

Fees and charges 2021/22

ALL FEES AND CHARGES ARE GST INCLUSIVE UNLESS OTHERWISE STATED

Corporate service charges

Customer enquiries

First 30 minutes of staff costs, after that pro-rata \$55/hour

Black & White Photocopying

Single Sided - A4	\$0.30
Single Sided - A3	\$0.50
Double Sided - A4	\$0.40
Double Sided - A3	\$0.60
Single Sided - A2	\$2.60
Single Sided - A1	\$3.60
Single Sided - A0	\$5.10
Overheads - A4	\$0.50

Colour Photocopying

Single Sided - A4	\$2.60
Single Sided - A3	\$4.10
Double Sided - A4	\$3.60
Double Sided - A3	\$5.10

Laminating

A4 - Per Page	\$3.10
A3 - Per Page	\$4.10

Binding

Small - less than 100 pages	\$4.10
Large - more than 100 pages	\$6.10

Scanning and scanning to email

Large scale format scanning	\$3.00 per scan
Document scanning via photocopy machine	\$1.00 per scan

Requests under the Local Government Official Information and Meetings Act (LGOIMA)

First hour of staff costs	Free
First 20 black and white copies	Free
Additional time	\$38 per ½ hour
Black and white copies in excess of 20 pages	\$0.20
Other costs – recovery	Actual cost
Other charges as per fees and charges schedule	

Financial Services

Rates settlement refund processing fee \$28.75

Marriage services

No longer offered: all enquiries regarding Births, Deaths, or Marriages please free phone 0800 225 252

Westland Library

Overdue Charges - per day (Adults) \$0.30 (Max \$9.00)

Referral to Credit Recoveries – Administration fee \$15

DVDs \$3.00

Adult music CDs \$2.00

Book reserve fee FREE

Replacement cards \$2.00

Lost / Damaged Items Replacement Cost

No subscription charges for residents of Westland, Buller, Grey or Selwyn Districts.

No subscription charge is made for exchange students staying with families in the District for six months or more

Interlibrary loans (per item) \$8.00 - \$22

Corporate Interlibrary Loans (per Item) \$41

Book Covering \$4.00 - \$6.00

Computer print outs: single side A4 \$0.30

Computer print outs: double side A4 \$0.40

Computer print outs: single side A4 – colour \$2.60

Photocopying See corporate services charges

Room Hire

Available during library opening hours

History Room \$15 per hour

Digital Learning Centre
\$25per hour
\$50 for 4 hour block
\$80 for 8 hour block

Hokitika Museum

Admission fee

Westland residents Free

Adult 16+ (visitors) \$6.00

Youth (visitors) (1 years - 16 years) FREE

Research

In person enquiry first half hour \$5.00

Additional hours thereafter \$30 per half hour

Written research service (per hour)	\$60
Minimum charge	\$30
Special project research	By negotiation
Filming under supervision	\$75/hour
Reproduction/Reprint of collection items	\$30 per ½ hour plus reprint costs
Postage/packing	At cost

Photographs

Laser copy on card	A5/A4: \$10.00 A3: \$15
Digital image	\$20
Flash drive for supply of digital images	At Cost

Photocopies

Photocopying- Black and white A4 and A3 Refer to charges as set out in Corporate Services Charges

Reproduction fees The following charges are for reproduction of Museum items for the purposes below, and are additional to the above charges

Imagery for reproduction	\$100 per item
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Venue Hire

Carnegie Gallery Hire (per week)	\$60
Commission on sales	20%
Staff supervision outside normal hours	\$60 per hour

Sports field charges

Cass Square (season hire)

Touch Rugby per season	\$165
Softball per season	\$165
Rugby - per season	\$900
Cricket per season	\$165
Soccer per season	\$900

Cass Square (casual use)

Daily	\$60
Hourly	\$25
Wildfoods Festival	\$5,750
Showers and Changing Rooms	\$40
Changing Rooms only	\$20
Commercial Operators.	To be negotiated depending on type of usage

