Section 83 of the Local Government Act 2002.
- 1.2 This issue arises from the Gambling Act 2003, the Racing Act 2003 and the Gambling Amendment Act 2014. In particular:
  - 1.2.1 Section 102 (5) of the Gambling Act 2003 - Territorial Authorities are legally required to review their current Class 4 Gambling Venue Policies every three years.
  - 1.2.2 Section 102 (5A) of the Gambling Amendment Act 2014 - the Policies are to include provision for where a venue is intended to replace an existing venue.
- 1.3 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in September 2014, which will be set out in the next Long Term Plan 2015-25. These are stated on Page 2 of this agenda.
- 1.4 This report concludes by recommending that Council approves the statement of proposal and draft Class 4 Gambling Venue Policy for public consultation under the special consultative procedure in accordance with Section 83 of the Local Government Act 2002.

## 2 BACKGROUND

2.1 The purpose of the Gambling Act is to:

- 2.1.1 “control the growth of gambling;
- 2.1.2 prevent and minimise the harm caused by gambling, including problem gambling;
- 2.1.3 authorise some gambling and prohibit the rest;
- 2.1.4 facilitate responsible gambling;
- 2.1.5 ensure the integrity and fairness of games;
- 2.1.6 limit opportunities for crime or dishonesty associated with gambling and the conduct of gambling;
- 2.1.7 ensure that money from gambling benefits the community and
- 2.1.8 facilitate community involvement in decisions about the provision of gambling.”

2.2 The Gambling Act 2003 requires territorial authorities to have a gambling policy. Council first adopted a policy on 15 July 2004 which has since been reviewed twice. The current policy was adopted by Council at its meeting on 25 August 2011, so it is now past due for its three-yearly review.

2.3 The Community Development Advisor met with staff from Community and Public Health on 24 November 2014 to discuss facilitating a Social Impact Assessment Workshop; to assess the possible negative and positive impacts of gambling on the local economy, businesses and services and well-being of people within Westland. This was the same process that was used in the previous review in 2011.

## 3 CURRENT SITUATION

3.1 Table 1 below outlines the current venues and machine numbers in Westland District.

Society Name	Venue Name	Number of Gaming Machines
Air Rescue Services	Railway Hotel, Hokitika	18
Chartered Club	Hokitika Chartered Club	10
Pub Charity	Franz Josef Glacier Hotel	9 (only 6 operating at present)
Pub Charity	Pioneer Hotel, Hokitika	6
Lion Foundation	Beachfront Hotel	10
Lion Foundation	Stumpers	9
Southern Trust	Fox Glacier Hotel	3

Table 1: Current Gaming Venues and Machine Numbers in Westland District

3.2 A total of \$1,680,000 was put into these machines in Westland last year (Source: Problem Gambling Foundation of NZ).

3.3 Table 2 below compares Westland spending in gaming machines to some other small South Island Territorial Authorities.

<b>Territorial Authority</b>	<b>Dollars put into machines, year ending September 2014, per head of population over 15 years old</b>
Westland	\$249
Clutha	\$182
Waimate	\$163

Table 2: Spending on Gaming Machines  
(Source: Community and Public Health)

3.4 Table 3 below compares Westland and Hokitika's machine-to-population ratio to that of New Zealand.

<b>NZ</b>	<b>Westland</b>	<b>Hokitika</b>
1:204	1:109	1:46

Table 3: Machine-to-Population ratio 15+ years Sept 2014  
(Source: Community and Public Health)

It is estimated that between 0.3% and 1.8% of the population of New Zealand are problem gamblers (Source: Department of Internal Affairs), and based on these estimates between 25 and 149 people in Westland could be problem gamblers.

3.5 The Social Impact Assessment Workshop referred to in 2.3 was held on 12 February 2015 and facilitated by Dr. Cheryl Brunton, Medical Officer for Health for Canterbury/West Coast.

3.6 Stakeholders with an interest in this topic were directly invited, and the workshop was publicly advertised in the local newspaper. Attendees included representatives from Community and Public Health, Hospitality New Zealand, Hokitika Chartered Club, Department of Internal Affairs and WestREAP. The participants at this workshop discussed the issues at length and made recommendations for a preferred policy direction outlined as follows:

3.6.1 That no stand-alone TABs may be established in the Westland District (in contrast to the current policy which allows stand-alone TABs but prohibits them from having gaming machines)

- 3.6.2 To avoid the growth of, and achieve a reduction in, Class 4 venues and machines in Hokitika, that no new venues should be permitted to establish within Hokitika (as per the current Policy).
- 3.6.3 If an existing Hokitika venue closes and relinquishes machines, the permitted number of venues and machines would reduce as per the current sinking lid policy.
- 3.6.4 The number of venues within the Westland District outside of Hokitika shall be capped at two (in contrast to the current policy which does not limit the number of venues outside Hokitika).
- 3.6.5 Any new venue outside of Hokitika shall be permitted to operate a maximum of four machines (this is a new amendment to current policy).
- 3.6.6 An existing Class 4 venue affected by earthquake-related risk or events shall be permitted to relocate within their current census mesh block area if Council grants consent in respect of a new venue to replace an existing venue (a matter not dealt with by current policy but required to be considered by the Gambling Amendment Act 2014).

