

2005/2006

Annual Plan

Westland District
Council

TABLE OF CONTENTS

2005/2006 ANNUAL PLAN

	<i>Pages</i>
Introduction to the Plan	1
District Profile	2
District Statistics	3
Elected Members & Management Team	4
The Annual Plan	5
Community Outcomes	6
Statement of Accounting Policies	7-9
Funding Impact Statement	10-15
Statement of Financial Performance	16
Statement of Movements in Equity	16
Statement of Financial Position	17
Statement of Cashflows	18
Statements of Service Performance :	
♦ <i>Elected Representatives</i>	19-20
♦	
♦ <i>Planning & Regulatory</i>	21-23
♦ <i>Roading</i>	24-27
♦ <i>Business Unit Disclosures</i>	28
♦ <i>Water Supplies</i>	29-31
♦ <i>Sewerage and Wastewater</i>	32-33
♦ <i>Solid Waste Management</i>	34-36
♦ <i>Other Operational Activities</i>	37-39
♦ <i>Community Services</i>	40-44
♦ <i>Westland Holdings Limited</i>	45
Projects Included in Plan	46-48
District Assets	49
Policy on Development And Financial Contributions	50
Statement on Sale of Endowment Land	51
Fees & Charges	Appendix A

Adopted by Council Thursday 23 June 2005

INTRODUCTION TO THE PLAN

Thank you for your interest.

Westland District Council Councillors heard and considered submissions to the 2005/06 Draft Annual Plan at its meeting on 2 June 2005. All submissions were considered with copies being provided to Councillors prior to the meeting for their consideration. All submitters are commended for the time and energy they put into preparing comments and promoting ideas. The interest shown by the community gives Councillors a good indication of where emphasis can be placed in current and future planning.

This year's draft plan attracted approx 350 submissions on a range of different matters.

The proposal to fluoridate the Districts Water Supplies created the greatest response with 52 individual submissions in favor and 158 opposed to the proposal.

Petitions signed by people opposed to the fluoridating of the supplies, and containing more than 1400 signatures, were also considered. 17 submitters addressed Council on the issue of fluoridation of water supplies with another 14 speaking on other matters.

This Annual Plan is the first prepared under the provisions of the Local Government Act 2002 and the overarching provisions of the Long-term Council Community Plan (LTCCP) adopted by Council in June 2004.

The main purpose of Annual Plan, under the Act, is to present the proposed budget and funding impact statement for the coming year, as well as highlighting any significant changes in budgets and activities outlined in the LTCCP. If you wish to know about Councils long term planning please refer to the LTCCP which is available at the Council office or on our website www.westland.govt.nz.

Changes to the Annual Plan arising from Council's consideration of submissions, both written and oral, on 2 June 2005 were;

- Council resolved that Westland District not proceed with the recommendation to fluoridate the Districts water supplies as proposed by the West Coast Area Health Board.
- The Westland Medical Services Support Fund was established to be funded initially at \$5 per annum per ratepayer in Westland District from the uniform annual general charge. The fund will be used to assist in the provision of medical and health services throughout Westland.
- Various requests for grants and financial contributions were referred to the Recreation and Community Services committee for evaluation and action.
- The \$95,000 allocated from the Reserves Development Fund for the upgrade of the Fox Glacier playing field was taken from the Plan at the request of the Fox Glacier community. A feasibility study is to be commissioned by the community association on the viability of a community centre for the town. The \$95,000 will remain available in the future if it meets the criteria of the fund.
- Submissions received regarding Hokitika swimming pool saw the changing room upgrade and provision of disabled toilets deferred at this stage while the future of the complex is considered. The Activity Management Plan to be prepared by February 2006 will include consideration on pool usage, availability and improvements needed.

On pages 46-48 of the plan is a detailed list of both the general and infrastructural projects programmed to be completed during the 2005/06 financial year. Included here is \$100,000 for expenditure required after the completion of the Hokitika Concept Plan.

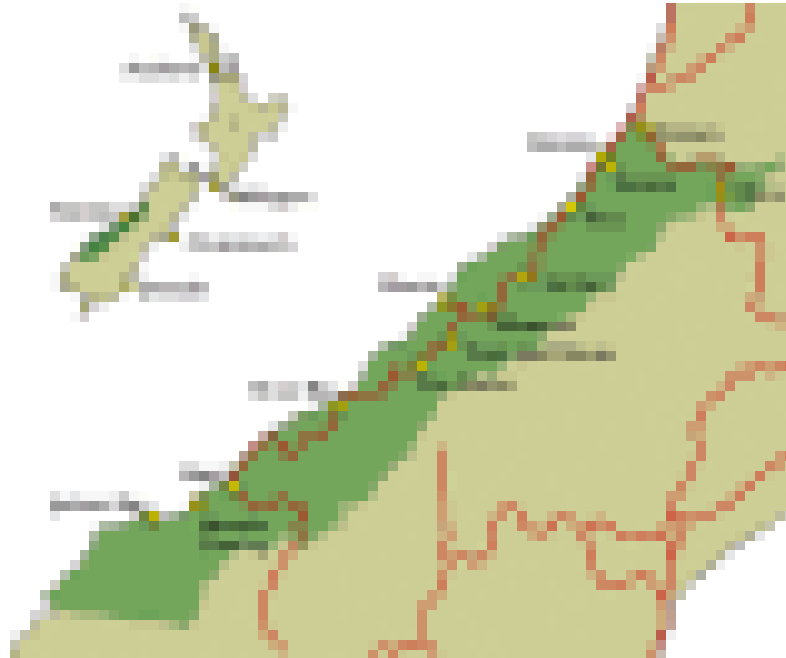
The coming year will see the preparation of Council's first full LTCCP which will be available for public consultation early in 2006. It is important that ratepayers and community representatives take the opportunity to comment on Council's direction and decisions when the opportunity arises.

Maureen Pugh
Mayor

Robin F Reeves
General Manager

DISTRICT PROFILE

Westland District is located on the West Coast of the South Island of New Zealand. The District was formed by the amalgamation of the former Hokitika Borough and Westland County in 1989. The geographical extent of the District is shown below:



The land area of Westland District comprises approximately 11,400 km² (1,140,000 hectares). The District stretches for 330 kilometres from the Taramakau River in the north to Big Bay in the south. The western boundary is mean high water springs (MHWS) on the Tasman Coast and the eastern limit is a line running along the Main Divide of the Southern Alps/Ka Tiriti o te Moana.

The District has common boundaries with Grey, Selwyn, Hurunui, Ashburton, Mackenzie, Waitaki, Queenstown-Lakes and Southland Districts and comes within the jurisdiction of the West Coast Regional Council.

Population

The population of the District stands at 7940 (census 2001) of which 3087 live in Hokitika. Other settlements include Haast, Fox Glacier, Franz Josef/Waiiau, Whataroa, Ross, Harihari, Kumara and Otira. The potential for growth associated with the tourist and agricultural industries cannot be overlooked. Any resultant increase in population will have a positive influence on community viability and associated services.

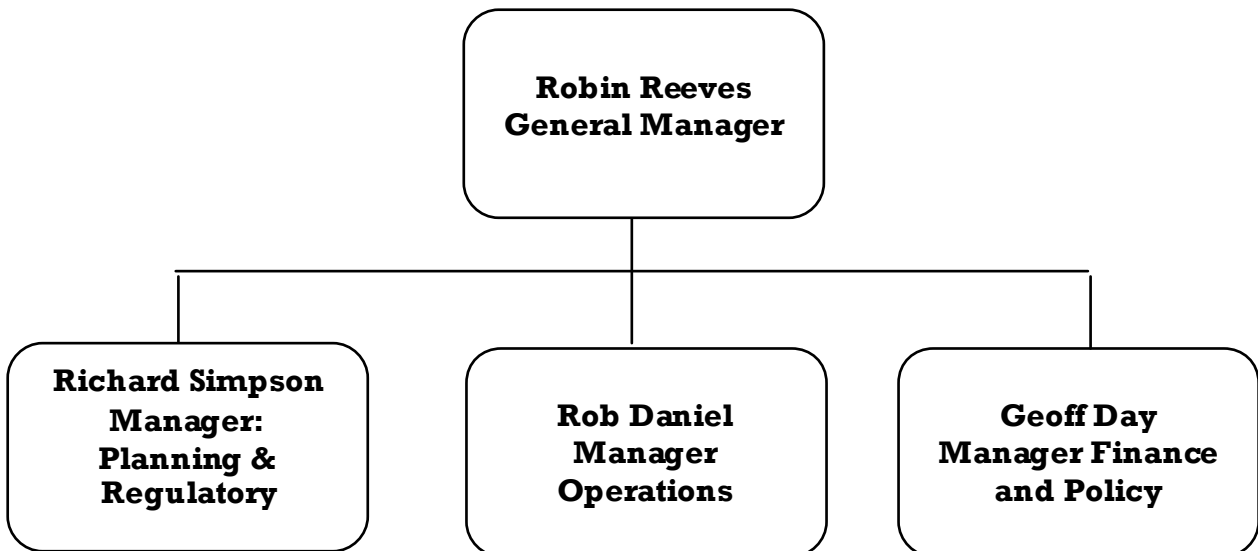
DISTRICT STATISTICS

Date of Constitution of District	♦ 1 November 1989
Address	♦ 36 Weld Street, Private Bag 704, HOKITIKA.
Telephone Number	♦ (03) 755 8321
Fax Number	♦ (03) 755 8026
E-mail Address	♦ council@westlanddc.govt.nz
Website	♦ www.westland.govt.nz
Area	♦ 1,140,000 ha
Population - Census Night (2001) - Resident in District	♦ 10,200 ♦ 7,940
Number of Rateable Assessments	♦ 5,801
Rateable Capital Value as at 31/3/05	♦ \$766,669,600
Rateable Land Value as at 31/3/05	♦ \$357,943,700
Date of Last Valuation	♦ 1 September 2002
Date of Next Valuation	♦ 1 September 2005
System of Rating - General - Waste Management	♦ Land Value ♦ Capital Value
Public Debt Outstanding (Term Liabilities) 31 March 2005	♦ \$7,103,722

ELECTED MEMBERS

MAYOR (elected by District residents)	<i>Maureen Pugh</i>	☎ (03)736 9843
DEPUTY MAYOR	<i>Bryce Thomson</i> (Southern Ward)	☎ (03) 753 3138
COUNCILLORS (elected by Ward residents)		
Northern Ward	<i>Neil Bradley</i>	☎ (03) 755 7279
	<i>Allan Payn</i>	☎ (03) 736 9878
	<i>Ian Hustwick</i>	☎ (03) 755 8003
	<i>Barbara Duckett</i>	☎ (03) 755 6467
Hokitika Ward	<i>Sue Fraser</i>	☎ (03) 755 7257
	<i>Russell Gugich</i>	☎ (03) 755 6559
	<i>Peter Davidson</i>	☎ (03) 755 7461
	<i>Kyle Scott</i>	☎ (03) 755 6581
Southern Ward	<i>Gary Blackburn</i>	☎ (03) 753 4284
	<i>Tony Condon</i>	☎ (03) 751 0895
	<i>Kerry Eggeling</i>	☎ (03) 750 0848

MANAGEMENT TEAM



THE ANNUAL PLAN

The Local Government Act 2002 required all local authorities to develop LTCCP's for their Districts. These plans identify the directions or outcomes chosen by the community and the role of Council in achieving these outcomes. The plan also details the cost of Council's activities over the next 10 years. When developing and adopting a LTCCP the community must be consulted.

The Act requires Council to carry out a process once every 3 years of identifying the desired priorities of the residents and ratepayers of Westland for the current and future social, economic environmental and cultural well being of Westland District.

The outcomes identified outlined the perceived expectations of the residents and communities within the District on how the activities of Council can assist in achieving the goal of developing and maintaining the social, economic, environmental and cultural well being of Westland District both currently and in the future.

Council is required to consult widely with the Community and organisations within the District to identify these outcomes which will be the basis for the LTCCP covering the period commencing 1 July 2006. This consultation will be completed during the 2005 and 2006 years as part of the preparation of Council's first full LTCCP.

In the meantime legislation required Council to prepare a LTCCP for the year beginning 1 July 2004. Management identified 'interim community outcomes' which reflect our understanding of the community expectations based on Westland Districts existing "A Vision for Westland Statement". This plan is a transitional document covering the two years to 30 June 2006.

The Act required Council to prepare an Annual Plan for the 2005/2006 financial year. This plan must include the proposed 2005/2006 budget and funding impact statement as well as identifying any variations from the existing Community Plan. The activities that Council plans to undertake during the year must be identified (Schedule 10 Part 2).

This Annual Plan for the 2005/2006 financial year was adopted on 21 June 2005 after the public were given the opportunity to contribute to Council's decision making by way of special consultative procedures outlined in the Act.

