



**2007/2008**

**Adopted**  
**SCHEDULE OF**  
**FEES AND CHARGES**

(GST Inclusive)

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**DESCRIPTION****FEES****COMMUNITY SERVICES****OFFICE**◆ **Black & White Photocopying:**

Single Sided - A4	\$0.20
Single Sided - A3	\$0.30
Double Sided - A4	\$0.30
Double Sided - A3	\$0.40
Single Sided - A2	\$2.50
Single Sided - A1	\$3.50
Single Sided - A0	\$5.00
Overheads - A4	\$0.50

◆ **Colour Photocopying**

Single Sided - A4	\$2.50
Single Sided - A3	\$4.00
Double Sided - A4	\$3.50
Double Sided - A3	\$5.00

◆ **Laminating**

A4 - Per Page	\$2.00
A3 - Per Page	\$3.00

◆ **Binding**

Small incl coil	\$2.00
Large incl coil	\$3.00
Small incl cover, back, and coil	\$3.00
Large incl cover, back and coil	\$4.00

<b>DESCRIPTION</b>	<b>FEE\$</b>
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**COMMUNITY SERVICES**

**COUNCIL ROOMS**

Full Facilities

- ◆ Full day \$100.00
- ◆ Half Day \$50.00

**Council Room Only:**

- ◆ Full day \$50.00
- ◆ Half day \$25.00

**Committee Meeting Room Only:**

- ◆ Full day \$25.00
- ◆ Half day \$12.50

**EQUIPMENT HIRE**

- ◆ Data Projector- per day \$50.00
- ◆ Overhead Projector - per day \$20.00

**LIBRARY**

- ◆ Overdue Charges - per week \$1.00  
(\$0.50 children)
- ◆ After 4 weeks \$5.00  
(\$2.00 for children)
- ◆ Rental Books \$0.80; \$1.50
- ◆ Magazine Rentals \$0.50
- ◆ Videos, DVDs, CDs, Tapes \$1.00
- ◆ Reservation of Books \$1.00
- ◆ Replacement Cards \$4.00
- ◆ Annual subscription for Visitors with no current Library Card \$42.00
- ◆ Annual subscription for Visitors holding a current Library card from another Library. \$30.00

**DESCRIPTION****FEEES****COMMUNITY SERVICES CONT.****LIBRARY CONT**

- ◆ No charge is made for exchange students resident with families in the District for six months or more.
- ◆ A bond of \$30.00 is required for anyone giving, as their visitor address, an accommodation house.
- ◆ Interloan Items (per item) \$5.00
- ◆ Book Covering \$2.50-\$5.00

**Computer Charges**

- ◆ Internet \$2.00 per 15 minutes
- ◆ Print-outs \$0.50 per sheet
- ◆ Word Processing (self service) \$5.00 per hour

**POOL CHARGES**

- ◆ To be published before 2007/2008 swimming season.

**SPORTS FIELD CHARGES****Cass Square (season hire)**

- ◆ Touch Rugby per season \$150.00
- ◆ Softball per season \$150.00
- ◆ Rugby - per season \$800.00
- ◆ Cricket per season \$150.00
- ◆ Soccer per season \$800.00

**Cass Square (casual use)**

- ◆ Daily \$50.00
- ◆ Hourly \$15.00
- ◆ Wildfoods Festival \$20,000.00
- ◆ Showers and Changing Rooms \$20.00
- ◆ Changing Rooms Only \$10.00
- ◆ Commercial Operators

To be negotiated,  
depending on type of  
usage.