## 4 OPTIONS

- 4.1 At a high level, Council has two options, as follows:
  - 4.1.1 Option 1: Continue to use the existing policy.
  - 4.1.2 Option 2: Amend the existing policy, adding in the recommendations of the Social Impact Assessment Workshop.
- 4.2 If Council chooses to amend the policy, there are options around the changes proposed by the Social Impact Assessment Workshop such as:
  - 4.2.1 Whether stand-alone TABs should be prohibited, even without gaming machines;
  - 4.2.2 Whether the current 'sinking lid' policy in Hokitika should be continued;
  - 4.2.3 Whether there should be a limit on the number of venues outside Hokitika, and on the number of machines per venue, and what those numbers should be;

- 4.2.4 Whether the relocation provision in the event of an earthquake-related risk or events is appropriate.

## **5 SIGNIFICANCE AND ENGAGEMENT**

- 5.1 This has a low level of significance for Council whatever option is taken into account. Only seven businesses in Westland currently have gaming machines, and the draft Policy does not propose any significant changes to their current operations aside from allowing them to more easily relocate in the event of earthquake-related issues. Similarly, the changes to the policy are not deemed to be so significant as to greatly affect users of gaming machines and/or TABs, who might not have felt comfortable attending the Social Impact Assessment Workshop. Finally, only a few of the agencies invited to the Social Impact Assessment Workshop attended, suggesting that the level of interest from these affected parties is relatively low.
- 5.2 Affected parties were emailed on 16 December 2014 about the workshop, and the public were invited to attend the same workshop through an advertisement in the Hokitika Guardian on 3 February 2015. These included WestREAP, Poutini Waiora, churches, schools, hotel managers, the Hokitika Chartered Club, Community and Public Health, Hokitika Police, Hokitika Grey Power, Hokitika Health Centre, the Westland Medical Centre, Hospitality New Zealand, the Problem Gambling Foundation of New Zealand, the Department of Internal Affairs and Community Associations throughout Westland. As stated above, the only groups that were represented at the Social Impact Assessment workshop were Community and Public Health, Hospitality New Zealand, Hokitika Chartered Club, Department of Internal Affairs and WestREAP.
- 5.3 If approved as a draft by Council, the Policy will be available for public comment for a period of four weeks from 1 May 2015 to 29 May 2015. An advertisement will be placed in the Hokitika Guardian, and the draft Policy and submission forms will be available on the Council website and at Council offices.

## **6 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)**

- 6.1 In relation to Option 4.1.1 above, Council cannot continue with the existing policy as it currently stands because it has to address the issue of re-location of venues, as described in the Gambling Amendment Act 2014, to ensure fairness to existing venues if they need to re-locate in the event of natural disasters. This is not a preferred option.

6.2 In relation to Option 4.1.2 above, the recommendations of the Social Impact Assessment Workshop are assessed below. **This is the preferred option.**

6.2.1 The advantage of 4.2.1 of not allowing any new stand-alone TAB's is that it limits socially undesirable growth in applications from them for gaming machines. The disadvantage of this option is that it makes it more difficult for people to use the TAB facilities when there is only one TAB in existence in Westland.

6.2.2 The advantage of 4.2.2 of continuing to allow no new venues in Hokitika is that the growth of gambling is controlled when there are already 5 venues in Hokitika. The disadvantage of retaining this clause is that no new premises wanting to establish themselves in Hokitika are able to do so, and this could be seen as restricting gambling opportunities and associated economic activities.

6.2.3 The advantage of 4.2.3 of capping the number of venues in Westland outside of Hokitika to two venues is that it controls the growth of gambling in the rest of the District, not just Hokitika. The disadvantage is that it does not allow existing or new venues to install gaming machines, should they want to do so, and again this could be seen as a restriction of commercial opportunity.

There could also be concern that this proposal to limit the venues to maximum two outside Hokitika will be seen as a biased or unfair view as there are more 2 townships outside Hokitika.

Statement of proposal notes that currently there have been no recent applications for venue licenses from Kumara, Ross, Harihari, Whataroa or Haast.

6.2.4 The advantage of 4.2.4 of including a re-location clause for existing venues is that it allows existing businesses affected by earthquake events or earthquake-related risk (e.g. earthquake-prone building status) to transfer to another site if Council grants consent to replace an existing venue. The disadvantages of not allowing this relocation to happen is that those who wish to participate in gambling are restricted even further, and businesses with gaming operations would lose that part of their business if they had to relocate.

6.3 There are no financial implications for Council.

## **7 PREFERRED OPTION AND REASONS**

- 7.1** The preferred option is to incorporate the recommendations of the Social Impact Assessment Workshop into a new draft policy as attached in the Appendix to this report.
- 7.2** The reason is that these recommendations were discussed at some length by those who attended the workshop, and this discussion included consideration of research and experience on the benefits and harm caused by gambling in New Zealand and Westland.
- 7.3** The preferred option is largely a preservation of the existing policy, which appears to be working well, with some changes to address issues such as venues outside Hokitika, stand-alone TABs and relocation resulting from replacement of existing venues.

