



# EXTRAORDINARY COUNCIL MINUTES

## MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 31 OCTOBER 2023 COMMENCING AT 3:00 PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

### 1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Her Worship the Mayor	
<b>Members</b>		
	Cr Burden (via zoom)	Cr Davidson
	Cr Gillett	Cr Manera
	Cr Phelps	
<b>Also in attendance</b>	Brendan Summerfield, Audit Partner, Ernst & Young	Todd Anderson, Associate Director, Ernst & Young

### NGĀ WHAKAPAAHA APOLOGIES

Cr Cassin (Deputy)  
Cr Baird  
Kw Madgwick  
Kw Tumahai  
Cr Neale

Moved Cr Gillett, seconded Cr Manera and **Resolved** that the apologies from Deputy Mayor Cassin, Cr Baird, Cr Neale, Kw Tumahai, and Kw Madgwick be received and accepted.

### STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager Regulatory, Planning and Community Services (via zoom); L. Crichton, Group Manager Corporate Services, Risk and Assurance; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor (via zoom); S. Johnston; Governance Administrator (via zoom).

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council table. There were no changes to the Interest Register noted.

### 3. PŪRONGO KAIMAHI STAFF REPORTS

- **Draft Annual Report 2022/2023 for Adoption**

Lynley Truman, Finance Manager, & Emma Rae, Strategy & Communications Advisor spoke to this item and advised that the purpose of the report is to provide Council with the Draft Annual Report 2022/2023 for review and adoption.

Moved Cr Gillett, seconded Cr Davidson and **Resolved** that:

1. The report be received.
2. Council adopt the Annual Report for the financial year ending 30 June 2023 subject to possible minor administrative changes.

### 4. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED (to consider and adopt confidential items)

Moved Cr Manera, seconded Cr Gillett and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.20 pm.

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Cass Square Playground Design and Build – Tender Approval	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.  Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))
1	Prevent the disclosure or use of official information for improper gain or improper advantage (Schedule 7(2)(j))

Moved Cr Gillett, seconded Cr Davidson and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4:06pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 23 NOVEMBER 2023  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4:07 PM**

Confirmed by:

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Her Worship the Mayor  
Chair

Date: