



# ORDINARY COUNCIL MINUTES

## MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY, 25 MARCH 2021 COMMENCING AT 1PM

The Council Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

### 1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Kw Madgwick.

### 2. MEMBERS PRESENT AND APOLOGIES

Chairperson	His Worship the Mayor	
Members	Cr Carruthers (Deputy)	
	Cr Davidson	Cr Hart
	Cr Martin	Cr Neale
	Kw Madgwick	Kw Tumahai (via Zoom)

### NGĀ WHAKAPAAHA APOLOGIES

Cr Hartshorne

Cr Keogan

Cr Kennedy (Had tendered his apology for the meeting at 11.16am)

Moved Cr Neale, seconded Cr Hart and **Resolved** that the apologies from Cr Hartshorne and Cr Keogan be received and accepted.

### STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager: Regulatory and Community Services; L. Crichton, Group Manager: Corporate Services; F. Scadden, Planning Manager; D. Maitland; Executive Assistant, M. Smith, Committee Secretary.

### 3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council table. There were no changes to the Interest Register noted.

### 4. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Council Agenda.

## 5. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous meetings were circulated separately via Microsoft Teams.

- **Ordinary Council Meeting Minutes – 25 February 2021**

Moved Deputy Mayor Carruthers, seconded Cr Neale and **Resolved** that the Minutes of the Ordinary Council Meeting held on the 25 February 2021 be confirmed as a true and correct record of the meeting.

- **Extraordinary Chief Executive's Review Committee Meeting Minutes – 16 March 2021**

Moved Cr Martin, seconded His Worship the Mayor and **Resolved** that the Minutes of the Extraordinary Chief Executive's Review Committee Meeting held on the 16 March 2021 be received.

- **Extraordinary Council Meeting Minutes – 16 March 2021**

Moved Cr Davidson, seconded Cr Martin and **Resolved** that the Minutes of the Extraordinary Council Meeting held on the 16 March 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Meeting Minutes of the Ordinary Council Meeting held on the 25 February 2021 and the Extraordinary Council Meeting held on the 16 March 2021.

## 6. **ACTION LIST**

The Chief Executive spoke to the Action List and provided the following updates:

### **Kaniere School Students – Cycle trail**

The site visit with the Councillors has been completed. Lights have arrived in New Zealand and will be installed in the next few weeks.

### **Fox Landfill**

The Glacier Guides have finished the clean-up of any remaining materials due to the flooding event. The Fox River Landfill dig out and transfer to Butlers is 100% completed and signed off by external consultants that all material has been removed. Rock wall remediation underway.

Butler's Landfill upgrade work to be consented and tender awarded – anticipate the process being completed by end of April.

### **Iwi representation around the Council table**

Response received from the Department of Internal Affairs. Further discussions to be completed on the next steps. A meeting is to be set to start the process. Cr Hart and Cr Martin to take the lead.

### **Hokitika Waste Water Treatment Plant**

A meeting with Iwi representatives was held last week, the decision was made to hold a full workshop with stakeholders at the Arahura Marae, scheduled for the 7<sup>th</sup> April.

### **Committee/Subcommittee Meetings Structure**

To present to Council at the April Council Meeting in agreement with the Mayor.

### **Gillespies Beach Miners Cemetery Closure**

Have reached out to the effected parties, no reply as at this date. Will be given another 30 days to reply, at which point the item will be removed from the Action List.

### **Speed Limit Register Review – Stage 2**

To be conducted post the New Zealand Transport Agencies speed limits review.

### **Ross Chinese Gardens – Flooding issues**

A second meeting was held last week, Westland District Council, the Department of Conservation and the Community are on the same page regarding the recommendation to move forward, engineering investigation to be done. Looking to develop a master plan for the lake, Councillor Keogan is working with the community on this plan.

### **Enviroschools Letter**

In progress.

### **Department of Conservation (DOC) to speak to Council – National Park Management Plan**

The West Coast Operations Manager is scheduled to speak at the April Council Meeting.

