

A G E N D A

Council

**Thursday
12 June 2014
commencing at 9.00 am
Council Chambers**

His Worship the Mayor, M.T. Havill (**Chairperson**)
Deputy Mayor P.M. Cox
Cr. J.H. Butzbach, Cr. M.S. Dawson, Cr. D.G. Hope, Cr. A.R. Keenan,
Cr. L.J. Martin, Cr. M.D. Montagu, Cr. C.A. van Beek



COUNCIL MEETING

NOTICE IS HEREBY GIVEN OF AN EXTRAORDINARY MEETING (FINAL DEBATE - 2014/15 ANNUAL PLAN) OF THE WESTLAND DISTRICT COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 12 JUNE 2014 COMMENCING AT 9.00 AM

Tanya Winter
Chief Executive

6 June 2014

1. MEMBERS PRESENT AND APOLOGIES:

1.1 Apologies.

1.2 Register of Conflicts of Interest.

2. REPORTS:

2.1 2014-2015 Draft Annual Plan Omnibus Report (Pages 3-16)

2.1.1 Appendix 1: Annual Plan Omnibus Recommendations (Pg 7)

2.1.2 Appendix 2: Rates Scenarios (Pg 11)

2.1.3 Appendix 3: Liquor Licensing Fees (Pg 13)

Next Meeting: 26 June 2014 - Ordinary Council Meeting (Kumara Hall)

Report



DATE: 12 June 2014

TO: Mayor and Councillors

FROM: Group Manager: Planning, Community and Environment

2014-2015 DRAFT ANNUAL PLAN OMNIBUS REPORT

1.0 SUMMARY

- 1.1 The purpose of this report is to assist in the formal adoption of the 2014/2015 Annual Plan.
- 1.2 This issue arises from legal compliance.
- 1.3 Council seeks to meet its obligations under the Local Government Act and the achievement of the District Vision set out in the Long Term Plan 2012-22. The matters raised in this report relate to those elements of the vision identified in the following table.

Vision's Objectives	Achieved By
Involving the community and stakeholders Having inspirational leadership Having expanded development opportunities Having top class infrastructure for all communities Living the '100% Pure NZ' brand	The Annual Plan contributes to all objectives.

- 1.4 This report concludes by recommending that Council adopts the Annual Plan Omnibus Recommendations attached as **Appendix 1** and instructs the Chief Executive to amend the Draft Annual Plan 2014/15 in readiness for adoption.

2.0 BACKGROUND

- 2.1 Council approved a timetable in January 2014 that, if followed, will see it adopting the 2014-15 Annual Plan by the legislative deadline of 30 June 2014.
- 2.2 After one workshop and two debates Council adopted the 2014/15 Draft Annual Plan for public consultation on 10 April 2014.
- 2.3 The proposed overall rates increase in the Draft Annual Plan was 12.1% (1% is \$99,633).
- 2.4 A total of 73 written submissions were received and they were individually considered, including 20 verbal submissions, on 28 May 2014.
- 2.5 The most significant theme coming through the written and verbal submissions is the inequity in rates increases between different groups of ratepayers. While a review of the rates system is underway, any changes made will not take effect until the 2015-16 year. Council asked the Chief Executive to review any areas where Council could legally make changes that might spread the rates increases more evenly. This work has been completed and is attached as **Appendix 2**.
- 2.6 There are limitations to what Council can legally do to alleviate the perceived inequity in rates increases across the district. Councillors have asked whether the following is possible:
 - Apply the 12.1% increase across all ratepayers
 - Increase the Uniform Annual General Charge (UAGC) beyond the 30% cap

Legal advice has been sought on both of these suggestions, and both options have been deemed illegal.
- 2.7 Should Council not support the officer recommendation in Number 9, **Appendix 1**, other alternatives will be required.

3.0 CURRENT SITUATION

- 3.1 As a result of the consideration of the submissions, Council identified several areas where additional information was required to assist the Council through the process of consideration and adoption of the Annual Plan.

