



**WESTLAND**  
DISTRICT COUNCIL



# SUMMARY OF ANNUAL REPORT FOR 2010/2011

## MAYOR & CHIEF EXECUTIVE'S REPORT

Welcome to the Annual Report of the Westland District Council for the year 1st July 2010 to 30th June 2011. Copies of this report can be found on the Council's website [www.westland.govt.nz](http://www.westland.govt.nz) or in hard copy at your local library.

The Council is very proud to have developed a new vision for Westland.

**Westland will, by 2030, be a world class tourist destination and have industries and businesses leading through innovation and service.**

**This will be achieved by:**

- **Involving the community and stakeholders**
- **Having inspirational leadership**
- **Having expanded development opportunities**
- **Having top class infrastructure for all communities**
- **Living the '100% Pure New Zealand' brand**

The Vision sets the boundaries for our planning and performance. We are working hard to deliver the very best - for the best value we can for Westland and to ensure Westland is the last best place to live, work and play.

Council's Cycle Trail Project is set to become a reality. Most funding is now in place, thanks to the hard work of the Westland Nature Trust, Westland District Council, Development West Coast and community leaders. The trail is grade one, meaning it is suitable for riders of all ages and abilities. There will be many attractions along the trail including gold panning and paddle boat cruising. The Cycle Trail has already started to create economic opportunities for residents and investors. The refurbishment of the Theatre Royal in Kumara is an excellent example of some of the economic spin offs we can expect from the cycle trail.

Westland still leads the country in formally opposing the aerial discharge of 1080 poison, while continuing to support the possum control programme. Following our lead other Councils have moved to formalise their views in opposition.

In July/August of 2011, Council commissioned Cinta Research to survey public opinion of Council's performance. Council has now introduced questions reflecting areas of interest to Westland District residents. Resident satisfaction is a key performance measure for many Council services. Targets are

set in the Annual and Long Term Plans (LTP) and survey results are reported in the Annual Report.

A total of 450 people participated in the survey and participants were randomly selected. The survey was undertaken by telephone. The most highly rated service was the Library while the lowest rated service was Dog Control. A new partnership between Westland District Council and the Hokitika SPCA should result in an improvement in Dog Control results next time. Council is also investigating with the SPCA options for a dedicated dog exercise area in Hokitika. The research will help us improve services across Council. Thank you to all residents who participated. We are beginning to plan for the next update of the Long Term Plan and there will be numerous opportunities for residents to tell Council what they think, so keep participating.

In the 2010/11 year Council divested the water scheme at Hannah's Clearing after a special consultation with the community. Residents are borrowing the money from the Council for water tanks and pumps and paying it back through rates over time. This is much more cost effective than installing a new water scheme and the community agreed. The cost of infrastructure and maintaining our community facilities in the future is of concern. We must realise that the nature of our geography and the amount of people living in Westland means that we have to be careful. We must do what is affordable and be creative and innovative.

As always you are invited to contribute your thoughts and ideas as we continually work towards improving Westland and addressing key issues of the community.

Kind regards

**Maureen Pugh**  
Mayor  
10 November 2011

**Robin Reeves**  
Chief Executive Officer  
10 November 2011

## ***Notes to the Financial Statements***

### **Basis of Preparation**

Council has prepared the summary financial statements in order to provide users with an overview of the performance of Council and Group. The Group figures include Westland District Council and its subsidiaries Westland Nature Trust (Council controlled) Westland Holdings Limited (100% owned), and its 100% owned subsidiaries Westroads Limited, Hokitika Airport Limited, and Westland District Property Limited.

There were no changes in accounting policies, however Council has adopted revisions to the accounting standards NZIAS 1, Presentation of Financial Statements and NZIFRS 7, Financial Instruments Disclosures. These changes only had a presentational or disclosure effect. The specific disclosures included in the summary financial report have been extracted from the full audited (unmodified opinion) annual report dated 31 October 2011. The Annual Report was prepared in accordance with generally accepted accounting practice as a public entity in New Zealand and fully complied with New Zealand Equivalents to International Financial Reporting Standards (NZ IFRS). This summary has been prepared in accordance with FRS-43 Summary Financial Statements. Users of the summary financial statements should note that the information contained therein cannot be expected to provide as complete an understanding as provided by the full financial statements of the financial performance, financial position, cash flows and service performance measures of the Council and Group. The financial statements are presented in New Zealand dollars, rounded to the nearest \$000. The summary annual report was authorised for issue by the Mayor and Chief Executive Officer on 10 November 2011.