Community Outcomes

The five interim community outcomes to which Westland District will aspire until 30 June 2006 are:

1. **AN EDUCATED, HEALTHY AND SAFE WESTLAND**
People who possess the skills and ability to achieve their goals in a District where crime and city pressures are less significant.
2. **LIVE IN A VIBRANT COMMUNITY AND THRIVING ECONOMY**
People who are proud of their District, their quality of life and possess a strong community spirit. Westland's economy provides a wide range of business and employment opportunities. A robust economy assists the community to develop and expand.
3. **NATURAL VALUED ENVIRONMENT**
Westland possesses healthy indigenous ecosystems with locations where the environment is pristine. Caring for this environment balances the rights of individuals with sustainable development. Parts of our environment are protected because they are so special.
4. **SERVICED AND SUPPORTED COMMUNITIES**
The provisions of services that enable the community and economy to function effectively. Council and other agencies provide these services. The provision of an effective transportation system throughout the District with reliable infrastructure systems which support inhabitants, community groups and visitors alike.
5. **ACCESSIBLE LEADERS WORKING TOGETHER**
Decision making of representation is in support of our communities. Decision makers are accessible to the people and community groups of Westland.

COUNCILS ROLE IN ACHIEVING THESE OUTCOMES

The Community Plan sets out Westland District Council's contribution in creating an environment where the District can achieve the stated mission of making Westland a better place to live in for its residents and ratepayers.

The plan sets out what Council is planning over the next 10 years and provides additional detail on the planned activities for the 2004/2006 years and the costs associated with these activities.

Interim community outcomes are achieved when council and other organisations within the district undertake activities that provide a community service or output.

Westland District Council will contribute to achieving the interim community outcomes by undertaking the following services or outputs:

<u>Interim Community Outcomes</u>	<u>Service/Output</u>	<u>Current Activities of Council</u>
1 An educated, healthy and safe Westland.	Provision of Community Facilities	Parks and reserves, community buildings, museum, swimming pools, library, safer community council. Elderly housing.
	Provide housing for the elderly in the community. Be prepared in case of emergency	Civil Defense, rural fire, flood warning systems, foreshore and river protection.
	Promotion of a working relationship with local Runanga	Support for Te Runanga O Makaawhio and Ngati Waewae
2 Live in a vibrant community and thriving economy	Provision of funding that will assist in the development of Westland	Tourism West Coast, Community Promotion Groups, Business Development Unit, Events Department, Information Office.
	Participate in strategic investments	Council owned companies, Jackson Bay Wharf, Airports.
3 Natural valued environment	Provision of regulatory services reflecting the needs of the community	Environmental health, building and resource management, monitoring of consents and licences.
	Provision of open spaces	Parks and Reserves, Foreshore, Westland Nature Trust
4 Serviced and supported communities	Animal Control	Dog Registration, stray animals.
	Provision of a sound and improving infrastructure	Roads, Water Supplies, Sewerage and Wastewater, Stormwater, Solid Waste Management, Public Conveniences, Cemeteries, Commercial Property, Footpaths and Street Lights.
5 Accessible leaders working together	Provision of sound democratic processes	Local Government, Community Groups, Policy Development, Meeting and Advocacy.

Several outputs may contribute to one outcome and similarly one output may contribute to the achievement of more than one outcome.

STATEMENT OF ACCOUNTING POLICIES

1. Reporting

The Westland District Council ("Council") is a Territorial Local Authority governed by the Local Government Act 2002. It was formed in November 1989 from the amalgamation of Westland County Council and Hokitika Borough Council.

Council's operations are divided into the following areas:

- ◆ Elected Representatives
- ◆ Planning & Regulatory Services
- ◆ Rooding Services
- ◆ Water Supplies
- ◆ Sewerage and Wastewater
- ◆ Solid Waste Management
- ◆ Other Operational Activities
- ◆ Community Services

Westland Holdings Limited was formed in 2003 and the shares and assets of Westroads Limited and Hokitika Airport Limited transferred from Council ownership. The operations of these Council Controlled Trading Organisations are consolidated into the financial statements. Westland Holdings Limited is owned 100% by Council.

On 1 January 1995, Westroads Limited was established as a Council Controlled Trading Organisation.

Hokitika Airport Ltd was established as a Local Council Controlled Trading Organisation in March 2002

The Financial Statements and Group Financial Statements of the Westland District Council have been prepared in accordance with the requirements of section 281 of the Local Government Act 2002 which includes the requirement to comply with generally accepted accounting practice.

2. Measurement Base

Council has adopted Historical Cost as the measurement base, modified by the revaluation of certain assets, where appropriate.

3. Basis of Consolidation – Purchase Method

The consolidated financial statements are prepared by adding together the corresponding

assets, liabilities, revenues and expenses on a line by line basis. All significant inter-entity transactions are eliminated on consolidation.

4. Revenue

Rates and levies are recognised by Council as being income on the due date of each instalment. Other revenue is recognised when it is invoiced. Dividends are recognised net of imputation credits.

5. Cost Allocation Policy

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities based on cost drivers and related activity/usage information.

- Criteria for Direct and Indirect Costs

'Direct Costs' are those costs directly attributable to a significant activity.

- 'Indirect Costs' are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

- Cost Drivers for Allocation of Indirect Costs

The costs of internal services not directly charged to activities are allocated as overheads using cost drivers such as staff numbers, items processed, and/or based on level of support provided to each activity.

6. Investments

All investments are valued at cost with the exception of Civic Assurance Ltd shares which are stated at net asset backing.

7. Taxation Expense

Income tax expense is charged in the Statement of Financial Performance in respect of the current year's surplus after allowing for permanent differences.

Deferred taxation is determined on a comprehensive basis using the liability method.

Deferred tax assets attributable to timing differences or income tax losses are only recognized when there is virtual certainty of realisation.

8. Fixed Assets

Council's fixed assets consist of the following categories:

Operational Assets are tangible assets that are dealt with as part of normal operations, including land, buildings, motor vehicles, computer equipment, office equipment, library collections museum artifacts and Jackson Bay Wharf.

Infrastructural Assets

Infrastructural Assets are the fixed utility systems owned by Council. These include roads, bridges, footpaths, water, sewerage and stormwater systems. Land under roads has been recognised in the financial statements.

Restricted Assets

Restricted Assets are those assets that cannot be disposed of because of legal or other restrictions and that provide a benefit of service to the Community. These include land vested under the Reserves Act and endowments or other property held in trust for specific purposes.

Valuation

All assets are valued at historical cost, except for the following:

Land

Operational, restricted and infrastructural land has been valued at net current value by Quotable Value NZ as at 1/9/02. This has been confirmed by Quotable Value NZ Ltd as being appropriate for external accounting purposes.

Infrastructural Assets

Roading infrastructural assets (including bridges) have been valued by Montgomery Watson, registered valuers, at depreciated replacement cost as at 30 June 2003. Sewerage, Water Supply and Stormwater infrastructural assets have been valued by BECA Valuations Ltd, registered valuers, at depreciated replacement cost as at 30 June 2004.

Land under roads was valued by Quotable Value (NZ) Ltd at 30 June 2002 based on the value and use of adjoining land.

All valuations are carried out on a five yearly cycle by independent qualified valuers.

Depreciation

Museum artefacts, operational land, restricted land and infrastructural land are not depreciated. Depreciation has been provided on a straight line basis on all other assets (except Motor Vehicles and computer equipment) at rates which will write

off the cost (or valuation) of the assets to their estimated residual values over their useful lives. Motor Vehicles are depreciated on a diminishing value basis. Assets depreciated are as follows:

Asset	Depreciable life (years)
Operational	
Buildings	50
Furniture & Fittings	10
Motor Vehicles	5
Plant & Equipment	3 – 10
Library Collection	8
Jackson Bay Wharf	30
Restricted	
Buildings	50

Infrastructural	
Roads	
Formation	N/A
Sub-base	N/A
Base Course	20-75
Surfacing (sealed)	5-15
Surfacing (unsealed)	5
Bridges	40-100
Box culverts/channels	50-100
Footpaths	40
Streetlights	10
Signs	8
Water	
Pipeline	60-80
Connections	60
Reservoirs & Tanks	20-50
Pump Stations	15-20
Sewer	
Pipeline	60-80
Manholes	50-60
Pump Stations	15-20
Oxidation Ponds	60-100
Stormwater	
Pipeline	60-80
Bank Protection	50-100
Manholes	50-60
Pump Stations	15-20

ACCOUNTING POLICIES CONT.

9. Accounts Receivable

Accounts receivable (debtors) are stated at expected realisable value after providing for doubtful and uncollectable debts.

10. Inventories and Work in Progress

Inventories and work in progress are valued at the lower at cost and net realisable value.

11. Employee Entitlements

Provision is made in respect of the group's liability for annual leave, long service leave and retirement gratuities. All provisions have been calculated on an actual entitlement basis at current rates of pay.

12. Operating Leases

Leases, where the lessor effectively retains substantially all the risks and benefits of ownership of the leased items, are classified as operating leases.

Payments under these leases are charged as expenses in the period in which these are occurred.

13. Statement of Cash Flows

Cash means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council or group invests as part of its day-to-day cash management.

Operating activities include cash received from all income sources of the group and record the cash payments made for the supply of goods and services.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise activities that result in a change in equity and debt capital structure of the Council and group.

14. Cost of Service Statements

The Cost of Service Statements, as provided in the Statement of Service Performance, report the net cost of services for significant activities of the Council and are represented by the costs of providing the service less all revenue that can be allocated to those activities.

15. Financial Instruments

Except for loans, which are recorded at cost and those items covered by a separate accounting policy, all financial instruments are shown at their fair value.

The Council and group is party to financial instruments as part of its normal operations. These financial instruments include bank accounts, investments, debtors and creditors and loans. All of these are recognised in the Statement of Financial Position. Revenues and expenses in relation to financial instruments are recognised in the Statement of Financial Performance.

16. Goods and Services Tax

All amounts shown in the financial statements are exclusive of Goods and Services Tax, except for accounts receivable and accounts payable which are inclusive of GST. Any amounts owing to the Inland Revenue Department for GST collected are shown in the Statement of Financial Position as a liability.

17. Changes in Accounting Policy

There have been no changes in accounting policies since the date of the last audited financial statements. All policies have been applied on a basis consistent with prior years.

18. Prospective Financial Information

Prospective financial information is based on assumptions about future events which may or may not occur. Actual results achieved for the period are likely to vary from the information presented and these variations may be material.

FUNDING IMPACT STATEMENT

Introduction

Council will fund its activities for the year from a mixture of the following:

Fees & Charges
Subsidies
Interest and Dividends
Financial & Development Contributions
Depreciation Funds and Other Reserves
Loans & Borrowing

The shortfall between expenditure and the above funding sources will then be funded from General and Targeted Rates. (refer to Statement of Financial Performance and calculation of Council's Rating Requirements on Pages 15 & 16). The activities to be funded from these Rates are shown in the outline of the revenue and financing policy on page 14.

General Rate

Council proposes to fund part of its General Rate requirement from a Rate per dollar on the Land Value of each Rateable property.

This will be a differential rate dependant on the underlying zoning of each property as denoted in the District Plan.

1. Rural General – Properties 10 Hectares or Larger Zoned Rural.
2. Small Holdings – Properties less than 10 Hectares, Zoned Rural.
3. Rural Residential – Properties in a Tourist, Residential, Small Settlement or Coastal Settlement Zone.
4. Rural Commercial – Commercial Properties in a Rural Zone.
5. Commercial in Rural Residential – Commercial Properties in a Tourist, Residential, Small Settlement or Coastal Settlement Zone.
6. Hokitika 1-6 units – Properties within the previous Hokitika Borough.
7. Hokitika Commercial – Commercial Properties within the previous Hokitika Borough.

The appropriate rate will be charged on the Ratable Land Value as assessed by our valuation provider as at 1st July 2005.

Uniform Annual General Charge (UGAC)

A uniform annual general charge is proposed to be charged as a fixed amount on each separately

occupied portion of a Ratable property of \$289.45 and is estimated to total \$1,342,469 (incl).

Where more than one property is owned by the same Ratepayer, the properties are contiguous, and are utilised as a single property, then only one UAGC in total will be assessed. Similarly, where an adjoining leased area is utilised as part of the parent property, then only one UAGC in total will be assessed.

Targeted Rates

Waste Management

Council has approved a uniform charge plus targeted rates based on capital value to fund the net \$339,082 (incl) cost of Waste Management in the District.

1. A Waste Management Uniform Charge on each property which has a General Rate Uniform Annual Charge.
2. Waste Management (Commercial). Properties whose General Rate is either Rural Commercial, Commercial in rural residential, or Hokitika Commercial.
3. Waste Management (Rural) – properties whose General Rate is Rural General.
4. Waste Management (small holdings). Properties whose General Rate is small holdings.
5. Waste Management (Urban) – Properties whose General Rate is Rural Residential, or residential within the previous Hokitika Borough.

The appropriate Rate will be charged on the Ratable Capital Value as assessed by our valuation provider as at 1st July 2005.

Utilities which are not charged a differential General Rate will not be charged this targeted rate.

Hokitika Refuse Collection

Council has approved a Targeted Rate to fund Refuse Collection in Hokitika totaling \$89,925 (ind).

The rate will be charged on each separately occupied portion of a property where rubbish collection is available. 26 Rubbish Bags will be

delivered annually to each portion of a property so rated.

Water Charges

Council approved Targeted Rates to fund the costs of its Water Supplies.

