



CAPITAL PROJECTS AND TENDERS COMMITTEE MINUTES

MINUTES OF THE CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON TUESDAY 11 MAY, COMMENCING AT 3.00PM

The Committee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. MEMBERS PRESENT APOLOGIES

Chairperson	Deputy Mayor Carruthers	
Members	His Worship the Mayor	
	Cr Davidson	Cr Hart
	Cr Hartshorne	Kw Tumahai
	Kw Madgwick	

NGĀ WHAKAPAAHA APOLOGIES

Kw Tumahai

Moved Deputy Mayor Carruthers, seconded Cr Hart and **Resolved** that the apology from Kw Tumahai be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager: Corporate Services; S. Baxendale, Group Manager District Assets; D. Maitland, Executive Assistant; E. Rae, Strategy and Communications Advisor; S. Johnston, Governance Administrator.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council Chambers table.

There were no changes to the Interest Register noted.

3. NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA

There were no urgent items of business not on the Agenda.

4. NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS

The Minutes of the previous Meetings were circulated separately via Microsoft Teams.

- Capital Projects and Tenders Committee Meeting – 9 February 2022
- Capital Projects and Tenders Extraordinary Committee Meeting – 21 April 2022

Moved Deputy Mayor Carruthers seconded Cr Davidson and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meeting held on the 9 February 2022 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Capital Projects and Tenders Committee Meeting Minutes of 9 February 2022 and the Extraordinary Committee Meeting Minutes of 21 April 2022.

5. **ACTION LIST**

Group Manager: District Assets – Scott Baxendale spoke to the Action List and provided the following updates:

Wharf Street Stormwater Pipe Project:

Now completed

Westland District Bridges

Moved Deputy Mayor Carruthers, seconded Cr Hart and **Resolved** that the updated Action List be received.

6. **NGĀ TĀPAETANGA PRESENTATIONS**

• **Capital Projects 2022 Update**

Group Manager: District Assets – Scott Baxendale spoke to this presentation:

Current Projects:

- Arahura WTP – very near to completion. Expecting the last part to be done in the next 14 days
- Kumara Mains Upgrade
- Hokitika Mains Replacement – supply chain management issues. Looking at Jan 2023 deadline.
- Fox Glacier WTP
- HariHari Watermains Replacement
- Hokitika Z-Line Section Replacement
- Custom House
- Hokitika Beachfront Development – Car Parking
- Hokitika Beachfront -Access Ramp – Funded from TIF funding.
- Pakiwaitara Building
- Hokitika Swimming Pool Upgrade; Phase 1 complete & Phase 2 nearly complete.
- Carnegie Building
- Jackson Bay Wharf Repair
- Footpath Forward Works Plan: moving forward with this project.
- Kaniere Pedestrian/Cyclist Crossing and Intersection Layout Change – Hope to complete this week.
- Roding Maintenance Contract – Westroads have this contract and started 3rd December 2021
- Cass Square – Playground; feasibility study for this to line up with lotteries.
- Cass Square - Toilet Upgrade – anticipating the toilets to be onsite next Month.
- Cass Square – Skate Park Upgrade – application for external funding (stage 2). There will be some allocation of council funds for this.

Completed Projects:

- Franz Josef Water Treatment Plant (Air dryer & hook in for new reservoir)
- HariHari WTP Upgrade (hook in for new reservoir)
- Hokitika River Flap Gates
- Heritage Lighting
- Franz Josef Watermain Replacement
- Fox Glacier Watermain Replacement
- Haast Watermain Replacement
- HariHari New Reservoir
- Fox Glacier Wastewater Septage Receiving Areas
- Jackson Bay Wharf Upgrade

Moved Deputy Mayor Carruthers seconded Cr Davidson and **Resolved** that the presentation from The District Assets Manager at Westland District Council be received.

**7. PŪRONGO KAIMAHI
STAFF REPORTS**

No Reports

**8. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

(to consider and adopt confidential items)

Moved Deputy Mayor, seconded Cr Hart and **Resolved** that the Capital Projects and Tenders Committee confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 3.27 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes 9 February 2022	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Town Belt East Storm Water Upgrade	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

3.	Tenders – TIF (TBC)	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
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This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2, 3	Protect the privacy of natural persons, including that of deceased natural persons
1, 2, 3	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1, 2, 3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that the business conducted in the ‘Public Excluded Section’ be confirmed and accordingly, the meeting went back to the open part of the meeting at 3:52pm

**DATE OF NEXT CAPITAL PROJECTS AND TENDERS COMMITTEE MEETING – 2 AUGUST 2022 (TBC)
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3:52PM PM

Confirmed by:

Deputy Mayor Carruthers
Chair
Date: 21 July 2022

Simon Bastion
Chief Executive
Date: 21 July 2022