

# AGENDA

## RĀRANGI TAKE

### NOTICE OF AN ORDINARY MEETING OF THE

## Cycling and Walking Subcommittee

to be held on **18 May 2023** commencing at **3:00pm** in the Council Chambers, 36 Weld Street, Hokitika and via Zoom

<b>Chairperson</b>	Cr Davidson
<b>Members:</b>	
Cr Gillett	Kw Madgwick
Kw Tumahai	Cr Baird
Cr Neale	Cr O'Connor, Grey District Council
T. Brownlee, Manawa Energy	J. Wood, West Coast Wilderness Trail
J. Gurden, West Coast Wilderness Trail	O. Kilgour, Department of Conservation
I. Perkins, Herenga ā Nuku Aotearoa; The Outdoor Access Commission	L. Anderson, Westland Mountain Bike Club



In accordance with clause 25B of Schedule 7 of the Local Government Act 2002, members may attend the meeting by audio or audio-visual link.

# Council Vision

*We work with the people of Westland to grow and protect our communities, our economy, and our unique natural environment.*

## Purpose

The Council is required to give effect to the purpose of local government as prescribed by section 10 of the Local Government Act 2002. That purpose is:

- (a) To enable democratic local decision-making and action by, and on behalf of, communities; and
- (b) To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

### 1. NGĀ WHAKAPAAHA APOLOGIES

Jackie Gurden – West Coast Wilderness Trail Manager  
John Wood – West Coast Wilderness Trail

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or the Group Manager: Corporate Services (preferably before the meeting). It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

### 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

Section 46A of the Local Government Official Information and Meetings Act 1987 states:

- (7) An item that is not on the agenda for a meeting may be dealt with at the meeting if –
  - (a) the local authority by resolution so decides, and
  - (b) the presiding member explains at the meeting at a time when it is open to the public, -
    - (i) the reason why the item is not on the agenda; and
    - (ii) the reason why the discussion of the item cannot be delayed until a subsequent meeting.
- (7A) Where an item is not on the agenda for a meeting, -
  - (a) that item may be discussed at the meeting if –
    - (i) that item is a minor matter relating to the general business of the local authority; and
    - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) No resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.

#### **4. NGĀ MENETI O TE HUI KAUNIHĒRA MINUTES OF MEETINGS**

Minutes circulated separately via Microsoft teams and email.

- **Inaugural Cycling and Walking Subcommittee Meeting Minutes – 7 March 2023** (Pages 5-12)

#### **5. ACTION LIST**

Scott Baxendale, Group Manager, District Assets

(Page 13)

#### **6. NGĀ TĀPAETANGA PRESENTATIONS**

- **West Coast Wilderness Trail - Update** (Pages 14-20)  
Melanie Anderson, Chief Executive Officer, Destination Westland

#### **7. PŪRONGO KAIMAHI WRITTEN REPORTS / VERBAL UPDATES**

- **West Coast Wilderness Trail** (Pages 21-22)  
Simon Bastion, Chief Executive
- **Grey District Council** (Page 23)  
Cr Jack O'Connor, Grey District Council
- **Manawa Energy**  
Tim Brownlee, Generation Site Leader West Coast, Manawa Energy Limited
- **Department of Conservation** (Page 24)  
Owen Kilgour, Operations Manager, Department of Conservation
- **Herenga ā Nuku Aotearoa – The Outdoor Access Commission** (Page 25)  
Inger Perkins, Regional Field Advisor, The Outdoor Access Commission
- **Westland Mountain Bike Club**  
Liam Anderson, Club President, Westland Mountain Bike Club

#### **8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Inaugural Confidential Cycling & Walking Sub-Committee Minutes – 7 March 2023	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.  Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (Schedule 7(2)(a))
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING – 17 AUGUST 2023  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

# INAUGURAL CYCLING & WALKING SUBCOMMITTEE MINUTES

## MINUTES OF THE CYCLING AND WALKING SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 7<sup>TH</sup> MARCH 2023 COMMENCING AT 3.00 PM

The Subcommittee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

### 1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Davidson	
<b>Members</b>		
	Cr Burden	Cr Neale
	T. Brownlee, Manawa Energy	J. Wood, West Coast Wilderness Trail (via zoom)
	Cr J. O'Connor, Grey District Council	O. Kilgour, Department of Conservation
	J. Gurden, West Coast Wilderness Trail (via zoom)	D. Ritchie, Representing the Westland Mountain Bike Club in the absence of Liam Anderson
	I Perkins, Herenga ā Nuku Aotearoa; The Outdoor Access Commission	
<b>Also in attendance:</b>	J. Strange, Stantec	M. Anderson, CEO Destination Westland

### NGĀ WHAKAPAAHA APOLOGIES

Her Worship the Mayor  
Liam Anderson – Westland Mountain Bike Club  
Kw Francois  
Kw Madgwick

Moved Cr Davidson, seconded Tim Brownlee and **Resolved** that the apologies from Her Worship the Mayor, Liam Anderson, Kw Francois and Kw Madgwick be received and accepted.

