



# CYCLING & WALKING SUBCOMMITTEE MINUTES

MINUTES OF THE CYCLING AND WALKING SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 16  
NOVEMBER 2023 COMMENCING AT 3.04PM

The Subcommittee Meeting was live-streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

## 1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Davidson	
Members		
	Cr Burden	Cr Gillett (Zoom)
	Cr Neale (part of the meeting)	Cr J. O'Connor, Grey District Council
	O. Kilgour, Department of Conservation	J. Strange, Westland Mountain Bike Club (Zoom)
	J. Gurden, West Coast Wilderness Trail (Zoom)	I. Perkins, Herenga ā Nuku Aotearoa; The Outdoor Access Commission

### NGĀ WHAKAPAAHA APOLOGIES

- Her Worship the Mayor
- Cr Neale for lateness
- L. Anderson, Westland Mountain Bike Club
- T. Brownlee, Manawa Energy
- J. Wood

### ABSENT

Kw Madgwick, Kw Tumahai

Moved Cr O'Connor, seconded Cr Baird and **Resolved** that the apologies from Her Worship the Mayor, Cr Neale for lateness, T. Brownlee, Manawa Energy and J. Wood be received and accepted.

### STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager District Assets; T. Cook, Group Manager: Regulatory and Community Services; L. Crichton, Group Manager Corporate Services, Risk and Assurance; D. Maitland; Executive Assistant and Council Secretary, E. Rae, Strategy and Communications Advisor (via Zoom).

## 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and email.  
There were no changes to the Interest Register noted.

## 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

#### 4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous meeting had been circulated separately via Microsoft Teams.

- **Cycling and Walking Subcommittee Meeting Minutes – 17 August 2023**

Moved I. Perkins, seconded Chair Davidson and **Resolved** that the Minutes of the Cycling and Walking Subcommittee Meeting held on 17 August 2023 be confirmed as a true and correct record of the meeting.

The Chairperson approved that their digital signature be added to the confirmed Cycling and Walking Subcommittee Meeting Minutes of 17 August 2023.

#### 5. **ACTION LIST**

Simon Bastion, Chief Executive spoke to the Action List and provided the following updates:

- Safety elements on the State Highway - Correspondence has been held with Waka Kotahi NZ Transport Agency regarding safety improvements and this will be followed up.
- Pine Tree Road track connection – work is being undertaken in conjunction with Scott Baxendale, Group Manager District Assets on further steps regarding this item.
- Track Realignment behind the Hokitika Racecourse – discussions are ongoing. The funding application that was put forward was declined and further funding opportunities will be discussed.

Erle Bencich, Operations Manager spoke regarding the following:

- The Totara Bridge preliminary design has been completed.
- Viewing platform at the Mahinapua Lookout.

Moved O. Kilgour, seconded Cr Baird and **Resolved** that the updated Action List, including the verbal update from Erle Bencich, Operations Manager be received.

*Cr Neale attended the meeting at 3.10 pm.*

#### 6. **NGĀ TĀPAETANGA PRESENTATIONS**

- **West Coast Wilderness Trail**

Melanie Anderson, Chief Executive Officer, Destination Westland Limited provided a verbal update via Zoom:

- A lot of maintenance items have been undertaken since the last meeting.
- Vegetation maintenance.
- Guidewire replacement on a bridge at Kumara.
- Spraying maintenance.

Moved Cr O'Connor, seconded Cr Baird and **Resolved** that the verbal update from Melanie Anderson, Chief Executive Officer, Destination Westland Limited be received.

## 7. PŪRONGO KAIMAHI STAFF REPORTS

- **West Coast Wilderness Trail**

Jackie Gurden, Trail Manager; West Coast Wilderness Trail provided an update regarding the following:

- Projects nearing completion.
- Successful ride guide will be finished in mid-December.
- The updated website is nearing completion.
- An interpretation panel at Wards Road will be installed.
- Draft Strategic Plan prepared for the West Coast Wilderness Trust.
- The Trust is proposing to celebrate the 10-year anniversary of the trail officially opening with a function on 16 December 2023 in conjunction with the opening of the Mahinapua Lookout.
- Attended the New Zealand Cycle Trail Forum in October.
- Ride the Wilderness Trail Event is on Saturday 18 November 2023.

