



Te Ohu Whakawhanake o Te Tai Poutini

Community Resilience and Vibrancy Fund

(CRV Funding)

Information for Applicants

General Information

This application form must be completed in full. All fields marked * are mandatory. Incomplete applications may be declined without assessment.

A contestable funding pool of \$1 million is available for projects located in each of the Buller, Grey and Westland districts, split over two funding rounds within each district.

Funding Rounds

Round	Open	Close	DWC Decision Date
Round One	Friday 9 October 2026	Tuesday 3 November 2026	Monday 23 November 2026
Round Two	Monday 1 February 2027	Monday 8 March 2027	Monday 12 April 2027

Submitting your Application

Completed forms are to be submitted, together with all required supporting documents, to the relevant district council for projects within that constituency, as follows:

Grey District Council
P O Box 382
Greymouth
info@greydc.govt.nz

Buller District Council
P O Box 21
Westport
grants@bdc.govt.nz

Westland District Council
Private Bag 708
Hokitika
communities@westlanddc.govt.nz

District councils shall review and submit applications to DWC and may provide recommendations and local insights at that time.

DWC will undertake all necessary due diligence on each application, including eligibility checks and assessment against DWC's Deed of Trust and its CRV Funding Policy. Not all funding is required to be allocated in the first round and may be reallocated to Funding Round Two if determined appropriate. Any funding unallocated at the conclusion of Round Two will no longer be available. The final funding decision on any application is made by DWC's Board of Trustees.

If you have any questions on the application process or potential eligibility of your project, please complete the expression of interest form contained within this document and email it to your relevant council above.

Please refer to the following page for detailed Eligibility and Criteria.

Eligibility and Criteria

Eligible Applicants

Applicants must be West Coast-based not-for-profit or charitable organisations with a community purpose and appropriate governance structure.

Local authorities may be eligible only where the project is beyond normal business-as-usual responsibility.

For beautification and place activation projects, preference will be given to projects led by community or business groups and where local authority endorsement of a project is present.

1. Applicants must be a West Coast registered not-for-profit or charitable organisation with a community purpose and appropriate governance structure.
2. Funding requests must be between \$10,000 and \$300,000.
3. Development West Coast (DWC) may fund up to 65% of eligible project costs.
4. Applicants must demonstrate how the remaining project costs not covered by DWC funding (a minimum of 35% of total project costs) will be funded.
5. Projects should commence within 12 months and be completed within 18 months of funding approval.
6. Successful applicants will be required to enter into a funding agreement with Development West Coast, including milestones, reporting and accountability requirements.

Overarching Project Eligibility

All projects must:

- be located in, and primarily benefit, the West Coast Region;
- meet the Objects of DWC's Deed of Trust and, in doing so, demonstrate how the project will promote sustainable employment opportunities and/or generate sustainable economic benefit for the West Coast Region;
- provide measurable outputs and outcomes proportionate to the size and nature of the funding request;
- demonstrate clear community need, support, expected use and project readiness;
- support regional resilience, liveability, visitor appeal, local identity and/or community participation;
- have a realistic budget, project plan, timeframe, governance approvals and delivery capability;
- confirm required permissions, consents, landowner approvals and insurance are or will be obtained before funding is released;
- demonstrate how any funded asset will be maintained and funded following project completion;
- avoid material negative impact on existing West Coast businesses or community facilities; and
- disclose any actual, potential or perceived conflicts of interest involving project governance members, contractors or suppliers.

Ineligible Activities

Funding will not be provided for:

- ongoing operating costs, wages, debt repayment or working capital;
- retrospective costs incurred before funding approval;
- routine repairs, maintenance, mowing, gardens, rubbish removal or general operating costs;
- road, footpath, three waters, stormwater, statutory or council asset renewals normally funded by local or central government;
- feasibility-only, investigation-only, marketing-only or planning-only projects;
- projects that create more than incidental private benefit for any person or entity;
- projects that are primarily commercial, political, private member benefit or religious worship in nature;
- projects without accurate budgets, confirmed governance or credible delivery arrangements; or
- open-ended projects reliant on continuous DWC funding for survival.
- Retrospective funding for project costs already committed or charged.

Funding Categories

Community Facilities - Capital Works

This category supports capital works that sustain fit-for-purpose community facilities enabling connection, participation and resilience in small, rural and isolated communities.