### STAFF PRESENT

S.R. Bastion, Chief Executive; S. Baxendale, Group Manager District Assets; L. Crichton, Group Manager: Corporate Services and Risk & Assurance; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor (via zoom); S. Johnston; Governance Administrator (via zoom).

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and email.  
Updates to the Interest Register were received from Owen Kilgour, Inger Perkins and Cr Jack O'Connor as follows:

07.03.23	Owen Kilgour – Department of Conservation	<ul style="list-style-type: none"> <li>Department of Conservation. Hokitika District Operations Manager</li> <li>Hokitika Primary School. Parent representative on board of trustees.</li> </ul>	Pecuniary Non-pecuniary
07.03.23	Inger Perkins – Herenga ā Nuku Aotearoa – Outdoor Access Commission	<ul style="list-style-type: none"> <li>West Coast Penguin Trust</li> <li>South Island Kokako Charitable Trust</li> <li>Herenga ā Nuku Aotearoa – Outdoor Access Commission</li> <li>Forest &amp; Bird – Member</li> <li>Green Party - Member</li> </ul>	Pecuniary Pecuniary Pecuniary Non-pecuniary Non-pecuniary
07.03.23	Cr Jack O'Connor – Grey District Council	<ul style="list-style-type: none"> <li>Greymouth Athletic club – President.</li> <li>West Coast Cricket – Committee</li> <li>West Coast Hockey – Vice President</li> <li>Lake Kaniere Scenic Triathlon – Committee</li> <li>Hokitika Hockey Club – Committee</li> <li>West Coast Sports Awards – Committee</li> </ul>	Non-pecuniary Non-pecuniary Non-pecuniary Non-pecuniary Non-pecuniary Non-pecuniary

### 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

### 4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous Meeting were circulated separately via Microsoft Teams and email.

#### • **Cycling and Walking Subcommittee Meeting Minutes – 18 August 2022**

Moved Cr Davidson seconded Owen Kilgour and **Resolved** that the Minutes of the Cycling and Walking Subcommittee Meeting held on the 18 August 2022 be received.

The Chair **Approved** that their digital signature be added to the confirmed Cycling and Walking Subcommittee Meeting Minutes of 18 August 2022.

### 5. ACTION LIST

The Group Manager, District Assets spoke to the Action List and provided the following updates:

1. Milltown Weir Crossing – The business case was declined (the North Arahura alternate route), it was put to MBIE, but it got declined eventually due to council's ability to make a significant contribution. Hence this item was withdrawn.
2. Mahinapua Highway Crossing – discussions with NZTA are ongoing; and vegetation has been cleared. Starting a wider health and safety review.
3. Pinetree Road Track Extension.

Moved Cr Davidson seconded Dave Ritchie and **Resolved** that the updated Action List be received.

### 6. NGĀ TĀPAETANGA PRESENTATIONS

No Presentations

### 7. PŪRONGO KAIMAHI STAFF REPORTS

#### • **Terms of Reference – Amendment**

Simon Bastion, Chief Executive, Westland District Council spoke to this item and advised that the purpose of this report is to make an adjustment to the Terms Of Reference for the Cycling and Walking Subcommittee. The amendment required relates to the following bullet point: "gives the power to the chair to have voting rights".

Inger Perkins also advised that the wording under "Purpose" for the Committee currently says:

'to guide future strategy in decision making in **regard** to cycling & walking' and proposed a change.

The proposed change:

1. To guide future strategies **and** decision making in **relation** to cycling & walking

Also, the wording under "Delegations to Subcommittee" the last point should read:

2. Commission of reports on new policy where that policy **or** programme of work has not been approved by the Council.

Moved Inger Perkins, seconded Tim Brownlee and **Resolved** that:

1. The Terms of Reference Amendment Report from the Chief Executive of Westland District Council be received, and the following bullet points be updated according:
  - To guide future strategies **and** decision making in **relation** to cycling & walking; and
  - Commission of reports on new policy where that policy **or** programme of work has not been approved by Council.

- **West Coast Wilderness Trail – Verbal Update**

Melanie Anderson, Chief Executive Officer, Destination Westland gave the following update:

1. A lot of work has been done to repair storm damage since October, fixing things around new culverts to ensure water flow doesn't get clogged. During October/November 2022 there was multiple storm damage to surface areas.
2. Currently having issues with toilets and shelters with vandalism and toilet paper being taken; a lot of toilet paper has been replaced. Currently working with the District Assets team and looking at changing the type of roll to make it harder to removed.
3. Vandalism of signs continues to be an issue. Multiple users provide information on issues such as vandalism and damage as well as Tour guides/operators.
4. A lot of good weather from a trail maintenance perspective.

