



HOKITIKA WASTEWATER TREATMENT PLANT PROJECT OVERSIGHT SUBCOMMITTEE MEETING MINUTES

MINUTES OF THE HOKITIKA WASTEWATER TREATMENT PLANT PROJECT OVERSIGHT SUBCOMMITTEE MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON WEDNESDAY 2 APRIL 2025 COMMENCING AT 3.00 PM

The Committee Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. KARAKIA TIMATANGA OPENING KARAKIA

The opening Karakia was led by E. Weepu.

2. MEMBERS PRESENT AND APOLOGIES

Chairperson:	Her Worship the Mayor
Members:	Deputy Mayor Cassin
	Cr Phelps
	Cr Burden
Iwi Representatives:	E. Weepu – Ngāti Waewae
	S. McLaren – Ngāti Maahaki
	P. Adams – Ngāti Maahaki
	J. Russell – Ngāti Waewae
Stantec:	J. Strange, Senior Civil Engineer, Stantec

NGĀ WHAKAPAAHA APOLOGIES

Her Worship the Mayor and S. McLaren.

Moved P. Adams, seconded Deputy Mayor Cassin and **Resolved** that the apology from Her Worship the Mayor and S. McLaren be received and accepted.

ABSENT

J. Russell.

STAFF PRESENT

B. Phillips, Chief Executive; L. Crichton, Group Manager Corporate Services and Risk and Assurance; E. Bencich, Acting Group Manager District Assets; D. Maitland, Executive Assistant.

2. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated and no changes had been made.

3. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE
URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business.

4. **NGĀ MENETI O TE HUI KAUNIHERA
MINUTES OF MEETINGS**

The Minutes of the previous meeting had been circulated.

Hokitika Wastewater Treatment Plant Project Oversight Subcommittee Meeting Minutes – 5 June 2024.

The minutes to be amended as follows:

- The Karakia was *led* by Ema Weepu.
- The meeting closed at 4.02 pm *with a closing Karakia*.

Moved Cr Burden, seconded Cr Phelps and **Resolved** that the *amended* Minutes of the Hokitika Wastewater Treatment Plant Project Oversight Subcommittee Meeting Minutes of 5 June 2024 be confirmed as a true and correct record of the meeting.

8. **KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI
RESOLUTION TO GO INTO PUBLIC EXCLUDED**

Moved P. Adams, seconded Cr Burden and **Resolved** that the Hokitika Wastewater Treatment Plant Oversight Subcommittee confirm that the public were excluded from the meeting in accordance Section 48, Local Government Official Information and Meetings Act 1987 at 3.05 pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	To consider and endorse preferred options for the Hokitika Wastewater Treatment Plant.	Good reason to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (S. 7(2)(b))
1	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or (S. 7(2)(h))
1	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (S. 7(2)(i))

The business conducted in the 'Public Excluded Section' meeting went back to the open part of the meeting at 3.58 pm.

**DATE OF THE NEXT HOKITIKA WASTEWATER TREATMENT PLANT PROJECT OVERSIGHT
SUBCOMMITTEE MEETING - TO BE CONFIRMED
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.58 PM

Received by Council at their meeting on 27 November 2025.

Mayor Helen Lash
Chair

Date: 27 November 2025

Barbara Phillips
Chief Executive

Date: 27 November 2025