Moved O. Kilgour, seconded Cr Neale and **Resolved** that:

1. The Report from Jackie Gurden, Trail Manager of the West Coast Wilderness Trail be received.

- **Grey District Council**

Cr Jack O'Connor from Grey District Council provided the following update:

- Grey District Council is currently working through the Long Term Plan for 2024-2034.
- Working with Sport Canterbury to develop a play, active recreation, and sport strategy.
- Road speed changes at Moana to enhance cycling and walking.
- Ride the Wilderness Trail Event on Saturday 18 November 2023.
- Flow Track developed at Blackball School.
- Cycling and Walking Workshop held on the 18 October 2023 facilitated by Joshua Sprott, Rangatahi Lead, Sport Canterbury
- Snap Send Solve App to report local issues to Councils is being used by Grey District Council.

Moved I. Perkins, seconded Cr Baird and **Resolved** that:

1. The report from Cr Jack O'Connor, Grey District Council be received.

- **Department of Conservation**

Owen Kilgour, Operations Manager; Department of Conservation provided the following update:

- Mananui Tramline (Mahinapua Walkway) track resurfacing and structure upgrades and replacement are continuing.
- Mahinapua lookout project.
- Ride the Wilderness Trail Event on Saturday 18 November 2023.
- Hokitika Gorge – the track to access the original bridge has been closed off, and Department of Conservation staff are out talking to the public about the closure. Signage has been erected at the site, and positive feedback has been received from members of the public.
- A Memorandum of Understanding has been signed between the Department of Conservation and Westland District Council regarding the lower Hokitika Gorge Swingbridge Replacement Project.

Moved Cr Neale, seconded I. Perkins and **Resolved** that:

1. The report from Owen Kilgour, Operations Manager, Department of Conservation be received.

- **Herenga ā Nuku Aotearoa The Outdoor Access Commission**

Inger Perkins, Regional Field Advisor, Herenga ā Nuku Aotearoa The Outdoor Access Commission provided the following update:

- Hokitika Racecourse Development – Hub potential.
- Cycling and Walking Workshop held on 18 October 2023 and queried what the next steps will be.
- National Walking and Cycling Plans – Waka Kotahi NZ Transport Agency.
- Pine Tree Road track connection.
- Ruatapu locked gate issue.

*The Chief Executive advised the following:*

- *Better off Funding proposal will be circulated to the Committee for their information.*
- *Discussions are continuing with Land Information New Zealand (LINZ) regarding the locked gate issue at Ruatapu.*

Moved Cr Baird, seconded Cr O'Connor and **Resolved** that:

1. The report from Inger Perkins, Regional Field Advisor of Herenga ā Nuku Aotearoa The Outdoor Access Commission be received.

- **Westland Mountain Bike Club**

John Strange, Club Member, Westland Mountain Bike Club provided the following update:

- Continue to move toward a design in the Blue Spur Forest from the end of Cement Lead Road for mountain biking access.
- The club was successful in obtaining grant funding.
- Trail maintenance is being undertaken as required.
- The Westland Mountain Bike Club and the Hokitika Cycling Club have put in a combined application for the 150<sup>th</sup> Celebration for Westland combined cycle race for the Club and a Mountain Bike Race in the Blue Spur Forest with the intent of it becoming an annual event, depending on funding.

Moved Cr Neale, seconded I. Perkins and **Resolved** that:

1. The verbal update from John Stange, Committee Member, Westland Mountain Bike Club be received.

## **8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Moved Cr Davidson, seconded Cr Baird and **Resolved** that the Cycling and Walking Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.51 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the

Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 17 August 2023	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved O. Kilgour, seconded Cr Baird and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.00 pm.

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING – TO BE CONFIRMED  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4.00 PM**

Confirmed by:

---

**Cr Paul Davidson**  
Chair

**Date:**