Committee members commented that positive feedback has been received for the good work the Destination Westland Team have been doing on the trail.

Moved Tim Brownlee seconded Owen Kilgour and **Resolved** that:

1. The verbal update from Melanie Anderson, CEO of Destination Westland be received.

- **West Coast Wilderness Trail Update**

Jackie Gurden, Trail Manager, West Coast Wilderness Trail

1. **Voluntary Activity Plan** – discussion is being held nationally regarding income generation and companies paying contributions towards the trail. This is already in place with a number of companies – it is a voluntary activity fee – one of the conditions is that fees couldn't be charged hence it is a voluntary activity fee – with a number of companies are paying this at \$10 per rider a day to the WCWT. Some are getting riders to pay that directly. Quite a number of companies are contributing to it. It is the free independent riders that WCWT are trying to pick up. There have been 12 large signs paid for and flyers handed out to key operators. They are also handed out when riders are stopped on the trail to encourage contributing to the trail.
2. **Accessible Ride Guide** – due to illness this has now been scheduled to be completed by the end of March 2023.

3. **New Website** – This is almost completed as well as a new guide book almost completed. This will run in conjunction with the Accessible Ride Guide.
4. **Grey District Section of the Trail** – Currently working on a number of items with the Grey District Council. One includes trying to get resolution with the Pony Club regarding toilets as a 3<sup>rd</sup> party is creating a lot of mess. Also, some issues around surface/condition of the trail and bike stands in CBD and enhancing interpretation, signage and kilometre distancing on the trail.
5. **Media** – Have done a campaign with Tourism West Coast. There will be a feature in the Grey Star regarding the Trail's 10-year anniversary.  
**Survey work** – this is an unseen body of work that happens on the trail all the time. Have engaged some students to do the work on the trail and volunteers on the trail at peak times to collect emails.
6. **Mahinapua Lookout** – currently working between Westland District Council & WSP, a contract has been issued for design of the look-out.
7. **MBIE and Cycle Trails Audit** – There was an audit ride undertaken and the company required information that Council supplied prior to Christmas. There was also an audit ride done in February and results from this will be several months away.
8. **Industrial Park** – The Pelton Wheel on Wards Road, the Industrial Park is looking at taking over the ownership of this, and some interpretation panels are being prepared.

Jackie Gurden went through the Presentation of the **Monthly Report for Trail Managers** with the Committee with the following slides:

- Satisfaction Results
- Net Promoter Score – My Trail
- Trail Sections Experienced
- Highlights & Opportunities
- Channels Generating Awareness
- Local or Visitor to Area & Main Reason for Visit
- Average Nights Stay in the Area & Travel Party Size
- Trail Use
- Transport on the Trail & Time spent on Trail
- Facilities/Services used in association with trail experience
- Ratings – Trail Information etc
- Effects of Trail Experience on the Visitor
- Adverse Circumstances Encountered
- Number of occasions used a trail in the last 12 months
- Gender (who is using the trail) & Age
- Country of Origin (international riders/visitors)

Moved David Ritchie seconded Inger Perkins and **Resolved** that:

1. The verbal update & presentation from Jackie Gurden from the West Coast Wilderness Trail be received.

- **Grey District Council**  
Cr Jack O'Connor, Grey District Council

Cr Davidson gave a warm welcome to Cr Jack O'Connor who has replaced Cr Haddock from Grey District Council on the Cycling & Walking Committee.

Cr O'Connor advised that he is looking forward to working with everyone on the Cycling & Walking Subcommittee and advised that Grey District Council is very much in support of progressing

recreational tourism, and cycling and walking is a huge part of that. Grey District is looking at other avenues to enhance the trail – specifically around lake Brunner.

Cr O'Connor also advised that the issue of parking bikes in the CBD in Greymouth is another crucial area that the Council is looking at to enhance tourism.

Moved Cr Davidson seconded Tim Brownlee and **Resolved** that:

1. The verbal update from Councillor Jack O'Connor from Grey District Council be received.

- **Manawa Energy** - Verbal Update

Tim Brownlee, Generation Site Leader West Coast, Manawa Energy Limited

Tim Brownlee advised that the only update is around the work anticipated with the Loopline Road Track. It is moving slowly and are yet to gain consents for that work. Background work is still continuing and advised that all he could do was to keep the sub-committee posted as progression happens.

The Chief Executive advised that WDC did a bit of work previously on the Loopline Road Track and are ready to lock in a date with Manawa Energy to progress this.