1. Treated Water in Rural Townships – Whataroa, Franz Josef/Waiiau & Fox Glacier plus metered charge of 0.85 per cubic metre.
2. Untreated Water in Rural Townships – Kumara, Arahura, Ross, Hari Hari, Whataroa Rural, Haast and Hannah's Clearing.
3. Treated Water in Hokitika and Kaniere plus metered charge of 0.71 per cubic metre.

The Rate will be charged for each separately occupied portion of a property supplied with water, unless separately metered. Commercial properties will be charged a Differential Rate unless separately metered.

An unconnected Rate of 50% of the connected charge will be charged on any property where a water supply is available but is not connected.

Sewerage Charges

Council approved Targeted Rates to fund the costs of Sewerage Disposal in Hokitika, Kaniere, Franz Josef/Waiiau, Fox Glacier and Haast.

1. Sewerage Charge per property for Residential Properties.
2. Sewerage Charge per pan or urinal for Commercial Properties.

The Rate will be charged on each separately occupied portion of a property connected to the sewerage disposal system provided by Council.

An unconnected Rate will be charged on any property where Council Sewerage disposal is available but not connected.

Kaniere Sewerage Capital Contribution

Council has approved a Targeted Rate to recover the capital cost of The Kaniere Sewerage System.

The Rate has been assessed as a capital contribution of \$4,800 per property on a Table Mortgage Basis over twenty five years from 1 July 2000. The interest rate is re-assessed periodically and is currently 7%. The balance outstanding on a property may be paid in part or full at any time, and the repayment completion date re-calculated accordingly.

The Rate will be charged on each property able to be connected to the Kaniere Sewerage System which has not already completed payment of the capital contribution.

The General and Targeted Rates to be collected by Council for the 2005/2006 year and the revenue generated from each is as follows.

DESCRIPTION	LAND VALUE	RATE IN \$	RATE STRUCK
Rural General	251,647,700	0.003291	828,170
Small Holdings	34,915,600	0.004686	164,094
Rural Residential	30,033,000	0.009249	277,771
Rural Commercial	3,730,000	0.010352	38,612
Commercial in Rural Res.	14,996,300	0.016132	241,918
Hokitika Res. 1	17,925,800	0.034808	623,948
Hokitika Res. 2	738,500	0.041879	30,927
Hokitika Res. 3	28,000	0.048949	1,370
Hokitika Res. 4	25,500	0.055838	1,424
Hokitika Res. 6	48,400	0.062727	3,036
Hokitika Commercial	7,328,200	0.043142	316,150
	361,417,000		2,527,420
Uniform Annual General Charge	4,638	289.45	<u>1,342,469</u>
Total General Rate (incl GST)			\$3,869,889
Total General Rates (excl GST)			\$3,439,901
Penalties/Write Offs			<u>9,860</u>
Total General Rates (excl GST)			<u>\$3,449,761</u>
Targeted Rates	CAPITAL VALUE		
Waste Management Uniform Charge	4,638	18.45	85,571
Waste Management (Commercial)	141,954,900	0.000925	131,306
Waste Management (Rural)	332,433,700	0.000054	17,931
Waste Management (Small holdings)	100,424,800	0.000343	34,413
Waste Management (Urban)	206,229,200	0.000339	69,861
Hokitika Refuse Collection (res)		55.00	75,625
Hokitika Refuse Collection (com)		100.00	<u>14,300</u>
Total Waste Management Rates			\$429,007
Rural Township Treated Water			
Domestic		331.50	
(unmetered) Commercial		903.50	
Unconnected		165.75	81,832
Rural Township Untreated Water			
Domestic		177.00	
(unmetered) Commercial		541.00	
Unconnected		88.50	123,129
Hokitika/Kaniere Water			
Domestic		177.00	
(unmetered) Commercial		541.00	
Unconnected		88.50	<u>302,169</u>
Total Water Rates			\$507,130
Metered Water Charges			\$628,085
Sewerage Rate			
Domestic		110.00	
Commercial (per water closet/urinal)		110.00	
Unconnected		55.00	352,522
Kaniere Sewerage Capital		408.00	<u>30,192</u>
Total Sewerage Rates			<u>\$382,714</u>
Total Targeted Rates (incl GST)			\$1,946,936
Total Targeted Rates (excl GST)			1,730,610
General Rates (excl GST)			3,439,901
Penalties/Write Offs			<u>9,860</u>
Total Rates (excl GST)			<u>\$5,180,371</u>

RATING BY INSTALMENTS

The Council provides for Rates to be paid in four instalments with 2005/2006 instalment due dates as follows:

Instalment 1	20.09.2005
Instalment 2	20.12.2005
Instalment 3	20.03.2006
Instalment 4	20.06.2006

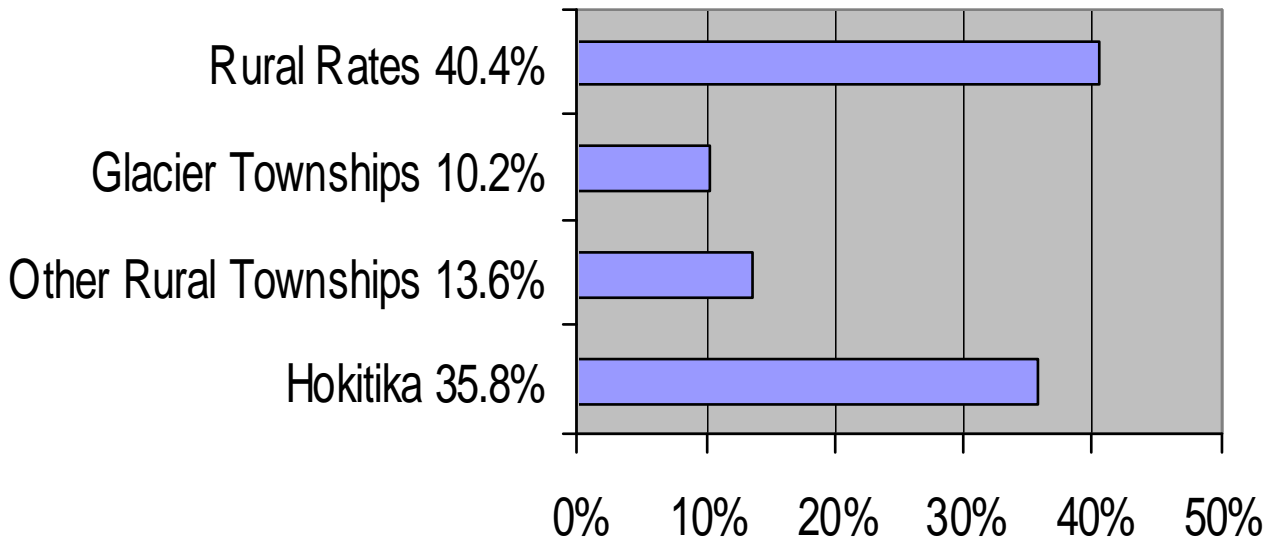
ADDITIONAL CHARGES

A 10% additional charge will be added to those rates remaining unpaid on the following dates:

Instalment 1	21.09.2005
Instalment 2	21.12.2005
Instalment 3	21.03.2006
Instalment 4	21.06.2006

A further 10% will be added to all rates and additional charges remaining unpaid on 1 July 2005. A further additional charge of 10% will be added to any rates to which the additional charge referred to this paragraph is added and remains unpaid on 1 January 2006.

Where Council's General Rates (including Uniform Annual General Charge) comes from



OUTLINE OF THE REVENUE AND FINANCING POLICY

Summary of funding mixes and mechanisms

Council has reviewed the Revenue and Financing Policy adopted in June 1998. The Table below outlines the decisions made about each function the Council undertakes. Please see the Revenue and Financing Policy on Page 70 to 138 of the Community Plan adopted by Council on 29 June 2004.

SIGNIFICANT ACTIVITY	FUNCTION	PUBLIC BENEFIT	PRIVATE BENEFIT	FUNDING MECHANISM (for Public portion)
Planning and Regulatory	Animal Control	17%	83%	GR
	Inspections	66%	34%	UAGC 50%, GR (Commercial sector) 50%
	Resource Management	80%	20%	GR
	Civil Defence	100%	0%	GR
Community Services	Elected Representatives	100%	0%	GR/UAGC
	Reserves	90%	10%	GR (Hokitika) 75%, GR (Rural Towns) 20%, GR (Rural) 5%
	Westland Medical Support Fund	100%	0%	UAGC
	Cemeteries	60%	40%	UAGC
	Swimming Pools	100%	0%	GR (Hokitika) 75%, GR (Rural Towns) 20%, GR (Rural) 5%
	Museum/ Information Office	100%	0%	UAGC (Museum) GR (Com) 80%, UAGC 20% (Info Off)
	* Economic Development			
	Library	92%	8%	UAGC
Operations	Elderly Housing	0%	100%	-
	Roading	98%	2%	GR, Subsidies from Land Transport New Zealand
	Stormwater	99%	1%	GR (Hokitika) & GR (Rural Towns)
	Water supply	60%	40%	TR
	Waste Management	50%	50%	TR 50%
	Sewerage Systems	90%	10%	TR
	Miscellaneous Works - Rural Fire	100%	0%	GR
	-Town Amenities	100%	0%	GR (Hokitika) & GR (Rural Towns)
	Toilets			
	-Hokitika	100%	0%	GR (Hokitika) 95% GR 5%
	-Rural Township	100%	0%	GR (Rural Towns) 95% GR 5%
	- Jackson Bay Wharf	20%	80%	GR
Property				
-Commercial	0%	100%	-	
-Community	95%	5%	GR (Hokitika) 60%, GR (Rural Towns) 30%, GR (Rural) 10%	

Private Benefits are all funded from Fees and Charges as set out in the Council's Schedule of Fees and Charges.

GR = General Rates over the whole District based on land value.

TR = Targeted Rates levied as defined in the Funding Impact Statement pages 10-11.

UAGC = Uniform Annual General Charge.

* The Economic Development Department was discontinued by Council in 2004

CALCULATION OF COUNCIL'S RATING REQUIREMENTS

\$000 Budget 2004/2005		\$000 Budget 2005/2006	\$000 Community Plan 2005/2006
6,301	Total Operating Expenses (including depreciation)	7,670	6,222
3,967	less Direct Revenues From Activities (excluding rates)	4,470	3,896
458	less General Revenues of the District	530	458
1,876		2,670	1,868
3,320	plus Capital and Renewals Expenditure	3,492	3,027
250	less Asset Disposals	200	250
4,946		5,962	4,645
126	plus Transfers to Reserves/Special Funds	466	108
5,072		6,428	4,753
126	plus Loan Principal Repayments	32	146
5,198	AMOUNT REQUIRING FUNDING DECISIONS	6,460	4,899
0	less New Loans Raised	1,016	0
417	less Transfers from Reserves/Special Funds	293	62
4,781	TOTAL RATING REQUIREMENTS	5,151	4,837
1,470	less Targeted Rates	1,701	1,526
3,311	GENERAL RATE REQUIREMENTS (excl GST)	3,450	3,311

- **Loans Raised**

Loans raised are internal loans funded from cash reserves resulting from the Capitalisation of Westland Holdings Limited.

FORECAST STATEMENT OF FINANCIAL PERFORMANCE

Parent \$000 Budget 2004/2005		Group \$000 Budget 2005/2006	Parent \$000 Budget 2005/2006	Parent \$000 Community Plan 2005/2006
	Income			
3,311	Rates - General	3,450	3,450	3,311
1,014	-Targeted	1,143	1,143	1,070
456	- Metered Water	558	558	456
80	Petrol Tax	80	80	80
198	Interest	180	180	198
180	Dividends	0	270	180
14	Elected Representatives	0	0	2
285	Planning and Regulatory	356	356	285
2,141	Roading	2,283	2,283	2,141
0	Water Supplies	0	0	0
45	Sewerage and Waste Water	52	52	45
118	Solid Waste Management	152	152	118
289	Other Operational Activities	393	393	289
1,065	Community Services	1,154	1,154	1,041
0	Westland Holdings Limited	7,497	0	0
9,196	Total Operating Revenue	17,298	10,071	9,216
	Expenditure			
558	Elected Representatives	533	533	529
692	Planning and Regulatory	794	794	696
3,332	Roading	3,454	3,454	3,332
705	Water Supplies	987	987	705
282	Sewerage and Waste Water	416	416	282
493	Solid Waste Management	532	532	493
955	Other Operational Activities	1,027	1,027	886
2,241	Community Services	2,301	2,301	2,240
0	Westland Holdings Limited	7,063	0	0
9,258	Total Operating Expenditure	17,107	10,044	9,163
(62)	Total Surplus (Deficit) Before Tax	191	27	53
0	Less Tax Expense	149	0	0
(62)	Net Surplus (Deficit) After Tax	42	27	53

FORECAST STATEMENT OF MOVEMENTS IN EQUITY

\$000 Parent Budget 2004/2005		\$000 Parent Budget 2005/2006	\$000 Group Budget 2005/2006
267,750	Equity at start of year	267,688	269,703
(62)	Plus Net Surplus (Deficit) for the year	27	42
0	Movement in Revaluation Reserve	2,000	2,000
(62)	Total Recognised Revenues and Expenses	2,027	2,042
267,688	Equity at End of Year	269,715	271,745

