



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 26 MAY 2022 COMMENCING AT 1 PM

The Council Meeting was live streamed to the Westland District Council YouTube Channel and presentations are made available on the council website.

1. KARAKIA TĪMATANGA OPENING KARAKIA

The opening Karakia was read by Cr Martin Chair

2. MEMBERS PRESENT AND APOLOGIES

Chairperson	Cr Martin	
Members		
	Cr Carruthers (Deputy)	Cr Hart
	Cr Hartshorne	Cr Keogan
	Cr Davidson	Cr Neale
	Kw Madgwick	Kw Tumahai (until 3.00 pm)
Guests	James Caygill – Waka Kotahi NZ Transport Agency	Dr Mike Legge – Chair of the West Coast Tai Poutini Conservation Board
	Joy Comrie – Department of Conservation	

NGĀ WHAKAPAAHA APOLOGIES

His Worship the Mayor

Moved Cr Keogan, seconded Cr Hart and **Resolved** that the apology from His Worship the Mayor be received and accepted.

STAFF PRESENT

S.R. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager: Corporate Services; S. Baxendale, Group Manager District Assets; D. Maitland; Executive Assistant, E. Rae, Strategy and Communications Advisor; S. Johnston, Governance Administrator.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and available on the Council table. There were no changes to the Interest Register noted.

4. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHĒRA MINUTES OF MEETINGS**

The Minutes of the previous Meetings were circulated separately via Microsoft Teams.

- **Ordinary Council Meeting Minutes – 28 April 2022**
- **The Extraordinary Council Meeting Minutes – 5 May 2022**
- **The Extraordinary Council Meeting Minutes – 11 May 2022**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Ordinary Council Meeting held on the 28 April 2022, The Extraordinary Council Meeting Minutes of 5th May 2022 and the Extraordinary Council Meeting Minutes of 11 May 2022 be confirmed as a true and correct record of the meeting.

The Chair **Approved** that their digital signature be added to the confirmed Council Meeting Minutes of 28 April 2022, the Extraordinary Minutes of 5th May 2022 and the Extraordinary Minutes of 11th May 2022.

Meeting Minutes to be received:

- **Planning Committee Meeting Minutes – 3 June 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Planning Committee Meeting of 3 June 2021 be received.

- **Community Development Meeting Minutes – 14 June 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Community Development Meeting of 14 June 2021 be received.

- **Capital Projects and Tenders Committee Meeting Minutes - 3 August 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meeting of 3 August 2021 be received.

- **Planning Committee Meeting Minutes – 9 September 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Planning Committee Meeting Minutes of 9 September 2021 be received.

- **Community Development Committee Meeting Minutes – 20 October 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Community Development Committee Meeting of 20 October 2021 be received.

- **CE's Review Committee Meeting Minutes – 27 October 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the CE's Review Committee Meeting Minutes be received.

- **Audit & Risk Committee Meeting Minutes – 9 November 2021**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Audit and Risk Committee Meeting of 9 November 2021 be received.

- **Capital Projects and Tenders Committee Meeting Minutes – 9 February 2022**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Capital Projects and Tenders Committee Meeting of 9 February 2022.

- **Audit & Risk Committee Meeting Minutes – 17 February 2022**

Moved Deputy Carruthers seconded Cr Neale and **Resolved** that the Minutes of the Audit and Risk Committee Meeting of 17 February 2022 be received.

6. ACTION LIST

The Chief Executive Simon Bastion spoke to the Action List and provided the following updates:

- **Kaniere School - Students Cycle trail:** The intersection has been completed. WDC to coordinate the grand opening with the school. This can now be removed from the action list.
- **Speed Limit Review:** Consultation process deferred until after the Annual Plan is completed. CE has already received some requests from the public for visiting speed limit changes and is happy to take these as they come through.

- **Ross Chinese Gardens – Flooding issues:** Progress has been made on the diversion with initial rock installed. The Chief Executive is visiting the site with an engineer next week to review the progress. Large pieces of rock are still to be sourced to finalise the work.