Moved Cr O'Connor seconded David Ritchie and **Resolved** that:

1. The verbal update from Tim Brownlee of Manawa Energy be received.

- **Department of Conservation** – Verbal Update

Owen Kilgour, Operations Manager, Department of Conservation gave a verbal update on the following items:

- A high priority for DoC is working with Council around the future of Council owned bridge at the Hokitika Gorge. Jointly working and developing options. Replacing or maintaining an interim period. Currently a significant investment is required to secure the future of that bridge beyond October 2023.
- Over the Summer there have been a few near drownings at the Gorge with people swimming there, so new signage will be installed in the next few weeks. Some of those people having a close call have been international visitors.
- Regarding: Taramakau Trail – the online mapping through LINZ has been updated and rerouting work has been undertaken to get some of the trail out of the riverbed and more into the forest.
- Working with landowners to improve access to Toaroha and Kokatahi river valleys. An agreement has been reached that should give consistent access and alternate access when cows are standing in some of those raceways. New signage will go in soon to give clarity.
- Also, in the Whitcombe Valley – improving access there.
- Matters pertaining specifically to the Wilderness Trail Wards Road Bridge is being replaced and new signage erected.
- Larrakins Road reroute of the trail, a letter of support in principle of that work – pending update.
- Designs for the boardwalks have been received for the Mahinapua section.
- Former trappers rest site – a lot of the stuff that was at the site has been removed. There is an opportunity there if the Cycle Trail Trust is interested in how that land is likely used in the future, and DoC are open to discussion around that.
- Mahinapua Historic Rail Bridge – this is due for some significant inspection work, which potentially could lead onto more maintenance action. Looking through funding options for this.
- Back Country – DoC teams have been working up the Arahura and Taipo Valleys.
- Rapid Creek – A cave up in Whitcombe where there has been a couple of visitor safety incidents and is currently out of action at the moment.

- Wadeson Island – Jobs for Nature Project with Westland District Council, the new section of track has been completed and opened.

Moved David Ritchie seconded Cr Neale and **Resolved** that:

1. The verbal update from Owen Kilgour from Department of Conservation be received.

- **Herenga ā Nuku; Outdoor Access Commission**

Inger Perkins, Regional Field Advisor, Outdoor Access Commission presented a short-written report and added the following updates:

1. Previous meeting, the Sub-Committee discussed a couple of locked gates across legal road. One of them has been looked into further, and it has been decided that a section of the formed part of the road beyond the gate is actually within private land, so the removal of a locked gate was not supported, and it was decided to leave this for the time being.
2. The other locked gate at Ruatapu is still being worked on, and it is hoped that it will be resolved after Wildfoods – led by Destination Westland.
3. Dr Rod Tolley is coming to the Coast and visiting each Council. He is an experienced consultant in the field of sustainable transport, and it might be something this sub-committee might be interested in.

The Chief Executive advised that Dr Rod Tolley has been invited to present to Council as well as a walk about in town. Council are proposing a 5pm meeting. He has been to the Coast before – approximately 5 years ago.

Cr O'Connor also commented that he has experienced Dr Rod Tolley before, and advised that he is a very experienced, down to earth, and very knowledgeable.

Moved Cr Neale seconded Tim Brownlee and **Resolved** that:

1. The report from Inger Perkins, from Herenga ā Nuku; Outdoor Access Commission be received.

- **Westland Mountain Bike Club – Verbal Update**

David Ritchie provided a verbal update to the committee and advised that he was filling in for Liam Anderson on behalf of the Westland Mountain Bike Club.

David Ritchie disclosed his involvement in the following areas for the purpose of the interest register:

1. Operations Manager at Cycle Journey
  2. Deputy Chair at Destination Hokitika
  3. Chair Westland High School
- Cycle Trail got a big write up in the Kiaora Magazine in March; which is great that Westland is becoming known as a destination for cycling.
  - The Mountain Bike Club is continuing with the strategy document that was given to Westland District Council for the Long-term plan. One of the major points in this strategy is to improve the link between town/CBD and Blue Spur Trails and moving closer to the 'golden ratio'.
  - In regard to the trail, the most recent trail completion project was called the 'Worm Hole' which is portal to another space in time, which takes out one of the uphill gravel roads on the Spur, and you ride out through beautiful old Beech Trail and through the forest.

- A plea from the MBC would be the realignment of the trail to take some of the gradient out at Brickfield Loop would be a great thing to do in regard to linking the town to the trails. If in the future this is done, to please consult with the Mountain Bike Club as it has the ability and skills on how to regrade the area.

John Strange from Stantec advised that the piece behind the airport/industrial drive is a section that links up to Brickfield Road (a very steep piece) and advised that it would become a thoroughfare of travel for urban travel/commuters/school kids; a significant improvement.

The Chief Executive advised WDC will take this as an action from the meeting for further investigation.