Cemetery Charges

Hokitika

New grave (includes plot, interment and maintenance in perpetuity)	\$1,703
Ashes: plot purchase and interment (includes plot in Ashes Garden area and opening of plot)	\$477
Pre-purchase new Plot	\$1,299
Dig Grave site to extra depth	\$124
Interment on Saturday, Sunday or Public Holiday	\$269
Additional Cost to excavate grave on Saturday, Sunday or Public Holiday	\$349
Reopen a grave site	\$683
Inter Ashes in an existing grave	\$139
New grave in RSA area	\$644
Reopen a grave in the RSA Area	\$644
Inter a child under 12 in Lawn Area	\$1,703
Inter a child under 12 in children's section	\$387
Inter a child under 18 months in the children's section	\$181
Research of cemetery records for family trees per hour (one hour minimum charge)	\$35
Muslim boards	At cost

Ross and Kumara

New grave (includes plot, interment and maintenance in perpetuity)	\$1703
Inter a child under 18 months in a new grave	\$451
Pre-purchase new plot	\$1299
Bury Ashes (including registration)	\$387
Reopen a grave site	\$683
Research of cemetery records for family trees per hour (one hour minimum charge)	\$35

Land Information Services

Land online Search—CT or Plan Instrument	\$15
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Land Information

GIS Map—A4	\$10.00
GIS Map- A4 with aerial photos	\$15
GIS Map - A3	\$20.40
GIS Map - A3 with aerial photos	\$31
GIS Client Services (per hour)	\$100

Property Files

Property File	\$30 per file request
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Animal Control

Dog control

Standard Registration

Certified Disability Assistance Dog	NIL
Registration Fee: Hokitika and Kaniere township (urban)	\$74
Registration Fee: Other Areas	\$58.50

Responsible Owners

Inspection fee (first year)	\$50
Registration Fee: all areas	\$50

Dangerous dogs

Registration Fee: all areas	Standard registration fee plus 50%
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Late Registration

Registration Penalty –from 1 August	50% of applicable registration fee
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Dog Impounding Fees

First Impounding Offence	\$82
Second Impounding Offence	\$164
Third Impounding Offence	\$245

Second & third impounding will apply if occurring within 12 months of the first impounding date.

Feeding per day	\$30
Call-out for Dog Reclaiming (after hours)	\$150
Microchipping per dog	\$30

Investigations

Investigation Fee	\$150 per hour
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Impounding Act

Stock Control Callout Fees	\$225 per callout
Stock poundage and sustenance Fees	Cattle, horse, deer, mule: \$30/head/day Sheep, goats, pigs, other animals: \$10/head/day

Environmental Services

Food Act 2014

Registration fee	\$200 (initial registration) \$150 (renewal of registration)
Verification fee (audit)	\$200 flat rate plus \$150 per hour (\$100 per hour administration time after first 30 minutes)

Compliance and Monitoring fee	\$150 per hour (\$100 per hour administration time)
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Health Act 1956

Hairdressers Registration	\$388
Offensive Trade Registration	\$388
Mortuary Registration	\$388
Camping Ground Registration	\$388
Camping Ground - fewer than 10 sites	\$286
Transfer of Registration	50% of registration fee
Overdue Health Act Licences	50% penalty day after expiry date

LGA Activities

Trading in Public Places (hawkers and mobile Shops)

Full Year	\$500
1 October to 31 March only	\$350
50% penalty fee for trading outside of this period	

Activities under other Legislation

Amusement Devices

For one device, for the first seven days of proposed operation or part thereof.	\$11.50
For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.30
For each device, for each further period of seven days or part thereof.	\$1.15

Class 4 Gaming

Class 4 Gambling Venue	\$287.50
Licence inspection Fee	\$150

Resource Management

NOTE: All fees and charges below are non-refundable, unless specified as a Fixed Fee, are deposits and minimum fees paid as initial charges on application. Staff time will be calculated at the hourly rates below. Under Section 36 of the Resource Management Act 1991, the costs of staff time and costs incurred processing the consent over the deposit will be invoiced, and where a charge is inadequate to enable the recovery of actual and reasonable costs the Council may require payment of any additional charge.