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Cr Keogan queried if a discussion was had regarding the timeline for this project?

The Chief Executive advised that at the meeting on Tuesday 31st May the timeline will be discussed.

Kw Madgwick asked if there was an update on the Kumara Gardens?

Kumara Gardens: The Chief Executive advised that they have found a contractor, and they requested that we review the contract on their behalf – we declined that. But we have found them someone that can do that for them, which they are happy with. Once that contract is allocated, it will go back to the Committee for endorsement, then come to Council for support.

Kw Madgwick asked if there was a timeline for this.

The Chief Executive advised that it depends on the contract and contractor and what they can achieve. The Chief Executive advised that we could ask for a proposed program of work to complete the work fully and asked Cr Keogan to take this request to them. (Action)

- **Pakiwaitara Building & Headquarters:** There will be a presentation in the Confidential section of the meeting today to Councillors.
- **Road Maintenance:** There has been a lot of proactive work around the footpath program. This will continue. We will update the presentation that was supplied 8 months ago in the near future. Remove from action list. **(Action)**
Cr Davidson: *The concrete – is that the standard option they are now using in the CBD. Does the colour and shape change at all?*
The Chief Executive advised that it is the standard option now. In regard to colour and shape – wasn't sure.
Cr Davidson queried if the Contractors who are doing the footpath outside Mitre 10, the same ones who did Revell Street?

The Chief Executive advised that he didn't have that information on hand but could be asked of the Transportation manager later in the meeting.

Cr Keogan asked if the footpath programme / the programme of works could be re-explained and would like to know what has been completed to far, and where they intend to go next – an up-to-date report – specifically regarding Ross, as there seems to be a lot of adversity from the people there in regard to the standards of the footpaths.

The Chief Executive advised that works are being completed according to the audit and are assessed in terms of priority. Some work has already been done and there is a limit as to how much can be done each year according to the budget. The next update regarding the footpath programme will be in July. **(Action)**

Racecourse Development Submission Bid: Pleased to announce that this has made it to the negotiation phase. We have been working with the Infrastructure and Acceleration Fund, & they have sent some key issues through to us from our application that they would like to work through. We have a workshop with them on the 7th June 2022, and we have engaged Joseph & Associates to be the liaison with us.

- **Gambling Policy & Impact Assessment:** This will now be discussed in June.
- **Hokitika Beach Sign:** Discussions will be had with key stakeholders closer to the time of development.
- **LGNZ Invitation:** An invite went out to all Councillors on Monday 23 June 2022. Deputy Mayor Carruthers, Cr Martin and the Chief Executive met with Susan Freeman and Stuart Crosby from LGNZ and the response from this meeting has been circulated.
Deputy Mayor Carruthers provided further detail to this:
It was a profitable meeting with Stuart and Susan. We conveyed very clearly and strongly to them the view and concerns expressed by Council regarding the future membership with LGNZ. We told them we needed to make it clear to us as to WHY we should continue to be a part of LGNZ. They responded to us very well and we came away with the strong view that it would not be a wise thing to discontinue our association with LGNZ, that it is better to be working together to help influence and affect projects, than not. It was clear that if were not connected to them, that a lot of the services and expertise they provide, we couldn't access if we didn't continue our membership; and it would be my strong recommendation as Deputy Mayor to Council to remain a member of LGNZ and that we pay the invoice for the current years' subscription.
Cr Keogan asked if the issue around value for money and training provided by LGNZ was raised with LGNZ.
The Chair (Cr Martin) advised that they raised the issues surrounding the induction process with LGNZ, and they said that this has been a consistent message they have received from Councils.

They acknowledged the missing link in communications with Councillors and have given their commitment that they are taking this back to National Council to review and embed changes into their processes from here.