3.2 A separate report entitled “Annual Plan Omnibus Recommendations” is attached as Appendix 1.

3.3 Council is advised that currently the overall rates increase sits at 12.67%. This is due to the following:

- Overs and Unders identified in the operational budgets:
 - Overheads not fully allocated – add \$26,000
 - Demolition of RSA – add \$25,000
 - Events budget correction – subtract \$40,000
- Reduced scope in some projects – staff have revised the list of projects and trimmed some budgets - see list in **Appendix 2**.
- The addition of the extra funding requirement of \$80,000 to complete the Council-Controlled Organisations (CCO) Review.

4.0 OPTIONS

4.1 Council’s options with regard to the adoption of the Annual Plan are limited as there is a statutory deadline to meet. Council delayed the adoption of the 2013-14 Annual Plan beyond this deadline, and it would be unfortunate if this were to happen again.

4.2 The options available to Council at this juncture are to adopt the series of resolutions in the Omnibus Report or amend those resolutions, in order to be in a position to adopt the final Annual Plan on 26 June 2014.

5.0 SIGNIFICANCE AND CONSULTATION

5.1 The Annual Plan process has gone through the special consultative procedure. Submissions have been received and they have been considered.

6.0 ASSESSMENT OF OPTIONS

6.1 Council now needs to make decisions on the matters identified in **Appendix 1** so that the Annual Plan can be finalised for adoption. This will ensure that the legislative deadline is met and the business of Council can continue. However, a quick adoption should not occur at the expense of public consultation, participation and the careful analysis and consideration of the submissions. Council must also support the Annual Plan that it is adopting. Council has identified those matters requiring further consideration, and these matters are addressed in **Appendix 1**.

7.0 PREFERRED OPTION AND REASONS

- 7.1 The preferred option is the adoption of the recommendations in **Appendix 1**. This will keep the Annual Plan process on schedule and ensure compliance with the Local Government Act 2002.

RECOMMENDATIONS

- A) **THAT** the Annual Plan Omnibus recommendations attached as **Appendix 1** be adopted.
- B) **THAT** the Chief Executive be authorised to make necessary amendments and present the Annual Plan to the Council on 26 June 2014 for adoption.

Jim Ebenhoh

Group Manager: Planning, Community and Environment

Appendix 1: Annual Plan Omnibus Recommendations

Appendix 2: Rates Scenarios

Appendix 3: Liquor Licensing Fees

APPENDIX 1: ANNUAL PLAN OMNIBUS RECOMMENDATIONS

1. LGOIMA FEES AND CHARGES

On 26 September 2013 Council adopted a set of fees and charges for requests under the Local Government Official Information and Meetings Act. These were omitted from the Fees and Charges schedule in the draft Annual Plan and should be included.

Recommendation:

THAT Council include the following additional fees and charges for LGOIMA requests in the Annual Plan 2014-15 (except as otherwise provided in the Fees and Charges Schedule):

- 1.1.1 First hour of staff costs free
- 1.1.2 First 20 black and white copies free
- 1.1.3 Additional time charged at \$38 per half hour
- 1.1.4 Other charges as per the fees and charges schedule, or at cost

2. HOKITIKA BEACHFRONT LANDSCAPE PROJECT

Westland Arts Incorporated (WAI) has requested that the Council include a project in the Annual Plan for the landscaping of the Hokitika Beachfront, particularly the area behind the new seawall. The first phase would be the development of a concept plan. While the Council has not indicated that it wishes to set aside Council funding for this project, it is comfortable with staff involvement in the development (and potentially implementation) of a concept plan. Therefore this can be listed as a project in the Annual Plan, to be funded by non-Council sources.

Recommendation:

THAT Council include the Hokitika Beachfront Landscape Concept Plan as a non-funded project in the Annual Plan 2014-15.

3. CCO REVIEW

In the confidential section of the Council Meeting on 22 May 2014, Council resolved to adopt the CCO Review Implementation Plan and to include an additional \$90,000 in the budget for the year ended 30 June 2015. This was based on an understanding that \$10,000 had been included for this purpose in the Draft Annual Plan. As the Draft Annual Plan actually contained a sum of \$20,000 for this purpose, the additional increment required to achieve a project budget of \$100,000 is \$80,000.

Recommendation:

THAT the estimated cost of CCO Review Implementation Plan be updated to \$100,000 in the Annual Plan 2014/15.