Printed copy of the District Plan	\$200
Public enquiries (including pre-application meetings) that exceed 30 minutes of staff input	\$160 per hour
Preparation and change to the District Plan (deposit)	\$10,000

Land Use

Consent for single Rural Dwelling	\$800
Vegetation Clearance	\$1400

Commercial Activity	\$1400
Land use activities (not listed elsewhere)	\$1200
Limited (where more than one party) or Public Notification of resource consents (in addition to deposit) Hearing	\$1000
	\$5000

Subdivision

Subdivisions 2-5 lots	\$1000
Subdivision 2 -5 lots with Land Use	\$1200
Subdivisions 6-10 lots	\$1,500
Subdivisions 6-10 lots with Land Use	\$2,000
Subdivisions 11+ lots	\$2,500
Subdivisions 11+ lots with Land Use	\$3,000

General & Certificates

Administration fee for every granted consent	\$150
Variations to Resource Consent	\$800
Certificates and Permitted Subdivision (Compliance, existing use, marginal and temporary, boundary activities): fixed fee	\$500
Extension of time (s125)	\$600
s223 Survey Plan Approval: fixed fee	\$160
s224 Approval fee	\$600 plus staff time if inspection required
s223 and s224 approval combined	\$700 plus staff time if inspection required
Monitoring charges	\$160 per hour
Release of covenants, caveats, encumbrances and other title instruments	\$500 plus applicable legal fee

Designations

Variations to Designations	\$1000
New Designations, Notices of Requirement and Heritage Orders	\$2000
Approval of outline plan	\$500
Consideration of waiving outline plan	\$500

Personnel time

Planning staff processing time per hour for resource consent activities	\$160 per hour
Administration staff time per hour	\$145 per hour
Internal engineering services per hour which exceed 15 minutes	\$160 per hour
Independent hearing commissioner	At cost

Compliance

Issue of abatement notice: fixed fee	\$800
Return of items seized pursuant to section 328 of the Resource Management Act 1991: fixed fee	\$600

Recreation contribution

5% of the value of each new allotment or the value of 4,000m² of each new allotment, whichever is the lesser. The minimum charge is \$1,000 per new allotment and the maximum charge is \$3,000 per new allotment, both GST-inclusive.

Performance Bonds

Performance bonds may be put in place from time to time with the amount to be established on a case by case basis.
Lodgement fee \$500

Relocated buildings

In addition to Building Consent Fees, and the Building Research Levy, a minimum deposit of up to \$10,000 is required for buildings being relocated.

Land information memoranda

LIMs are issued per valuation number. Where multiple valuation numbers are under one title, individual LIMs will be required. Where there is more than one Certificate of Title, obtaining additional titles will be charged.

Land Information Memoranda – Residential Property	\$300
Land Information Memoranda – Commercial Property	\$500
Urgent residential only - within 48 hours	\$450
Hourly rate for time exceeding standard deposit	\$160
Certificate of Title or Instrument	\$15 each

Building Consent Activity

Total fees will vary according to the extent of processing required to grant a building consent and the number of inspections that may need to be undertaken. An estimated number of inspections will be charged for at the outset, with additional inspections charged for at the end of the project. Any refunds may be available for any unused inspections.