Priority will be given to projects that:

- maintain, upgrade, renew or adapt existing essential, multi-purpose facilities;
- demonstrate consistent use and clear need;
- improve functionality, safety, accessibility or adaptability;
- support multi-use outcomes, including community, school, emergency response or wider local use; and
- strengthen financial and operational sustainability.

New builds are not excluded but will only be considered where there is clear unmet need, strong evidence of community support, and no practical existing facility option.

Community Facilities - Energy Resilience

This category supports eligible community facilities to improve resilience and operating viability through capital investment in energy systems and related works.

Eligible costs may include:

- solar panels;
- batteries;
- heat pumps;
- energy efficiency upgrades; and
- related electrical works for the above.

Priority will be given to projects that protect and support the long-term sustainability of an important community facility.

Beautification and Place Activation

This category supports new or enhanced community-led projects that improve the amenity, appearance, visitor experience and perception of West Coast towns and communities.

Projects must demonstrate how the project contributes to visitor appeal, resident attraction and retention, town-centre vitality, community confidence, local economic activity or regional identity.

Eligible projects may include:

- town entrance improvements and plantings;
- streetscape enhancements and/or facade improvements for community or business precincts;

Routine mowing, gardens, rubbish removal, road or footpath maintenance, council asset renewals and ongoing general maintenance are not eligible.

Assessment Weightings

Applications will be assessed and weighted against the following criterion.

Final decisions may also consider district spread, category balance, relative impact, risk, affordability within the Fund pool, and whether other funding sources are reasonably available.

Criterion	Weighting	Assessment focus
Strategic and Deed alignment	Pass/Fail	Fit with DWC Objects, A Desirable Destination, regional benefit and no more than incidental private benefit.
Community need and readiness	25%	Evidence of need, use, support, permissions, project readiness, governance and delivery capability.
Economic/community benefit	30%	Contribution to employment, local spend, visitor appeal, resilience, liveability, participation and social cohesion.
Sustainability and ongoing viability	25%	Operational sustainability, asset maintenance, future funding, governance and ability to sustain benefits.
Co-funding, leverage and value for money	20%	Applicant contribution, third-party funding, proportional cost and expected benefit per dollar invested.

Expression of Interest Form



Please use this form if your organisation has a potential project but is not in a position to submit a full application at this time. This may also be used if you wish to engage early to determine your project eligibility.

This may be due to projects not being “shovel ready”, still requiring to be scoped or quoted, still determining co-funding, governing body is yet to discuss and confirm the project.

Organisation Name *				
Legal Status / Entity Type * <i>e.g. Incorporated Society, Charitable Trust, School Board of Trustees, other</i>				
Charities/Incorporated Society Registration No. *				
GST / IRD Number				
Contact Person *				
Contact Phone No *				
Postal Address *				
Physical Address *				
District in which project is located *	Buller ☐	Grey ☐	Westland ☐	
Project Description * <i>Please provide a concise and clear description of the project</i>				
Project Readiness * <i>Timeframe</i>	Ready now subject to funding ☐	Ready in 3 months ☐	Ready in 6 months ☐	More than 6 months away ☐
Project Readiness * <i>What are you still needing before the project being ready for kick-off?</i>	Funding Advice ☐	Project Scoping ☐	Board/Governance Support ☐	Consents or other Approvals ☐
Project Cost * <i>Please provide the total project cost, your organisation's cash and in-kind contributions, other funders and value, and amount looking to be sought from this CRV fund.</i>				

Please submit any further information you would like to support this expression of interest that may assist in the prioritisation of your project or enable accurate assessment of its eligibility.

Application Form

Please use this form if you have all details and supporting information to complete an application.