## **8 RECOMMENDATION**

- A) **THAT** Council approves the draft Class 4 Gambling Venue Policy attached as Appendix 2, and
- B) **THAT** Council approves and adopts the Statement of Proposal “Amendment to 2011 Class 4 Gambling Policy” for public consultation under the Special Consultative Procedure in accordance with Section 83 of the Local Government Act 2002

**Derek Blight**  
**Community Development Advisor**

**Appendix 1: Statement of Proposal – “Amendment to 2011 Class 4 Gambling Policy”**

**Appendix 2: Draft Class 4 Gambling Venue Policy**

**Appendix 3: Proposed 2015 Policy with changes tracked against 2011 Policy**



**STATEMENT OF**  
**PROPOSAL**

**WESTLAND DISTRICT COUNCIL**

**AMENDMENT TO**  
**2011 CLASS 4 GAMBLING POLICY**

## 1. **INTRODUCTION**

In accordance with Section 102 (2) of the Gambling Act 30 April 2014, the Westland District Council (Council) gives notice through this Statement of Proposal of its intention to amend the Westland District Council Class 4 Gambling Policy 2011.

This Statement of Proposal outlines the reasons for the proposal to amend the policy and provides a summary of the relevant considerations taken by Council.

## 2. **BACKGROUND**

According to Section 101 of the Gambling Act 2003, a territorial authority must adopt a policy on Class 4 venues. It must also complete a review of that policy within 3 years of that review and each subsequent review. Section 101 (4) of the same Act states that the territorial authority may have regard to any relevant matters, including:

- (a) The characteristics of the District and parts of the District.
- (b) The location of kindergartens, early childhood centres, schools, places of worship, and other community facilities.
- (c) The number of gaming machines that should be permitted to operate at any venue or class of venue.
- (d) The cumulative effects of additional opportunities for gambling in the District.
- (e) How close any venue should be permitted to be to any other venue.
- (f) What the primary activity at any venue should be.

## 3. **LEGISLATIVE FRAMEWORK**

**3.1 Report on Section 102 of the Gambling Act as at 30 April 2014** Section 102 of the Gambling Act requires:

- A policy on Class 4 venues under section 101 must be adopted in accordance with the special consultative procedure in section 83 of the local Government Act 2002 and, for the purpose of (1) (e) of that section, Council must give notice of the proposed policy, in a manner that Council considers appropriate, to (a) each society that holds a Class 4 venue licence for a venue in the District and (b) organisations representing Maori in the District.

- A policy may be amended or replaced only in accordance with the special consultative procedure and this section applies to that amendment or replacement.
- The first time that a Council commences a review of a policy after the Gambling Amendment Act 2013 comes into force, Council must consider whether to include a relocation policy.
- Whenever a Council is considering whether to include a relocation policy in its Class 4 venue policy, it must consider the social impact of gambling in high-deprivation communities within its District.
- A policy does not cease to have effect because it is due for review or being reviewed.

In this case the existing policy is proposed to be amended.

#### **4. REASONS FOR THE PROPOSED CHANGES**

The reasons for amending the policy are as follows:

- 4.1 The reasons for prohibiting stand-alone TABs are several. First, because of the Westland District's relatively small resident population no new TAB's are needed. Secondly, if they were established, there could be applications from them for gaming machines, as has occurred in other parts of New Zealand. This could result in a reduction in the number and value of community grants being allocated to sports, education and social services within our community, and more funds being used to support the development of racing, rather than being directly disbursed within Westland.
- 4.2 The reason for capping the number of venues within the Westland District outside of Hokitika at two is to control the growth of gambling in townships and outlying areas north and south of Hokitika. There is a need to balance the potential benefits of the establishment of Class 4 venues against the wider social costs of having them in the outlying areas, as they are often the places that would be greatly at risk of problem gambling issues. Furthermore, these areas already have less access (due to distance etc) to social services if issues arise. There have been no recent applications for venue licenses from Kumara, Ross, Harihari, Whataroa or Haast, so this change does not conflict with recent demand.
- 4.3 The reason for allowing any existing Class 4 venue within Westland to relocate within its current census mesh block area is to ensure the business

could continue if the venue site was damaged by an event or required vacating as a result of earthquake risk.

5. **AVAILABILITY AND DISTRIBUTION**

A copy of the proposed amended policy and the current policy are available from:

- Council's website [www.westland.govt.nz](http://www.westland.govt.nz)
- Westland District Council Office, 36 Weld Street, Hokitika
- Westland District Library, 20 Sewell Street, Hokitika.

6. **RIGHT TO MAKE SUBMISSIONS AND BE HEARD**

Any person or organisation has a right to be heard in regard to this proposal. The Council is using the Special Consultative Procedure set out in Section 83 of the Local Government Act 2002.

Anyone may make a submission about the proposal to amend the current Westland District Council Class 4 Gambling Venue Policy.

The period for making written submissions will open on Friday 1 May 2015 and will close at 5.00 pm on Friday 29 May 2015. Submissions must be sent to the Westland District Council, Private Bag 704, Hokitika 7842, or emailed to [consult@westlanddc.govt.nz](mailto:consult@westlanddc.govt.nz)

**Derek Blight**  
**Community Development Advisor**

### **DRAFT CLASS 4 GAMBLING POLICY**

#### **1. Objectives of the Policy**

- 1.1 To minimise the harm to the community caused by gambling;
- 1.2 To control the growth of gambling in the District;
- 1.3 To ensure the Council and the community have influence over the provision of new gambling venues in the District;
- 1.4 To allow those who wish to participate in gaming machine or TAB gambling to do so responsibly within the District.

#### **2. TAB Venues**

No new stand-alone TABs may be established in Westland.