Deposit to Lodge BC application – non refundable	\$500 – residential \$1,000 commercial projects
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Residential Housing

Project Information Memorandum	\$75 plus \$150 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61
Consent & processing	Category Res 1 \$509 Res 2 \$663 Res 3 \$809 plus \$150 per hour processing (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$125
Inspection Fees	\$205 each
Code Compliance Certificate –	Category Res 1 \$509 Res 2 \$663 Res 3 \$809 plus \$150 per hour (\$100 per hour for administrative staff)

Commercial/Industrial/Multi Unit Development

Project Information Memorandum	\$125 plus \$150 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61 Category Com 1 \$665 Com 2 \$809 Com 3 \$809

plus \$150 per hour processing (\$100 per hour for administrative staff)

Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$150
Inspection Fee	\$205 each
Code Compliance Certificate –	Category Com 1 \$665 Com 2 \$809 Com 3 \$809

Accessory Buildings

Project Information Memorandum	\$75 plus \$150 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61
Consent & processing	\$184 plus \$150 per hour processing (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$85
Inspection Fee	\$205 each
Code Compliance Certificate	\$61 plus \$150 per hour (\$100 per hour for administrative staff)

Minor Alterations/Renovations (<\$30,000)

Project Information Memorandum	\$75 plus \$150/hour (\$100 per hour for administrative staff)
Compliance Check	\$61
Consent & processing	\$184 plus \$150 per hour processing (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$85
Inspection Fee	\$205 each
Code Compliance Certificate	\$61 plus \$150 per hour (\$100 per hour for administrative staff)

Major Alterations/Renovations (>\$30,000)

Project Information Memorandum	\$75 plus \$150 per hour (\$100 per hour for administrative staff)
Compliance Check	\$61
Consent & Processing –	Category Res 1 \$509 Res 2 \$663 Res 3 \$809 Category Com 1 \$665

Com 2 \$809
Com 3 \$809

plus \$150 per hour processing (\$100 per hour for administrative staff)

Online processing charge

\$86
or 0.065% for total value of work over \$125,000

BCA Accreditation Levy

\$85

Inspection Fee

\$205 each

Code Compliance Certificate

Category Res 1 \$509
Res 2 \$663
Res 3 \$809
Category Com 1 \$665
Com 2 \$809
Com 3 \$809

plus \$150 per hour (\$100 per hour for administrative staff)

Free-standing Spaceheater

Set fee, including one inspection

\$560

Additional Inspection Fees

\$205 each

Additional Processing \$150 per hour

Drainage & Plumbing - Public System

Project Information Memoranda

At cost \$150 per hour (\$100 per hour for administrative staff)

Consent & Processing

\$123
plus \$150 per hour processing (\$100 per hour for administrative staff)

Online processing charge

\$86
or 0.065% for total value of work over \$125,000

BCA Accreditation Levy

\$85

Inspection Fee

\$205 each

Code Compliance Certificate

\$51
plus \$150 per hour (\$100 per hour for administrative staff)

Drainage & Plumbing – Stand Alone System

Project Information Memorandum

At cost \$150 per hour (\$100 per hour for administrative staff)

Consent & Processing

\$184
plus \$150 per hour processing (\$100 per hour for administrative staff)

Online processing charge

\$86
or 0.065% for total value of work over \$125,000

BCA Accreditation Levy

\$85

Inspection Fee

\$205 each

Code Compliance Certificate

\$51
plus \$150 per hour (\$100 per hour for administrative staff)

Temporary Buildings

Project Information Memorandum

\$150 per hour

	(\$100 per hour for administrative staff)
Compliance Check	\$61
Consent & Processing	\$102 Plus \$150 per hour processing (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$85
Inspection Fee	\$205 each
Code Compliance Certificate	\$61 plus \$150 per hour (\$100 per hour for administrative staff)

Marquees Only

Consent & Processing	\$61 plus \$150 per hour processing (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$85
Inspection Fee	\$205 each

Reports

Monthly building consent reports	\$60
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Election Signs

Up to 3 signs	\$307
Up to 6 signs	\$613
For each additional sign in excess of 6. signs	\$20

Signs

Project Information Memorandum	At cost \$150/hour (\$100 per hour for administrative staff)
Compliance Check	\$61
Consent	\$123 plus \$150 per hour (\$100 per hour for administrative staff)
Online processing charge	\$86 or 0.065% for total value of work over \$125,000
BCA Accreditation Levy	\$85
Inspection Fee	\$205 each
Code Compliance Certificate	\$31 plus \$150 per hour (\$100 per hour for administrative staff)

