



# Hokitika Wastewater Treatment Plant Project Oversight Subcommittee Meeting Minutes

MINUTES OF THE HOKITIKA WASTE WATER TREATMENT PLANT OVERSIGHT SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD AT THE ARAHURA MARAE, 1 OLD CHRISTCHURCH ROAD, AWATUNA, HOKITIKA WEDNESDAY 6 SEPTEMBER 2023 COMMENCING AT 3:00 PM

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Opening Mihi Whakatau and Karakia by Hon. Rino Tirikatene – Labour MP for Te Tai Tonga.

## 1. MEMBERS PRESENT APOLOGIES

<b>Chairperson</b>	Mayor, Helen Lash	
<b>Members</b>	Cr Burden	
	P. Adams, Ngati Maahaki Representative	Cr Cassin (Deputy)
	S. McLaren, Ngati Maahaki Representative	E. Weepu, Ngāti Waewae Representative
<b>Also in attendance</b>	J. Strange, Senior Civil Engineer, Stantec	
	Hon. R. Tirikatene, MP for Te Tai Tonga – (for part of the meeting)	

## NGĀ WHAKAPAAHA

### APOLOGIES

James Mason-Russell, Ngāti Waewae Representative  
Cr Phelps

Moved Pauline Adama, seconded Cr Cassin and **Resolved** that the apologies from James Mason-Russell, Cr Phelps be received and accepted.

## STAFF PRESENT

T. Cook, Group Manager, Planning, Regulatory & Community Services Manager; S. Baxendale, Group Manager District Assets; J. Visser, Facilities and Properties Manager, District Assets; D. Maitland; Executive Assistant, S. Johnston, Governance Administrator

## 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

## 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

#### 4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous Meeting were circulated separately via Microsoft Teams.

- **Hokitika Waste Water Treatment Plant Oversight Sub-Committee Meeting Minutes – 12 July 2023**

Moved Pauline Adams, seconded Ema Weepu and **Resolved** that the Minutes of the Hokitika Waste Water Treatment Plant Oversight Sub-Committee Meeting held on the 12 July 2023 be confirmed as a true and correct record of the meeting.

**\*STATEMENT – I Approve** that my digital signature be added to the confirmed Hokitika Waste Water Treatment Plant Oversight Sub-Committee Meeting Minutes of the 12 July 2023.

#### 5. NGĀ TĀPAETANGA PRESENTATIONS

- **REVIEW OF THE DRAFT MATERIAL FOR PUBLIC INFORMATION & FEEDBACK SESSIONS**

John Strange, Civil Engineer, Stantec advised that the purpose of the meeting was to present the draft material for the public information and feedback sessions to the Sub-Committee, and the Sub-Committee to provide comments, adjustments, and endorsement of the way forward, and that copies/PDFs of the material viewed today would be sent out to everyone.

J. Strange further advised that the public information and feedback sessions are an opportunity to keep the Community apprised and involved in the process and a time to receive comments and feedback for the Sub-Committee to evaluate, and reminded the Sub-Committee that the sessions are purely engagement sessions with the community, not consultation. Consultation will happen at some point in the LTP process down the track.

The Project Working Group is having a meeting on Wednesday 11 October 2023, of which West Coast Regional Council, Community & Public Health, Department of Conservation, Department of Internal Affairs, and the National Transition Unit will be a part of. This meeting is being held prior to the public sessions. The purpose of this meeting is to bring them together for an update, and hear any thoughts, concerns, or risks to ensure they are dealt with prior to assessment and preferred options being decided.

J. Strange advised that on the walls of the meeting room today, there are A1 posters which show the storyline of the project and asked the Sub-Committee to move about the room, follow the storyline provided and raise any questions or queries, thoughts, ideas or comments to add a post-it note to each poster.

J. Strange advised that there are 2 public information and feedback sessions at the RSA in Hokitika scheduled for:

**Saturday 4 November from 10-2pm, and  
Wednesday 8 November form 4-8pm**

It was suggested that Jim Bradley from Stantec provide a short video / slide-show presenting what was done in Hastings at the information sessions. This video would roll over continuously. The Sub-Committee agreed this would be a good addition to the feedback sessions.

The Sub-Committee reviewed the information provided and wrote suggestions on post-it notes for discussion as follows:

- The A1 posters / storyline posters to be numbered so everyone knows where to start.
- **Poster 1: Finding a Better Way to Manage Hokitika Wastewater**
- **Poster 2: Who's Involved**
- **Poster 3: Early Journey to 2021**
- **Poster 4: Where We Are Up To**  
To include colour coded words to match the timeline for easy reference.  
Simplify the bullet points  
Timeline to shift under bullet points
- **Poster 5: Journey so Far – Options Development**
- **Poster 6: Process of Considering Options / Alternatives**  
To include Key to site detail of options ruled out, as well as those shortlisted
- **Poster 7: What are the Short-Listed Options?**
- **Poster 8: How the Short-Listed Options will be Evaluated**
- **Poster 9: Receiving Environment**
- **Poster 10: Treatment Plant Location**
- **Poster 11: Treatment Types**
- **Poster 12: Treatment Enhancements**
- **Poster 13: Social & Cultural Matters**
- **Poster 14: Local Māori Cultural Considerations**  
To include images
- **Poster 15: Have Your Say**  
To include links to the project page on the Westland District Council Website  
Dates for Drop in Public Information Sessions  
LTP Consultation Information  
QR Code that can be scanned which takes the user straight to the Project Page on the Westland District Council Website.

**Extra Posters:**

- **Greymouth Journey**
- **Hastings Journey**  
To be included at the end of the line-up of posters

**On The Table at Public Sessions:**

- Detailed lists of Receiving environments and Options List

Moved Steve McLaren, seconded Ema Weepu and **Resolved** that:

1. The presentation from John Strange, Stantec be received
2. The proposed material for the Public Information and Feedback Sessions be endorsed

**DATE OF THE NEXT HOKITIKA WASTE WATER TREATMENT PLANT OVERSIGHT SUBCOMMITTEE  
MEETING – DATE TBC  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4.35 PM**

Confirmed by:

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**The Mayor, Helen Lash  
Chair**

**Date: 27 June 2024**