FORECAST STATEMENT OF FINANCIAL POSITION

\$000 Parent Budget 2004/2005		\$000 Parent Budget 2005/2006	\$000 Group Budget 2005/2006
	Ratepayers Equity		
149,568	General Reserves	145,322	148,852
1,900	Special Funds	1,723	1,723
230	Trusts & Bequests	210	210
115,990	Revaluation Reserves	122,460	120,960
267,688	Total Ratepayers Equity	269,715	271,745
	Represented by:		
	<u>Assets</u>		
	Current Assets		
7,523	Cash & Bank	8,539	8,860
1,200	Accounts Receivable	1,200	1,800
0	Inventories	0	300
8,723	Total Current Assets	9,739	10,785
	Non Current Assets		
257,285	Fixed Assets	259,855	267,717
9,400	Investments	8,785	2,617
855	Term Loans	625	625
	Deferred Tax		
267,540	Total Non Current Assets	269,265	270,959
276,263	Total Assets	279,004	281,744
	<u>Liabilities</u>		
	Current Liabilities		
2,149	Accounts Payable	1,400	1,550
120	Accrued Expenses	430	800
50	Rates Received in Advance	55	55
6	Current Portion Term Debt	1,207	1,207
0	Taxation Provision	0	0
2,325	Total Current Liabilities	3,092	3,612
	Non Current Liabilities		
5,910	Term Debt	5,897	5,897
100	Employee Entitlements	100	290
240	Landfill Closure and Monitoring	200	200
6,250	Total Non-Current Liabilities	6,197	6,387
8,575	Total Liabilities	9,289	9,999
267,688	Net Assets	269,715	271,745

FORECAST STATEMENT OF CASH FLOWS

\$000 Parent Budget 2004/2005		\$000 Parent Budget 2005/2006	\$000 Group Budget 2005/2006
	<u>Cashflow from Operating Activities</u>		
	Cash was provided from:		
8,894	Receipts from rates, grants and other sources	9,621	17,073
500	Interest Received	180	220
180	Dividends	270	0
9,574	Total Cash Inflows from Operating Activities	10,071	17,293
	Cash was disbursed to:		
(5,518)	Suppliers & Employees	(4,172)	(11,056)
(410)	Interest Paid on long term debt	(440)	(455)
(0)	Income Tax Expenses	(0)	(0)
(100)	Net GST Movement	(100)	(120)
(6,028)	Total Cash Outflows From Operating Activities	(4,712)	(11,631)
3,546	Net Cash Inflow from Operating Activities	5,359	5,662
	<u>Cashflow from Investing Activities</u>		
	Cash was provided from:		
250	Disposal of Fixed Assets	250	300
0	Miscellaneous Sale of Investments	0	0
250	Total Cash Inflows From Investing Activities	250	300
	Cash was Applied to:		
(3,320)	Purchase of Fixed Assets	(3,361)	(3,850)
0	Purchase of Investments	0	0
(3,320)	Total Cash Outflows from Investing Activities	(3,361)	(3,850)
(3,070)	NET CASH OUTFLOW FROM INVESTING ACTIVITIES	(3,111)	(3,550)
	<u>Cashflows from Financing Activities</u>		
	Cash provided from:		
0	Issue of Shares	0	0
0	New Loans Raised	0	0
0	Total Cash Inflows From Financing Activities	0	0
	Cash was applied to:		
(126)	Repayment of Loans	1,232	(1,232)
(126)	Total Cash Outflows from Financing Activities	(1,232)	(1,232)
(126)	NET CASH INFLOW FROM FINANCING ACTIVITIES	(1,232)	(1,232)
350	NET INCREASE(DECREASE) IN CASH	1,016	880
7,173	ADD OPENING BALANCE	7,523	7,800
7,523	CLOSING CASH BALANCE	8,539	8,680
	Closing cash represented by:		
253	Cash and Bank	339	480
7,000	Term Deposits	8,200	8,200
7,523	Closing Bank Balance	8,539	8,680

ELECTED REPRESENTATIVES

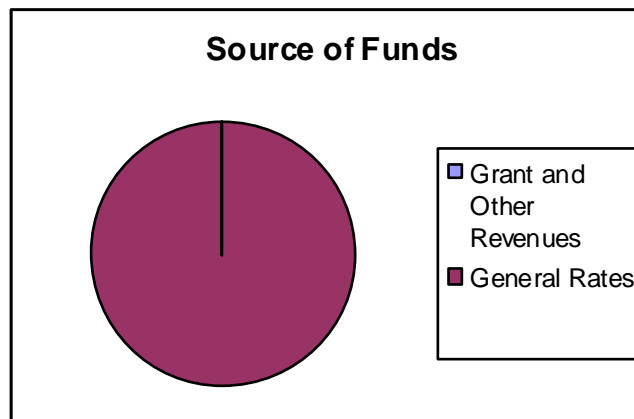
Nature and Scope

Council's elected representatives consist of the Mayor, and 12 Councillors; four each from the ridings of Northern, Hokitika and Southern. Council meets monthly with key committees meeting as required. All scheduled meetings are advertised in the West Coast Times. Meetings

are open to the public, except when occasional 'public excluded' matters are being discussed. Minutes and reports are available to the public on request.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
14	Operating Revenue Operating Revenue	0	2
14	Total Operating Revenue	0	2
	Operating Expenditure		
161	Honarium and Fees	170	161
287	Council and Meeting Expenses	347	287
29	Elections	1	0
81	Other Operating Expenses	15	81
558	Total Operating Expenditure	533	529
544	Net Cost of Operations	533	527
	Source of Funds		
544	General Rates	533	527
0	Transfers from Reserve Contributions	0	0
544	Total Source of Funds	533	527



OBJECTIVES		PERFORMANCE INDICATORS
To hold all Council meetings in accordance with the Local Government Information and Meetings Act.	⇒	Public notification of Council meetings at least 10 working days before each meeting.
	⇒	Availability of agendas and reports from the District Council Office at least three working days prior to each meeting.

ELECTED REPRESENTATIVES CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><i>To ensure Council meets its annual planning and reporting requirements as set out by the Local Government Act 2002.</i></p>	<p>⇒ ⇒</p>	<p>Adoption of the 2004/2005 Annual Report by 30 October 2005.</p> <p>Adoption of the Long Term Council Community Plan by 30 June 2006.</p>
<p><i>Complete the operation of Council's activities within the approved budget for the 2005/2006 year.</i></p>	<p>⇒</p>	<p>To operate Council's activities within the general rate requirement of \$532,568</p>

PLANNING & REGULATORY

Nature and Scope

The major functions of the Planning & Regulatory Department are found within the Resource Management Act, Building Act, Health Act, Sale of Liquor Act and Local Government Act.

Day to day planning matters are dealt with by Council's staff and where a specialist expertise is necessary, the Council utilises the services of a Resource Management Consultant.

Council ensures that its statutory obligations to separate regulatory functions from non regulatory functions is met by an extensive range of delegations to an Elected Member. The Councillor concerned has experience in Public Hearings and is responsible for all hearings associated with the provisions of the Resource Management Act and the Sale of Liquor Act. The delegations include provisions for co-opting others (Elected and otherwise) to assist.

The provisions of the Building Act require the Department to undertake various inspections to ensure compliance with the New Zealand Building Code. Staff have appropriate knowledge and experience within the Building Industry. The Building Act 2004 is now inacted and this Annual Plan makes provision by way of increases to the building consent fee for work to be undertaken towards Councils accreditation as a Building Consent Authority. The Department is responsible for issuing Land Information Memoranda under the provisions of Section 44A of the Local Government Official Information and Meetings Act 1987.

The Council has various statutory obligations in terms of Environmental Health and has a contractual arrangement with Community and Public Health to undertake these responsibilities. Particular responsibilities undertaken relate to the inspection and assessment of premises registered under the provisions of the Health Act and the

giving of advice to a wide range of service users. The Contractor also undertakes monitoring procedures relating to District Planning functions, in particular, noise. A new contract is expected to be in place by 1 July 2005.

The District Licensing Agency is a statutory function under the provisions of the Sale of Liquor Act. The District Licensing Agency has a comprehensive delegation regime in place and a close liaison is maintained with other agencies such as the Police, community health personnel and the Liquor Licensing Authority.

The Department is responsible for dog control and registration. Dog control inputs will be from an external contractor with appropriate staff resources. Dog control is funded through dog registration fees. Dog owners in Hokitika and Kaniere will pay \$55 to register each of their dogs while dog owners in other parts of the District will pay \$40 for each dog. The different fee reflects the higher level of service requested and available in Hokitika and Kaniere. A sum of \$5,000 will come from general rates in recognition that dog control has district wide benefits.

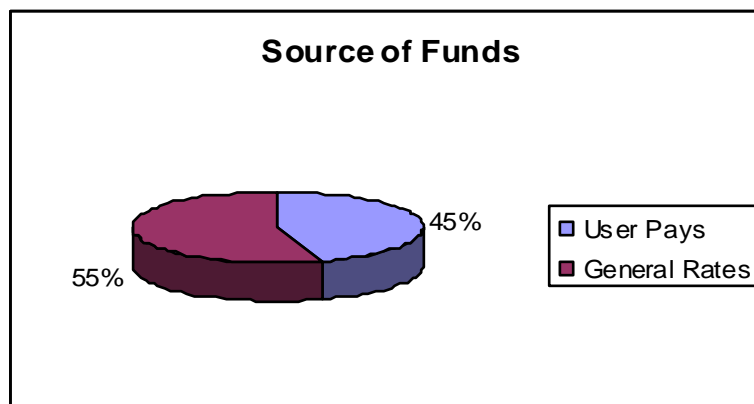
The Planning & Regulatory Department also manages the Westland District Civil Defence Organisation, employs a part-time Civil Defence Officer, and has access to a wide range of Civil Defence Volunteers. Civil Defence and Emergency Management Legislation has changed and a Regional Emergency Management Group has been formed. The District Council will continue to have a Civil Defence preparation and planning role. This Community Plan does not make any provision for further expenditure relating to the continuation of an enhanced monitoring regime at Franz Josef/Waiiau.

Funding continues to be held for the assessment of significant Natural Areas. It is not likely that there will be any identification and assessment of such areas until the proposed National Policy Statement on Biodiversity has been released to the public, understood by Council and adopted by Government.

PLANNING & REGULATORY CONT.

COST OF SERVICE STATEMENT

	\$000	\$000	\$000
<i>Budget</i>		<i>Budget</i>	<i>Community Plan</i>
<i>2004/2005</i>		<i>2005/2006</i>	<i>2005/2006</i>
	Operating Revenue		
1	Civil Defence	0	1
188	Inspectorate and Regulatory	260	188
40	Land Planning and Resource Management	40	40
0	District Plan	0	0
56	Animal Control	56	56
285	Total Operating Revenue	356	285
	Operating Expenditure		
30	Civil Defence	31	30
397	Inspectorate and Regulatory	479	401
154	Land Planning and Resource Management	174	154
50	District Plan	48	50
61	Animal Control	62	61
692	Total Operating Expenditure	794	696
	Net Cost of Operations		
29	Civil Defence	31	29
209	Inspectorate and Regulatory	219	213
114	Land Planning and Resource Management	134	114
50	District Plan	48	50
5	Animal Control	6	5
407	Net Cost of Operations	438	411
0	Capital Expenditure		0
407	Total Net Cost	438	411
	Source of Funds:		
372	General Rates	398	406
35	Transfer (to) from Reserves	40	5
407	Total Source of Funds	438	411



PLANNING & REGULATORY CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><i>To conduct the quasi-judicial affairs of the Council in a clear and proper manner.</i></p>	<p>⇒</p>	<p>That the requirements of Section 39C of the Local Government Act 2002 will be met by keeping the Council's regulatory functions separate by comprehensive delegations to a specified experienced Councillor who has particular duties and delegations relating to hearings and certain decisions pursuant to the provisions of both the Sale of Liquor Act 1989, and the Resource Management Act 1991.</p>
<p><i>To have 80% of Resource Consent applications determined within the statutory time limit.</i></p>	<p>⇒</p>	<p>That the time between the receipt and determination of 80% of all Resource Consent applications received, as shown on the Resource Consent tracking data, does not exceed 20 working days for non-notified applications and the various statutory time limits for notified applications.</p>
<p><i>To have 95% of all Building Consent applications determined within the statutory time frame.</i></p>	<p>⇒</p>	<p>That the time between the receipt and determination of 95% of all Building Consent applications received, as shown on the Building Consent tracking data, does not exceed the criteria outlined in Regulation 6(1) of the Building Regulations 1992.</p>
<p><i>To have 100% of Land Information Memoranda (LIM Reports) issued within the statutory time frame.</i></p>	<p>⇒</p>	<p>That the time between the receipt of an application for a Land Information Memorandum and the issue thereof does not exceed the time limit of 10 working days imposed by Section 44A of the Local Government Official Information and Meetings Act 1987.</p>
<p><i>To complete the activities of the Department for the 2005/2006 year within the approved budget.</i></p>	<p>⇒</p>	<p>That the Departmental activities will be completed without exceeding the total net budgeted cost of the activity of \$397,542 .</p>

ROADING

Nature and Scope

The roading activities group is a large activity in comparison to other activities undertaken by the Westland District Council. It is the largest single activity by total expenditure although all of the maintenance and construction work is undertaken by the private sector. It is managed by a small team of people within Council who also carry out most of the design work.