Dave Ritchie explained further about the 'Golden Ratio' mentioned earlier and advised that he attended a Cycle Trails Conference in Tasmania with lots of cycle trail information. The golden ratio was part of a presentation from a man called Glenn Jackson from World Trails who is part of a well-known, global, trail building organisation. The Golden Ratio asked: What kind of trail (for both cycling & walking) does a town needs to be recognised as a cycling town?

Further statistics from the conference were that 25% of riders in Australia and New Zealand want to ride a multi ride trail. However, the biggest market is that of the ultra-marathon runner. Walking and riding/running events were more significant than just riding events.

The Australian market which is arriving here in the Westland District is looking for harder rides and tour guided rides.

David Ritchie advised that he would be glad to present some of the information that was shared at that conference as it was an interesting business model.

Westland Mountain Bikes strategy is to bring us closer to the golden ratio. Some beginning trails, some intermediate trails, and some advanced trails. Westland has a plethora of easy trails. Westland Mountain Bike Club is currently looking at old trails – widening and refurbishing them.

Moved Cr Burden seconded Cr Neale and **Resolved** that

1. The verbal update from David Ritchie of the Westland Mountain Bike Club be received.
2. That Council action to investigate a proposed realignment behind the Racecourse near Brickfield Road.

## 8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Neale, seconded David Ritchie and **Resolved** that the Cycling and Walking Subcommittee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4:27 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
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1.	Confidential Minutes – 18 August 2022	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
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This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons (Schedule 7(2)(a))
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Neale seconded Cr Burden and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.30pm

**DATE OF NEXT CYCLING AND WALKING SUBCOMMITTEE MEETING – 18 MAY 2023  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4:30PM**

Confirmed by:

\_\_\_\_\_  
**Cr Paul Davidson**  
**Chair**

**Date:**

## 07.03.23 – Cycling and Walking Subcommittee Action List

Date of Meeting		COMPLETED IN PROGRESS OVERDUE	Item	Action	Completion Date/Target Date	Officer	Status
West Coast Wilderness Trail							
1	13.10.20		Milltown Weir Crossing	Alternative routes to be presented to the Subcommittee for discussion.	December 2020	CE/S Baxendale	Site visit completed, design under evaluation. Put on hold while exploring alternative route options. Alternative proposal put to MBIE for consideration <b>Update:</b> Business case to MBIE was declined.
2	13.10.20		Mahinapua Historic Bridge – Highway Crossing	The CE to provide an update to the Subcommittee about progress made on a safer crossing at the Mahinapua Historic Bridge, across the highway from the golf course.	December 2020	CE/S. Baxendale	Site visit in March and Stantec commissioned to complete a new design incorporating hazard management. Stantec provided a draft review at the July 2021 meeting. Need to be considered for additional funding via the annual plan process. To be reviewed as part of the next MGR funding round <b>Update:</b> Discussions with NZTA are ongoing. Vegetation has been cleared.
3	13.04.21		WCWT Trail exiting onto state highway 6.	Assess zones down the trail that exit onto the state highway.	July 2021	CE/S. Baxendale	Further hazard assessments to be completed as part of a larger safety audit for the trail.  To be included as part of a wider safety review in conjunction with Jackie Gurden, Trail Manager, Destination Westland and Council staff. Focus on the trail area on the south side of the Taramakau. <b>Update:</b> To progress with a full hazard analysis program for the trail and create a WCWT Hazard Register.
4	19.05.22		Pine Tree Road Connection	formal report comes back to the next Cycling and Walking Sub-Committee with scope of project, design, and costings	18/8/22	I Perkins	Report to come to this committee
5.	07.03.23		Track Realignment behind racecourse	That Council action to investigate a proposed realignment behind the Racecourse near Brickfield Road.		S. Bastion / S Baxendale.	A Tourism Infrastructure Fund application has been submitted for this work.

CYCLING & WALKING SUBCOMMITTEE MEETING

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# **WEST COAST WILDERNESS TRAIL MAINTENANCE UPDATE**

# SIGNAGE

- Improved visibility to Hokitika sign at bridge
- Stopbank work Diversion signs placed
- Install 'No Camping' - Taramakau Shelter Sec 26
- Install new detour - Cowboys Paradise Sec 14
- Clean sign around Dam
- Temporary placed at Ayers Rock washout
- Improve on Ross Tramway - Sec1 opp Detlaff's
- Replace broken high water detour - Mananui SH6
- Replace broken/missing - Cnr Old Chch Rd & Kawhaka Intake - Sec16
- Replace directional signs - Mirror Creek Sec5
- Replace directional signs Hau Hau Road Sec10