4. JACKSON BAY WHARF

In January 2014 Council approved \$13,500 for a structural assessment of Jackson Bay Wharf. The assessment of the wharf was completed in May and a preliminary report from the structural engineers, OCEL, indicates that overall the wharf is in good condition. While the final full report is yet to be received, OCEL have recommended that approximately \$100,000 is required to be spent on the wharf in the next 4-5 years to maintain it.

The fishermen using the wharf have met to consider a funding formula that would provide enough revenue to fund the repairs and maintenance of the wharf. In a submission to Council on behalf of the fishing industry, Malcolm Lawson (submission number 43, pp135-137) states that the users “considered a minimum of \$25,000 per annum to be the targeted amount to develop a fee structure around.”

Westland District Property Ltd currently manage the Jackson Bay Wharf, however Council is responsible for setting the fees and charges.

Recommendation:

THAT Council adopts the following annual fees and charges for Jackson Bay Wharf for 2014-15:

- | | |
|---|---------|
| • Vessels up to 9.1 metres (30 feet) | \$1,000 |
| • Vessels between 9.1metres and 13.7 metres (30 feet – 45 feet) | \$1,500 |
| • Vessels over 13.7 metres (45 feet) | \$4,000 |
| • Casual users landing tuna (per tonne) | \$23.00 |

5. SALE AND SUPPLY OF ALCOHOL – FEES AND CHARGES

The fees and charges included in the Draft Annual Plan as “Liquor Licensing Fees” are those charged under the old Sale of Liquor Act 1989. That Act was repealed on 18 December 2013 and replaced with the new Sale and Supply of Alcohol Act 2012. The new Act has a new set of fees prescribed by the Ministry of Justice. The new fees, which are generally higher than those charged under the old Act, need to be inserted in place of those in the Draft Annual Plan. If the Council wishes to set fees higher or lower than these “default fees,” it must do so through development of a bylaw, including the appropriate consultation processes. **Both the old fees and the new fees are shown in Appendix 3.**

Recommendation:

THAT Council replace the fees charged under the Sale of Liquor Act 1989 with the new set of fees prescribed by central government under the Sale and Supply of Alcohol Act 2012, **as shown in Appendix 3**, in the Annual Plan 2014-15.

6. HOKITIKA MUSEUM – CHILDREN’S ADMISSION

The adult admission fee to the Hokitika Museum was increased from \$5 to \$6 in the Draft Annual Plan, while admission fees for school-age children remained at \$2.50. Typically the children’s fee has been 50% of the adult admission fee, so it should be increased to \$3 to maintain consistency with the previous approach. This still represents good value, as children are offered a free quiz that is rewarded with a small prize. This change will not increase revenue dramatically, as the annual number of paid children’s admissions is only around 500, but it will ensure that adult and children admission fees are increasing at the same proportion.

Recommendation:

THAT Council increase the school-age children’s admission fee to the Hokitika Museum from \$2.50 to \$3 in the Annual Plan 2014-15.

7. HOKITIKA WATER SUPPLY

Westland Milk Products (WMP) made a submission on the Draft Annual Plan 2014-15, requesting to upgrade the Blue Spur Water Treatment Plant to cater for extra treated water demand relating to their expansion plans.

Staff at Council and WMP are in discussions to assess the options available around this upgrade. A report is being prepared for Council to consider the options. At this stage Council can commit to working with WMP on options for upgrading the Hokitika Water Supply to meet their future requirements, and this process of developing and analysing options can be listed as a project in the Annual Plan 2014-15. Any suitable agreed option will need full public consultation. The report will highlight these options in detail.

Recommendation:

THAT Council commits to working with Westland Milk Products on an options report for upgrading the Hokitika Water Supply, and that this work on options be identified as a non-funded project in the Annual Plan 2014-15.

8. WHATAROA RURAL WATER SUPPLY (MINT CREEK WATER SUPPLY)

A detailed report was tabled at the 22 May 2014 Council meeting, and Council resolved:

- A) **THAT** Council approves and includes a \$50,000 budget funded from the Water Depreciation Reserve account for improvements to the intake for the Whataroa Rural Stock Water Scheme as a special project in the Annual Plan for 2014/15

- B) **THAT** Council removes the untreated water rate for Whataroa Rural Stock Water Scheme from 1 July 2014
- C) **THAT** Council instructs the Chief Executive to prepare a Memorandum of Understanding with the users of Whataroa Rural Stock Water Scheme to transfer the ownership of the scheme at a sale of price of \$1.00, subject to contract.