**DESCRIPTION****FEEES****COMMUNITY SERVICES CONT.****CEMETERY CHARGES - HOKITIKA**

1. New Grave	\$880.00
2. New Grave - Ashes	\$210.00
3. Pre-purchase of plot	\$570.00
4. To dig a grave to extra depth, an extra	\$65.00
5. An interment on Saturday or public holiday, an extra	\$140.00
6. To dig a grave on Saturday, an extra	\$180.00
7. To dig a grave on Sunday or public holiday, an extra	\$220.00
8. To reopen a grave under one year old	\$360.00
9. To reopen a grave over one year old	\$335.00
10. New grave for RSA personnel, also no's 3, 4, 5, and 6 apply.	\$315.00
11. To reopen a grave in RSA plot, no's 7 and 8 apply.	
◆ Out of District fee for persons not bonafide residents of Westland District, an extra	\$230.00
◆ Registration of Ashes	\$65.00
◆ Child under 12 years of age on berm or in old area Full cost as above area	
◆ Child under 12 years in children's area	\$360.00
◆ Child under 18 months in children's area	\$168.00
◆ Research of cemetery records for family trees etc.	\$32.00/hour
◆ Minimum Charge	\$20.00

<b>DESCRIPTION</b>	<b>FEE'S</b>
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**COMMUNITY SERVICES CONT.**

**CEMETERY CHARGES - ROSS AND KUMARA**

◆ New grave	\$460.00
◆ Child under 18 months (including Sat. fees)	\$230.00
◆ To pre-book grave	\$150.00
◆ To bury ashes	\$150.00
◆ Registration of Ashes	\$65.00
◆ To reopen a grave	\$225.00
◆ To dig grave—self	\$100.00

**REGISTRY OF MARRIAGES**

**MARRIAGES/SERVICES**

◆ Marriage Licence - Registry Office	\$170.00
- Marriage Celebrant	\$120.00

Note: Application forms for Marriage

Licences are available from Council Offices.

All other enquiries regarding Births, Deaths  
or Marriages please free phone 0800 225 252

**LAND INFORMATION SERVICES**

**Landonline**

CT Search	\$10.00
CT Search - Guaranteed	\$12.00
Instrument Document	\$8.00
SO or DP image (per plan)	\$7.00
Spatial print	\$10.00
Field Book (per page)	\$5.00
Traverse Book (per page)	\$5.00

**Land Information**

GIS Map—A4	\$5.00
GIS Map- A4 with aerial photos	\$25.00
GIS Map - A3	\$40.00
GIS Map - A3 with aerial photos	\$50.00
GIS Client Services (per hour)	\$50.00

**DESCRIPTION****FEEES****PLANNING & REGULATORY****DOG CONTROL ACT**

- ◆ Registration Fee - Hokitika & Kaniere Townships \$63.00
- Other Areas \$48.00
  
- ◆ Registration Penalty - 31 July 50% of regn fee

**Dog Impounding Fees**

- ◆ First Impounding Offence \$45.00
- ◆ Second Impounding Offence \$90.00
- ◆ Third Impounding Offence \$135.00
- ◆ Feeding per day \$15.00
  
- ◆ Second & Third Impoundings will apply if occurring within 12 months of the first impounding date.
- ◆ Call-out for Dog Reclaiming \$76.00

**IMPOUNDING ACT**

- ◆ Stock impounding fees: Actual costs with a minimum charge of \$50.00
- ◆ Sustenance Fees \$20.00/head/day

**DESCRIPTION****FEES****PLANNING & REGULATORY CONT.****HEALTH ACT**

◆ Category I Food Premises (Minimal Food Handling/ Preparation)	\$150.00
◆ Category II Food Premises	\$222.00
◆ Category III Food Premises (Food Distribution)	\$290.00
◆ Hairdressers Registration	\$120.00
◆ Offensive Trade Registration	\$120.00
◆ Mortuary Registration	\$120.00
◆ Camping Ground Registration	\$190.00
◆ Camping Ground - less than 10 sites	\$120.00
◆ Transfer of Registration	50% Regn Fee