### **Summary of Contingent Assets and Contingent Liabilities**

Council and the Group had no contingent assets as at 30 June 2011. The Group had contingent liabilities as at 30 June 2011, the major item being performance bonds in favour of the Grey District Council. Council also participates in the National Provident Fund's Defined benefit Plan contributors scheme. Additional details pertaining to Council's level of participation can be found in the 2010/11 Annual Report. Council is currently in legal proceedings with one of its contractors and at this stage it is unknown whether these proceedings will mean a settlement paid by council.

### **Summary of Related Party Transactions**

Related party transactions are principally those between Council and Westland Holdings, Westroads Limited, Hokitika Airport and Westland District Property Company. A breakdown of these transactions can be located in the full 2010/11 Annual Report.

### **Events after the balance sheet date**

There were no events after balance date.

# STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2011

	COUNCIL			GROUP	
	2011 ACTUAL \$000	2011 BUDGET \$000	2010 ACTUAL \$000	2011 ACTUAL \$000	2010 ACTUAL \$000
<b>Income</b>					
Rates Revenue	7,654	7,642	7,259	7,497	7,104
Vested Assets Income	402	517	1,132	402	1,132
Other Revenue	7,696	8,665	7,144	14,546	13,967
Other gains/(losses)	194	0	(4)	(12)	(14)
Gain / (Loss) on Investment Property	0	0	200	0	200
<b>Total Income</b>	<b>15,945</b>	<b>16,824</b>	<b>15,731</b>	<b>22,433</b>	<b>22,389</b>
<b>Expenditure</b>					
Employee Benefit Expenses	3,799	3,008	3,112	8,067	7,258
Depreciation and Amortisation	4,666	4,066	4,259	5,869	5,394
Other Expenses	7,831	7,942	7,563	8,838	8,175
Finance Costs	435	218	367	573	539
<b>Total Operating Expenditure</b>	<b>16,731</b>	<b>15,234</b>	<b>15,301</b>	<b>23,346</b>	<b>21,366</b>
<b>(Deficit)/Surplus before Tax</b>	<b>(786)</b>	<b>1,589</b>	<b>430</b>	<b>(914)</b>	<b>1,023</b>
Income tax expense	(179)	0	21	(118)	530
<b>Net Surplus/(Deficit) after tax</b>	<b>(606)</b>	<b>1,589</b>	<b>409</b>	<b>(796)</b>	<b>493</b>
<b>Add Other Comprehensive Income</b>					
Gain on property revaluations	(1,931)	11,951	-	(1,931)	-
Impairment of property, plant and equipment	(249)	-	-	(249)	-
Financial assets at fair value through other comprehensive income	(4)	-	129	(4)	129
<b>Total Comprehensive Income</b>	<b>(2,790)</b>	<b>13,540</b>	<b>538</b>	<b>(2,980)</b>	<b>622</b>

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2011

	COUNCIL			GROUP	
	2011 ACTUAL \$000	2011 BUDGET \$000	2010 ACTUAL \$000	2011 ACTUAL \$000	2010 ACTUAL \$000
<b>Equity at the beginning of the year</b>	<b>385,593</b>	<b>385,593</b>	<b>385,055</b>	<b>386,627</b>	<b>386,005</b>
Add total Comprehensive Income for Year	(2,790)	13,540	538	(2,980)	622
<b>Equity at the end of the year</b>	<b>382,803</b>	<b>399,133</b>	<b>385,593</b>	<b>383,647</b>	<b>386,627</b>

# STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2011

	COUNCIL			GROUP	
	2011 ACTUAL \$000	2011 BUDGET \$000	2010 ACTUAL \$000	2011 ACTUAL \$000	2010 ACTUAL \$000
Current assets	9,021	6,760	6,125	11,028	8,031
Non Current assets	390,927	403,231	390,928	393,709	393,292
<b>Total assets</b>	<b>399,947</b>	<b>409,991</b>	<b>397,053</b>	<b>404,737</b>	<b>401,323</b>
Current liabilities	13,660	2,717	4,869	15,610	6,307
Non-current liabilities	3,485	8,141	6,590	5,480	8,388
<b>Total liabilities</b>	<b>17,145</b>	<b>10,858</b>	<b>11,459</b>	<b>21,091</b>	<b>14,694</b>
<b>Net Assets</b>	<b>382,803</b>	<b>399,133</b>	<b>385,593</b>	<b>383,647</b>	<b>386,627</b>
Retained earnings	155,396	156,102	154,434	156,240	155,468
Restricted reserves	3,019	2,689	2,884	3,019	2,884
Revaluation reserve	224,389	240,342	228,275	224,389	228,275
<b>Total ratepayer's equity</b>	<b>382,803</b>	<b>399,133</b>	<b>385,593</b>	<b>383,647</b>	<b>386,627</b>

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2011

	COUNCIL			GROUP	
	2011 ACTUAL \$000	2011 BUDGET \$000	2010 ACTUAL \$000	2011 ACTUAL \$000	2010 ACTUAL \$000
Opening Cash and Cash Equivalents	(1,508)	188	188	(1,345)	878
Net cash from operating activities	2,824	5,012	3,286	3,604	4,836
Net cash from investing activities	(4,298)	(6,280)	(4,972)	(5,845)	(6,194)
Net cash from financing activities	7,225	1,679	(10)	8,211	(865)
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	(4)	0	129	(4)	129
Closing Cash and Cash Equivalents	4,243	599	(1,508)	4,625	(1,345)

**COUNCIL REVENUE: APPROXIMATELY \$879,000 LESS THAN BUDGET.**

This result was the net effect of

Activity	Explanation	Amount
GENERAL RATES	General Rates was more than budget due to subdivisions and revaluations.	83,000
OTHER GAIN	Gain on sale of land and buildings to Westland District Property Limited.	194,000
PARKS & RESERVES	General Reserves Contributions from subdivisions was more than budget.	87,000
WESTLAND BUSINESS UNIT	Museum income up due to receipt of NZ Lotteries funding for Whitebait Exhibition.	61,000
RESOURCE MANAGEMENT	A reduction in resource consents lodged resulted in lower income than budgeted.	(43,000)
INSPECTIONS & COMPLIANCE	A change in the Revenue and Finance Policy in the 2010/2011 Annual Plan resulted in Inspections & Compliance becoming more reliant on fees and charges income. Consequently during the 2010/2011 financial year there was a downturn in the economy and less residents were inclined to embark on renovations or building so fees and charges income was lower than anticipated.	(218,000)
RURAL FIRE	Subsidies from West Coast Rural Fire and Kokatahi's share of the construction of a new fire station was the reason for the increased income in 2011.	50,000
TRANSPORTATION	It was anticipated that the funding for the cycle way would be realised in the 2010/2011 year. The grant is expected to be received in the 2011/12 year.	(1,130,000)
WATER SUPPLY	Subsidy Received for the Harihari Water Scheme. This was budgeted in 2009/10.	528,000
WASTEWATER	Franz Josef Sewerage had a subsidy budgeted for upgrading this scheme. However the subsidy was not received as work has not yet commenced.	(575,000)
WASTE MANAGEMENT	Actual Targeted Rates received was higher than anticipated.	25,000
	Waste Minimisation received more levies, grants and recoveries than expected.	59,000

**COUNCIL EXPENDITURE: APPROXIMATELY \$1,497,000 GREATER THAN BUDGET.**

This result was the net effect of:

Activity	Explanation	Amount
DEPRECIATION	Depreciation was higher than budget. This was due to revaluation of infrastructure and additional assets being built and brought into service.	600,000
EMPLOYEE BENEFIT EXPENSES	Salaries and wages are higher than budget for the following reasons: (a) \$156,000 of redundancy payments are recognised in this financial year, (b) Westland Business Unit's cost increased by \$192,000, (c) Westland District Council had increases related to restructuring and adjustments for inflation of \$243,000, and (d) there was a movement in Employee Benefit Liabilities of \$200,000.	791,000
LAND & BUILDINGS	Set up Costs associated with the Property Company, these were not included in budget.	75,000
TRANSPORTATION	Expenditure was less than budget as some maintenance work was considered to lengthen the lives of the assets so it was capitalised.	(352,000)
WASTE MANAGEMENT	Butlers Landfill incurred legal fees that were not expected.	97,000
	Increase in Landfill Provision	111,000
	Contractor's costs for Waste Management were higher than anticipated.	110,000
GOVERNANCE	Accommodation and Meals were also higher than budget due to more councillors participating in workshops and conferences.	14,000
	Consultants Fees were higher than forecast, due to an organisational structure external review and media management.	28,000
	Zone Five was taken over by another council and this required payment of funds brought forward.	26,000

## SIGNIFICANT CAPITAL EXPENDITURE VARIANCES

Activity	Explanation	Amount
PARKS & RESERVES	Harihari Community Facility capital project was budgeted for but has not yet been started.	(225,132)
RURAL FIRE	The new fire depot had a budgeted cost of \$31,020, the actual cost was \$83,714. This project was spearheaded by the Kokatahi Community and was funded partly from a \$50,000 grant and partly by rates which were held in reserve.	52,695
TRANSPORTATION	Hau Hau Road Widening identified in the 2010/2011 Annual Plan was not completed as it was a R-Funding Project for which funding is no longer available.	(517,000)
	Walking and Cycling facilities identified in the 2010/2011 Annual Plan were not completed as it was a R-Funding Project for which funding is no longer available.	(31,020)
	National Cycle way project was deferred to 2011/12.	(1,137,400)
	Renewals were higher than expected due to flood damage. This was principally funded by the NZTA Rooding Programme.	635,000
	Work was completed which extended the lives of the assets and was therefore included in renewals.	216,255
WATER SUPPLY	The upgrade of Railway Terrace 2009/10 was completed this financial year.	74,066
	The Fire pump booster investigation is still in progress.	(46,035)
	Hokitika Mains Replacement capital expenditure came in under budget.	(35,743)
WASTEWATER	Franz Josef new Mains and Pump Station was due to commence in the 2010/2011 year, however this project has been deferred.	(1,023,000)
	The desludging of the Hokitika ponds has commenced in the 2011/12 year.	(425,000)
	Hokitika Pump replacement was another capital project deferred to 2011/2012.	(102,000)
WASTE MANAGEMENT	Butlers Landfill was not completed at 30 June 2011 and is included in Work in Progress.	440,750

# SUMMARY COST OF SERVICES FOR THE YEAR ENDED 30 JUNE 2011

	COUNCIL		
	2011 ACTUAL \$000	2011 BUDGET \$000	2010 ACTUAL \$000
<b>Income</b>			
Governance	55	45	20
Planning for Our Community	710	968	646
Transportation	3,563	4,697	4,182
Water Supplies	546	10	111
Stormwater and Wastewater)	77	693	58
Solid Waste Management	63	0	56
Other Operational Activities	79	2	74
Promoting & Supporting Our Community	2,119	2,767	2,336
<b>Total Activity Income</b>	<b>7,213</b>	<b>9,182</b>	<b>7,483</b>
Westland Holdings Limited	37	0	20
Petrol Tax	121	115	113
Interest	200	265	234
Dividends	300	230	251
General Rates	4,499	4,062	4,322
Rates Penalties	131	160	158
Targeted Rates	2,254	2,175	1,982
Metered Water	912	1,012	882
Gains/(losses) on Investment Property	0	0	200
Subvention payment	84	120	90
*Other	194	(497)	(4)
<b>Total income</b>	<b>15,945</b>	<b>16,824</b>	<b>15,731</b>
<b>Expenditure</b>			
Interest paid and bank charges	388	496	317
Loss on fair value of derivative financial instrument	47	0	50
Rates written off & discounts	96	85	75
Governance	796	610	694
Planning for Our Community	1,405	1,305	1,425
Transportation	4,855	4,744	3,911
Water Supplies	1,812	1,621	1,746
Stormwater and Wastewater	1,096	1,065	1,300
Solid Waste Management	1,323	950	1,107
Other Operational Activities	594	460	525
Promoting & Supporting Our Community	4,086	4,395	4,136
Westland Holdings Limited	37	0	20
Other	194	(497)	(4)
<b>Total operating expenditure</b>	<b>16,731</b>	<b>15,234</b>	<b>15,301</b>
<b>Net Surplus/(Deficit) before tax</b>	<b>(786)</b>	<b>1,589</b>	<b>430</b>