This group of activities includes the following functions:

- ◆ **Road pavements** – Council maintains 407 km of sealed road and 299 km of unsealed road in the District.
 - ◆ **Bridges** – The network has 269 bridges with a total combined length of 3.7 km.
 - ◆ **Road Reserves**
 - ◆ **Berms**
 - ◆ **Footpaths** – There are 65 km of footpath most of which is in urban residential and commercial areas.
 - ◆ **Road Drainage Facilities**
 - ◆ **Street Lighting**
 - ◆ **Signage**
- ◆ **Road Marking**
 - ◆ **Key Issues**

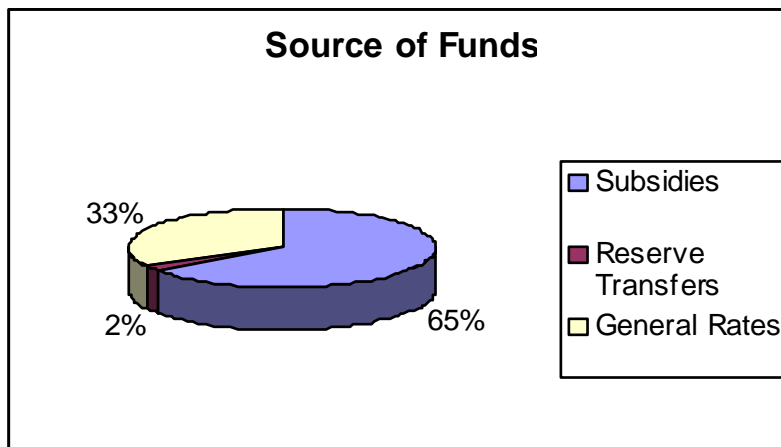
The most significant issues facing this group of activities over the next ten years are:

- ◆ Land Transport New Zealand financial assistance rate and project evaluation criteria have a critical effect on the level of activity that can be achieved for the rates input.
- ◆ Road safety – working with Police, Land Transport New Zealand and other Local Authorities in the region.
- ◆ Advocate for improvements to the two state highways in the District.
- ◆ Demand for seal extension will continue with Council completing a short length annually on a priority basis.
- ◆ The Council roading network is likely to increase in length with tourism development.
- ◆ Rural road maintenance requirements are likely to increase with dairying and tourism development.

ROADING

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
	Operating Revenue		
2,141	Government Subsidies	2,283	2,141
2,141	Total Operating Revenue	2,283	2,141
	Operating Expenditure		
932	Maintenance of Local Roads	986	932
150	Maintenance Special Purpose Roads	195	150
221	Minor Safety Projects	227	221
15	Passenger Safety Subsidy	15	15
46	Business Unit Fees	122	46
1,968	Depreciation	1,929	1,968
3,332	Total Operating Expenditure	3,454	3,332
1,191	Net Cost of Operations	1,171	1,191
0	Capital Expenditure	60	55
	Renewals Expenditure:		
1,720	Local Roads	1,644	1,720
248	Special Purpose	285	248
3,159	Total Funds Required	3,160	3,214
	Source of Funds		
0	Loans Raised	0	0
1,968	Depreciation	1,929	1,968
0	Transfer from County Fund Reserve	60	55
1,191	General Rates	1,171	1,191
3,159	Total Source of Funds	3,160	3,214



ROADING CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><i>To maintain, to at least current condition, Westland's roading system including road carriageways, bridges, kerbs, footpaths, sealing, signage, and streetlighting, and any other roading furniture.</i></p>	<p>⇒</p>	<p>Maintain an ongoing complaints register which records all reported roading faults and remedies.</p> <p>Maintain a detailed inventory of bridges with all bridges inspected biannually.</p>
<p><i>To improve rough seals on roads where this can be economically justified.</i></p>	<p>⇒</p>	<p>To complete 0.5 kms of thin asphaltic surfacing in the Hokitika Central Business District, at a total cost of \$103,000 with \$61,800 being subsidised by Land Transport New Zealand and \$41,200 financed from rates.</p>
<p><i>To carry out the maintenance of roads and bridges in accordance with the maintenance programme approved by Land Transport New Zealand.</i></p>	<p>⇒</p> <p>⇒</p> <p>⇒</p>	<p><u>Local Roads</u></p> <p>Maintenance chip sealing of 30 kms within the budget of \$412,000. Land Transport New Zealand share to be \$247,000 and the amount financed from rates \$165,000.</p> <p>Routine bridge repairs to be carried out within the budget of \$206,000. Land Transport New Zealand share to be \$123,600 and the amount financed from rates \$82,400.</p> <p>General pavement maintenance to be carried out within budget of \$1,133,000. Land Transport New Zealand's share to be \$679,800 and \$453,200 from rates.</p>
<p><i>To improve the safety of Council's roads throughout the District.</i></p>	<p>⇒</p> <p>⇒</p>	<p>Minor safety projects work totalling \$192,280 to be performed on local roads with Land Transport New Zealand's share (70%) being \$134,596 and \$57,684 financed from rates.</p> <p>Minor safety project of \$34,960 carried out on special purpose roads and funded 100% by Land Transport New Zealand.</p>

ROADING CONT.

OBJECTIVES	PERFORMANCE INDICATORS
	<p><u>Special Purpose Roads: Haast-Jackson Bay</u></p> <ul style="list-style-type: none"> ⇒ General pavement maintenance totalling \$155,000 to be carried out within budget. To be 100% subsidised by Land Transport New Zealand. ⇒ Routine bridge repairs totalling \$62,000 to be carried out within budget. To be 100% subsidised by Land Transport New Zealand. ⇒ Maintenance chip sealing of 5 kms totalling \$113,000 to be carried out within budget. To be 100% subsidised by Land Transport New Zealand.

BUSINESS UNIT DISCLOSURES

IN HOUSE PROFESSIONAL SERVICES BUSINESS UNIT

\$000 BUDGET 2004/2005		\$000 BUDGET 2005/2006	\$000 COMMUNITY PLAN 2005/2006
	EXPENDITURE		
518	Operating Costs	518	518
	REVENUE		
270	Professional services for - Land Transport New Zealand financial assisted roading	270	270
48	Other Professional Services for - Roothing	122	48
200	- Other Council Activities	128	200
0	Net Surplus (Deficit)	0	0

WATER SUPPLIES

Nature and Scope

Ten water supplies are operated and maintained in Westland District. Council also provides low quality reticulated water at Hannahs Clearing.

The Manager Operations, a Professional Engineer, manages the Water Supply programme with the assistance of the Professional Services Business Unit on design and supervision of work. Maintenance and construction work is carried out under contract.

Strategy for Assessments of Water and Sanitary Services

Reason

The Council is required to carry out assessments of water and sanitary services within the District to the extent it considers the exercise provides value for money and meets the community outcomes desired.

Background

Council has good information on Council owned and operated assets and services, but limited information relating to those services privately owned and operated.

Council has already identified a number of smaller communities where it needs to investigate the quality of service to the area and the health risks associated either with the servicing being provided, or as a result of the absence of a public service in the area.

Council considers there is little value for the community by carrying out exhaustive assessments of all services across the district. It has therefore adopted the following strategy for assessments.

Service Being Assessed	Approach to be taken
Public water supplies	Assessed individually
Private water supplies across property boundaries	Assessed individually, except in the case of schools where government departments are responsible for assessments.
Absence of water supplies	Assessment of the risk associated with the absence of public water supply will be carried out in smaller communities where this has already been identified as a concern and other clusters of dwelling where a genuine concern can be substantiated.
Wastewater services	Assessment of the publicly owned and operated services will be carried out.
Absence of wastewater services	Assessment of the risk associated with the absence of a wastewater service will be carried out in smaller communities where a genuine concern can be substantiated.
Stormwater services	Assessment of all publicly owned and operated systems will be carried out. An assessment of the risk to the community through the absence of a system will be conducted if problems are brought to the attention of Council and considered significant.
Public conveniences	An assessment of all public conveniences across the district will be carried out.
Swimming pools and Dressing sheds	An assessment of publicly owned swimming pools and dressing sheds across the District, will be carried out.
Cemeteries	An assessment of all publicly owned and operated cemeteries will be carried out. An inventory of privately managed cemeteries will be established.
Refuse collection and disposal services	No assessment of these services will be carried out as these are adequately covered under the Solid Waste Management Plan.

Provision of Assessments

Assessments on Council owned and operated services will be provided as part of Council’s management service.

Collection of information and assessment of non Council services will be carried out by staff to a preliminary level. Communities are seeking in depth assessments of services, including detailed options, consultants will be engaged to carry out this work at additional cost to the community.

Consultation

Feedback on this strategy and recommendations to improve it is most welcome.

The Hokitika, Franz Josef/Waiiau, Fox Glacier and Whataroa Water Supplies are treated to ensure compliance with the 2000 Drinking Water Standards of New Zealand.

Other supplies which are currently sourced from bush catchments and shallow underground wells or bores are not yet treated.

Council has a programme of water treatment plant construction planned for throughout the District.

WHAT'S NEW?

- ◆ Treatment of Harihari Water Supply.
- ◆ New reservoir for Franz Josef/Waiiau.
- ◆ Mains replacement at Ross from Minehans Creek to Reservoir.
- ◆ Mains replacement Tancred Street (Weld to Hampden Streets).
- ◆ Upgrade Kaniere Pumps to increase Firefighting capacity.

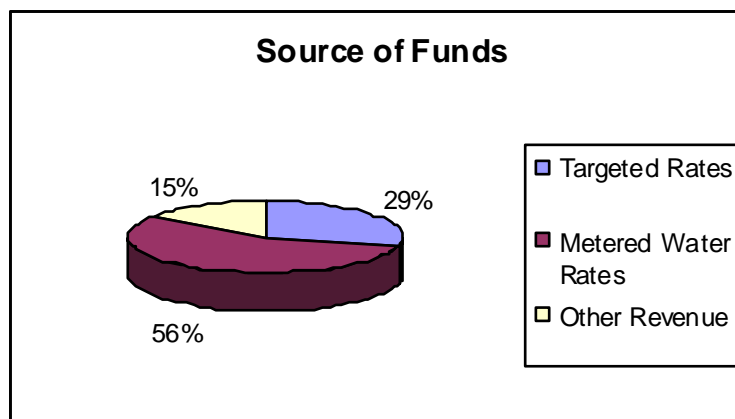
OBJECTIVES	PERFORMANCE INDICATORS
<p><i>To provide reliable water supply systems which meet accepted health standards.</i></p>	<ul style="list-style-type: none"> ⇒ Test all water supply systems monthly in accordance with the 2000 Drinking Water Standards for New Zealand. ⇒ Maintain 99% compliance with the bacterial requirements for the 2000 Drinking Water Standards for New Zealand on the Hokitika supply on a weekly basis. Other treated supplies to be tested monthly. ⇒ Samples taken from untreated water supplies tested in accordance with the 2000 Drinking Water Standards for New Zealand on a monthly basis. ⇒ Maintain a log of all water supply faults, disruptions and remedies. ⇒ Restore water supply within 12 hours of disruption being reported or notified. ⇒ To maintain water supplies in the District within the budgeted operating expenditure of \$987,723.

WATER SUPPLIES CONT.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
	Operating Revenue		
0	Revenue – District Health	0	0
0	Total Operating Revenue	0	0
	Operating Expenditure		
18	Arahura	15	13
73	Franz Josef/Waiau	121	78
60	Fox Glacier	98	60
29	Haast	30	29
20	Hannahs Clearing	32	20
46	Harihari	43	46
335	Hokitika	511	335
33	Kumara	35	33
37	Ross	35	37
54	Whataroa	67	54
705	Total Operating Expenditure	987	705
705	Net Cost of Operations	987	705
325	Capital Expenditure	175	350
285	Renewals Expenditure	240	230
90	Loan Repayments	95	95
1,405	Total Funds Required	1,497	1,380
	Source of Funds		
341	Targeted Rates	451	341
456	Metered Water Rates	558	456
37	Transfer (to) from Reserves	(232)	0
325	Loans Raised	415	337
246	Depreciation	305	246
1,405	Total Source of Funds	1,497	1,380

Revenue from metered water rates includes a 30% increase from the 2004/2005 year.



SEWERAGE AND WASTEWATER

Nature and Scope

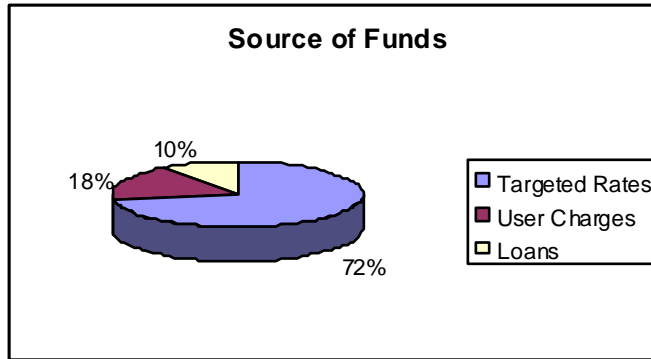
The Council operates sewerage systems in Hokitika, Franz Josef/Waiiau, Fox Glacier and Haast. Sewage is treated by oxidation ponds before discharge to natural water.