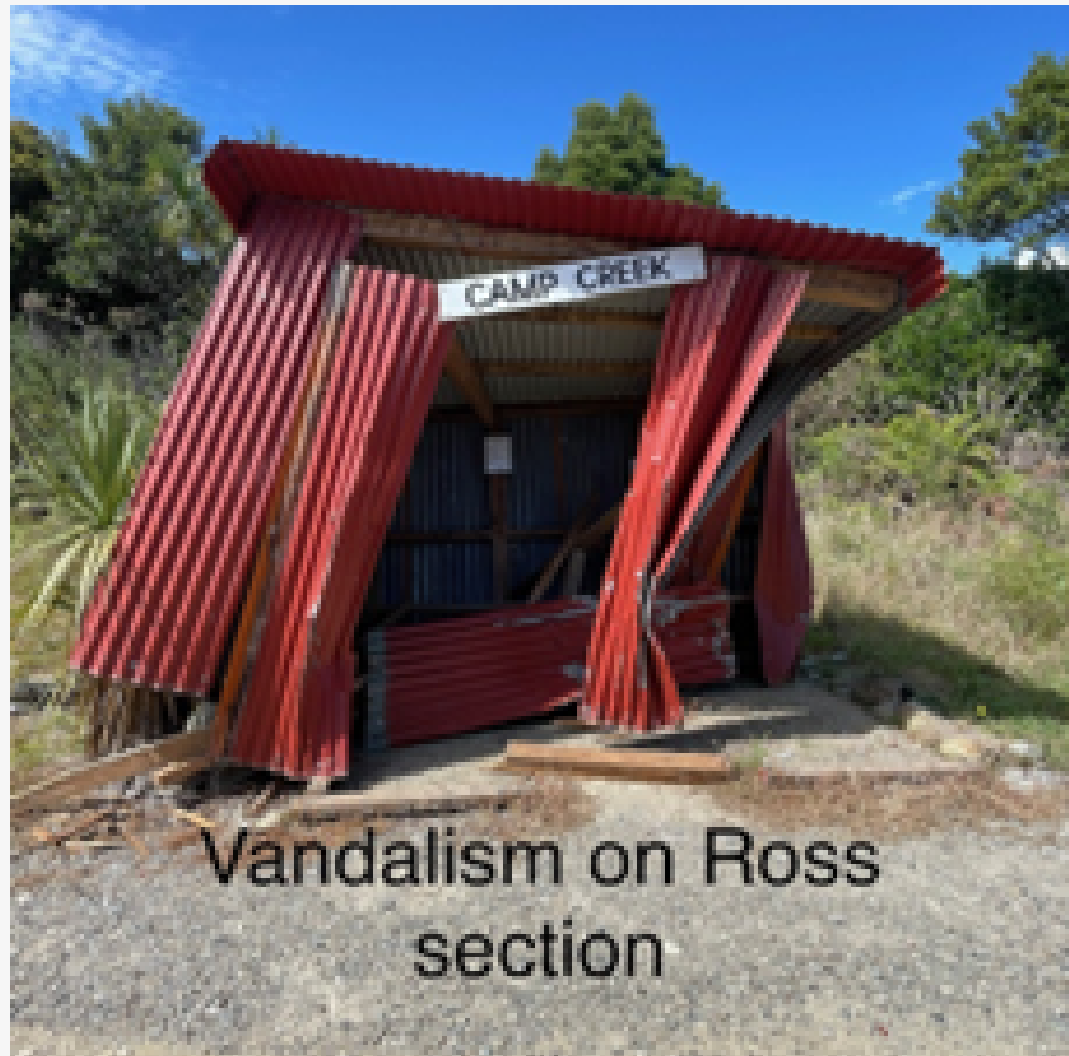


# VANDALISM

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- Damaged Portaloo - Mahinapua
- Camp Creek Shelter - Ross
- Vandalism/damage to Taramakau Shelter

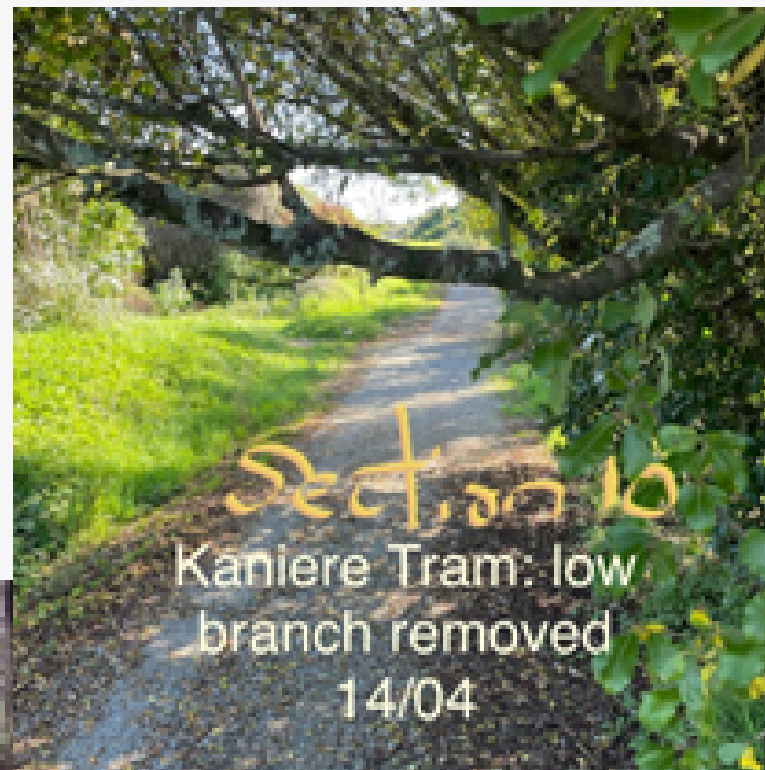
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# WINDFALLEN TREES

