



PLANNING AND REGULATORY SERVICES COMMITTEE MINUTES

MINUTES OF THE PLANNING AND REGULATORY SERVICES COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY, 12 NOVEMBER 2020 COMMENCING AT 3.00PM

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the Council Website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members	His Worship the Mayor (until 3.43 pm)	
	Cr Davidson	Cr Hartshorne
	Kw Tumahai	

NGĀ WHAKAPAAHA APOLOGIES

Cr Kennedy and Kw Madgwick

Moved Cr Davidson, seconded His Worship the Mayor and **Resolved** that the apology from Cr Kennedy and Kw Madgwick be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager: Corporate Services; L. Sparks, Group Manager: District Assets; F. Scadden, Planning and Customer Services Manager; D.M. Maitland; Executive Assistant and Council Secretary, E. Rae, Strategy and Communications Advisor.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous meeting had been circulated separately via Microsoft Teams.

- **Planning and Regulatory Services Committee Meeting Minutes – 12 March 2020**

Moved Cr Davidson, seconded Cr Martin and **Resolved** that the Minutes of the Planning and Regulatory Services Committee Meeting held on the 12 March 2020 be confirmed as a true and correct record of the meeting.

The Chair approved that his digital signature be added to the confirmed Planning and Regulatory Services Meeting Minutes of 12 March 2020.

5. ACTION LIST

The Planning and Customer Services Manager spoke to the Action List and provided the following updates:

Docherty's Creek, Franz Josef

- This item has been completed and can be removed from the list.

Freedom Camping Working Group Subcommittee

- This item has been actioned and can be removed from the list.

Legacy Landfills in Westland District

- This item has been completed and can be removed from the list.

The Group Manager: District Assets spoke to this item:

Speed Limit Consultation Update

- The Special Consultative procedure has now closed and a report will be prepared for the next Council meeting.

The Planning and Customer Services Manager spoke to the following item:

Town Centre Plan Draft

A concept plan is being drawn up by a consultant.

Moved His Worship the Mayor, seconded Cr Davidson and **Resolved** that the items as completed, be removed from the Action List and the list be received.

6. NGĀ TĀPAETANGA PRESENTATIONS

- Nil.

7. PŪRONGO KAIMAHI STAFF REPORTS

- **Planning: Current Projects – Verbal Update**

The Planning and Customer Services Manager spoke to this item and updated the committee on the below projects:

Town Centre Plan

- Concepts are currently getting drawn up.

Racecourse and Cass Square

- Concepts are currently getting drawn up.

Te Tai o Poutini Plan – Technical Advisory Team

- Add in here from Fiona Scadden (in terms in pdf form).
- Port zones – make sure port zones is mentioned in Fiona’s notes that were circulated.
- Visitor accommodation
- Airbnbs/unhosted accommodation.

His Worship the Mayor left the meeting at 3.43 pm and did not return to the meeting.

Consent Applications Received and Consents Granted

- We have a summary for the entire financial year so year to date we have had 43 applications and 125 granted, 18 are active.
- 16 Section 34 Certificates.
- 15 committed subdivisions.
- 26 marginal activities.
- 203 LIMS.
- 1 resource consent not processed within the statutory timeframe.

Other Business

- Kw Madgwick - presentation from Development West Coast.
- Cr Martin requested details on the number of change of ownerships received in Westland.

Moved Cr Davidson, seconded Kw Madgwick and **Resolved** that the verbal update from the Planning and Customer Services Manager regarding planning and current projects future update be received.

8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Martin, seconded Cr Davidson and **Resolved** that the Planning and Regulatory Services Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.52pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 12 March 2020	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1, 2	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1, 2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i)).
2	Maintain legal professional privilege (Section 7(2)(g)).

Moved Cr Martin, seconded Cr Davidson and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.58 pm.

**DATE OF NEXT PLANNING AND REGULATORY SERVICES COMMITTEE MEETING TO BE CONFIRMED
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.58 PM

Confirmed by:

Cr Martin
Chair

Date: 15.03.21