Recommendation:

THAT all recommendations above be actioned, and that recommendations (A) and (B) be incorporated in the Annual Plan 2014-15.

9. RATING SCENARIOS

Following the Council Meeting of 28 May 2014: Hearing of Submissions to the 2014-15 Draft Annual Plan, Council instructed the Chief Executive to provide an analysis of the impact on the General Rate of several scenarios, being:

- Recharging debt repayment and Corporate Planning via the Corporate Services overhead
- Reducing the proposed debt repayment
- Reducing the extent of unwinding the Austerity Depreciation Funding Policy
- The effect of proposed projects across the rating database

The effect of these scenarios is attached as **Appendix 2**. Due to the proximity of the rates strike to the legal threshold for uniform charges, only one option can be accommodated. Where possible the scope of proposed projects has been reduced and the effect of this is already contained within the revised baseline of 12.67%. Therefore the modelling contained within **Appendix 2** concentrates on the further impact of the remaining scenarios.

Recommendation:

THAT \$250,000 of debt repayment is moved from the 'Interest and Dividends' cost centre and recovered through the Corporate Services overhead.

APPENDIX 2: RATES SCENARIOS

Reallocation of Budgets

All options utilise the remaining 1% of uniform charges threshold that was identified as part of the budget and rates model examination.

1. Recovery of Corporate Planning through the Planning, Community & Environment overhead is technically sound as they are functionally compatible. This option reduces the general rates in ten sectors and causes increases in five. Three sectors still have increases in the general rate in excess of 30%.
2. Recharging of Corporate Planning through Corporate Services provides reductions in general rates across all sectors except one, and all sectors are below 30%. Half of the Corporate Services cascades through the infrastructure cost centres. Consequently 35% is transferred from General Rates to Targeted Rates. However Corporate Planning is not part of Corporate Services.
3. Recharging \$250,000 of Debt Repayment through Corporate Services has a similar smoothing effect to (2). In addition there is legitimate functional compatibility in making this adjustment to the budget model.

Further Budget Reductions

1. Reducing proposed Debt Repayment reduces the overall rates increase to 11.42% but is less effective in smoothing the General Rates, with two sectors remaining above 30%
2. Restricting the unwinding of the Austerity Depreciation Funding Policy also reduces the overall rates requirement, but since this relates to infrastructure, the reduction occurs in Targeted Rates rather than General Rates.

The detailed effects by rate type are shown in the table on the next page.