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- Clearing of Trees & Debris



# CULVERTS & DRAINS

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- Clearing C&D Sec6, 10, 11, 14, 16 & 17
  - Preventative actions and post weather events



# HEALTH & SAFETY

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- Hunters gaining access onto cycleway on Quads - Sec 13, 14, 15 & 16
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# MISC

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- Remove Deer - side of track - Milltown
- 



# SCOURING

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- Waitangi Weekend - weather - created scouring in sections
- Leaf blow & Drag broom - remove wet, slippery leaves - small surface repairs



# POT HOLES

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Date: Thursday 18<sup>th</sup> May 2023

To: Cycling and Walking Sub-committee Meeting Paper

From: West Coast Wilderness Trail Manager

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Below is an overview of the topics I will cover in my presentation to the meeting:

**Accessible Ride Guide** – The largest body of work in the last month has been the visit by Ross Ormsby and his carers and work on the disabled ride guide. Ross was here for a week and a half and rode the entire trail. He undertook many of the activities associated with the trail during this time. He also spent time with some of our operators. We have now mapped all the pinch points and identified several areas where improvements are required. I would like to acknowledge the Council for their prompt work on getting straight onto implementing the upgrades to two key areas where significant risks were identified. These are a small rise section just into the trail at Kumara where vegetation hides a drop-off on both sides of the trail and the addition of lower barriers on the zig zags above Macpherson Creek Bridge. Both areas pose risk of significant harm if a rider was to lose control and veer over the bank.

**Emergency Response Planning** – Following recent incidents on the trail requiring ambulance and fire services, I have organised a meeting with the Emergency Response Services. The aim is to help develop a response plan for the trail and ensure their team have all the information needed i.e. maps, km locations, entry/exit points to assist a response from any point on the trail.

**Incident Reporting** – I continue to work with the Westland District Council to encourage all companies using the trail to fill out and email as soon as possible to the Council, details of any incidents that occur to their clients.

**Website Upgrade** – The latest addition to the new website has been the recording of the ride on the Relive app. This will go into the new site when launched.

**Wards Road Pelton Wheel Interpretation Panel** – This has now been drafted and will be produced and installed over the next two months.

**Council Staff Acknowledgment** – Our Trust would like to acknowledge the outstanding work Vicki Price undertook for the Westland District Council on the trail management. We are sorry to see her move into another section of the Council. The volumes of work probably go unnoticed by most but

in work closely with her, I recognise this and her commitment and offer our thanks on behalf of all trail stakeholders.

**NZCT Survey** – The collection of email addresses to gain rider feedback on the trail continues as a major task. I am out on the trail at key times when possible at weekends. We also have accommodation operators and a volunteer out on the trail randomly assisting with this. It takes quite a significant body of time but is also valuable in talking directly to riders about their experiences.

**Guide Book** – We have lodged a funding application with the West Coast Community Trust for the production of this and for the taking of some new imagery.

**Grey District Council Section Maintenance** – We continue to work with the Grey District Council staff on the condition and upgrading of the trail. They have invited our input into the next bodies of work to be commissioned with WestRoads. One of our main concerns has been the material being applied to the surface, subsidence at bridges and culverts and signage. These are all being addressed.

**Events on the Trail** – The Destination Westland South Island Ultra Marathon is being held on the trail on Saturday 13<sup>th</sup> May. The Cancer Society has pencilled in an event for 31 March 2024 to be held on the section between Greymouth and Kumara.

**Vandalism on the Trail** – This has continued in the Grey District. A seat at Blaketown continues to be tagged and one at the Aerodrome was cut in half. Two interpretation panels in this section have now just been discovered missing. This follows the damage in Westland to the two shelters. We are pleased to report the Grey District Council and Pony Club have now achieved a resolution on the cleaning of the toilet at the club that had also been hit by vandals. I think we are all at a loss to understand why such senseless, nuisance acts of damage are being carried out on such a popular community facility.