#### **3. Where Class 4 Gambling Venues may be established**

- 3.1 The number of venues within the Westland District outside of Hokitika is capped at two.
- 3.2 No new venues may be established in Hokitika.
- 3.3 If an existing Hokitika venue closes and relinquishes machines, the permitted number of venues and machines would reduce as per a sinking lid policy.
- 3.4 In a neighbourhood not being primarily associated with family or children's activities.
- 3.5 An existing Class 4 venue is permitted to relocate within their current census mesh block area if the venue site is damaged by an event and/or requires vacating as a result of earthquake risk.
- 3.6 New venues must provide a separated area for Class 4 Gambling.

#### **4. Number of gaming machines to be allowed**

- 4.1 New venues outside Hokitika shall be allowed a maximum 4 gaming machines;
- 4.2 Venues with licences in Hokitika issued after 17 October 2001 and operating fewer than 9 gaming machines shall be allowed to increase the number of gaming machines operated at the venue to 9;

#### **5. Applications**

Applications for consent for new venues must be made on the approved form and must provide:

- 5.1 Name and contact details of the applicant;
- 5.2 Street address of the premises;
- 5.3 A site plan covering both gambling and other activities proposed for the venue;
- 5.4 Details of any liquor licence(s) applying to the premises;

- 5.5 Any relevant gambling harm minimisation policies;
- 5.6 Statement of suitability of the applicant.

## **6. Decision Making**

- 6.1 Upon receipt of a complete application form containing all required information and the full application fee, the Council has 30 working days to determine a decision.
- 6.2 Where applications for Class 4 Gambling Consents can be demonstrated to be in full compliance with Council's Class 4 Gambling Policy, the approval of the application is the responsibility of the staff member designated in Council's Delegations Manual.

## **7. Application Fees**

These will be set by the Council from time to time, and shall include consideration of:

- 7.1 The cost of processing the application, including any consultation and hearings involved;
- 7.2 The cost of establishing and triennially reviewing the Class 4 Gambling Venue and TAB Venue policy;
- 7.3 The cost of inspecting Class 4 Gambling Venues on a regular basis to ensure compliance with consent conditions.

## **8. Monitoring and Review**

- 8.1 The Council will review the policy within 3 years of its adoption and then within 3 years after that review and after each subsequent review;
- 8.2 The Council will monitor the social and economic impact of gambling on the community as part of the policy review process;
- 8.3 The Council may amend this policy as a result of the findings of the social and economic impact monitoring;
- 8.4 Any review or amendment of this policy will be undertaken in accordance with the special consultative procedure outlined in the Local Government Act 2002.

## **9. Commencement of Policy**

- 9.1 This policy is required to be adopted by the Council in accordance with the special consultative procedure provided for in the Local Government Act 2002.
- 9.2 This policy will take effect from the day after its adoption by the Council.

## Appendix 3



### **PROPOSED 2015 POLICY WITH CHANGES TRACKED AGAINST 2011 POLICY**

#### **1. Objectives of the Policy**

- 1.1 To minimise the harm to the community caused by gambling;
- 1.2 To control the growth of gambling in the District;
- 1.3 To ensure the Council and the community have influence over the provision of new gambling venues in the District;
- 1.4 To allow those who wish to participate in gaming machine or TAB gambling to do so responsibly within the District.

#### **2. Where TAB Venues**

~~No new TAB stand-alone TABs may be established in Westland.~~

~~TAB Venues may be established~~

#### **2.3. Where Class 4 Gambling Venues may be established**

~~3.1 The number of venues within the Westland District subject to outside of Hokitika is capped at two.~~

~~2.1~~

~~2.2 Meeting application and fee requirements;~~

~~3.2 No new venues may be established in Hokitika.~~

~~3.3 If an existing Hokitika venue closes and relinquishes machines, the permitted number of venues and machines would reduce as per a sinking lid policy.~~

~~2.3.3.4 In a neighbourhood not being a venue primarily associated with family or children's activities.~~

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~~2.4 No stand-alone TAB venue may be used for gambling involving a gaming machine.~~

~~3.5 An existing~~

~~2.53.6 Where Class 4 Gambling Venues may be established~~

~~2.6 Class 4 Gambling Venues may be established venue is permitted to relocate within the Westland District subject to:~~

~~2.7~~

~~2.8 Meeting their current census mesh block area if the application and fee requirements;~~

~~2.93.7 Not being a venue primarily associated with family site is damaged by an event and/or children's activities; requires vacating as a result of earthquake risk.~~

~~2.10 New venues must provide a separated area for Class 4 Gambling;~~

~~2.113.8 Established venues applying to increase the number of gaming machines within the venue must provide a separated area for Class 4 Gambling.~~

~~EXCEPT that as from 1 January 2012 no new Class 4 Gambling Venue shall be permitted to be established in Hokitika.~~

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#### **3.4. Number of gaming machines to be allowed**

~~3.14.1 New venues outside Hokitika shall be allowed a maximum of no more than 94 gaming machines;~~

~~3.24.2 Venues with licences issued after 17 October 2001 and operating fewer than 9 gaming machines shall be allowed to increase the number of gaming machines operated at the venue to 9;~~

~~3.34.3 Existing venues with licences issued before 17 October 2001 shall be able to increase the number of gaming machines in the venue to no more than 9 and where, at the date of the adoption of this policy, existing numbers of machines are greater than 9, that number can be maintained.~~

#### **4.5. Applications**

Applications for consent for new venues must be made on the approved form and must provide:

~~4.15.1 Name and contact details of the applicant;~~

~~4.25.2 Street address of the premises;~~

~~4.35.3 A site plan covering both gambling and other activities proposed for the venue;~~