Effect on General Rate of variations to the 2014/15 Draft Annual Plan Budget																			
Scenario	Comment	Effect on Budget \$	Rates increase	Rural General	Small Holdings	Hokitika Zone 1	Hokitika Zone 2	Rural Townships	Small Settlements	Glacier Towns	Rural Commercial	Commercial in Rur Res	Glacier Towns Commercial	Glacier Towns Small Holdings	Glacier Towns SH Commercial	Hokitika Residential	Hokitika Beachfront	Hokitika Commercial	Uniform Charges
Original 2014/15 Draft Annual Plan		11,168,963	12.10%	38.1%	38.1%	29.7%	13.5%	19.2%	23.4%	18.5%	20.3%	14.0%	13.1%	23.3%	15.7%	6.3%	9.1%	4.9%	
Budget adjustments																			
Correction to overhead absorption - transportation	Omitted from original budget	26,574	12.37%	39.7%	39.7%	31.0%	13.9%	19.7%	24.3%	19.2%	21.3%	14.4%	13.6%	24.1%	16.3%	6.5%	9.4%	5.1%	28.8%
Addition for CCO implementation	Resolved at May Council Meeting	80,000	13.17%	39.7%	39.7%	31.0%	13.9%	19.7%	24.3%	19.2%	21.3%	14.4%	13.6%	24.1%	16.3%	6.5%	9.4%	5.1%	29.3%
Demolish RSA Building	Omitted from original rates	25,000	13.42%	40.1%	40.1%	31.7%	14.5%	19.9%	24.5%	19.3%	21.5%	14.5%	13.7%	24.3%	16.5%	7.9%	10.3%	6.4%	29.2%
Events	Scaling down of cost base	- 40,000	13.02%	40.1%	40.1%	31.7%	14.5%	19.9%	24.5%	19.3%	21.5%	14.5%	13.7%	24.3%	16.5%	7.9%	10.3%	6.4%	28.9%
Projects - reduced scope																			
Fitzeherbert Street Pumping Main	Interest saving on reduced borrowing requirement	- 4,395	12.98%	39.8%	39.8%	31.5%	14.4%	19.8%	24.3%	19.2%	21.4%	14.5%	13.6%	24.2%	16.4%	7.8%	10.2%	6.4%	29.0%
WATER SUPPLY	Kumara CAP - Funding application	- 5,000	12.93%	39.8%	39.8%	31.5%	14.4%	19.8%	24.3%	19.2%	21.4%	14.5%	13.6%	24.2%	16.4%	7.8%	10.2%	6.4%	29.0%
WASTEWATER	Condition Assessments	- 10,000	12.82%	39.8%	39.8%	31.5%	14.4%	19.8%	24.3%	19.2%	21.4%	14.5%	13.6%	24.2%	16.4%	7.8%	10.2%	6.4%	29.0%
STORMWATER	Condition Assessments	- 10,000	12.72%	39.8%	39.8%	31.5%	14.2%	19.5%	24.1%	19.0%	21.4%	14.3%	13.5%	24.2%	16.4%	7.2%	9.2%	5.8%	29.0%
COMMUNITY HALLS AND BUILDINGS	RSA Hall - Demolish the current building	- 5,000	12.67%	39.7%	39.7%	31.4%	14.1%	19.5%	24.0%	19.0%	21.3%	14.2%	13.4%	24.1%	16.3%	7.0%	9.0%	5.5%	29.0%
New baseline		11,226,142	12.67%	39.7%	39.7%	31.4%	14.1%	19.5%	24.0%	19.0%	21.3%	14.2%	13.4%	24.1%	16.3%	7.0%	9.0%	5.5%	29.0%
Options for smoothing the rates across the sectors																			
Move Corporate Planning to Planning Community & Environment		0	12.67%	31.7%	31.7%	25.0%	11.9%	16.6%	19.6%	15.8%	32.1%	19.2%	18.8%	20.1%	22.8%	5.8%	7.6%	7.7%	30.0%
Move Corporate Planning to Corporate Services		0	12.67%	27.1%	27.1%	21.6%	11.4%	15.6%	17.6%	14.6%	17.9%	13.2%	12.2%	18.2%	14.6%	6.4%	8.1%	6.0%	30.0%
Recover debt repayment through Corporate Services		0	12.67%	28.5%	28.5%	22.7%	11.8%	16.1%	18.3%	15.1%	16.8%	12.7%	11.7%	18.9%	13.9%	6.6%	8.3%	5.7%	29.9%
Effects of Further Budget Reductions																			
Reduce debt repayment to \$125k		- 125,000	11.42%	32.4%	32.4%	25.6%	12.1%	16.8%	20.0%	16.1%	16.5%	12.0%	11.0%	20.5%	13.4%	5.9%	7.7%	4.6%	29.4%
Restricted unwind of austerity depreciation funding policy		- 79,028	11.88%	39.6%	39.6%	31.1%	13.4%	18.8%	23.4%	18.4%	21.1%	13.6%	12.9%	24.0%	16.1%	5.3%	6.7%	4.0%	29.2%