# SUMMARY OF PERFORMANCE MEASURES FOR PROMOTING AND SUPPORTING THE COMMUNITY

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>LIBRARY</b>		
Opening hours are at least 44 hours and up to 52 hours in 2009-2011 per 6 day week.	55 Hours	Yes
Increased use of Library Facilities 3,200 members & 70,000 issues	3,528 members & 88,001 issues	Yes
Quality of Library has improved in terms of clean, safe environment, wide range of books & formats to choose from. Gauged by customer satisfaction survey with a 90% target	90%	Yes
At least 5 special programmes offered at the library per annum	5 programmes	No
The library hosts at least 13 groups per year.	20 Groups	Yes
<b>SAFER COMMUNITY COUNCIL</b>		
90% satisfaction with level of support given to target community group (Safer Community Council)	100%	Yes
Number of Crimes Reduced on previous years (Safer Community Council)	Family Violence stayed the same	No
<b>CEMETERIES</b>		
At least 70% of customers feel safe in cemetery grounds	76%	Yes
Headstone Structural Repair Programme has been instigated.	Not yet started	No
At least 70% of customers satisfied that information pertaining to the cemeteries is responded to promptly.	76%	Yes
100% Complaints pertaining to the cemetery grounds are responded to within 5 working days	No Complaints	Yes
100% of Standards of Burial are adhered to Burial & Cremations Act 1964.	100%	Yes
At least 70% of customers are satisfied with state of cemetery grounds	76%	Yes
<b>ELDERLY HOUSING</b>		
100% of Tenants feel safe in their units	100%	Yes
95% of Tenants are satisfied with the living conditions of the units	100%	Yes
100% of maintenance or complaints responded to within 7 days	100%	Yes
<b>SWIMMING POOLS</b>		
Minimum Season to be October to April and Maintain Current Hours	Closure in Jul to Aug	Yes
Pool Temperature is maintained between 27.5 & 28.5° Celsius	28.5° Celsius	Yes
Maximise use of Hokitika Swimming Pool (increasing pool usage by 1% pa)	18.25% increase	Yes
Offering a minimum of 5 swimming courses each year	6 Courses Offered	Yes
Ensuring that the swimming water is safe	99% compliant	No
Maintaining accreditation of Swimming pool guidelines by providing lifeguards.	Accreditation Maintained	Yes
<b>COMMUNITY ASSISTANCE FUNDING</b>		
Advertising of Grants Available occurs at least four times a year.	Adverts 4 times pa	Yes
Number of groups applying for community funding to be at least 30	26 applications received	No



PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>COMMUNITY HALLS &amp; BUILDINGS</b>		
100% of community buildings have current WOF	100%	Yes
At least 80% of the community are satisfied that the Community Halls are appropriate for the communities' needs	51%	No
100% of Complaints received are attended to within 3 working days	100%	Yes
<b>PARKS &amp; RESERVES</b>		
Number of complaints regarding the appearance of reserves kept at nil.	100%	Yes
At least 80% of the customers find the reserves a pleasant and enjoyable place.	67%	No
Number of closures for sports grounds are nil	2 closures related to extreme weather	Yes
Maintaining Nil reported injuries in the playgrounds.	Nil	Yes
Wildfoods festival committee satisfied with Cass Square Venue.	Satisfied	Yes
<b>LAND &amp; BUILDINGS</b>		
Land & Buildings are well maintained per the asset management report with a 100% completion rate	Achieved	Yes
100% of Commercial Buildings have a current WOF	100%	Yes
Return on Rental of Land & Buildings is at market rate	Market review not done	No
Occupancy rates of Land & Buildings is greater than 95%	100%	Yes
All complaints regarding the Land & Buildings are responded to within 3 working days	3 complaints responded to within 3 working days	Yes
<b>WESTLAND BUSINESS UNIT</b>		
i-Site increases visitor numbers by 5% per year	52,693 enquires	Yes
Events run by the Westland Business Unit are successful & profitable, by ticket sales	Ticket sales were adversely affected due to Canterbury earthquake	No
Promotion coordinated between stakeholders	Survey not completed	No
Operate the Westland Business Unit at a surplus	Deficit of \$268,608	No

## SUMMARY OF PERFORMANCE MEASURES FOR PROVIDING ESSENTIALS FOR OUR COMMUNITY

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>CIVIL DEFENCE</b>		
At least 2 civil defence exercises are held each year.	1 exercise. Council staff participated in the Civil Defence Emergency in Canterbury	Yes
Civil Defence has at least 50 Volunteers	50 Volunteers	Yes
At Least 12 School Visits / Community Groups	13 Visits	Yes
Standard Operating Procedures are reviewed annually and signed off	Yes	Yes
Civil Defence plans updated annually and on website	Yes	Yes
At least 50% of residents are prepared for a civil defence emergency	65%	Yes
<b>RURAL FIRE</b>		
Less than 6 hectares are affected by rural fire	<1 Hectare was affected	Yes
Number of Fire Callouts per Annum	2 call outs	N/A
Fire permits issued should be at least 200	179 permits issued	No
Equipment complies with NRFA audits	Not compliant	No
Number of training sessions is at least 2 per year.	1 Training Session	No
<b>TRANSPORTATION</b>		
At least 30 kms per year have waterproof sealing applied each year	28.98kms was completed	No
Roading Survey Data for Westland Roads compares favourable with National Average		
- Smooth Travel Exposure National Average 85.8%	96%	Yes
- > 150 NAASRA counts. National Average 9.1%	5.00%	No
- Pavement Integrity Index, National Average 93.7%	94.50%	Yes
- Surface Condition Index, 93.7%	98.50%	Yes
Audits of the roading network undertaken by NZ Transport Agency confirm that roading network is of a satisfactory condition.	Satisfactory	Yes
Reduce percentage of sub-standard streetlights by 2% per year	Not Started	No
Reduce Kerb and channel asset with defects to 3%	4.80%	No
Reduce to <3% footpath having a work priority in excess of medium/high.	10.4% of footpath are in excess medium/high	No
Increase the number of sealed roads per annum by at least 1 km	Not commenced	No
Ensure all bridges are capable of carrying Class 1 loads	Capacity under Class 1	No
Ensure all bridge structures are inspected for future maintenance	Bridges overall in Sound Condition	Yes
Number of Road Crash fatalities to be less than 4 pa.	1 Fatal	Yes
Maintain Jackson's Bay Wharf within the approved budget and response to complaints within 10 working days	No Complaints	Yes