The Manager Operations, a Professional Engineer, manages the sewerage systems programme with the assistance of the Professional Services Business Unit on design and supervision of work. Operation and maintenance is carried out by contractors.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
	Operating Revenue		
10	Targeted Rates	30	10
35	Trade Waste Charges	22	35
45	Total Operating Revenue	52	45
	Operating Expenditure		
184	Hokitika	255	184
26	Kaniere	49	26
31	Franz Josef/Waiiau	50	31
22	Fox Glacier	33	22
19	Haast	29	19
282	Total Operating Expenditure	416	282
237	Net Cost of Operations	363	237
75	Capital Expenditure	0	75
148	Renewals Expenditure	45	148
25	Loan Repayments	25	30
485	Total Funds Required	433	490
	Source of Funds		
307	Targeted Rates	313	307
0	Loans Raised	45	0
212	Depreciation	161	212
(34)	Transfer (to) from Reserves	(86)	(29)
485	Total Source of Funds	433	490

SEWERAGE AND WASTEWATER CONT.



OBJECTIVES	PERFORMANCE INDICATORS
<p><i>To collect and dispose of sewerage in a manner which is environmentally acceptable and does not endanger public health.</i></p>	<ul style="list-style-type: none"> ⇒ Restore sewage disposal within 12 hours of a disruption being reported or notified. ⇒ Monitor effluent from sewage treatment and disposal systems for compliance with resource consent conditions. ⇒ Take action to alleviate a sewage overflow within two hours of pump failure alarm or notification. ⇒ Maintain a record of all faults, disruption and remedies. ⇒ To operate and maintain the Council's sewerage systems within the approved operating expenditure budget of \$415,567.

SOLID WASTE MANAGEMENT

Nature and Scope

Council aims to protect and safeguard Westland District's environment by ensuring refuse is reduced, managed and disposed of in a safe, efficient and sustainable manner. Council operates under a Waste Management Plan which was adopted on 21 March 2002. Westland District is a Zero Waste Council, and aims for zero waste to landfill by 2015.

A weekly kerbside refuse collection service is undertaken in Hokitika by contractors. A yearly oversize collection is also undertaken by contractors in Hokitika. These services are funded by a combination of targeted rates and user fees, including a charge per refuse bag.

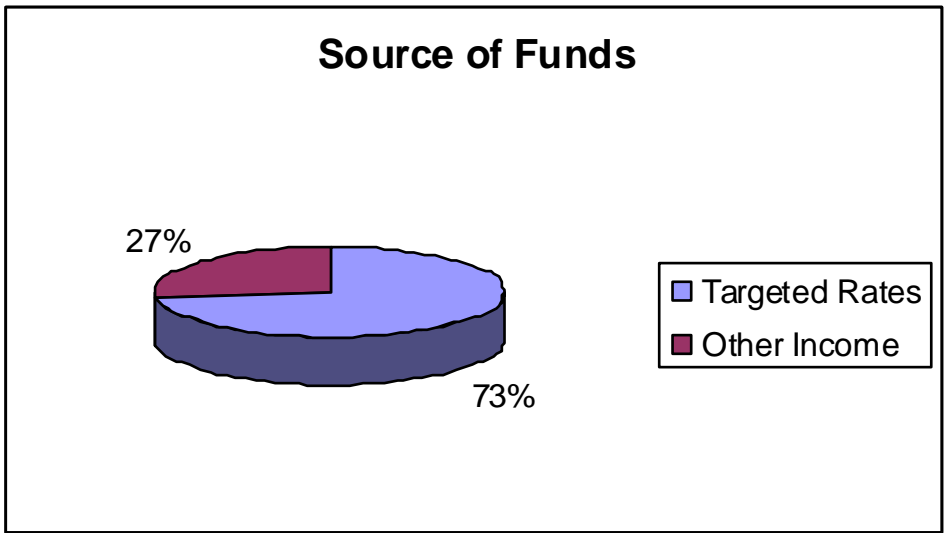
Disposal of solid waste is to a number of landfills sited throughout the District. Sites are situated at Kumara, Hokitika, Harihari, Whataroa, Franz Josef/Waiiau/Waiiau and Haast. Refuse transfer stations utilising a bin system operate at Ross and Fox Glacier while maxibins are located at Otira and Lake Kaniere. All these bins are emptied by contractors, as required. All landfills and transfer stations are manned, gated and open for limited hours.

Recycling facilities are provided at Kumara, Hokitika, Ross, Harihari, Whataroa, Franz Josef/Waiiau /Waiiau and Fox Glacier and are being upgraded as finances allow. Council transports recyclable materials to Hokitika for baling and consignment to markets in Christchurch.

Council provides "pay to dispose" bins in Franz Josef/Waiiau/Waiiau and Fox Glacier, and free recycling bins in Franz Josef/Waiiau and Whataroa. These facilities are aimed at passing tourist traffic.

Waste diversion focuses on greenwaste, cardboard and plastic at Hokitika, the largest site in the district. At other smaller recycling facilities, cardboard and plastics are the main recycling focus, along with providing a free service for the collection and safe disposal of potentially hazardous materials.

Newspaper recycling by kerbside collection will commence in the Hokitika Township in association with the weekly refuse collection.



WHAT'S NEW?

- ♦ Recycling Newspaper in the Hokitika area.
- ♦ Refuse Site Upgrade – Hokitika.

SOLID WASTE MANAGEMENT CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><i>To use all appropriate means to advance Council's commitment toward a target of Zero Waste Landfill by 2015. AND</i></p> <p><i>To divert as much waste as possible from landfills through the implementation of reuse and recycling systems.</i></p>	<ul style="list-style-type: none"> ⇒ ⇒ ⇒ 	<p>Reduce the volumes of waste disposed into the district's landfills by 10%.</p> <p>Introduce the kerbside collection of newspapers for recycling for the 2005/2006 year in Hokitika.</p> <p>Develop existing recycling facilities so they form an integral part of the waste disposal procedures at these sites.</p>
<p><i>Provide kerbside refuse collection in Hokitika.</i></p>	<ul style="list-style-type: none"> ⇒ 	<p>Weekly service provided by contractor plus one annual non-standard collection.</p>
<p><i>Provide solid waste disposal facilities in Kumara, Harihari, Whataroa, Franz Josef/Waiau, Haast and Hokitika.</i></p> <p><i>Provide transfer station facilities in Ross, Fox Glacier, Otira and Lake Kaniere</i></p> <p><i>To operate within the budget approved by Council.</i></p>	<ul style="list-style-type: none"> ⇒ ⇒ ⇒ 	<p>Ensure all refuse sites are available to the public with Haast, Kumara, Hokitika, Harihari, Whataroa, Franz Josef/Waiau and Haast open at published hours. No site will be open without the operator present.</p> <p>Ensure facilities are available to the public at published hours and are serviced regularly.</p> <p>Manage the collection and disposal of waste in the District within the budgeted operating expenditure of \$531,787</p>

SOLID WASTE MANAGEMENT CONT.

COST OF SERVICE STATEMENT

	\$000	\$000	\$000
Budget 2004/2005		Budget 2005/2006	Budget 2005/2006
	Operating Revenue		
117	Refuse Site Fees	143	118
1	Zero Waste	9	
118	Total Operating Revenue	152	118
	Operating Expenditure		
167	Hokitika Collection and Disposal	215	167
71	Waste Management Implementation	76	75
4	Zero Waste	9	
251	*Rural Townships	232	251
493	Total Operating Expenditure	532	493
375	Net Cost of Operations	380	375
	Capital Expenditure:		
0	Rural Sites	24	0
158	Hokitika Refuse Site Upgrade	100	0
96	Site Replacement Investigation	100	100
621	Total Funds Required	604	475
	Source of Funds		
256	Transfer from (to) Reserves	0	110
0	Loans Raised	224	0
365	Targeted Rates	380	365
621	Total Source of Funds	604	475

* The cost of maintaining Waste Management Services in Rural Townships of \$231,866 is made up of:

	<u>2004/05</u>	<u>2005/06</u>
Refuse - General	1,072	981
Otira - Skips	5,801	3,899
Kumara - Manned Sites	21,483	15,609
Ross – Transfer Station	21,591	20,115
Harihari – Refuse Site	24,169	14,822
Whataroa – Transfer Station	21,054	14,088
Franz Josef/Waiiau – Refuse Site	55,494	58,664
Fox Glacier – Transfer Station	48,798	44,976
Hannahs Clearing – Closed Site	6,445	6,150
Neils Beach – Transfer Station	4,297	4,222
Denis Road – Haast Refuse Site	36,951	23,453
Lake Kaniere - Skips	3,760	3,195
Haast – Maintenance General	0	1,055
Okarito - Collection	0	637
Total Expenditure – Rural Townships	250,915	211,866
Special Project 2005/06		
Reduction in Waste on State Highways	0	20,000
Total Expenditure – Rural Townships	\$250,915	\$231,866

OTHER OPERATIONAL ACTIVITIES

Nature and Scope

1. Council maintains reticulated stormwater disposal systems in Hokitika and the rural towns. Hokitika is also protected by a river stopbank and sea erosion works which are maintained by Council. The Manager Operations, a Professional Engineer, manages the stormwater works programme with the assistance of the Professional Services Business Unit on design and supervision of work. Operation and maintenance is carried out by contractors.
 - ◆ Public Seating
 - ◆ Kerb and Channel
 - ◆ Vehicle Crossings
 - ◆ Jackson Bay Wharf
 - ◆ Rural Fire Fighting
 - ◆ Streetlights
2. Council also maintains the following activities:
 - ◆ Non-subsidised Streetworks
 - ◆ Town Clock
 - ◆ Roadside Berms
 - ◆ Footpaths
 - ◆ Driveways on Road Reserve
3. Council maintains and rents out the Hokitika Headquarters Building, Depots at Harihari, Whataroa, Fox Glacier and Haast and houses at Harihari and Fox Glacier. Land is also rented out at commercial rates by Council. Licences to Occupy road reserve are issued and managed by Council staff particularly in relation to bach owners in South Westland.

Council property is maintained by contractors under the supervision of Council Professional Services Staff.

WHAT'S NEW?

- ◆ Stormwater Upgrade – Rolleston Street cul de sac.
- ◆ Stormwater Upgrade – Kaniere.

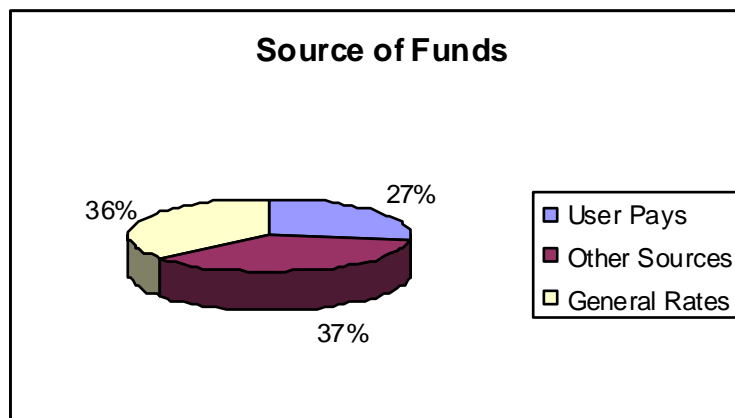
OTHER OPERATIONAL ACTIVITIES CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><u>STORMWATER</u></p> <p><i>To remove stormwater from urban properties by maintaining Council's pump stations and drainage systems to present standards or better.</i></p>	<ul style="list-style-type: none"> ↻ ↻ ↻ ↻ 	<p>No accumulation of stormwater in rainfall events of less than two year return period.</p> <p>Water not to enter premises, above floor level, in rainfall/river flow events of less than 10 years return period.</p> <p>Maintain a record of stormwater blockages and pump failures with remedies achieved.</p> <p>Maintain the Stormwater drainage system within the approved maintenance budget of \$341,750.</p>
<p><u>COMMERCIAL PROPERTY</u></p> <p><i>To maintain properties to adequate levels of serviceability.</i></p> <p><i>To operate the commercial property account at no cost to the ratepayers.</i></p>	<ul style="list-style-type: none"> ↻ ↻ ↻ 	<p>Inspect and report on condition, maintenance requirements of all commercial building once per year.</p> <p>Act on any complaints, notification of necessary repairs by lessees, within 20 working days.</p> <p>Income from commercial property to exceed costs by the budgeted surplus of \$95,407, including land and property sales of \$100,000.</p>
<p><u>JACKSON BAY WHARF</u></p> <p><i>To maintain and operate the Wharf within approved estimates.</i></p>	<ul style="list-style-type: none"> ↻ 	<p>Operate the wharf complex within the net budget cost of \$44,795.</p>

OTHER OPERATIONAL ACTIVITIES CONT.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
<i>Budget</i>		<i>Budget</i>	<i>Community Plan</i>
<i>2004/2005</i>		<i>2005/2006</i>	<i>2005/2006</i>
	Operating Revenue		
289	User Charges	393	289
289	Total Operating Revenue	393	289
	Operating Expenditure		
66	Public Toilets	95	66
313	Drainage	342	303
18	Rural Township Works	18	28
131	Hokitika Works	103	81
329	Commercial Property	288	310
98	Other Activities	181	98
955	Total Operating Expenditure	1,027	886
666	Net Cost of Operations	634	597
123	Capital Expenditure	364	150
80	Renewals Expenditure	102	80
7	Loan Repayments	7	7
876	Total Funds Required	1,107	834
	Source of Funds		
140	Transfer (to) from Reserves	(33)	0
0	Loans Raised	332	0
250	Sale of Land and Property	200	250
210	Depreciation	251	210
276	General Rates	357	374
876	Total Source of Funds	1,107	834



COMMUNITY SERVICES

Nature and Scope

Council provides a range of amenities and services for the recreational, cultural and social demands of the Districts communities:

1. Cass Square in Hokitika is owned by Council, along with 26 other reserve sites in Hokitika, as well as numerous rural reserves.