**LOCAL GOVERNMENT ACT**

◆ Hawkers	\$56.25
◆ Itinerant Traders	\$112.50
◆ Mobile Shops	\$112.50

**DESCRIPTION****FEES****PLANNING & REGULATORY CONT.****RESOURCE MANAGEMENT ACT**

◆ Preparation and change of a plan (Deposit)	\$500.00 plus actual costs.
◆ Notified Resource Consents (Deposits)	\$500.00 plus actual costs.
◆ Controlled, discretionary and non-complying land use activities (not including subdivision)	\$150.00
◆ Subdivision (minor boundary adjustments and single lots not requiring land use consent)	\$150.00
◆ Subdivision Consents - including land use	\$300.00
◆ Variations to consent conditions and designations	\$150.00
◆ Notified variations to consent conditions (Deposit)	\$500.00 plus actual costs.
◆ Survey Plan Approval Fee	\$80.00
◆ Certification Fee	\$80.00
◆ Requirements & Heritage Orders (Deposit)	\$500.00 plus actual costs.
◆ Monitoring charges (where monitoring is a condition of a Resource Consent)	At cost
◆ Consideration or Waiving of Outline Development Plan	\$80.00

**DESCRIPTION****FEES****PLANNING & REGULATORY CONT.****RESOURCE MANAGEMENT ACT cont.**

- ◆ Return of items seized pursuant to Section 328 of the Resource Management Act 1991 \$150.00
- ◆ Where any fee above is inadequate to enable the recovery of the actual & reasonable costs, a further charge will be payable.

**RESERVES CONTRIBUTION**

- ◆ 5% of the value of all additional allotments created on all commercial, industrial and residential subdivisions and where rural/residential or rural subdivisions occur, the rate is 5% on a nominal 4000 m<sup>2</sup> building site. Reserves Contributions are subject to a maximum and minimum amount of \$2,000.00 and \$600.00 respectively, per additional allotment created (calculated as GST exclusive)

**LAND INFORMATION MEMORANDA**

- ◆ Land Information Memoranda \$75.00
- ◆ Urgent - within 48 hours \$125.00

DESCRIPTION	FEES
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**PLANNING & REGULATORY CONT.**

*(Note: Total fees may vary according to the number of inspections undertaken.)*

**BUILDING CONSENT FEES**

**Free-standing Fire Places**

◆ Project Information Memorandum	\$5.00
◆ Consent	\$120.00
◆ Inspection Fee	\$150.00
◆ Code Compliance Certificate	<u>\$20.00</u>
<b>TOTAL</b>	<b>\$295.00</b>

**Accessory Buildings**

◆ Project Information Memorandum	\$35.00
◆ Consent	\$180.00
◆ Inspection Fee	\$300.00
◆ Code Compliance Certificate	<u>\$20.00</u>
<b>TOTAL</b>	<b>\$535.00</b>

**Alterations/Renovations (average fees)**

◆ Project Information Memorandum	\$35.00
◆ Consent	\$180.00
◆ Inspection Fee	\$450.00
◆ Code Compliance Certificate	<u>\$20.00</u>
<b>TOTAL</b>	<b>\$685.00</b>

<b>DESCRIPTION</b>	<b>FEES</b>
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**PLANNING & REGULATORY CONT.**

**Signs**

◆	Project Information Memorandum	\$15.00
◆	Consent	\$120.00
◆	Inspection Fee	\$150.00
◆	Code Compliance Certificate	<u>\$20.00</u>
<b>TOTAL</b>		<b>\$305.00</b>

**Election Signs**

◆	Up to 3 signs	\$100.00
◆	Up to 6 signs	\$200.00
◆	\$20.00 for each additional sign in excess of 6.	

**Housing**

◆	Project Information Memorandum	\$100.00
◆	Consent	\$300.00
◆	Inspection Fees	\$1,200.00
◆	Code Compliance Certificate	<u>\$20.00</u>
<b>TOTAL</b>		<b>\$1,620.00</b>

**Drainage & Plumbing**

	<b>Public System</b>	<b>Stand Alone System</b>
◆ Project Information Memoranda	\$15.00	\$15.00
◆ Consent- Public Sewerage System	\$120.00	
◆ Consent - Stand Alone System		\$180.00
◆ Inspection Fee	\$300.00	\$300.00
◆ Code Compliance Certificate	<u>\$20.00</u>	<u>\$20.00</u>
	<b>\$455.00</b>	<b>\$515.00</b>

<b>DESCRIPTION</b>	<b>FEES</b>
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**PLANNING & REGULATORY CONT.**

**Commercial/Industrial/Multi Unit Development**

- ◆ Charges will be established on a cost recovery basis for each particular case.