### **Workshop with Westland Holdings Limited (WHL) Directors – Governance Structure and Statement of Interest**

Has been completed. Remove from the list.

### **Workshop with WHL Directors and Destination Westland – Pensioner Housing Strategy**

A meeting is to be scheduled prior to the May Economic Development Committee Meeting.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the updated Action List be received. With the below amendments/actions:

- The Chief Executive to review the road layout at the Kaniere Crossing. The hard left corner as you exit the bridge. Suggestion to have the road go straight ahead and then turn left. Report back to the next Council Meeting.
- The Chief Executive to report back to Council on the Kumara Gardens.
- Workshop with Westland Holdings Limited (WHL) Directors – Governance Structure and Statement of Interest – Completed, remove from the list.
- The Chief Executive to provide an update from Jobs for Nature at the next Council Meeting.

## **7. NGĀ TĀPAETANGA PRESENTATIONS**

### **• Rural Connectivity Group (RCG) West Coast**

Gill Evans, Community Engagement Manager spoke to this presentation and updated Council on the below topics:

- Increased connectivity in the regions to bridge the digital divide.
- Where are we now?
- RCG Sites – Westland
- RCG Sites Westland – Live sites
- RCG Westland District Council – Progression
- RCG Fibre Enabled Sites (aligned with the Chorus fibre rollout)
- Predicted coverage Neils Beach to Gillespies Beach
- Predicted coverage Gillespies Beach to Hokitika

- Okuru and Haast Connection

Moved Cr Neale, seconded Cr Hart and **Resolved** that the presentation from Gill Evans, Community Engagement Manager from the Rural Connectivity Group be received.

*Cr Martin left the Council Chambers at 1.50pm and returned to the chambers at 1.54pm.*

## 8. PŪRONGO KAIMAHI STAFF REPORTS

- **Financial Performance: February 2021**

The Finance Manager spoke to this item and advised the purpose of this report is to provide an indication of Councils financial performance for eight months to 28 February 2021.

Moved Cr Neale, seconded Cr Hart and **Resolved** that the Financial Performance Report for February 2021 from the Finance Manager, Westland District Council be received.

## 9. ADMINISTRATIVE RESOLUTION

Moved Deputy Mayor Carruthers, seconded Cr Martin and **Resolved** that Council confirm its Seal being affixed to the following document as listed on the Agenda:

<b>Andrew Peter GILMORE</b>	Warrant of Appointment - Building Control Officer	To act in the Westland District as: <ul style="list-style-type: none"> <li>• An Officer pursuant to Section 174 of the Local Government Act 2002; and</li> <li>• An Authorised Officer pursuant to Section 222 of the Building Act 2004; and</li> <li>• An Enforcement Officer pursuant to Section 371b of the Building Act 2004; and</li> <li>• An Officer under the Westland District Council Bylaws; and</li> <li>• An Enforcement Officer pursuant to Section 38 of the Resource Management Act 1991.</li> </ul>
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## 10. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved His Worship the Mayor, seconded Cr Hart and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 2.05pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) for the passing of this resolution
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relation to each matter			
1.	Confidential Minutes – Ordinary Council Meeting: 25 February 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.  Section 48(1)(a)
2.	Confidential Minutes – Chief Executive’s Review Committee Meeting: 16 March 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.  Section 48(1)(a)
3.	Proposed Land Exchange – Insolvent Track	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists.  Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2,3	Protect the privacy of natural persons, including that of deceased natural persons.  (Section 7(2)(a))
1	Protect information where the making available of the information: (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  (Section 7(2)(b))
1, 2, 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  (Section 7(2)(i))

Moved His Worship the Mayor, seconded Cr Hart and **Resolved** that the business conducted in the ‘Public Excluded Section’ be confirmed and accordingly, the meeting went back to the open part of the meeting at 2.18pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 29 APRIL 2021  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 2.18PM**

Confirmed by:

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**Mayor Bruce Smith**  
**Chair**

**Date: 29.04.21**