Application for a minor variation to a building consent

GENERAL INFORMATION:

- This application is for approval from Westland District Council to make a minor variation to the following building consent under section 45A, Building Act 2004.
- A minor variation is a minor modification, addition, or variation to a building consent that does not deviate significantly from the plans and specifications to which the building consent relates. If the proposed change deviates significantly, the application will be processed as an amendment to the building consent. Note, if the proposed change will lead to a non-compliance with the district plan, the application will be processed as an amendment to the building consent.
- **Do not** carry out building work that varies from the building consent until you have received confirmation the minor variation has been approved.
- The latest Building Consents Fee Schedule is available on our website
- General information can be found on our website at www.westlanddc.govt.nz

SUBMITTING AN APPLICATION:

Applications must be lodged by email the application form and relevant documentation to:
consent number @westland.abcs.co.nz

Record of variation - owner/agent to complete the following:
Note: This minor variation must be approved by WDC before work can proceed.

Building Consent No:		Project Address:			
Contact Person:				Phone No:	
Contact email address:					
Address for approved plans:				Post Code:	
Billing details – to be invoiced to: (payer)					

Detailed description of variation: (plans must accompany submitted applications)

□ Reduced scope of work: *(if ticked, please describe items that will not be constructed)*

Name: _____ Signature: _____ Date: _____

The signature is that of the □ Owner or □ the Agent on behalf of and with the approval of the Owner.