



EXTRAORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 30 JUNE 2026 COMMENCING AT 3.00 PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations were made available on the Council Website.

**1. KARAKIA TĪMATANGA
OPENING KARAKIA**

The opening Karakia was led by Her Worship the Mayor.

2. MEMBERS AND APOLOGIES

Chairperson:	Her Worship the Mayor
Deputy Mayor and Northern Ward:	Cr Burden
Northern Ward Members:	Cr Maitland, Cr Mackenzie
Hokitika Ward Members:	Cr Gillett, Cr Martin, Cr Walker
Southern Ward Members:	Cr Manera, Cr Munns
Iwi Representatives:	Kw Madgwick, Kw Tumahai

**NGĀ WHAKAPAAHA
APOLOGIES**

Apologies received from Cr Munns and Cr Walker.

Moved Cr Mackenzie, seconded Cr Maitland and **Resolved** that the apologies from Cr Munns and Cr Walker be received and accepted.

ABSENT:

Cr Martin, Cr Gillett, Kw Madgwick, Kw Tumahai.

Staff present

B. Phillips, Chief Executive; E. Bencich, General Manager District Assets; S. Lewis, Chief Financial Officer; L. Webster, General Manager Regulatory and Compliance; S. Hewett, Governance Administrator.

**3. WHAKAPUAKITANGA WHAIPĀNGA
DECLARATIONS OF INTEREST**

The Interest Register had been circulated to the Mayor and Councillors, and no changes have been made this month.

4. PŪRONGO KAIMAHI STAFF REPORTS

Annual Plan Fees and Charges Amendments

The Chief Financial Officer spoke to the report to amend the fees and charges tables that were approved by Council at the meeting held on 25 June 2026, clarifying that where a change states \$0 it is due to its omission from the previous table and not a completely new charge.

Moved Cr Manera, seconded Cr Burden and **Resolved** that:

1. The report be received.
2. Council adopt the revised fees and charges.
3. Council directs the Chief Executive to make the relevant amendments to the Annual Plan 2026/2027 and make it available to the public.

5. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

Moved Cr Manera, seconded Cr Mackenzie and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.09 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Licence to Occupy	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest	Section
1	Protect the privacy of natural persons, including that of deceased natural persons	(S.7(2)(a))
1	Protect information where the making available of the information:	(S.7(2)(b))
	(i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who	

Item No.	Interest	Section
	supplied or who is the subject of the information	
1	Maintain legal professional privilege	(S.7(2)(g))

Moved Cr Mackenzie, seconded Cr Maitland and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed, and accordingly, the meeting went back to the open part of the meeting at 3.53 pm.

MEETING CLOSED AT 3.53 PM

Next Ordinary Council Meeting – 23 July 2026 at 1.00 pm
Council Chambers, 36 Weld Street, Hokitika and via Zoom

Confirmed by:

Her Worship the Mayor
Chair

Date: 23 July 2026