



COMMUNITY DEVELOPMENT COMMITTEE MINUTES

MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD ON SITE AT THE INDUSTRIAL HERITAGE PARK, HOKITIKA ON MONDAY 13 JUNE 2022, COMMENCING AT 5:30 PM

The Committee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members	Cr Davidson	Cr Neale (arrived late 5:29pm)
	Cr Keogan	Kw Madgwick

NGĀ WHAKAPAAHA APOLOGIES

His Worship the Mayor

ABSENT

Kw Tumahai

Moved Cr Keogan, seconded Cr Davison and **Resolved** that the apology from His Worship the Mayor be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager: Corporate Services; S. Baxendale; Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table.

There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous Meetings were circulated separately via Microsoft Teams.

- **Community Development Committee Meeting Minutes – 20 October 2021**
- **Community Development Committee Meeting Minutes – 7 March 2022**

Moved Cr Davidson seconded Cr Keogan and **Resolved** that the Minutes of the Community Development Committee Meeting held on the 20 October 2021 and 7 March 2022 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Community Development Committee Meeting Minutes of 20 October 2021 and 7 March 2022.

5. ACTION LIST

The Chief Executive Simon Bastion and Group Manager, Regulatory and Community Services: Te Aroha Cook spoke to the Action List and provided the following updates:

1) Heritage, Culture and Tourism Combined:

The requirement for a Heritage Museum Governance Group has been surpassed by Council's endorsement to establish a Museum Trust.

In discussion with stakeholders, there is no desire to establish a Cultural and Heritage Committee, putting more burden on those already committed to their respective groups / organisations. The preference is to provide a forum where existing Heritage/Cultural Groups throughout Westland can share their business plans, vision and objectives to be eliminated, rather than forming a committee that is likely to be Hokitika centric.

Agreed that item be removed from the List as the Museum Trust would be established and there was no desire to progress a Cultural and Heritage Committee of Council

2) Signage:

This to be discussed in the Draft Annual Plan Extraordinary Council Meeting tomorrow (14/6/22) as some feedback has been received about this.

To be removed from Action List.

3) Kumara Residents Trust

Still in the process of inviting them to speak to the Community Development Committee with their future aspirations, plans and costings – date to be confirmed.

We have got some funding to use, and hopefully they won't need to come back to Council for this.

4) TIFF Funding Application

This has already been approved.

To be removed from Action List.

5) Ross Chinese Gardens

The consent has been completed.

To be removed from action list.

Moved Cr Davidson seconded Cr Keogan and **Resolved** that the updated Action List be received, and appropriate items that are completed to be ***removed from Action List.***

6. NGĀ TĀPAETANGA PRESENTATIONS

No Presentations

Noted: Cr Neale arrived late to the meeting at 5:29pm.

7. PŪRONGO KAIMAHI STAFF REPORTS

- **Westland District Library Update Report**

Group Manager, Regulatory & Community Services – Te Aroha Cook spoke to this item:

1.1 The purpose of this report is to update the Committee on the status of current projects being undertaken by the Westland District Library team.

- We will take the Library Managers report as read.

Moved Cr Neale seconded Cr Davidson and **Resolved** that:

A) That the Westland District Library Current Projects Update Report dated 13 June 2022 be received.

- **Hokitika Museum – Current Projects Update Report**

Group Manager, Regulatory & Community Services – Te Aroha Cook spoke to this item:

1.2 The purpose of this report is to update the Committee on the status of current projects being undertaken by the Hokitika Museum.

- We will take the report as read.

2 Workshops to be scheduled:

- 1) On the Capital
- 2) Regarding the Fitout of the Carnegie Building

Moved Cr Davidson seconded Cr Neale and **Resolved** that:

A) That the Current Projects Update Report from the Museum Director dated 13/06/2022 be received and

B) A workshop be scheduled in July/August with the full Council on The Capital and the Fitout of the Carnegie Building.

- **Current Projects Update Report – Community Services**

Community Development Advisor, Sarah Brown spoke to this item:

1.3 The purpose of this report is to update the Committee on the status of current projects being undertaken by the Community Services Team.

Moved Cr Neale seconded Cr Davidson and **Resolved** that:

A) That the Current Projects Update Report from the Community Development Advisor dated 13 June 2022 be received.

B) That engagement takes place with the originator of the Hokitika Sign regarding a permanent Beach sign.

**8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

No items for public excluded.

**DATE OF NEXT COMMUNITY DEVELOPMENT COMMITTEE MEETING – 12 SEPTEMBER 2022
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 6:22 PM

Confirmed by:

Cr Latham Martin
Chair
Date: 21 July 2022

Simon Bastion
Chief Executive
Date: 21 July 2022