APPENDIX 3: LIQUOR LICENSING FEES

TABLE 1 – INCORRECT FEES FOR LIQUOR LICENCING IN DRAFT ANNUAL PLAN

Type of Licence	Application Fee
Application for On Licence	\$793.30
Variation On Licence	\$793.30
Renewal On Licence	\$793.30
BYO (Sec 28) Licences Endorsed, Application, Variations, Renewals	\$135.00
Temporary Authority, On and Off Licences	\$135.00
Application for Off Licences	\$793.30
Variation of Off Licences	\$793.30
Renewal of Off Licences (except certain caterers and auctioneers)	\$793.30
Caterers and Auctioneers	\$135.00
Application for Club Licences	\$793.30
Variation of Club Licences	\$793.30
Renewal of Club Licences	\$793.30
Special Licences	\$64.40
Application for Managers Certificate	\$135.00
Renewal of Managers Certificate	\$135.00
Application for extract from records or register	\$23.60
Authority to sell from other than licenced premises (fire, tempest, etc) – Special Licences only	\$135.00

TABLE 2 –CORRECT LIQUOR LICENCING FEES FOR ANNUAL PLAN

On, Off or Club Licence or renewal of an On, Off or Club Licence is assessed using a cost/risk rating system. The cost/risk rating of the premises is the sum of the highest applicable weighting for the type of premises and type of licence, the hours of operation and any enforcement holdings in the last 18 months.

In addition an annual fee is payable which will be due on the anniversary date of the licence.

Definitions

Type	Class	Description
Restaurants	1	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a significant bar area and operates that bar area at least one night a week in the manner of a tavern.
	2	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a separate bar area and does not operate that bar area in the manner of a tavern at any time.
	3	A restaurant that has or applies for an on-licence and, in the opinion of the Territorial Authority, only serves alcohol to the table and does not have a separate bar area.
	BYO	A restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Clubs	1	A club that has or applies for a club licence and has at least 1,000 members of purchase age and in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
	2	A club that has or applies for a club licence and is not a class 1 or class 3 club
	3	A club that has or applies for a club licence and has fewer than 250 members of purchase age and in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Remote sales premises		Premises for which an off-licence is or will be endorsed under section 40 of the Act.
Enforcement holding		A holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.

Latest alcohol sales time allowed for premises

Type of Premises	Latest trading time allowed (during 24 hour period)	Weighting
Premises for which an on-licence or club-licence is held or sought	2.00 am or earlier	0
	Between 2.01 and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Type of Licence	Type of Premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off-Licence	Supermarket, grocery store, bottle store	15
	Hotel, Tavern	10
	Class 1, 2 or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club-licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2

Number of enforcement holdings in respect of the premises in the last 18 months	Weighting
None	0
One	10
Two or more	20

Cost/risk rating	Fees category	Application fee \$inc GST	Annual fee \$ inc GST
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1035.00
26 plus	Very High	\$1,207.50	\$1437.50

Other Licence Fees

Type	Description of activity	Application fee \$ incl GST
Temporary Authority	Fee payable to the territorial authority under s.136(2) of the Act for a temporary authority to carry on the sale and supply of alcohol	\$296.70
Temporary Licence	Fee payable to the territorial authority by a person applying under section 74 of the Act to sell alcohol pursuant to a licence from premises other than the premises to which the licence relates	\$296.70
Permanent Club Charter	Annual fee payable to the territorial authority in which the club's premises are situated by the holder of a permanent club charter as described in section 414 of the Act.	\$632.50
Extract from register	Fee payable to a licensing committee under section 66(2) of the Act for an extract from a register.	\$57.50
	Fee payable to ARLA under section 65(2) of the Act for an extract from a register.	\$57.50
Appeals	Fee payable to ARLA under section 154 of the Act (against a decision of a licensing committee)	\$517.50
	Fee payable to ARLA under section 81 of the Act (against a local alcohol policy)	\$517.50
Manager's Certificate	New or Renewal	\$316.20

Special Licences

The fee payable for a Special Licence is assessed using a cost/risk rating system depending on the size of the event and the number of events applied for.

Large event: Means an event that the territorial authority believes on reasonable grounds will have patronage of more than 400 people.

Medium event: Means an event that the territorial authority believes on reasonable grounds will have patronage of between 100 and 400 people.

Small event: Means an event that the territorial authority believes on reasonable grounds will have patronage of fewer than 100 people.

Class	Issued in respect of	Application fee \$ inc GST
1	1 large event: More than 3 medium events: More than 12 small events	\$575.00
2	3 to 12 small events: 1 to 3 medium events	\$207.00
3	1 or 2 small events	\$63.20