~~4.45.4 Details of any liquor licence(s) applying to the premises;~~

~~4.55.5 Any relevant gambling harm minimisation policies;~~

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| 4.65.6 Suitability of the applicant.

| **5.6. Decision Making**

| 5.16.1 Upon receipt of a complete application form containing all required information and the full application fee, the Council has 30 working days to determine a decision;

| 5.26.2 The decision on an application will be made by the appropriate Council Committee pursuant to delegated authority and be based on the criteria detailed in this policy.

| 5.36.3 Where applications for Class 4 Gambling Consents can be demonstrated to be in full compliance with Council's Class 4 Gambling Policy, the approval of the application is delegated to the Chief Executive Officer.

| **6.7. Application Fees**

These will be set by the Council from time to time, and shall include consideration of:

| 6.17.1 The cost of processing the application, including any consultation and hearings involved;

| 6.27.2 The cost of establishing and triennially reviewing the Class 4 Gambling Venue and TAB Venue policy;

| 6.37.3 The cost of inspecting Class 4 Gambling Venues on a regular basis to ensure compliance with consent conditions;

| 6.47.4 A contribution towards the cost of triennial assessments of the economic and social impact of gambling in the district.

| **7.8. Monitoring and Review**

| 7.18.1 The Council will review the policy within 3 years of its adoption and then within 3 years after that review and after each subsequent review;

| 7.28.2 The Council will monitor the social and economic impact of gambling on the community as part of the policy review process;

| 7.38.3 The Council may amend this policy as a result of the findings of the social and economic impact monitoring;

| 7.48.4 Any review or amendment of this policy will be undertaken in accordance with the special consultative procedure outlined in the Local Government Act 2002.

| **8.9. Commencement of Policy**

| 8.19.1 This policy is required to be adopted by the Council in accordance with the special consultative procedure provided for in the Local Government Act 2002.

| 8.2 ~~The initial resolution to adopt this policy was passed by the Westland District Council at an ordinary meeting of the Council held on 21<sup>st</sup> October, 2010 and was confirmed, following consideration of submissions received and undertaking a Social Impact Assessment workshop during the special consultative procedure, by a resolution at a meeting of the Council held on 25 August 2011.~~

| 8.3

| 8.49.2 This policy will take effect from the day after its adoption by the Council.



## APPLICATION FOR CLASS 4 GAMBLING CONSENT

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### **1. Applicant Details**

Name of Applicant: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### **2. Venue Details**

#### **Class 4 Venue**

Street Address of Class 4 Venue: \_\_\_\_\_

\_\_\_\_\_

Liquor Licence(s) Applying to Class 4

Venue: \_\_\_\_\_

#### **TAB Venue (if applicable)**

Street Address of TAB Venue: \_\_\_\_\_

### **3. Class 4 Gaming Machine Details**

Number of Class 4 Gaming

Machines on the premises

(currently licenced): \_\_\_\_\_

Proposed Number of Class 4

Gaming Machines being

applied for: \_\_\_\_\_

#### 4. Additional Information

Article I. \_\_\_\_\_ A Site Plan (covering both gambling and other activities  
proposed for the venue)

\_\_\_\_\_ Yes ☐ \_\_\_\_\_ No ☐

\_\_\_\_\_ (If yes, please attach)

Article II. \_\_\_\_\_ A  
ny relevant gambling harm minimisation policies

\_\_\_\_\_ Yes ☐ \_\_\_\_\_ No ☐

\_\_\_\_\_ (If yes, please attach)

Article III. \_\_\_\_\_ D  
oes your proposal meet the Council's Gambling Venue Policy?

\_\_\_\_\_ Yes ☐ \_\_\_\_\_ No ☐

Article IV. \_\_\_\_\_ I have included the application fee of \$281.25 (inc. GST).

\_\_\_\_\_ Yes ☐ \_\_\_\_\_ No ☐

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CLASS 4 GAMBLING REPORT

APPLICANT: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

VENUE DETAILS: \_\_\_\_\_

CLASS 4 GAMING MACHINE DETAILS: \_\_\_\_\_

APPLICATION REQUIREMENTS MET: \_\_\_\_\_ Yes \_\_\_\_\_ No

GAMBLING VENUE POLICY

REQUIREMENTS MET: \_\_\_\_\_ Yes \_\_\_\_\_ No

TERRITORIAL CONSENT REQUIRED: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Explanation:

This application has been considered in accordance with the Westland District Gambling Venue Policy and section 100 of the Gambling Act 2003.

ADDITIONAL COMMENTS:

RECOMMENDATION:

That Council Consent for \_\_\_\_\_ machines at \_\_\_\_\_ be granted to \_\_\_\_\_.

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# Report



**DATE:** 23 April 2015

**TO:** Mayor and Councillors

**FROM:** Group Manager: Corporate Services

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## **FINANCIAL PERFORMANCE: YTD FEBRUARY 2015**

### **1 SUMMARY**

- 1.1 The purpose of this report is to provide information on Council's financial performance (2014/15) for the eight months to 28 February 2015.
- 1.2 This issue arises from a requirement for sound financial governance and stewardship with regards to the financial performance and sustainability of a local authority.
- 1.3 Council seeks to meet its obligations under the Local Government Act 2002 and the achievement of the District Vision adopted by the Council in September 2014, which will be set out in the next Long Term Plan 2015-25. These are stated on Page 2 of this agenda.
- 1.4 This report concludes by recommending that Council receives the financial performance review to 31 February 2015, attached as **Appendix 1**.

