



EXTRAORDINARY RISK AND ASSURANCE COMMITTEE MINUTES

MINUTES OF AN EXTRAORDINARY MEETING OF THE RISK AND ASSURANCE COMMITTEE, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 17 OCTOBER 2023 COMMENCING AT 3:00PM

The Committee Meeting will be available on the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT AND APOLOGIES

Chairperson	Rachael Dean – Independent Chair	
Members	Her Worship the Mayor	
	Cr Baird	Cr Neale (for part of the meeting)
	Cr Phelps	Kw Madgwick
Also in attendance	Brendan Summerfield, Partner, Ernst & Young	Todd Anderson, Associate Director, Ernst & Young

NGĀ WHAKAPAAHA

APOLOGIES

Kw Tumahai

Moved Her Worship the Mayor, seconded Cr Baird and **Resolved** that the apology from Kw Tumahai be received and accepted.

ABSENT

Kw Madgwick

STAFF PRESENT

S. Bastion, Chief Executive; L. Crichton, Group Manager Corporate Services and Risk Assurance; S. Baxendale, Group Manager: District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; S. Johnston; Governance Administrator, L. Truman, Finance Manager.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and was also available on the day on the council table.

3. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED (to consider and adopt confidential items)

Moved Cr Baird, seconded Cr Phelps and **Resolved** that the Audit and Risk Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 11.35am.

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Draft Annual Report 2022/2023	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Prevent the disclosure or use of official information for improper gain or improper advantage. (Section 7 (2)(j))

Moved Cr , seconded Cr ⁱ and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 4:28pm.

Amendment

"Moved Rachael Dean, seconded Cr Baird and **Resolved** to move out of the Public Excluded section of the meeting at 4:28pm".

**DATE OF THE NEXT ORDINARY RISK AND ASSURANCE COMMITTEE MEETING – 9 NOVEMBER 2023
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM.**

MEETING CLOSED AT 4:28 PM

Confirmed by:



Rachael Dean
Independent Chair

Date: 9 November 2023

ⁱ Amended by Risk and Assurance Committee Meeting – 09.11.23