Other

Residential Swimming Pool compliance inspection	First inspection free Re-inspection \$205
Swimming pool barrier consent fee	\$200
Variation to Building Consent	\$100 plus \$150 per hour (\$100 per hour for administrative staff)

Building Consent Amendment	\$123 plus \$150 per hour (\$100 per hour for administrative staff) Plus 0.065% of estimated value of consented works in excess of \$125,000-(online processing charge).
Extension of time for exercise of building consent	\$153
Extension of time for obtaining CCC	\$153
Fee to reinstate a refused CCC (incl 12 month extension)	Category Accessory building or spaceheater \$184 All others consent types \$306
Insurance Levy	Category Residential, Commercial and accessory buildings – assessed value of work over \$20,000 \$100 Fee Res 1 \$100 Res 2 \$150 Res 3 \$200 Com 1 \$300 Com 2 \$300 Com 3 \$400
Road Damage Deposit – Refundable deposit	\$716

Building Research Levy

In addition to the Building Consent Fee, a Building Research Levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid.

Consents of lesser value than \$20,000 are exempt from this levy.

Building MBIE Levy

In addition to the Building Consent, a Building Industry Levy based upon \$1.75 per \$1,000 or part thereof of total value is required to be paid.

Consents of lesser value than \$20,444 are exempt from this levy.

Independent Building Consent Authority (BCA)

Where the services of a Building Certifier are used, the fee will be established on a case by case basis to ensure full cost recovery.

Demolition (if not exempt work under Schedule 1 of Building Act 2004)

Consent	\$123 plus \$150 per Hour (\$100 per hour for administrative staff)
Online processing charge	\$86
BCA Accreditation Levy	\$85
Inspection Fee (where necessary)	\$205 each

Receiving and Checking Building Warrant of Fitness

On or before due date	\$150
After due date	\$240
Additional processing time Application for PIM only	\$150 per hour

BCA Accreditation Levy	\$85
Residential	\$75 plus \$150/hour (\$100 per hour for administrative staff)
Commercial/Industrial	\$125 plus \$150/hour (\$100 per hour for administrative staff)

++Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.

Other Building Charges

Certificate of Acceptance	\$511 plus \$150 per Hour (\$100 per hour for administrative staff) Plus the entire applicable Building Consent Fee for the project - this includes consent, compliance check, inspections, online processing fee, BCA accreditation levy, CCC
Certificate of Public Use	\$256 First Fee \$512 Second Fee \$768 Third Fee plus \$150 per hour processing (\$100 per hour for administrative staff)
New Compliance Schedules	\$286
Duplicate Compliance Schedules	\$143
Amendment to Compliance Schedule	\$92 plus \$150 per hour processing
Preparation of Certificates for Lodgement (s 75)	\$450 deposit plus \$150 per hour processing (\$100 per hour for administrative staff) – actual cost will be charge or refunded once known
Preparation of Sec 37 Certificate	\$73
Receiving and reviewing EPB reports	\$150 per hour
Exemptions under Schedules 1 & 2	\$350 plus levies
Notices to Fix	\$256 Fee for first \$512 Fee for second \$768 Fee for third plus \$150/per hour processing (\$100 per hour for administrative staff)
Additional Inspections	\$205
Online processing charge	\$86 or 0.065% for total value of work over \$125,000.
Building Infringement	Relevant set fee plus \$153 administration charge

Hokitika Swimming Pool

Spectator	Free
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Single Admission

Adult	\$5.00
Senior Citizen (60+)	\$4.00

Child at school	\$3.00
Pre Schooler	\$1.50
Pre Schooler and Parent	\$3.00
Family (2 adults / 2 children)	\$13.00

Concession Ticket - 10 Swims

Adult	\$40
Senior Citizen (60+)	\$32
Child at school	\$24
Pre Schooler	\$12
Pre Schooler and Parent	\$24
Family (2 adults / 2 children)	\$104