***The Chief Executive** also commented that Council do not see LGNZ on the West Coast very often and that getting in front of the Councillors at least once a year would ensure value for money and see that the subscription paid for is justified – LGNZ have committed to that going forward.*

***Kw Madgwick** queried whether they got the message from our Councillors regarding 3 Waters?*

***The Chair** (Cr Martin) advised that LGNZ have received strong discontent not just from our Council but other Councils as well. They offered a rationale around the steps they took. They acknowledged that the consultation with the sector was not adequate and won't be undertaken like that again in the future. LGNZ felt "strong-armed" by the government for this to be pushed through.*

***Kw Madgwick** asked if LGNZ have recoiled from their position?*

***The Chair** (Cr Martin) advised that LGNZ clarified to them the piece around compulsory participation; that they never signed any agreement that it would become compulsory for Councils to opt in. The government now has taken that step. So, they have the ability to represent the sector in that space. There is nothing binding on individual councils to take individual action against those steps as well. The position they are taking is that they are now seeking the direction of the sector as to the next steps to take in relation to 3 Waters Reform.*

Moved Deputy Mayor Carruthers, seconded Cr Neale and **Resolved** that: That West Coast District Council continue as a member of LGNZ and pay the invoice that was presented at April's Council Meeting.

Moved Cr Hart, seconded Cr Neale and **Resolved** that the updated Action List be received.

7. NGĀ TĀPAETANGA PRESENTATIONS

- **WAKA KOTAHI – NZ TRANSPORT AGENCY**

Director Regional Relationships: James Caygill – Waka Kotahi NZ Transport Agency spoke to this item:

- Our new regulatory funding model
- He Tirohanga Whakamua: 30-year plan – Baseline Network Vision
- Business Case Refresh
- He tohu huarahi Māori – Māori bilingual traffic signs programme update
- Road to Zero
- Maintenance and Operations Programme
- Special Purpose Roads (SPRs)
- Network Resilience

***Cr Davidson** asked if there was any risk of not meeting the targets around maintenance and operations program.*

***James Caygill** advised that there was no more risk than normal.*

***Cr Hartshorne** asked about the 30-year-plan and how does the West Coast ensure it gets it's value out of the whole of NZ for land area the Coast has got?*

***James Caygill** advised that this is ultimately governed by Government Policy. However, we need to talk. Waka Kotahi needs to know the pressures, the areas you want to discuss, to ensure the 30-year-plan is representing what your community is potentially facing in the next 30 years.*

Cr Hartshorne queried the total percentage of resealing in the presentation – what was the West Coast's percentage of that?

James Caygill advised that it was a substantial reseal and would need to come back to Council with that answer **(Action)**

Cr Hartshorne asked how the Government is proposing to fund the roads.

James Caygill advised that there is a piece of work being done by Treasury and the Ministry of Transport which the local government should be a part of – in terms of reference, and that is what this work is all about – the funding of the roads.

Cr Keogan asked if presentations could be more specific to the Westland District Area instead of generalised information, as this would be more beneficial to the Council. Cr Keogan would also be interested in getting an update of dollar value on projects and investments, and where and what that funding is and where it is going. There was a list created previously of approximately 11 specific areas of concern in Westland District.

Chief Executive advised that there is Safety Road Users Group that Karl chairs, and those high-level safety elements are raised quarterly with that group. There was a presentation for high level Focus Points for Waka Kotahi (before James Caygill's time)

Cr Keogan expressed her dissatisfaction and frustration around the lack of maintenance on some areas of highways, edges etc, and in particular the roadside near Arahura Bridge, which is full of weeds. The last conversation had with Waka Kotahi regarding this issue was that unless it grows to a length that impairs drivers, nothing can be done about it.

James Caygill acknowledged Cr Keogan's frustration and advised that he did not have an answer to satisfy her point. Waka Kotahi's maintenance and operations budget do not allow them to operate for aesthetics, but only for maintenance for safety, and advised that when things get to a particular level where safety is an issue, to then get Waka Kotahi involved. The cost for a person or multiple people to deal to aesthetics would add up. James also advised that he would take back the point regarding the Arahura Bridge.

Cr Keogan queried how much of the funding investment comes into the West Coast, and challenged the value for money, and requested that the issue be taken to someone to be raised and discussed.