The Hokitika and Environs Reserves Management Committee has completed a Reserves Management Plan, adopted by Council on 20 April 2000, to assist in the future management of Council's reserves.

Reserves are either maintained by contractors or administered under management agreements by local community groups.

2. The Hokitika Cemetery is administered by Council and maintained by a contractor. Rural cemeteries are also maintained at Kumara and Ross.
3. Council owns one indoor heated swimming pool in Hokitika which is operated by a contractor; and an outdoor pool in Ross which is managed by the local community.

The Hokitika Pool is open from October until March, while the Ross Pool is a 'summer only' pool.

4. Council operates a District Library in Hokitika, and supports community libraries throughout the District. The District Library is open 40.5 hours per week and currently holds 22,500 catalogued items including books, periodicals, video/audio tapes and classical music CDs. Newspapers, reference material, local history books, magazines and computer CD-ROMs are available for use in the library. There is a 'swap' collection of jigsaw puzzles.

5. The West Coast Historical Museum is owned by Council and operated by a contractor. The Museum is open seven days a week.

6. Council is responsible for several Reserve Boards which are managed by local community groups.

7. Council's Community Buildings include the Memorial Hall, Carnegie Building complex and Bandrooms in Hokitika and the Memorial Hall in Ross.

8. Public conveniences in Hokitika at Cass Square and the West Coast Historical Museum are maintained, along with the Public Toilets at Haast, with financial assistance given to the Ross, Okarito, Kumara, Harihari, and Whataroa communities to maintain their public conveniences.

9. Council owns and maintains 42 Pensioner Flats in Hokitika and four in Ross.

10. Council's Events Co-ordination Department is primarily responsible for the organisation of the Wildfoods Festival which in excess of 18,000 people attended in March 2005.

The Department also assists with other events throughout the District which are approved by Council.

11. The Community Services Department liaises with and assists various community groups throughout the Westland District.

12. Council grants and contributions are approved by Council's Recreation and Community Services Committee and include grants to Tourism West Coast, Sport West Coast and Community and Promotion Organisations.

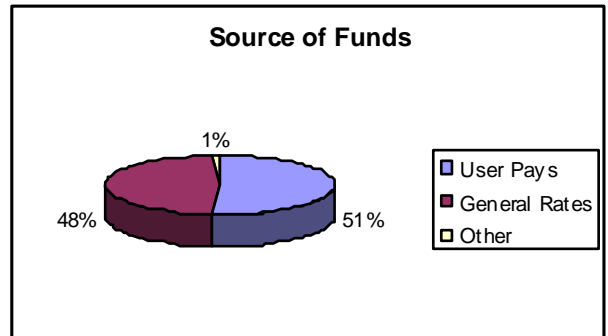
COMMUNITY SERVICES CONT.

WHATS NEW

Drainage Improvements – Harper Park.

New Shelving Hokitika Library.

Hokitika Walkway Development.



OBJECTIVES	PERFORMANCE INDICATORS														
<p><u>INFORMATION MUSEUM</u></p> <p><i>To provide an accessible and professional information service to visitors and local residents of the district and a professional environment to house research, preserve, conserve and display the regions social and natural history and communicate through exhibitions and displays.</i></p>	<ul style="list-style-type: none"> ⇒ Maintain opening hours at not less than current level: <table style="margin-left: 20px;"> <tr> <td>Summer hours:</td> <td>8.30 a.m. - 6.00 p.m. - 7 days</td> </tr> <tr> <td>Off-Season hours:</td> <td>8.30 a.m. - 5.00 p.m. 10.00 a.m. – 2.00 p.m. – Saturdays</td> </tr> </table> ⇒ To be a member and adhere to the standards of the Visitor Information Network (VIN) co-ordinated by the New Zealand Tourism Board. ⇒ Operation of the Information Office and Museum within the approved budget of \$186,532. 	Summer hours:	8.30 a.m. - 6.00 p.m. - 7 days	Off-Season hours:	8.30 a.m. - 5.00 p.m. 10.00 a.m. – 2.00 p.m. – Saturdays										
Summer hours:	8.30 a.m. - 6.00 p.m. - 7 days														
Off-Season hours:	8.30 a.m. - 5.00 p.m. 10.00 a.m. – 2.00 p.m. – Saturdays														
<p><u>EVENTS CO-ORDINATION</u></p> <p><i>To undertake successful and cost effective events for both Council and local community groups.</i></p>	<ul style="list-style-type: none"> ⇒ Conduct the 2006 Wildfoods Festival at a similar size to 2005: <table style="margin-left: 20px;"> <tr> <td>Number of stalls:</td> <td style="text-align: right;">90</td> </tr> <tr> <td>Festival Attendance:</td> <td style="text-align: right;">18,300</td> </tr> <tr> <td>Dance Attendance:</td> <td style="text-align: right;">3,955</td> </tr> <tr> <td>Surplus from Event:</td> <td style="text-align: right;">\$200,000</td> </tr> </table> ⇒ Operation of the Events Department at no cost to Westland Ratepayers 	Number of stalls:	90	Festival Attendance:	18,300	Dance Attendance:	3,955	Surplus from Event:	\$200,000						
Number of stalls:	90														
Festival Attendance:	18,300														
Dance Attendance:	3,955														
Surplus from Event:	\$200,000														
<p><u>COUNCIL GRANTS AND CONTRIBUTIONS</u></p> <p><i>Allocates grants in accordance with Council guidelines and within the budget.</i></p>	<ul style="list-style-type: none"> ⇒ <table style="margin-left: 20px;"> <tr> <td>St John Ambulance</td> <td style="text-align: right;">25,000</td> </tr> <tr> <td>Tourism West Coast</td> <td style="text-align: right;">76,500</td> </tr> <tr> <td>Creative New Zealand</td> <td style="text-align: right;">10,000</td> </tr> <tr> <td>Promotion and Community Groups</td> <td style="text-align: right;">70,000</td> </tr> <tr> <td>Sport West Coast</td> <td style="text-align: right;">31,000</td> </tr> <tr> <td>Free Books for Schools</td> <td style="text-align: right;">6,500</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">\$219,000</td> </tr> </table> 	St John Ambulance	25,000	Tourism West Coast	76,500	Creative New Zealand	10,000	Promotion and Community Groups	70,000	Sport West Coast	31,000	Free Books for Schools	6,500	TOTAL	\$219,000
St John Ambulance	25,000														
Tourism West Coast	76,500														
Creative New Zealand	10,000														
Promotion and Community Groups	70,000														
Sport West Coast	31,000														
Free Books for Schools	6,500														
TOTAL	\$219,000														

COMMUNITY SERVICES CONT.

OBJECTIVES		PERFORMANCE INDICATORS										
<p><u>CEMETERIES</u></p> <p><i>To provide cemetery plots for interment as required.</i></p>	<ul style="list-style-type: none"> ⇒ ⇒ ⇒ 	<p>All requests for interment warrants actioned immediately within one working day.</p> <p>Recover 40% of cemetery operation and maintenance costs with user charges.</p> <p>Provide the facilities within the approved net cost of \$34,753.</p>										
<p><u>ELDERLY HOUSING</u></p> <p><i>To complete the year with a 95% Pensioner Flat occupancy level.</i></p> <p><i>To manage the pensioner flats within the budget determined by the adopted Asset Management Plan.</i></p>	<ul style="list-style-type: none"> ⇒ ⇒ 	<p>That vacated flats are refurbished and retenanted quickly with no more than 5% of rent paying days being lost due to non-occupancy.</p> <p><u>Occupancy:</u></p> <p>Ross Pensioner Flats: 95% Hokitika Pensioner Flats 95%</p> <p>Operate the pensioner flats within the approved budget:</p> <p>Hokitika Pensioner Flats \$34,068 deficit Ross Pensioner Flats \$ 3,481 surplus</p>										
<p><u>RESERVES</u></p> <p><i>To provide well-maintained reserves for recreational use in the District.</i></p>	<ul style="list-style-type: none"> ⇒ ⇒ 	<p>Inspect all reserves on at least a monthly basis to ensure that maintenance work performed by contractors is done in accordance with the agreed standard.</p> <p>Provide the Reserves within the approved estimates of :</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">- Cass Square</td> <td style="text-align: right;">78,706</td> </tr> <tr> <td style="padding-left: 20px;">- Hokitika Reserve Maintenance</td> <td style="text-align: right;">118,884</td> </tr> <tr> <td style="padding-left: 20px;">- Ross Reserves</td> <td style="text-align: right;">11,800</td> </tr> <tr> <td style="padding-left: 20px;">- Rural Reserves</td> <td style="text-align: right;">17,936</td> </tr> <tr> <td style="padding-left: 20px;">Total</td> <td style="text-align: right;"><u>\$227,326</u></td> </tr> </table>	- Cass Square	78,706	- Hokitika Reserve Maintenance	118,884	- Ross Reserves	11,800	- Rural Reserves	17,936	Total	<u>\$227,326</u>
- Cass Square	78,706											
- Hokitika Reserve Maintenance	118,884											
- Ross Reserves	11,800											
- Rural Reserves	17,936											
Total	<u>\$227,326</u>											

COMMUNITY SERVICES CONT.

OBJECTIVES		PERFORMANCE INDICATORS
<p><u>COMMUNITY SERVICES</u></p> <p><i>To operate within the budget approved by Council.</i></p>	<p>⇒</p>	<p>Operate Community Services within the approved budget of \$198,893.</p>
<p><u>LIBRARY</u></p> <p><i>To continue to provide resources and access to a comprehensive range of library services to meet the community's learning and recreational needs.</i></p>	<p>⇒</p> <p>⇒</p> <p>⇒</p> <p>⇒</p> <p>⇒</p> <p>⇒</p>	<p>Maintain lending rate at not less than current level of 4 issues per capita.</p> <p>Maintain opening hours at not less than current level of 40.5 hours per week.</p> <p>Maintain the average cost per issue at not more than the current level of \$3.80.</p> <p>Maintain the acquisitions at not less than the current level of \$2.00 per capita.</p> <p>Purchase new Library Books within the approved budget at \$26,500.</p> <p>Operate the Library within the net rate requirement of \$234,010.</p>

COMMUNITY SERVICES CONT.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
	Operating Revenue		
24	Reserves	23	24
23	Cemeteries	23	23
0	Swimming Pools	0	0
26	Library	18	25
0	Museum/Information Office	0	0
9	Community Buildings	9	9
98	Elderly Housing	98	98
643	Events Co-ordination	759	643
10	*Community Assistance Fund	53	10
67	Council Grants & Contributions	17	67
44	Safer Community Council	27	44
23	Community Services Department	20	0
98	Information Services	107	98
1,065	Total Operating Revenue	1,154	1,041
	Operating Expenditure		
226	Reserves	227	226
61	Cemeteries	58	61
130	Swimming Pools	163	130
214	Library	234	214
177	Museum/Information Office	187	177
89	Community Buildings	62	89
125	Elderly Housing	129	125
615	Events Co-ordination	672	615
25	*Community Assistance Fund	9	5
238	Council Grants and Contributions	219	238
52	Safer Community Council	35	52
191	Community Services Department	199	191
98	Information Services	107	98
2,241	Total Operating Expenditure	2,301	2,221
1,176	Net Cost of Operations	1,147	1,089
140	Capital/Renewals Expenditure	127	26
1,316	Total Funds Required	1,274	1,206
	Source of Funds		
1,155	General Rates	1,167	1,089
66	Depreciation	66	93
	Transfers (to) from Reserves:		
50	Business Development Reserve	0	50
(17)	Wildfoods Festival Reserve	(54)	(28)
0	Museum Assistance Fund	1	
60	Reserves Development Fund	89	0
2	Pensioner Housing Reserve	5	2
1,316	Total Source of Funds	1,274	1,206

* Previous Business Development Unit

WESTLAND HOLDINGS LIMITED

NATURE AND SCOPE

Council resolved on 18 April 2002, to establish a holding company, Westland Holdings Limited, to consolidate its Council Controlled Organisation, Westroads Limited and Hokitika Airport Limited, under one reporting entity to Council.

Council raised a loan of \$5,800,000, being the combined valuation of the assets of the two companies, to finance the transfer of the shares and assets of the Council Controlled Organisation to the Holding Company.

The funds raised will be used to finance improvements to Council's infrastructural asset

network, signaled in the Community Plan and the Long Term Financial Strategy, and to pay Council's existing loans.