PART A Applicant Information			
Organisation Name *			
Legal Status / Entity Type * e.g. Incorporated Society, Charitable Trust, School Board of Trustees, other			
Charities/Incorporated Society Registration No. *			
GST / IRD Number			
Postal Address *			
Physical Address *			
Organisation Website			
District in which project is located *	Buller ☐	Grey ☐	Westland ☐
Contact Person *	Primary Contact	Secondary Contact	
Full Name *			
Position *			
Daytime Phone *			
Mobile			
Email Address *			

PART B Project Information

Project Name / Title *			
Project Location / Address *			
Name of Venue or Facility (if applicable)			
Funding Category (select one)	Community Facilities - Capital Works ☐	Community Facilities - Energy Resilience ☐	Beautification & Place Activation ☐
Project Description * (Describe the project clearly — what will be built, installed, improved or activated?)			
Community Need & Support * (What community need does this project address? How does the community support it? Include evidence of use and demand.)			
Project Objectives & Expected Outcomes * (What will be different or better as a result of this project?)			
Estimated Project Start Date * Projects should commence within 12 months of funding approval	Estimated Project Completion Date * Projects should be completed within 18 months of funding approval		
What would happen if this project does not proceed? Please describe the likely impacts on the community, facility, service or area if funding is not secured			

PART C Eligibility & Category-Specific Criteria

C1. Strategic Alignment — Complete for ALL Applications

How does your project align with the Objects of Development West Coast's Trust Deed and the objectives of the Community Resilience and Vibrancy Fund?

In your response, please explain how the project will deliver community benefit and contribute to one or more of:

<i>sustainable employment opportunities</i>		<i>sustainable economic benefit</i>
<i>community resilience</i>		<i>liveability</i>
<i>visitor appeal</i>		<i>local identity</i>
<i>community participation</i>		

Describe any conflict of interest involving project governance members, contractors or suppliers. *(Disclose any actual, potential or perceived conflicts — write 'None' if not applicable)*

C2. Permissions, Consents & Governance — Complete for ALL Applications

Landowner (if the project is not on land owned by your organisation, who is the landowner?)

Include name and confirmation of approval obtained or pathway to approval

List all required consents, permits, approvals or insurance that apply to this project and confirm their status. ^{*}
(e.g. Resource consent, Building consent, Heritage approval — confirmed / in progress / not yet applied for)

How will the funded asset or improvement be maintained and funded after the project is complete? ^{*} *(Provide details of an ongoing maintenance plan and funding source)*

Have you confirmed that the project will not have a material negative impact on existing West Coast businesses or community facilities? ^{*}

Comment "Yes" or "No" and give an explanation.

Select your Category

Identify the category your project falls under and complete **only** the relevant Section C3, C4 or C5.

C3. Community Facilities — Capital Works (Complete only if this category applies)

Describe the existing facility and its current condition. Why is this project necessary?

(Skip if not applying under this category)

How does the facility support multiple community uses (e.g. community, school, emergency response, wider local use)? *(Skip if not applying under this category)*

C4. Community Facilities — Energy Resilience (Complete only if this category applies)

Type of energy resilience works proposed (select all that apply):

☐ Solar panels

☐ Battery storage

☐ Heat pumps

☐ Energy efficiency upgrades

☐ Generator connection

☐ Related electrical works/Other

How will this energy improvement protect the long-term sustainability and operating viability of the facility? *(Skip if not applying under this category)*

C5. Beautification & Place Activation (Complete only if this category applies)

How does the project contribute to visitor appeal, resident attraction, town-centre vitality, community confidence or regional identity? *(Skip if not applying under this category)*

Has the relevant local authority been consulted and is their endorsement of the project available? *(Local authority endorsement is preferred for beautification projects — provide details)*

PART D Assessment Criteria Responses

Please respond to each of the four weighted assessment criteria below. These responses are a key part of the assessment process.

D1. Community Need and Readiness

(Weighting: 25%)

Assessed on: Evidence of need, use and community support; permissions and consents; project readiness; governance and delivery capability.

Demonstrate community need, number of community users and evidence of use and support. Confirm your organisation has the governance, capability and readiness to deliver this project. *

D2. Economic and Community Benefit

(Weighting: 30%)

Assessed on: Contribution to employment, local spend, visitor appeal, resilience, liveability, participation and social cohesion.

Describe the economic and community benefits this project will deliver, including any employment (during delivery and ongoing operation after completion), local business activity, visitor experience improvements and social outcomes. *

D3. Sustainability and Ongoing Viability

(Weighting: 25%)

Assessed on: Operational sustainability, asset maintenance, future funding, governance and ability to sustain benefits beyond project completion.

Explain how the outcomes of this project will be sustained beyond the funding period. How will the asset/facility be maintained and funded? What is your organisation's long-term operational plan? *

D4. Co-funding, Leverage and Value for Money

(Weighting: 20%)

Assessed on: Applicant contribution, third-party funding, proportional cost and expected benefit per dollar invested.