James Caygill concurred that this is a legitimate issue that local government should raise with Waka Kotahi and equally with the Ministry and Minister regarding funding for land transport. If the concerns are such from the community that money should be reallocated, then this needs to be raised at a ministerial level.

Cr Hartshorne commented that the road from Franz Josef to Hokitika through the Lewis Pass is a problem with marker pegs that were green and hardly showing up – which was a safety issue.

James Caygill requested Cr Hartshorne send him an email so they could get maintenance out there to deal with this. **(Action)**.

The Chair (Cr Martin) also expressed concern that Waka Kotahi had nationally slashed their roading maintenance budget and reseal programmes, and queried what sort of relief the government had put in place to alleviate the pressures to be able to keep up with the agreed plans of work, as we cannot afford to let a core function of council slip back, and in turn never achieve the reseal programme – we need additional financial support. There is a real impact on what will be achieved if there is no additional money forthcoming.

James Caygill One of the impacts you may see – is the late addition of new money into the National Land Transport Plan (NLTP) last year meant we all had to build our road maintenance budgets for this season just finished on the assumption that there would be less money. The crown did put more money in, in the end. There was a squeeze for year one. I acknowledge your point about supply chain issues and inflation. I will take this message back. There isn't additional money in the system, in fact there is less. Covid had a real impact on this. I don't have an easy answer for the council on this to help alleviate this pressure, all I can do is take this back and see if someone has a solution.

Moved Cr Neale seconded Cr Hartshorne and **Resolved** that the presentation from Directory Regional Relationships James Caygill, Waka Kotahi NZ Transport Agency be received.

- **CONSERVATION BOARD UPDATE** (*Verbal Presentation*)

Chair of the West Coast Tai Poutini Conservation Board - Dr Mike Legge spoke to this item.

Joy Comrie, Department of Conservation attended this part of the meeting.

- There are 15 Conservation Boards in the country – appointed by Ministry of Conservation. The Minister usually makes these final appointments around June / July.
- On our board we have 7 members. We normally would have 11 members (short by 4) due to some resignations last year. The Ministry appointed one person so we would have a quorum. Our board numbers are expected to be made up to 11 this next round.
- The Board is very good and effective. We have a lot of expertise and skill with representatives from Ngāti Waewae and Makaawhio.
- The Board members are made up of people with expertise in freshwater biology, climate change, familiar with RMA, and Conservation Act familiarity. I am very pleased with the functional board I have.
- Every year the Ministry of Conservation sends a letter of expectation – with specific parts that relates to the Boards. The Boards are expected to make their annual work, plan around letter of expectation, and our thinking is in line with the Minister.
- Our current position has 4 main work items:
 1. To enhance our working partnership with Ngāti Waewae and Makaawhio.
 2. Currently activating the Conservation Management Strategy (CMS with a full review. This was recently workshopped to have a thorough look through this. It will be a total rewrite of the CMS.
 3. We also need to look at the Westland National Park Plan (WNPP) – this was started approximately 4-5 years ago, and it was halted for various reasons. It's important that we look at this plan as it is out of date. The CMS and the WNPP have significant cross over areas that restrict things – we need to look at how we can use the CMS to enhance and develop the WNPP. The CMS is first priority, then we will look at WNPP.
 4. The other area of importance to us is the Kahurangi National Park – it is out of date. It is the Nelson Marlborough Board responsibility; however, we are meeting with them 30th June to discuss this item. This is a park plan that is well out of date and needs review.
- Our Board meetings vary in venue. We are in Greymouth 22 June for a full update on that area. Our first meeting this year was in Franz Josef. When we move around, we get full updates on the regions we visit.
- Public forums are welcome at all our meetings for questions or to present issues to us that they think are relevant to them.

Cr Davidson: *Asked when the CMS document will be complete?*

Dr Mike Legge: *Advised that it is early days, it is a big document, and it is a full re-write. We are looking at a 2–3-year plan. We would like it done faster, but we are limited by DOC Planners. I also don't want a document that's patchworked. It needs to be a working document.*

Kw Madgwick: *Regarding Franz Joseph Glacier Guides - the Franz Josef Board have come under pressure re: frequency of helicopter flights. CMS and WNPP review – that is a major undertaking, what is the Conservation Boards awareness of this issue?*

Dr Mike Legge *The board is fully aware of this issue. We were in Franz and looked at alternative landing site – which is common sense. The board supports the movement of that site going up a*

level – as it is the most common-sense position to take. Whatever the board decides, we would support that move and advocate for that site.