**Road Damage Deposit**

- ◆ Refundable deposit of \$700.00

**Building Research Levy**

- ◆ In addition to the Building Consent Fee, a Building Research levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.

**Building –Department of Building and Housing Levy**

- ◆ In addition to the Building Consent, a Building Industry Levy based upon \$1.97 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.

**Building Consent Authority Accreditation**

- ◆ Every building consent application will include Building Consent Authority Accreditation costs of \$55.00

DESCRIPTION	FEES
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**PLANNING & REGULATORY CONT.**

**Independent Building Consent Authority (BCA)**

- ◆ Where the services of a Building Certifier are used, the fee will be established on a case by case basis to ensure full cost recovery.

**Relocated Buildings**

- ◆ In addition to Building Consent Fees, and the Building Research levy, a minimum deposit of \$10,000 is required for buildings being relocated.

**OTHER BUILDING CHARGES**

**Demolition**

◆ Consent	\$120.00
◆ Inspection Fee (where necessary)	<u>\$150.00</u>
<b>TOTAL</b>	<b>\$270.00</b>

<b><u>Soakage Tests</u></b>	<b>\$150.00</b>
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**Receiving and Checking Building Warrant of Fitness**

◆ On or before due date	\$150.00
◆ After due date	\$300.00

**DESCRIPTION****FEEES****PLANNING & REGULATORY CONT.****OTHER BUILDING CHARGES CONT.**

◆ Certificate of Acceptance- (plus Statutory Costs)	At Cost
◆ Compliance Schedules	\$280.00
◆ Duplicate Schedules	\$140.00
◆ Assessment for Applications for exemption from Building Consent	At cost
◆ Preparation of Certificates for Lodgement	\$225.00
◆ Notices to Fix	\$210.00
◆ Additional Inspections	\$85.00
◆ Application for PIM only	
- Residential	\$100.00
- Commercial/Industrial	\$150.00
◆ Stock Underpass	Levies Only
◆ Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.	

**AMUSEMENT DEVICES**

◆ For one device, for the first seven days of proposed operation or part thereof.	\$11.25
◆ For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.25
◆ For each device, \$1.12 for each further period of seven days or part thereof.	

**CLASS 4 GAMING**

◆ Class 4 Gambling Venue	\$281.25
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**DESCRIPTION****FEEES****PLANNING & REGULATORY CONT.****LIQUOR LICENSING FEES**

◆ Application for On Licence	\$776.00
◆ Variation of On Licence	\$776.00
◆ Renewal of On Licence	\$776.00
◆ BYO (Sec 28) Licenses Endorsed, Applications, Variations, Renewals	\$132.00
◆ Temporary Authority, On and Off Licences	\$132.00
◆ Application for Off Licences	\$776.00
◆ Variation of Off Licences	\$776.00
◆ Renewal of Off Licences (except certain caterers and Auctioneers:	\$776.00
◆ Caterers and Auctioneers	\$132.00
◆ Application for Club Licence	\$776.00
◆ Variation of Club Licence	\$776.00
◆ Renewal of Club licence	\$776.00
◆ Special Licences	\$63.00
◆ Application for Managers Certificate	\$132.00
◆ Renewal of Managers Certificate	\$132.00
◆ Application for extract from records or register	\$23.00
◆ Authority to sell from other than licensed premises (fire,tempest etc.) - Special Licences	\$132.00

**DESCRIPTION****FEEES****OPERATIONS****WATER SUPPLY CONNECTIONS**

- ◆ Actual and reasonable cost recovery relating to the installation of water supply connections.