3 month pass

Adult	\$85
Senior Citizen (60+)	\$65
Child at school	\$50

Season Ticket

Adult	\$330
Senior Citizen (60+)	\$260
Child at school	\$200

AquaFit Classes (Includes entry to swimming pool)

Single Class

Adult	\$6.50
Senior Citizen (60+)	\$5.50
Child at school	\$4.50

Concession Ticket – 10 Classes

Adult	\$60
Senior Citizen (60+)	\$50
Child at school	\$40

Baches on Unformed Legal Road

Annual Site Fee	\$2,300
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Elderly Housing Property Rentals

Council property rentals are regularly reviewed to ensure they are set at fair market value.

District Assets

Water Supply Connections

Actual cost recovery relating to the installation of water supply connections.

Sewerage & Stormwater Connections

Actual cost recovery relating to the installation of sewerage and stormwater connections.

Vehicle Crossings

Actual cost recovery relating to the installation of vehicle crossings.

Sewerage Supply

Trade Waste charges are levied separately according to waste volume and utilisation of sewerage system.

Minimum fee of \$1600 per annum

Dumping into sewerage system	\$500
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Water Supply Annual Charges

Hokitika / Kaniere Water Supply	Commercial metered supply per cubic metre \$1.80
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The minimum charge for commercial or significant user metered water connections is the same as the commercial water rate.

Council reserves the right to negotiate metered charges with significant users

Treated Supplies—Rural Towns Fox Glacier / Franz Josef / Whataroa / Hari Hari	Commercial metered supply per cubic metre \$1.80
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Temporary Road Closures

Non-refundable application fee	\$100
Additional Information request (from applicant)	\$100 per hour
Public Notification on approval	At cost
Management of temporary road closure	At cost
Call Out / Audit of Traffic Management Plan	\$225 per hour
Not for Profit Organisations	Exempt

Jackson Bay Wharf Charge (prices exclude GST)

Commercial Fishing Vessels operating from the Wharf for discharge of wet fish and / or crayfish must have a licence to occupy.

Annual Charge

Vessels over 13.7 metres (45 feet)	\$4,400
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$1,650
Vessels up to 9.1 metres (30 feet)	\$1,100
Casual users landing wet fish (per tonne)	\$25.30
Casual users landing crayfish (per tonne)	\$330

Other Vessels (not discharging) must pay a daily charge (24 hours) as below

Vessels over 13.7 metres (45 feet)	\$275
Vessels between 9.1 metres and 13.7 metres (30-45 feet)	\$220
Vessels up to 9.1 metres (30 feet)	\$110

For information: facilities@destinationwestland or call Destination Westland Limited (03) 755 8497

Recreational Boat Ramp use	\$10 per day
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WASTE MANAGEMENT

Any legislative charges under the Waste Management Act will be imposed as a levy if required.

Note: Government requires Council to charge a levy of \$10.00 per tonne, or equivalent volume at non weighbridge sites, on all waste disposed of to landfill. This is included in the below fees.

For non-standard loads, the Transfer Station Operators reserve the right:

- To measure the waste and charge the per cubic metre rate or;

- To measure the load and use the Ministry for the Environment Conversion Factors for compacted or dense waste.

Hokitika Transfer Station

Refuse Site Gate Fees

General Waste

Per tonne	\$500
60L bag	\$4.50

Green Waste

Green Waste per tonne	\$48.30
60L bag Green Waste uncompacted	\$0.50
Accepted Recyclable Items*	Free

*All glass will be accepted free of charge.