CMS is a 20-year-old document and is not compatible with anything now. Which is why we have to start with this now. As we move through the CMS, we would take WNPP stuff out and put it into the WNPP, so there is a limitation on how the CMS controls the WNPP.

The Chief Executive asked if there was any update on the Stewardship Land Review.

Dr Mike Legge: No, it has been delayed a few times. Conservation boards have not been involved with Stewardship Land Review, however, in the future, Conservation Boards will be involved in some way with the panel. It will be involved with consultation process and hearing process.

The Chair (Cr Martin) queried the Conservation Boards familiarity with the Tai Poutini Plan.

Dr Mike Legge: We've had a briefing on that draft document, and we are familiar with it. Some of our members have an active interest in it. It will be on our work program for the foreseeable future, and we will submit on it once we get the submission document.

The Chair (Cr Martin): What about Significant Natural Areas? (SNAs')

Dr Mike Legge: I am not aware of Council's position on it. Every board member has a view on this. I'd be very interested in knowing the Council's position as it probably links with the Stewardship Land issues as well.

The Chair (Cr Martin): Do you have or are you involved in anything to do with the future location of the headquarters of the Department of Conservation in Hokitika?

Dr Mike Legge: Yes – I am peripherally aware of the intent but not an issue we have discussed on the Conservation Board yet.

Cr Hartshorne: Asked if there has been any talk of the staff housing in Franz Joseph?

Dr Mike Legge: Advised that the Conservation Board is not involved in this on management levels. Boards across the country are not involved in DOC management levels. We might be updated if there is an issue – but that would be for information rather than the Board getting involved.

Moved Cr Davidson seconded Cr Hart and **Resolved** that the verbal presentation from Dr Mike Legge, Tai Poutini Conservation Board be received.

- **COMMUNITY SERVICE AWARD**

The Howard Hughes Community Service Presentation has now been deferred to June Council Meeting.

8. PŪRONGO KAIMAHI STAFF REPORTS

- **FINANCIAL REPORT to APRIL 2022**

Finance Manager, Lynley Truman to speak to this item and advised the purpose of this report is:

- 1.1. The purpose of this report is to provide an indication of Councils financial performance for ten months to 30 April 2022.

Cr Hartshorne asked about the \$100k for Franz Josef Revitalisation – is that locked in?

The Chief Executive advised that the \$100k figure is still in the budget. It will be decision of council if it gets carried over if not spent this year.

Cr Hartshorne commented that if it is not spent, we don't want to lose it.

Group Manager of Corporate Services advised that a report will be put to council regarding any carryovers, and that can be discussed at that time.

The Chair (Cr Martin): Queried the surplus mentioned in the report on page 20, if the Finance Manger could please explain why Council is in such a strong position regarding surplus?

The Finance Manager advised that a variety of things are noted. Some are grants and subsidies coming through. Council has reasonably high gains on swaps at the moment. But to actually give specific details, would have to come back to give Council more information on that. (Action)

Moved Deputy Mayor Carruthers, seconded Cr Hart and **Resolved** that:

- a) The Financial Performance Report for 30 April 2022 from Finance Manager, Lynley Truman be received.

- **2022 RESIDENTS SATISFACTION SURVERY – RESULTS**

Strategy & Communications Advisor: Emma Rae spoke to this item and advised the purpose of this report is:

- 1.2. The purpose of this report is to provide Council with an overview of the results of the 2022 Residents' Satisfaction Survey (the Survey) [Appendices 1 and 2].

Deputy Mayor Carruthers asked if there was a legislative requirement that such a survey/report be undertaken?