Jackie Gurden  
West Coast Wilderness Trail Manager

## **Cycling and Walking Sub-Committee Report: May 2023**

The Grey District Council has some exciting developments that are set to support connectivity and accessibility across the district and show our commitment to sustainable and healthy transport options.

### **Rod Tolley:**

Grey Council took advantage of Rod's visit to the Coast and invested money and time for the Walkshop and community presentation around connectivity and opportunities to enhance Greymouth's CBD for pedestrian and cyclists. He also looked at two school venues focusing on ways to improve safety and grow active transport as an option for students commuting to school. Our Mayor, councillors and council staff attended the walk shop and value the opportunity to view our town through a different lens

### **Shantytown Trail:**

This is a potential extension of the Wilderness Trail which sits in the GDC long term plan. It has been carried into the 2023/24 annual plan but is dependent on securing external funding to limit any impact on the ratepayer.

### **Footpaths:**

The annual plan is looking to increase the footpath budget to improve accessibility and safety of users. This is especially important as our population ages and increases the need for uniform footpaths suitable for walking, wheelchair, and mobility-scooters.

### **Lake Brunner Scenic Trail:**

Running from Lake Brunner around the Lakefront from Moana towards Mitchells this trail is quickly becoming a well-used tourist attraction. Approx 8km has been developed and available for use, with construction site safety restrictions in place. The committee received GDC funding from the Three Waters funding and are seeking Lotteries funding for stage three to progress the trail

[Lake Brunner Scenic Trail | Facebook](#)

### **Tourism and Infrastructure Fund – Round Seven**

GDC are looking to the latest round of funding to upgrade, develop, connect, and promote Urban Trails to improve off-road commuting and enhance visitor experiences in and around Greymouth targeting extended stays in the district.

Cr Jack O'Connor

Grey District Council

## DOC update to WDC Cycling and Walking sub-committee 18/5/2023

- DOC Hokitika rangers have completed maintenance on Mt Tuhua, Mahinapua, Mananui tram, Hokitika Gorge and a number of backcountry tracks, huts, and structures.
- Further maintenance of track surface and bridges on the Mananui tram is scheduled for this winter.
- The Canoe Cove track at Lake Kaniere has been reopened after treefall damaged a bridge that has now been repaired.
- The Department of Conservation have provided a letter of support to Westland District Council in support of their Tourism Infrastructure Funding application to maintain their Hokitika Gorge Bridge.
- We are currently reviewing our approach to managing dog access on PCL in the Hokitika district, this may open opportunities for those who hunt or hike with dogs.

Subsequent reports will include contributions from our South Westland colleagues. For this report they wish to highlight that the Gibb trail and Franz Joseph and Kokako track in Haast are both popular community-maintained assets that cross both PCL and council land.

*Owen Kilgour*  
*Operations Manager*  
*Department of Conservation - Hokitika*



Department of  
Conservation  
*Te Papa Atawhai*

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## **Update from Inger Perkins, May 2023**

Herenga ā Nuku Aotearoa, the Outdoor Access Commission

### **1. Dr Rod Tolley**

Dr Tolley has studied and promoted active transport for over 30 years. With the support of Community and Public Health, Drive Safe West Coast and the three district councils, he was invited and funded to give presentations and lead walks and discussions in each district in early April, his third visit.

Amongst his themes were:

- Ensure walking is included in planning

- Active transport fits with long term health and sustainability goals

- Challenging 'motordom' and regaining walking, meeting and playing places in our streets

- Embrace urban design principles that enable people to want to walk and bike – must be safe and easy

- Concept of 'slow cities' – NZ has more road deaths per 100,000 population than any European country and 5x worse than Sweden – make 30 kph more normal

- Lives will be better as a result including economy, tourism investment, brand and identity, reduced healthcare costs, climate needs

- Walkers and cyclists are 'indicator species'.

So, what next? Sign up to the [International Charter for Walking](#)? Should the sub-committee consider recommending it to the Mayor and Councillors? Adopt as a vision and work out how to get there? Review policy?

### **2. Big Bike Film Night and active transport friendly communities**

At the recent Big Bike Film Night in Hokitika, which is being screened across New Zealand and Australia, a short film, less than three minutes long, was included.

The film, entitled [Active Travel Schools](#) by Bicycle Queensland, features two schools that are promoting active transport within their communities.

The topic of active transport for our community received a boost with the visit by Dr Tolley. The conversation connects perfectly with discussions about lowering speed limits around our schools and plans for the racecourse as a hub for active transport routes.

At the end of April, [Wellington City Council was in the news](#) having agreed to take a proposal to public consultation to convert 90% of the city's roads to 30kph zones.

My question is, can this topic be advanced by this sub-committee for our Westland community and, if so, how?