Non Weighbridge Sites

Uncompacted General Waste

Per Cubic Metre small loads < 0.5m ³	\$68.25
Per Cubic Metre large loads > 0.5m ³	\$100
60L bag	\$4.20
120L Wheelie Bin	\$8.40
240L Wheelie Bin	\$16.80
Small Trailer /Ute (0.68m ³)*	\$68.25
Medium Trailer (0.91m ³)*	\$94.50
Cage or Large Trailer (2.7m ³)*	\$273

*Take to Hokitika site. All glass accepted free of charge

Uncompacted Green Waste

Per Cubic Metre	\$10.00
60L bag	\$0.50
Small Trailer /Ute (0.68m ³)	\$6.00
Medium Trailer (0.91m ³)	\$10.00

All Sites: Other Items

Gas Bottle Disposal	\$10.00
Whiteware (Fridges must be degassed, per item)	\$10.00
Tyres (Based on average weight of 7.5kg, per item)	\$3.50
Cars Prepared (Conditions apply, per item)	\$45

Rubbish & recycling receptacles

Additional rubbish and recycling bins (maximum 2 x sets of bins per household)	\$200
Replacement recycling bin 240 L	\$100
Replacement rubbish bin 120 L	\$90
Delivery fee for replacement bins	\$20

SALE AND SUPPLY OF ALCOHOL

On, Off or Club Licence

Applications and renewals for On, Off or Club Licence are assessed using a cost / risk rating system. The cost / risk rating of the premises is the sum of the highest applicable weighting for the type of premises and type of licence, the hours of operation and any enforcement holdings in the last 18 months.

Cost/risk rating	Fees category	Application fee \$ incl GST	Annual fee \$ incl GST
0-2	Very low	\$368	\$161
3-5	Low	\$609.50	\$391
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1,023.50	\$1035
26 plus	Very High	\$1,207.50	\$1437.50

The cost/risk rating used to set the fees above is calculated using the tables below.

Latest alcohol sales time allowed for premises

Type of Premises	Latest trading time allowed (during 24 hour period)	Weighting
Premises for which an on-licence or club-licence is held or sought	2.00 am or earlier	0
	Between 2.01 and 3.00 am	3
	Any time after 3.00 am	5
Premises for which an off-licence is held or sought (other than remote sales)	10.00 pm or earlier	0
	Any time after 10.00 pm	3
Remote sales premises	Not applicable	0

Type of premises

Type of Licence	Type of Premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
	Supermarket, grocery store, bottle store	15
Off-Licence	Hotel, Tavern	10
	Class 1, 2 or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
	Class 1 club	10
Club-licence	Class 2 club	5
	Class 3 club	2

Enforcement holdings

Number of enforcement holdings in respect of the premises in the last 18 months	Weighting
None	0
One	10
Two or more	20

Definitions for types of premises

Type	Class	Description
Restaurants	1	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a significant bar area and operates that bar area at least one night a week in the manner of a tavern.
	2	A restaurant that has or applies for an on-licence and has, in the opinion of the Territorial Authority, a separate bar area and does not operate that bar area in the manner of a tavern at any time.
	3	A restaurant that has or applies for an on-licence and, in the opinion of the Territorial Authority, only serves alcohol to the table and does not have a separate bar area.
	BYO	A restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Clubs	1	A club that has or applies for a club licence and has at least 1,000 members of purchase age and in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
	2	A club that has or applies for a club licence and is not a class 1 or class 3 club
	3	A club that has or applies for a club licence and has fewer than 250 members of purchase age and in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Remote sales premises		Premises for which an off-licence is or will be endorsed under section 40 of the Act.
Enforcement holding		A holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.

SPECIAL LICENCES

The fee payable for a Special Licence is assessed using a cost / risk rating system depending on the size of the event and the number of events applied for.

Large event: Means an event that the territorial authority believes on reasonable grounds will have patronage of more than 400 people.

Medium event: Means an event that the territorial authority believes on reasonable grounds will have patronage of between 100 and 400 people.

Small event: Means an event that the territorial authority believes on reasonable grounds will have patronage of fewer than 100 people.

Class	Issued in respect of	Application fee \$ incl GST
1	1 large event: More than 3 medium events: More than 12 small events	\$575
2	3 to 12 small events: 1 to 3 medium events	\$207
3	1 – 2 small events	\$63.25