Strategy & Communications Advisor advised that there was no legislative requirement. Under the Long-Term Plan we have resident satisfaction measures. This is something that is being reviewed - ready for the next long-term plan to see if there are alternative ways to take these measurements or performance indicators that could review resident satisfaction.

Cr Keogan commented that it was disappointing around specific areas of the survey and felt some things needed to be addressed from a Council's perspective. Key areas being:

1. Feedback over Revell Street
2. Lack of communication
3. Rates
4. Seems to be lack in understanding in Councils financial position

The Chair suggested that a summarised document of thinking and themes could be written down and for the 14th June Annual Plan Submission.

Councillors agreed that a workshop to go through the issues from the survey to come up with solutions would be the best option.

Kw Madgwick queried if it would be more beneficial to make comparison against the Grey District Council? A workshop could work, but staff also need to have a breakdown of the survey and have an explanation as to why things are / are not working.

Strategy & Communications Advisor commented that regarding engagement with the community; there is an internal policy that has been updated and reviewed for consultation and engagement with the community. This will be workshopped with staff who will be likely to use this policy.

Cr Keogan: Asked if Councillors could get invited to those workshops rather than just be for staff.

The Chief Executive advised that analysing with staff only first needs to be done, and then we will obviously look at the outcomes of that and share with the Councillors as appropriate.

Moved Cr Davidson seconded Cr Neale and **Resolved** that

- a) That the report be received.
- b) That Council receives the 2022 Residents' Satisfaction Survey Results and instructs staff to make them available to the public.
- c) A workshop is booked to look at the results of this survey – as soon as possible (**Action**)

- **COOK FLAT & LAKE MATHESON ROAD FOOTPATH/CYCLEWAY AS A NEW COUNCIL ASSET**

Transportation Manager: District Assets, Karl Jackson spoke to this item and advised the purpose of this report is:

- 1.3. The purpose of this report is to consider formally accepting the vesting of the recently constructed footpath/cycleways along Cook Flat and Lake Mathieson Roads into Council ownership/management.

Kw Madgwick commented that this is a great asset, and asked how much the expected annual maintenance cost will be, and will this be a target for Fox Glacier?

Transportation Manager advised that \$1100 is the ongoing maintenance cost for vegetation control etc.

Kr Hartshorne also agreed that it is a great asset for the area, however felt the budget was a bit light for the maintenance.

Transportation Manager advised that a lot of the maintenance will be incorporated into the roadway maintenance which will keep costs down.

The Chair commented that he looked at this asset today and advised that this is not a brand-new asset It has a significant amount of grass.

Transportation Manager advised that this has been discussed with DOC and the contractor who did that work initially, that there is an agreement that they will continue with their agreement in the intermediate process. I would suggest that \$1100 per year is a bit light on that maintenance. I would suggest a per KM maintenance.

Moved Cr Hartshorne seconded Cr Neale and **Resolved** that

- a) The report be received
- b) That Council resolves to adopt Option 1 and accept the vesting of the new Cook Flat and Lake Matheson Road Footpath/cycleways and associated infrastructure into Council ownership for the continuing maintenance and ongoing future renewal at the end of useful life.

- **HOKITIKA MUSEUM BOARD**

Group Manager: Regulatory and Community Services – Te Aroha Cook spoke to this item and advised the purpose of this report is:

- 1.1 The purpose of this report is to seek Council approval to establish a Hokitika Museum Trust Board with the primary function to identify and make successful applications from funding bodies to offset the cost of the proposed project(s). This will support the Museum in providing quality services and activities for Westland District communities and visitors.

Deputy Mayor Carruthers commented that he totally supports this. The only query was that the trustees are being paid and assumed this would be a voluntary situation. Why the payment route?

Te Aroha Cook advised that it is all about valued time for volunteers. We would be looking at what the base government rate is - which is \$232 a day. We are looking at 3-4 meetings a year as a trustee. Approximately \$3500-\$4500 for the Museum Budget for this.

We are looking to source appointments within local wider West Coast, but we will look outside the district for people that have contracts with funding organisations or experience in those applications moving forward. We need people who can represent the project as an ideal for the community.