**SEWERAGE & STORMWATER CONNECTIONS**

- ◆ Actual and reasonable cost recovery relating to the installation of sewerage and stormwater connections.

**VEHICLE CROSSINGS**

Actual and reasonable cost recovery relating to the installation of vehicle crossing.

**JACKSON BAY WHARF FISHING LANDING LEVIES**

Fish Landed

- ◆ Fin Fish \$22.50/tonne
- ◆ Crayfish \$337.50/tonne

**BERTHAGE**

- ◆ Emergency Only (per day) \$300.00

**DESCRIPTION****FEEES****OPERATIONS CONT.****SEWERAGE SUPPLY ANNUAL CHARGES****Hokitika/Kaniere/Franz Josef/Fox Glacier/Haast**

Uniform sewerage targeted rates are charges for all

Schemes in Westland District

◆ per connection, residential	\$110.00
◆ per pan/urinal commercial	\$110.00
◆ Supply available but not connected	\$55.00
◆ Kaniere Sewerage Scheme Capital Contribution	\$4,800.00
◆ Trade Wastes - charges are levied separately according to waste volume and utilisation of sewerage system.	

**WATER SUPPLY ANNUAL CHARGES****Hokitika/Kaniere Water Supply**

◆ domestic	\$177.00
◆ Commercial (unmetered)	\$541.00
◆ Supply available but not connected	\$88.00
◆ Commercial metered supply per cubic metre	.71
◆ Minimum metered supply charge per annum	\$541.00
◆ Council reserves the right to negotiate metered charges with significant users.	

**Treated Supplies—Rural Towns****Fox Glacier/Franz Josef/Whataroa**

◆ domestic	\$331.50
◆ Commercial (unmetered)	\$903.50
◆ Supply available but not connected	\$165.75
◆ Commercial metered supply per cubic metre	.85
◆ Minimum metered supply charge per annum	\$903.50

**DESCRIPTION****FEEES****OPERATIONS CONT.****Untreated Rural Town Supplies****Arahura/Ross/Kumara/Harihari/Haast/Whataroa Rural/****Hannahs Clearing**

◆ domestic	\$177.00
◆ Unmetered commercial supply	\$541.00
◆ Supply available but not connected	\$88.00

**PROPERTY RENTALS**

Council property rentals are regularly reviewed to ensure they are set at fair market value.

**REFUSE SITE FEES**

Council policy is that 50% of the cost of providing refuse sites in the district will be recovered by user pay fees.

Fees are:

**A. General Refuse Fees**

◆ Single Rubbish Bag (other than Council bag)	\$1.20
◆ Car Boot	\$12.00
◆ Trailer/Utility Vehicle	\$24.00
◆ Caged or Tandem Trailer	\$48.00
◆ Truck under 5m <sup>3</sup>	\$90.00
◆ Large Truck	\$180.00

**DESCRIPTION****FEEES****OPERATIONS CONT.****REFUSE SITE FEES CONT****Green Waste / Recyclable Fees**

◆ Single Rubbish Bag (other than Council bag)	No charge
◆ Boot	No charge
◆ Trailer/Utility Vehicle	\$6.00
◆ Caged or Tandem Trailer	\$12.00
◆ Truck under 5m <sup>3</sup>	\$18.00
◆ Large Truck	\$30.00

**Other Charges**

◆ Whiteware (degassed)	\$6.00 each
◆ Tyres	\$1.20 each
◆ Cars (prepared)	\$30.00 each
◆ Cars (needing preparation)	\$60.00 each

**B. Charges to come into effect after the installation of Weighbridge Equipment**

◆ Single Rubbish Bag (other than Council bag)	\$1.20
◆ Pure waste per tonne	\$90.00
◆ Mixed waste—greater than 90% green	\$66.00
◆ Mixed waste—less than 90% green	\$90.00
◆ Clean Greenwaste per tonne	\$30.00
◆ Minimum Charge	\$12.00