



# PLANNING COMMITTEE MEETING MINUTES

## MINUTES OF THE PLANNING COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD VIA ZOOM ON THURSDAY, 9 SEPTEMBER 2021 COMMENCING AT 3PM

The Committee Meeting was live streamed to the Westland District Council Youtube Channel and presentations are made available on the council website.

In accordance with clause 25B of Schedule 7 of the Local Government Act 2002. Elected members attended the Council meeting via Zoom audiovisual link.

### 1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members	His Worship the Mayor	
	Cr Davidson	Cr Kennedy
	Kw Madgwick	
Also in attendance:	Deputy Mayor Carruthers	

### NGĀ WHAKAPAAHA APOLOGIES

Cr Keogan and Kw Tumahai tendered their apologies.

### ABSENT

Cr Hartshorne and Cr Neale were noted as absent.

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the apologies from Cr Keogan and Kw Tumahai be received and accepted.

### STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Group Manager: Regulatory and Community Services; L. Crichton, Group Manager: Corporate Services; F. Scadden, Planning Manager; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; M. Smith, Committee Secretary; S. Eyre, Property and Projects Supervisor.

### 2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table. There were no changes to the Interest Register noted.

### 3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

His Worship the Mayor requested that a Seawall Erosion item be added to the Agenda as the situation was becoming quite serious.

Moved His Worship the Mayor, seconded Cr Davidson and **Resolved** that the Seawall Erosion be added to the agenda as a discussion item after the staff reports have been received.

#### 4. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

The Minutes of the previous meeting were circulated separately via Microsoft Teams.

- **Planning and Regulatory Services Committee Meeting Minutes – 3 June 2021**

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the Minutes of the Planning and Regulatory Services Committee Meeting held on the 3 June 2021 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Planning and Regulatory Services Committee Meeting Minutes of 3 June 2021.

#### 5. **ACTION LIST**

The Planning Manager spoke to the Action List and provided the following updates:

- **Town Centre Plan Draft**  
Action in progress, an update will be included as part of the Planning Manager's report presented to the Committee at today's meeting.
- **Dedicated Pedestrian Crossings**  
This item is captured as part of the Draft Town Centre Plan and will be updated as part of the Planning Manager's report to the Committee at today's meeting.
- **Mining Consent Applications: Process update around legal road**  
There were two parts to this item. Firstly to ensure that Council had a robust approach in the planning department to make sure that any consent applications that were presented were shared with Destination Westland (DW). This has been reviewed and confirmed.
- **Franz Josef Master Plan**  
This item will be updated as part of the Planning Manager's report to the Committee today and will be focused on where the strategy sits within the new combined One District Plan and the LGA with Westland.
- **Mining consents and applications, historic**  
The Chief Executive (CE) updated the Committee and advised that the CE of Destination Westland (DW) was in favour of doing an audit of historic and current consents and will be taking this to the Destination Westland Board for approval. WDC has offered to support this process and follow up with DW. The aim is to make sure nothing has been missed during the consenting process.

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the updated Action List be received with the following actions removed as they are now covered under the Planning Managers Regular Updates to the Committee:

- Town Centre Plan Draft
- Dedicated Pedestrian Crossings
- Mining Consent Applications: Process update around legal road

## 6. NGĀ TĀPAETANGA PRESENTATIONS

There were no presentations scheduled on this Agenda.

## 7. PŪRONGO KAIMAHI STAFF REPORTS

- **Current Projects Update Report**

The Planning Manager spoke to this item and advised the purpose of this report is to update the Committee on the status of current projects being undertaken by the Planning Team. The projects covered were:

- Town Centre Plan
- Revell Street Trial
- Dedicated Pedestrian Crossings
- Wayfinders For The Town Centre
- Franz Josef Strategy
- Hokitika Racecourse And Cass Square
- Consent Applications And Consents Granted
- Mining Consent Applications: Process Update Around Legal Roads
- Any Other Projects - Coastal Hazard Adaption Network

Moved His Worship the Mayor, seconded Cr Kennedy and **Resolved** that:

- A) The Committee receive the report.
- B) The Committee accept the concept designs provided as appendix 2 and approve that staff continue with engagement and construction on the basis that all costs are within budget.

*Cr Davidson noted a conflict of interest as a commercial property owner on Revell Street and abstained from voting.*

### **URGENT MATTER ADDED: SEAWALL EROSION**

The Chair advised that the urgent matter was to be considered under the Local Government Act section 46a as the erosion was a risk to property.

His Worship the Mayor spoke to the continued erosion of the Hokitika Seawall from the Beachfront Hotel down to Spencer Street, he noted the rough seas had caused additional erosion in a number of places that had resulted in the sand dune been 3 metres in width in a number of areas and was now threaten ratepayer properties.

Moved His Worship the Mayor, seconded Cr Davidson and **Resolved** that the Chief Executive write another letter to the West Coast Regional Council (WCRC) regarding the urgency of work required to the seawall.

## 8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the Planning Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4.10pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 3 June 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons. (Section 7(2)(a))
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (Section 7(2)(b))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). (Section 7(2)(i))
1	Maintain legal professional privilege. (Section 7(2)(g))
1	Maintain the effective conduct of public affairs through: (i) The free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty. (Section 7(2)(f))

Moved Kw Madgwick, seconded Cr Davidson and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4.13pm.

**DATE OF NEXT PLANNING COMMITTEE MEETING – TO BE CONFIRMED  
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

**MEETING CLOSED AT 4.13PM**

Confirmed by:

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**Cr Latham Martin**  
**Chair**

**Date: 29 March 2022**