



AGENDA

Performance Management Committee

Council Chambers

Tuesday 3 September 2013
commencing at 1.30 pm

Her Worship the Mayor, M.H. Pugh
Councillor M.D. Montagu (**Chairperson**)
Deputy Mayor Councillor B.O. Thomson
Councillors J.H. Butzbach, A.M. Hurley,
K.R. Scott, F.I.W. Stapleton and C.A. van Beek.



PERFORMANCE MANAGEMENT COMMITTEE

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE PERFORMANCE MANAGEMENT COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, ON TUESDAY 3 SEPTEMBER 2013 COMMENCING AT 1.30 PM

1. MEMBERS PRESENT AND APOLOGIES
2. CONFIRMATION OF MINUTES – 25 FEBRUARY 2013 *(Pages 3-4)*
3. MATTERS TO BE CONSIDERED IN THE ‘PUBLIC EXCLUDED SECTION’

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

3.1 Minutes

3.2 Performance Review – Chief Executive

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Minutes	Minutes of Performance Review Committee	Good reasons to withhold exists under Section 7.	Section 48(1)(a)
2.	Report	Performance Review – Chief Executive	Good reasons to withhold exists under Section 7.	Section 48(1)(a)



**PERFORMANCE MANAGEMENT
COMMITTEE**

**MINUTES OF A MEETING OF THE PERFORMANCE MANAGEMENT
COMMITTEE, HELD IN THE COUNCIL CHAMBERS, WESTLAND
DISTRICT COUNCIL, 36 WELD STREET, HOKITIKA ON
MONDAY 25 FEBRUARY 2013 COMMENCING AT 10.02 AM**

1. **MEMBERS PRESENT**

Her Worship the Mayor, M.H. Pugh
Councillor M.D. Montagu (Chairperson)
Councillors J.H. Butzbach, F.I.W. Stapleton, C.A. van Beek.

Action
by

APOLOGIES

Deputy Mayor Councillor B.O. Thomson.

NOT IN ATTENDANCE

Councillor K.R. Scott (did not attend as requested).

ABSENT

Councillor A.M. Hurley.

ALSO IN ATTENDANCE

T.L. Winter, Chief Executive; D.M. Maitland, Executive Assistant (until 10.06 am).
Stuart Mitchell from Mitchell Notley and Associates Limited.

2. **CONFIRMATION OF MINUTES**

2.1 **Confirmation of Minutes**

2.1.1 **Performance Committee Meeting – 27 August 2012**

Moved Councillor Butzbach, seconded Councillor Montagu and **Resolved** that the Minutes of the Performance Management Committee Meeting held on the 27 August 2012 be confirmed as a true and correct record of the meeting.

3. MATTERS CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'

Moved Councillor Butzbach, seconded Councillor Stapleton and **Resolved** that the Committee exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987.

The Committee is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

3.1 Performance Review – Chief Executive

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Report	Performance Review – Chief Executive	Good reasons to withhold exists under Section 7.	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

No.	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
1.	Protection of privacy of natural persons.	A2(a)

Moved Councillor Stapleton, seconded Councillor van Beek and **Resolved** that the business conducted in the “Public Excluded Section” be confirmed and the public be readmitted.

**NEXT MEETING – MONDAY 27 MAY 2013
COMMENCING AT 9.00 AM
MEETING CONCLUDED AT 12.41 PM**

Confirmed:

Councillor Murray Montagu
Chairperson

Date