Westroads Limited's activities are those of a general contractor offering goods and services for sale and plant and equipment for sale.

Hokitika Airport Limited operate the airport which is the principal regional airport on the West Coast and aim to extend and develop the airport activities.

COST OF SERVICE STATEMENT

\$000		\$000	\$000
Budget		Budget	Community Plan
2004/2005		2005/2006	2005/2006
	Operating Revenue		
7,600	Westroads Limited	7,300	7,700
197	Hokitika Airport Limited	197	207
7,797	Total Operating Revenue	7,497	7,907
	Operating Expenditure		
7,180	Westroads Limited	6,850	7,260
213	Hokitika Airport Limited	213	213
7,393	Total Operating Expenditure	7,063	7,473
404	Net Surplus (Deficit) Before Tax	434	434
139	Tax Expenses (Benefit)	149	145
265	Net Surplus (Deficit) After Tax	285	289

WESTROADS LIMITED		PERFORMANCE INDICATORS
<i>Operate a successful business by meeting market requirements in terms of quality, excellence in service and pricing on a commercial competitive basis and ensure a reasonable rate of return to the ratepayers of Westland.</i>	↻	Tax paid return on shareholders funds of 8.9%.
	↻	Net after tax profit of \$301,000 for the year ended 30 June 2006.
HOKITIKA AIRPORT LIMITED		
<i>Maintain usage by commercial airlines at the 2004/2005 level.</i>	↻	Revenue from commercial landing fees is at a similar level to 2004/2005.
<i>Ensure that the rental of land and buildings is reviewed in accordance with existing agreement.</i>	↻	Revenue from the rental of land and buildings remains at existing levels.

PROJECTS INCLUDED IN PLAN

1. General Projects – Funded from General Rates and Reserves

		Total	Funding
Roading			
- Seal Extension – Subject to Council Seal Extension Policy		60,000	1
Drainage			
- Mains replacement – Rolleston Street Hokitika cul-de-sac	75,000		2
- Kaniere Reticulation Improvements	<u>10,000</u>	85,000	2
Hokitika Works			
- Footpath Construction – Richards Drive Hokitika	6,000		5
- Hokitika Concept Plan	<u>100,000</u>	106,000	3 = \$33,000 4 = \$33,000 5 = \$34,000
Glacier Country Promotions Officer		45,000	6
Rural Township Works			
- Footpath Renewals – Rural Township	36,000		5
- Streetlights – Marks Road Haast	1,500		5
- Public Toilet – Franz Josef/Waiau	<u>247,000</u>	284,500	2
Hokitika Swimming Pool Upgrade			
- Shower Facilities Upgrade	7,000		3
- Pool Covers	14,000		3
- Replace Pool Filter Piping	<u>8,000</u>	29,000	3
Library			
- Additional Shelving	25,000		5
- Seating	<u>1,000</u>	26,000	5
Reserves			
- Heritage Walkway Extension	5,000		3
- Harper Park Upgrade	10,000		3
- Increase Elevation of Plane Table	<u>12,000</u>	27,000	3
Information Services			
- Aerial Photographs	10,000		5
- Plotter	<u>7,000</u>	17,000	5
TOTAL GENERAL PROJECTS		<u>\$679,500</u>	

Funding Key

<u>Summary</u>	
1	County Fund Reserve 60,000
2	Internal Loans 332,000
3	Reserves Development Account 89,000
4	Wildfood Festival Reserve 33,000
5	General Rates 120,500
6	Westland Working Fund 45,000
	<u>Total General Projects</u> <u>\$679,500</u>

PROJECTS INCLUDED IN PLAN CONT.

2. Projects Related to Infrastructure

Water Supplies		<i>Total</i>	<i>Funding</i>
Hokitika			
- Watermain Replacement Tancred Street (Weld to Hampden Street)	65,000		3
- Booster Kaniere pumps to improve fire fighting pressure	<u>40,000</u>	105,000	3
Ross			
- Watermain Replacement from Minehans Creek to Reservoir		50,000	3
Harihari			
- Treatment of Bore Supply		85,000	3
Franz Josef/Waiiau			
- New 600m ³ Reservoir	150,000		3
- New Water Treatment plant pump	<u>5,000</u>	155,000	3
Hannahs Clearing			
- Move Treatment Plant to Permanent Site		20,000	3
Total Water Supply Projects		\$415,000	
Sewerage and Wastewater			
- Franz Josef/Waiiau Oxidation Ponds Overflow Improvements	25,000		4
- Haast Oxidation Ponds Rock Baffles	<u>20,000</u>	<u>45,000</u>	3
Total Sewerage and Wastewater		\$45,000	
Solid Waste Management			
- Hokitika Refuse Site Upgrade – Press	65,000		3
- Hokitika Refuse Site Upgrade – Crusher	<u>35,000</u>	100,000	3
Rural Site Upgrades			
- Ross – Roof Over Container	500		3
- Harihari - Portaloo	5,000		3
- Whataroa - Portaloo	5,000		3
- Fox Glader – Recycle Bins	4,000		3
- Haast – Denis Road – Portaloo	5,000		3
- Zero Waste Compost Bins	<u>4,200</u>	23,700	3
Study on Reduction of Waste on State Highways		20,000	1
Replacement Site Investigation		<u>100,000</u>	3
TOTAL WASTE MANAGEMENT		<u>\$243,700</u>	

Funding Key

	<u>Summary</u>	
1	Targeted Rates	20,000
2	Government Subsidies	0
3	Internal Loans	658,700
4	Transfer from Reserves	<u>25,000</u>
	<u>Total Infrastructural Expenditure</u>	<u>\$703,700</u>

PROJECTS INCLUDED IN PLAN CONT.

Summary 2005/2006 Projects		
Water Supplies	415,000	
Sewerage and Wastewater	45,000	
Solid Waste Management	243,700	
Roothing	60,000	
Drainage	85,000	
Hokitika Works	106,000	
Rural Township Works	284,500	
Swimming Pools	29,000	
Library	26,000	
Reserves	27,000	
Information Services	<u>17,000</u>	
TOTAL PROJECTS 2005/2006 DRAFT PLAN		<u>\$1,338,200</u>

DISTRICT ASSETS

INCLUDES:

CEMETERIES

- ◆ Arawhata
- ◆ Harihari
- ◆ Hokitika
- ◆ Kumara
- ◆ Okarito
- ◆ Ross
- ◆ Stafford
- ◆ Whataroa

CIVIC AMENITIES

- ◆ Harihari War Memorial Rooms
- ◆ Cass Square – Hokitika
- ◆ Haast Township
- ◆ Museum - Hokitika
- ◆ Ross Restrooms

DWELLINGS

- ◆ Fox Glacier
- ◆ Harihari

HALLS

- ◆ Bruce Bay
- ◆ Haast
- ◆ Kaniere
- ◆ Kokatahi
- ◆ Okuru
- ◆ Ross
- ◆ Three Mile
- ◆ Waitaha

HOUSING AND PROPERTY

- ◆ Bandrooms Hokitika
- ◆ Civil Defence Building - Airport
- ◆ Council Headquarters, 36 Weld Street
- ◆ Garage – Railway Terrace
- ◆ Nurse's House – Fox Glacier
- ◆ RSA Building
- ◆ 46 Pensioner Flats – Hokitika (42) Ross (4)

LIBRARIES

- ◆ Hokitika Public Library

OTHER PROPERTIES

- ◆ Carnegie Building
- ◆ Jackson Bay Wharf
- ◆ Museum - Hokitika
- ◆ Pavilion – Cass Square
- ◆ Public Car Park – Revell Street

PARKS AND RESERVES

- ◆ Airport Drive Reserve
- ◆ Cass Square
- ◆ Harihari Domain
- ◆ Harper Park
- ◆ Heritage Area

- ◆ Heritage Park
- ◆ Kokatahi Reserve
- ◆ Kowhitirangi Reserve
- ◆ Kumara Sports Field
- ◆ Lazar Park
- ◆ Pierson Esplanade
- ◆ Prossers Bush
- ◆ Reynolds Park
- ◆ Ross Domain
- ◆ Wadeson Island
- ◆ Walker Park
- ◆ Whitcombe Park
- ◆ Whataroa Reserve
- ◆ Woodstock Reserve

PLAYGROUNDS

- ◆ Cass Square
- ◆ Lazar Park
- ◆ Whitcombe Park

STATUES AND MONUMENTS

- ◆ Cannon – Heritage Area
- ◆ Cenotaph – Cass Square
- ◆ Obelisk – Hokitika Cemetery
- ◆ Obelisk – Okarito
- ◆ Pioneer Statue – Hokitika
- ◆ Robbie Burns Statue – Cass Square
- ◆ Summer Statue - Museum
- ◆ Tambo – Hokitika
- ◆ Town Clock - Hokitika
- ◆

SWIMMING POOLS

- ◆ Hokitika
- ◆ Ross
- ◆ Harihari Outdoor Pool

WORKS DEPOTS - LEASED

- ◆ Fox Glacier
- ◆ Haast
- ◆ Harihari
- ◆ Whataroa

POLICY ON DEVELOPMENT AND FINANCIAL CONTRIBUTIONS

This policy replaces the Policy on Development and Financial Contribution, included in the Community Plan adopted by Council in June 2004, and reflects the desire of Council to encourage development throughout Westland District.

This draft policy was adopted by Council for consultation on 17th March 2005 and adopted by Council at its meeting on 21 June 2005.

POLICY ON DEVELOPMENT AND FINANCIAL CONTRIBUTIONS

General

Section 102(4)(d) of the Local Government Act 2002 requires a local authority to adopt a policy on development contributions or financial contributions.

Council's policy on development contributions is that they will not be imposed.

Council considers that the financial contributions specified in the Westland District Plan (operative June 2002), is the most appropriate means of recouping costs associated with land development or subdivision at this time.

The provisions within the District Plan for financial contributions provide for capital contributions. Payment for capital contributions may be required depending on the requirements detailed in the various infrastructural activity plans.

The Council's policy on development contributions is to rely solely on financial contributions under the District Plan and not to require a development contribution under the Local Government Act 2002.

Accordingly at this time, Council sees an advantage in attracting development initiatives by not imposing development contributions. In addition to the financial contributions able to be imposed by the District Plan provisions, Council's current funding policy is able to provide for asset growth.

Financial Contributions in the District Plan

Part 7 of the District Plan specifies the rules relating to financial contributions. The provisions of the District Plan on financial contributions relate to the subdivision or development of land. Financial contributions under the District Plan broadly fit into three categories: Services, Amenity and Reserves. The purposes, circumstances and maximum amounts of financial contributions are detailed in Part 7 of the District Plan.

Review

This policy will be reviewed every three years.

STATEMENT ON SALE OF ENDOWMENT LAND IN WESTLAND

Westland District Council has a large portfolio of land some of which is surplus to its requirements and will consider the sale or exchange of such land during the normal course of operations.

The Local Government Act, Section 141(1)(b), requires Council to include in its Community Plan a statement of the intention to sell or exchange any endowment land and the use to which the proceeds of any sale or exchange will be put.

Where land being sold is endowment land Council shall apply the proceeds of the sale to the benefit of the local community and consistent with the purposes of the endowment. These proceeds will be separately identified in the Council's general ledger.

Where the Crown was the donor of the land, Council must also notify the Minister for Land Information and the Minister in Charge of Treaty of Waitangi Negotiations of council's intention to sell or exchange the endowment land and the purpose to which the proceeds will be used.

This may include, but not be limited to, the purchase of other property for the generation of income, consistent with the purpose of the endowment.

Proceeds from the sale of freehold land will be treated as general reserves of Council with land sold in accordance to Councils Investment Policy (Sec 3.2).

Land in Westland which Council considers surplus to requirements and would consider selling or exchanging but which has a reserve status is:

	Legal Description	Valuation No	Area	Current Use	Land Value (GV)
1	Lot 14 DP 38 Kumara Racecourse	2573041100	24.2811 ha	Lease to Kumara Racing Club	\$48,000
2	Lots 1-7 DP 38 State Highway 73, Kumara	2573041200	16.5568 ha	Private Lease	\$35,000
3	Lot 1 DP 1431 Stafford Street, Hokitika	2585032901	0.0463 ha	Private Lease	\$9,000
4	PT Res 311, Ross Tramway Street	2589008700	0.7082 ha	WDC Endowment Land	\$12,000
5	Lot 7 DP 904, Ross Monteith Street	2589028000	0.0663 ha	Private Lease	\$6,000
6	Lot 8 DP 904, Ross Monteith Street	2589028100	0.0655 ha	Private Lease	\$6,000
7	Lot 9 DP 904, Ross Monteith Street	2589028200	0.0655 ha	Private Lease	\$6,000
8	Lot 5 DP 904, Ross Moorhouse Street	2589028301	0.0655 ha	Private Lease	\$6,500
9	Lot 3 DP 904, Ross Moorhouse Street	2589028302	0.0655 ha	Private lease	\$6,500
10	Lot 2 DP 904, Ross Moorhouse Street	2589028402	0.0655 ha	WDC Endowment Land	\$6,500
11	Lot 10, 11 PT 6 DP 904, Ross Monteith Street	2589028300	0.1652 ha	WDC Endowment Land	\$11,000