Kw Madgwick commented that a Museum Trust Board needs to be a bridge between museum and council for advocacy. Kw Madgwick disagreed with this report and felt the plans for the museum were unaffordable and needed to be cut back to suit.

Te Aroha Cook advised that in terms of the presentation to Council – What the Museum is looking at is management of cost and minimising that expense on the ratepayers and that does need a trust or equivalent to be able to make applications moving forward. Right now, it is critical to enable the project to go ahead.

Kw Madgwick commented that the Hokitika Museum previously was a very well regarded in museum circles as a model regional museum and then closed due to the earthquake. Other than that, what has changed? That museum should reflect the history of the area and our heritage – but there's so much peripheral stuff. I just don't agree with this, and I think it has lost its way. I am leaning towards not approving this. I don't agree that we should be looking for candidates who have money. We need a trust board to advocate for the museum as a fundamental goal.

Te Aroha Cook advised that the development to the terms of reference – we would like to see the trust develop over time in terms of advocacy and to do that, there would need to be a change in terms of how the council manages the museum. Council has become the advocate of the museum in its own right. We need the endorsement first in terms of progressing.

Cr Hart asked if there are there many other trust boards that we know about for museums around the country?

Te Aroha Cook advised that in the West Coast there are none, however around the country yes there are Trust Boards for Museums. They are critical for the museum.

Kw Hartshorne also expressed concern about potential trustees coming from all around NZ, and the cost that will be, and also agreed with Kw Madgwick sentiments in that we don't want to lose that old historic part of Hokitika Museum.

The Chair concluded that we need to include advocacy into the museum to write the terms of reference (ToR) in such a way that they are not just fundraising, but are operating as advocacy for the Museum

Kw Madgwick agreed and commented that it is crucial that the ToR have an advocacy role and that the number 1 priority is not about going out fundraising. Advocacy based which means locals on the board.

The Chair summarised that it could be advocacy first and as a branch off that, an avenue for raising funds.

Deputy: This is not an issue for prioritising diff facets. It has a whole range of functions.

TC: 3.2 in the report it enables us to progress as a trust, and the qualities within that, assessments and appointments panel and ToR etc.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that:

- a) That the report be received.
- b) That Council endorse the establishment of the Hokitika Museum Trust Board and following the adoption of the draft Terms of Reference as discussed in Council in seeking of expressions of interest / applications of suitable candidates.
- c) That the Selection and Appointments Committee comprise, the Mayor, Council's Heritage Hokitika Committee representative, Representative of Poutini Ngai Tahu, the Chief Executive, and the Group Manager Regulatory and Community Services.

9. ADMINISTRATIVE RESOLUTION:

Council is required to confirm its Seal being affixed to the following document:

- Consent pursuant to Part VIII Public Works Act 1981 for Crohn Street Road Legalisation

Noted: Cr Hartshorne abstained from voting on this matter due to a conflict of interest.

Noted: Kw Madgwick left the meeting at 3:59pm and did not return to the meeting.

Moved Cr Hart seconded Cr Neale and **Resolved** that the Council Seal is affixed to the Consent Pursuant to Part VIII Public Works Act 1981 for Grant Gibb's Road Legalisation.

10. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Chair Cr Martin, seconded Cr Neale and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 4pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
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1.	Confidential Minutes – 28 April 2022	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
	CE's Review Committee Meeting – 27 October 2021	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
2.	Pakiwaitara Building – Final Concept - Tony Joseph and Scott Baxendale District Assets	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
3.	Heaney & Partners Scenic Circle Update	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1	Protect the privacy of natural persons, including that of deceased natural persons ()
1	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1,2	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))
3	Maintain Legal Professional Privilege Section 7(2)(g)
2	Protect information where the making available of information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. (Schedule 7(2)(ii))

Moved Cr Hart, seconded Cr Neale and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 5:38pm.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 23 JUNE 2022 (TBC)
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 5:38 PM

Confirmed by:

**Councillor Martin
Acting Chair**

**Acting Mayor Carruthers
Date: 23 June 2022**