Describe how your organisation and any other funders are contributing to this project. Explain the value for money this project represents and why the level of funding requested from DWC is appropriate.

PART E Project Budget & Financial Contributions

Provide a full breakdown of all project costs and funding sources. All amounts are in NZD (inc. GST where applicable). Attach a detailed project budget as a supporting document.

Total Project Cost *	\$
Total DWC CRV Funding Requested * <i>Minimum \$10,000 and maximum \$300,000 and no more than 65% of eligible project costs</i>	\$
CRV Funding Requested as % of Total Project Cost: (Must not exceed 65% of total Project Cost).	%

Project Budget Breakdown

Please complete the table below or attach a separate detailed budget.

Budget Item / Cost Description	Total Project Cost (\$)	Amount Requested from DWC (\$)	Applicant & Other Funder Contribution (\$)
TOTAL			

Project Funding Sources & Contributions (excluding this CRV application)

Include ALL funding sources. Preference is given to projects with strong co-funding and in-kind contributions.

Source of Funding	Type (Cash / In-Kind)	Status (Confirmed / Pending)	Amount (\$)
Applicant Cash Contribution	Cash		\$
Applicant In-Kind Contribution	In-Kind		\$
Other External Funding (please detail below)	Cash		\$

Description of In-Kind Contribution (e.g. voluntary labour, materials, equipment — provide rate and estimated or actual hours/quantities).

In-kind contributions should be based on reasonable and verifiable market values. DWC reserves the right to review and adjust in-kind values for assessment purposes.

Other External Funding			
FUNDER	FUNDER ORGANISATION NAME / SCHEME:	APPLICATION STATUS Confirmed/Pending	AMOUNT
Funder 1			
Funder 2			
Funder 3			
TOTAL PROJECT FUNDING			

PART F Supporting Documents Checklist

Please complete the checklist below and attach all required documents to your application.

Supporting Document	Requirement	Enclosed
1. Completed Application Form (this document)	Required	☒
2. Detailed Project Budget (itemised, inc. quotes where available)	Required	☐
3. Project Plan / Programme of Works (with milestone dates)	Required	☐
4. Evidence of Governance Status (e.g. Certificate of Incorporation, Trust Deed)	Required	☐
5. Evidence of Community Support (e.g. letters, minutes, survey results, petition)	Required	☐
6. Evidence of Co-funding or Contributions (confirmation letters, grant approvals, LOIs)	Required	☐
7. Asset Maintenance Plan (how the funded asset will be maintained and funded post-completion)	Required	☐
8. Conflict of Interest Disclosure (for all governance members, contractors and suppliers)	Required	☐
9. Relevant Approvals / Pathway to Approvals (resource consent, building consent, landowner approval, etc.)	Required	☐
10. Quotes or Cost Estimates (for capital items — minimum one quote per major item)	Required	☐
11. Photos of Existing Facility or Site (for capital works projects)	Recommended	☐
12. Letters of Support from Local Authority or Iwi / Hapū (for beautification projects)	Recommended	☐
13. Organisation's Most Recent Annual Report or Financial Statements	Recommended	☐
14. Any Other Relevant Supporting Information	Optional	☐

PART G Declaration & Authorisation

By signing below, the authorised representatives of the applicant organisation confirm and agree that:

1. The information provided in this application is complete, accurate and not misleading.
2. The organisation believes the application meets the eligibility requirements of the Community Resilience and Vibrancy Fund Policy.
3. The organisation has the authority, capability and governance structure to undertake the proposed project.
4. All required consents, permissions and approvals will be obtained before any DWC funding is drawn down.
5. Any actual, potential or perceived conflicts of interest have been fully disclosed in this application.
6. The organisation acknowledges that DWC may publicly report the recipient name, amount approved, type of distribution and high-level project outcomes.
7. If funding is approved, the organisation agrees to enter into a Funding Agreement with DWC and comply with all conditions therein.
8. The organisation understands that DWC may withhold, reduce, cancel or require repayment of funding if conditions are not met.

	Signed — Authorised Representative	Signed— Second Authorised Representative (Required)
Full Name *		
Position / Title *		
Signature *		
Date *		