### **2 BACKGROUND**

- 2.1 Council receives monthly financial reporting so that it has current knowledge of its financial performance and position against targets and objectives adopted in the Annual Plan 2014/15.

### 3 CURRENT SITUATION

- 3.1 The development of Council's financial reporting and control continues.
- 3.2 The Financial Performance Report to 28 February 2015, attached as **Appendix 1** contains the following elements:
  - 3.2.1 Graphical summary depicting:
    - 3.2.1.1 Cost of service current, budget and forecast
    - 3.2.1.2 Operating revenue by type versus budget
    - 3.2.1.3 Operating expenditure by type versus budget
    - 3.2.1.4 Cash flow to date and forecast
  - 3.2.2 High level variance analysis
  - 3.2.3 Whole of Council Cost of Service Statement including Full Year Forecast
  - 3.2.4 Cost of Service Statement by Activity
  - 3.2.5 NEW Projects Progress Report with traffic lights status indicators.

### 4 OPTIONS

- 4.1 Council can either receive or decide not to receive the report.

### 5 SIGNIFICANCE AND ENGAGEMENT

- 5.1 This report is for information only and, while feedback is invited from Council in order for staff to continuously improve the quality of information provided, no assessment of significance or consultation, and no analyses of options are required.

### 6 RECOMMENDATION

- A) **THAT** Council receives the Financial Performance Report to 28 February 2015, attached as **Appendix 1**

**Gary Borg**  
**Group Manager: Corporate Services**

**Appendix 1:** Financial Performance YTD February 2015



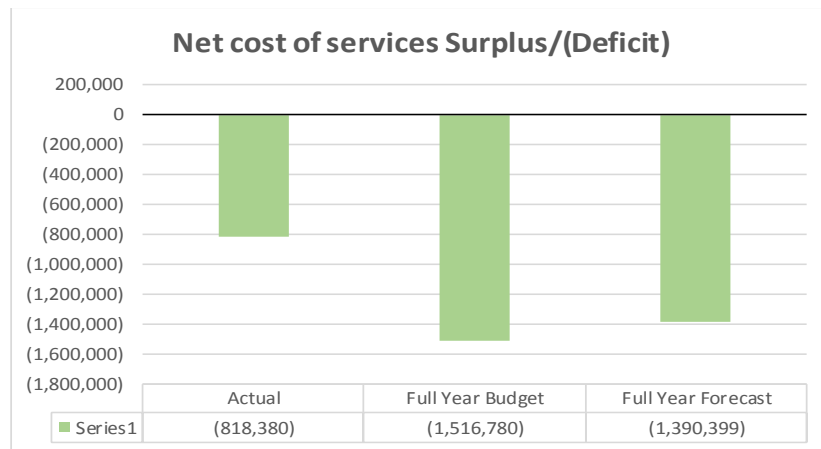
## Appendix 1



# Financial Performance YTD February 2015

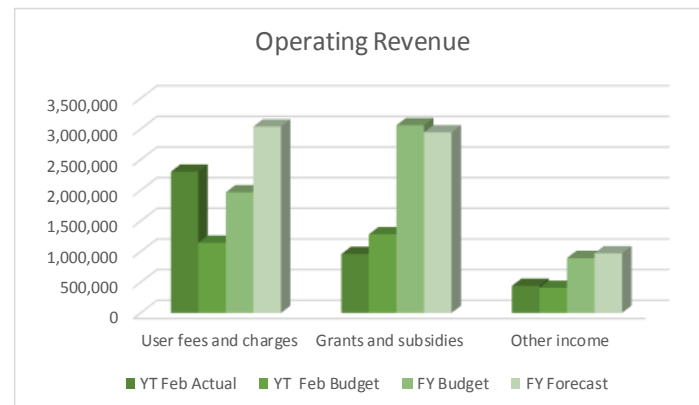
### Net cost of services Surplus/(Deficit)

Actual	(818,380)
Full Year Budget	(1,516,780)
Full Year Forecast	(1,390,399)



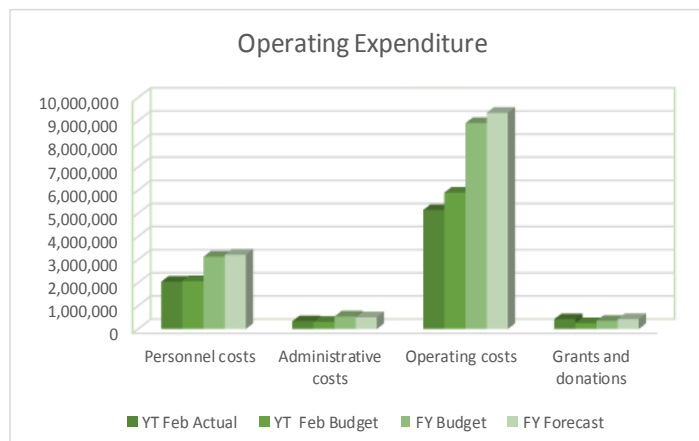
### Operating revenue

	YTD Actuals	YTD Budget	FY Budget	FY Forecast
User fees and charges	2,303,533	1,144,069	1,967,048	3,040,918
Grants and subsidies	961,354	1,283,266	3,059,974	2,945,306
Other income	441,082	408,583	894,687	972,909



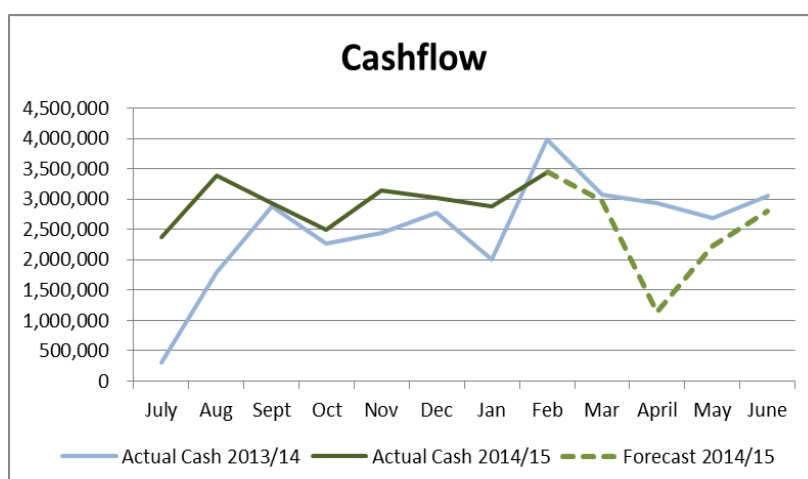
### Operating expenditure

	YTD Actuals	YTD Budget	FY Budget	FY Forecast
Personnel costs	2,045,217	2,072,645	3,128,999	3,209,058
Administrative costs	335,698	310,794	541,419	507,768
Operating costs	5,144,909	5,899,033	8,901,924	9,346,712
Grants and donations	423,864	254,706	352,909	427,960



### Cash balances

Closing balance WDC operational account	\$1,454,198
Savings account balance	\$986,791
Term deposit balance	\$1,003,395



### Main year to date variances

<b>Operating revenue</b>	
User fees and charges	Increase in metered water charges mainly WMP
Grants and subsidies	Timing differences between NZTA and budget
Other income	30k Timber sales not budgeted. Budget rephasing for Dividends to be received in April
<b>Operating expenditure</b>	
Personnel costs	
Administrative costs	
Operating costs	Wildfoods Festival costs expected in March. Repairs & maintenance charges lower than budget however expected that full budget will be utilised.
Grants and donations	Fox community centre \$100k, Franz development fund \$35k

























































WESTLAND DISTRICT COUNCIL	Year to February			Full year 2014-2015	
	Actual	Budget	Variance	Budget	FY Forecast
<b>Operating revenue</b>					
User fees and charges	2,303,533	1,144,069	1,159,465	1,967,048	3,040,918
Grants and subsidies	961,354	1,283,266	(321,911)	3,059,974	2,945,306
Other income	441,082	408,583	32,499	894,687	972,909
<b>Total revenue (A)</b>	<b>3,705,969</b>	<b>2,835,917</b>	<b>870,052</b>	<b>5,921,709</b>	<b>6,959,133</b>
<b>Operating expenditure</b>					
Personnel costs	2,045,217	2,072,645	27,428	3,128,999	3,209,058
Administrative costs	335,698	310,794	(24,905)	541,419	507,768
Operating costs	5,144,909	5,899,033	754,123	8,901,924	9,346,712
Grants and donations	423,864	254,706	(169,158)	352,909	427,960
<b>Total operating expenditure (B)</b>	<b>7,949,689</b>	<b>8,537,177</b>	<b>587,488</b>	<b>12,925,251</b>	<b>13,491,497</b>
<b>Net operating cost of services - surplus/(deficit) (A - B)</b>	<b>(4,243,720)</b>	<b>(5,701,260)</b>	<b>1,457,540</b>	<b>(7,003,542)</b>	<b>(6,532,363)</b>
<b>Other expenditure</b>					
Interest and finance costs	546,029	565,638	19,610	900,711	900,711
Overheads	3,195,377	3,490,956	295,579	5,289,327	5,013,625
Depreciation	3,767,354	3,428,517	(338,837)	5,194,722	5,481,768
<b>Total other expenditure (C)</b>	<b>7,508,759</b>	<b>7,485,111</b>	<b>(23,648)</b>	<b>11,384,761</b>	<b>11,396,105</b>
<b>Total expenditure (D = B + C)</b>	<b>15,458,448</b>	<b>16,022,288</b>	<b>563,840</b>	<b>24,310,012</b>	<b>24,887,602</b>
<b>Funded by</b>					
Rates	7,647,200	7,841,559	(194,359)	11,386,142	11,386,142
Overhead recoveries	3,286,898	3,620,351	(333,453)	5,485,381	5,151,928
<b>Total funded (E)</b>	<b>10,934,098</b>	<b>11,461,911</b>	<b>(527,812)</b>	<b>16,871,523</b>	<b>16,538,069</b>
<b>Net cost of services - surplus/(deficit) (A + E - D)</b>	<b>(818,380)</b>	<b>(1,724,460)</b>	<b>906,080</b>	<b>(1,516,780)</b>	<b>(1,390,399)</b>

## Cost of service statement by activities

Following statement excludes rates revenue and indirect expenses, such as depreciation, overheads and interest.