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>WATER SUPPLY</b>		
100% of water supply interruptions are restored within 12 hours of notification	100%	Yes
100% of pump failures responded to within 5 hours of alarm	No instances of alarm	Yes
At least 24 Hours notification to customers on planned water supply shutdown	4 planned shutdowns, all were within the 24 hour notification period	Yes
Less than 3 burst water mains or leaks per 10 kms of pipeline	Less than 1 burst leak per 10 kms of pipeline	Yes
At least 96% of fire hydrants comply to NZ Fire Service code of Practice	Awaiting report	
No Water supply restrictions are imposed	No restrictions imposed	Yes
Minimum of 24 hours water storage available	153 hours	Yes
Achieving the water supply treatment projects outlined in the LTCCP for 09/19	1 Project underway	Yes
100% of water supply quality testing is done in accordance with Drinking Water Standards	100%	Yes
100% of requests for service concerning water supply are responded to within 5 working days	81%	No
New Connections installed within 15 working days of request	7 new connections installed within timeframe	Yes
<b>WASTE WATER &amp; STORMWATER</b>		
At least 90% of waste water disruptions are rectified within 12 hours of notification	100%	Yes
Less than 3 blockages for waste water occurs per year.	17 Blockages	No
Customers affected by planned interruptions to waste water notified at least 24 hours prior	No planned interruptions	Yes
Less than 5 instances of waste water overflows occur per year	No overflows occurred	Yes
Overflows of waste water due to pump failure responded to within 5 hours of alarm or other notification	Achieved	Yes
100% Compliance with conditions on resource consents for discharge to environment for waste water	Currently Council is not complying	No
100% of customer service requests concerning waste water are dealt with within 5 working days	100%	Yes
New wastewater connections installed within 15 working days of request	No new connections	Yes
Obtain high level subsidy from Ministry of Health for wastewater scheme	Subsidies no longer available	No
No flooding occurred above floor level (stormwater)	4 rainfall events caused surface flooding	Yes
Less than 5 Street closures due to flooding (stormwater)	1 Street closed	Yes
No flooding of private properties due to rainfall.	Flooding occurred but no private residences were affected	Yes
Achievement of Capital works programme in LTCCP - Rolleston Street Pump Station	Not Achieved	No
Less than 3 stormwater pump failures per year.	No pump failures	Yes
100% of stormwater blockages cleared within 1 hour of reporting in Hokitika and 5 hours in other townships	4 Blockages, all cleared with timeframe	Yes
Surface flooding responded to within 2 hours of report	Not Achieved	No
100% of complaints concerning flooding responded to within 5 working days	100%	Yes
New Connections installed within 15 working days of request	No new connection requests	Yes

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>SOLID WASTE</b>		
Customer satisfaction over fortnightly solid waste collection (Complaints are reduced 10% pa).	No Complaints	Yes
Customer satisfaction over fortnightly recycle collection (Complaints are reduced 10% pa).	No Complaints	Yes
Waste management sites open to the public at specified hours & good service provided	No Complaints	Yes
100% Compliance with conditions on resource consents requirements for solid waste management	1 Abatement notice received for Hokitika Landfill. Final notices for landfills in Ross, Kumara and Whataroa.	No
An increase of at least 5% per year in waste tonnes being recycled	21% recycled	Yes
At least 6 visits to schools and 3 to community groups per year on waste minimisation	6 Visits to School & 3 Vists to community groups	Yes
Less than 4 complaints per year regarding waste facilities being unsafe	No Complaints	Yes
Reduce tonnage by 10% pa of waste disposed off to district landfills	7% Increase	No
<b>PUBLIC TOILETS</b>		
Less than 5 complaints per year regarding public toilet facilities	6 Complaints of which 2 took four days to fix	No
Customer satisfaction with the public toilet facilities is at least 80%	63%	No
<b>TOWNSHIP DEVELOPMENT</b>		
At least 70% of communities are satisfied with their community township development plan	40%	No
Consultation occurs with each plan and projects completed to schedule	Consultation is done, however no plans have been completed	No
Consultation with Community completed by 2011 and plan by 2019 for aviation strategy	Council yet to resolve strategy	N/A

## SUMMARY OF PERFORMANCE MEASURES FOR PLANNING FOR OUR COMMUNITY

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>ANIMAL CONTROL</b>		
100% of complaints regarding dogs are responded to within 1 working day	91%	No
95% of the public are satisfied with the animal control service	38%	No
All information relating to dogs will conform with the National Dog Database	100%	Yes
<b>RESOURCE MANAGEMENT</b>		
100% of non-notified resource consents are processed within the timeframes of the Act	100%	Yes
100% complaints concerning Resource Consents are responded to within 10 days	100%	Yes
A work plan is developed on changes required to the District Plan	Not Started	No

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
<b>INSPECTIONS &amp; COMPLIANCE</b>		
100% of LIMs are processed within 10 working days	100%	Yes
100% of fast-track LIMS are processed within 3 working days	100%	Yes
100% of applications for Building Consents, LIM and PIMs are processed within the statutory timeframe	100%	Yes
100% of walk in customers satisfied with Advice from Building Department	56%	No
100% of licensed premises for food & liquor are inspected once a year	98%	No
100% of complaints regarding poor food quality are responded to within 3 working days	100%	Yes
Working with Police & Community Public Health to reduce Negative impacts of alcohol abuse.	Two meetings held	Yes

## SUMMARY OF PERFORMANCE MEASURES FOR PROVIDING LEADERSHIP FOR OUR COMMUNITY

PERFORMANCE MEASURE	OUR ACHIEVEMENT	TARGET ACHIEVED
100% of Council meetings must be advertised at least 10 working days before each meeting	100%	Yes
All Annual Plans & Reports must be adopted using special consultative process	Annual plan adopted within timeframe using special consultative process	Yes
At least 80% of residents must feel they have some influence in decision making	74%	No
At least 90% of items on the agenda are conducted in open meetings	92%	Yes
Annual Report must be adopted within statutory requirements	Achieved	Yes
100% of LGOIMA requests are complied within the statutory deadline of 20 working days	83%	No

# AUDIT REPORT

AUDIT NEW ZEALAND  
Mana Arotake Aotearoa

## Independent Auditor's Report

### To the readers of Westland District Council and group's summary of the annual report for the year ended 30 June 2011

We have audited the summary of the annual report (the summary) as set out on pages 1 to 13, which was derived from the audited statements in the annual report of Westland District Council (the District Council) and group for the year ended 30 June 2011 on which we expressed an unmodified audit opinion in our report dated 31 October 2011.

The summary comprises:

- the summary statement of financial position as at 30 June 2011, and summaries of the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended and the notes to the summary financial statements that include accounting policies and other explanatory information; and
- the summary of the District Council and group's statements of service performance and summaries of other information contained in its annual report.

### Opinion

In our opinion, the information reported in the summary complies with FRS-43: Summary Financial Statements and represents, fairly and consistently, the information regarding the major matters dealt with in the annual report.

### Basis of opinion

The audit was conducted in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand).

The summary and the audited statements from which they were derived, do not reflect the effects of events that occurred subsequent to our report dated 31 October 2011 on the audited statements.

The summary does not contain all the disclosures required for audited statements under generally accepted accounting practice in New Zealand. Reading the summary, therefore, is not a substitute for reading the audited statements in the annual report of the District Council and group.

### Responsibilities of the Council and the Auditor

The Council is responsible for preparing the summary in accordance with FRS-43: Summary Financial Statements. We are responsible for expressing an opinion on the summary, based on the procedures required by the Auditor-General's auditing standards and the International Standard on Auditing (New Zealand) 810: Engagements to Report on Summary Financial Statements.

Other than in our capacity as auditor we have no relationship with, or interest in, the District Council or any of its subsidiaries.

A handwritten signature in blue ink, appearing to read 'John Mackey', with a stylized flourish at the end.

John Mackey,  
Audit New Zealand  
On behalf of the Auditor-General  
Christchurch, New Zealand  
10 November 2011

## **Matters relating to the electronic presentation of the summary audited financial statements, statements of service performance and the other requirements**

This audit report relates to the summary financial statements, statements of service performance and the other requirements of Westland District Council (the District Council) and group for the year ended 30 June 2011 included on the District Council's website. The Council is responsible for the maintenance and integrity of the District Council's website. We have not been engaged to report on the integrity of the District Council's website. We accept no responsibility for any changes that may have occurred to the summary financial statements, statements of service performance and the other requirements since they were initially presented on the website.

The audit report refers only to the summary financial statements, statements of service performance and the other requirements named above. It does not provide an opinion on any other information which may have been hyperlinked to or from the summary financial statements, statements of service performance and the other requirements. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited summary financial statements, statements of service performance and the other requirements as well as the related audit report dated 31 October 2011 to confirm the information included in the audited summary financial statements, statements of service performance and the other requirements presented on this website.

Legislation in New Zealand governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.