Cost of service statement by activities	Year to February			FY Budget	Full year 2014-2015
	Actual	Budget	Variance		Forecast
<b>Operating revenue</b>					
Corporate services group	158,841	151,849	6,992	202,789	252,397
Planning, community and environment group	701,409	593,654	107,755	1,262,516	1,306,237
District assets group	148,380	57,803	90,577	84,880	1,127,890
Solid Waste	494,959	466,736	28,223	703,350	703,350
Stormwater	0	0	0	0	0
Transportation	855,182	1,155,256	(300,074)	2,873,674	3,019,695
Wastewater	43,228	45,500	(2,272)	45,500	52,564
Water Supply	924,307	0	924,307	0	925,107
West Coast Wilderness Trail	6,415	0	6,415	0	0
<b>Total operating revenue</b>	<b>3,332,721</b>	<b>2,470,797</b>	<b>861,924</b>	<b>5,172,709</b>	<b>7,387,240</b>
<b>Operating expenditure</b>					
Corporate services group	1,599,117	1,523,300	75,817	2,252,725	2,581,189
Planning, community and environment group	1,344,843	1,661,238	(316,395)	2,468,598	2,727,297
District assets group	1,883,791	1,879,199	4,593	3,202,606	2,862,634
Solid Waste	989,624	1,035,959	(46,335)	1,754,545	1,754,545
Stormwater	55,545	39,480	16,066	69,346	92,283
Transportation	985,342	1,426,772	(441,430)	2,099,958	2,099,958
Wastewater	212,628	265,168	(52,540)	388,287	402,720
Water Supply	493,464	536,031	(42,566)	769,061	849,243
West Coast Wilderness Trail	117,158	0	117,158	0	121,628
<b>Total operating expenditure</b>	<b>7,681,512</b>	<b>8,367,145</b>	<b>(685,633)</b>	<b>13,005,126</b>	<b>13,491,497</b>

## Project progress report

					Legend - Key	
		Forecast on Budget				Project Delayed - Will not be completed by 30th June 2015
		Forecast over Budget				Project on-Track - Will be completed by 30th June 2015
						Project Complete - 100% Progress
Project / Activity	YTD exp	2014-15	Forecast	Budget Track	Progress / Track	Progress comments
	\$0	\$0	\$0			
<b>Museum</b>						
Heat Pump for Drummond Hall	-	5,000	5,000			Rescoping required. But will be completed.
Total	-	5,000	5,000			
<b>Corporate Services</b>						
Rates Review	42,509	10,000	42,509			Project Complete
CCO Review Implementation	62,006	100,000	62,006			Project Complete
Website Development	15,266	15,000	15,266			Works Complete
IT upgrades	-	30,000	30,000			Works committed. Invoices yet to come.
Total	119,781	155,000	149,781			
<b>WATER SUPPLY</b>						
Power to Reservoirs - Hari Hari		50,000	45,000			(invoice paid in March) WIP. One more invoice to come April.
Whataroa rural water supply (Mint creek)	525	50,000	50,000			On-Track - Waiting on the local community - Works quotation received.
Haast WTP Upgrade	95,441	400,000	400,000			Work-in-progress
Kumara Capital Assistance Programme Funding Application	4,783	15,000	10,000			Project Complete. Invoices yet to come.
Condition assessments - Water	11,186	20,000	20,000			Works in Progress
Hokitika Water Supply (Consultation-only project)	-	-				
Total	111,935	535,000	525,000			
<b>WASTEWATER</b>						
Fitzherbert Street Pump Upgrade # 2	58,121	100,000	100,000			WIP. Invoice paid March.
Fitzherbert street - Sewer Pipeline upgrade	658	350,000	350,000			WIP. Invoices due through to June.
Haast Ponds Improvements	29,462	150,000				for this financial year. Appears GL has carried over 35,992 from last years budget. New budget set in 14/15, shouldn't included 13/14 expenditure.
Condition assessments - Wastewater	9,814	20,000				No more invoices to come.
Total	98,055	620,000	450,000			
<b>STORMWATER</b>						
Stormwater Pipe repairs	41,549	50,000	50,000			Work in progress
Condition assessments - Stormwater	7,897	20,000	20,000			Work in progress
Total	49,445	70,000	70,000			
<b>SOLID WASTE</b>						
Improvements at Hokitika Landfill	-	20,000	20,000			Works in Progress
Kumara Landfill	23,600	25,000	23,600			Works Complete
Franz Josef Landfill	-	25,000	25,000			Work in progress
Total	23,600	70,000	68,600			
<b>BUILDINGS</b>						
Pensioner Housing - re-roofing	-	20,000	23,719			Works done
RSA Hall Demolition	-	25,000	25,000			Works in Progress
Council HQ re-roofing	-	125,000	125,000			Contracts getting signed - On track
Total	-	170,000	173,719			
<b>SWIMMING POOLS</b>						
Hokitika Pool - Thermal liner	-	20,000	20,000			Works complete.
Total	-	20,000	20,000			
<b>EMERGENCY MANAGEMENT</b>						
Kaniere Rural Fire Party (Pump replacement)	-	11,000	11,000			Works in progress
Total	-	11,000	11,000			
<b>DISTRICT ASSETS</b>						
GIS & Asset plans	1,000	25,000	25,000			Development of 3 Waters and Transportation complete. Land & Buildings in progress
Asset valuations (as required)	-	30,000	30,000			In Progress
Total	1,000	55,000	55,000			
<b>TOWNSHIP DEVELOPMENT</b>						
Hokitika Beachfront Landscape Project (collaboration with Westland Arts Incorporated)	-	-				
Total	403,816	1,711,000	1,528,100	