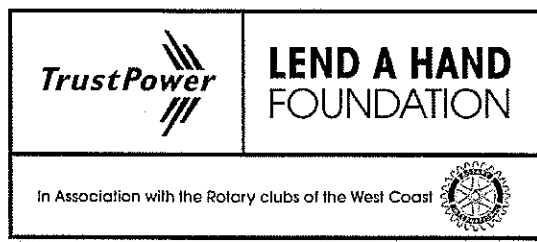


APPLICATION GUIDELINES



Objectives of the TrustPower Lend A Hand Foundation

The aim of the TrustPower Lend A Hand Foundation is to assist small charitable organisations and individuals by providing funding, mentoring or through the provision of goods/services.

The Foundation is administered by the West Coast Lend A Hand Foundation Trust, which is made up of representatives from the Rotary clubs of Hokitika, Greymouth and Westport.

Who can apply for funding from the Foundation?

Any individual or charitable organisation is eligible to apply for funds from the TrustPower Lend A Hand Foundation. The application must be relating to an identified individual or community need on the West Coast and groups/individuals must have made a significant effort to contribute to the project/need themselves.

All applications must be on an official TrustPower Lend A Hand Foundation application form, which are available from the Rotary Clubs of Hokitika, Greymouth and Westport and from all official business supporters of the Foundation.

Applications will not be considered from any of the following:

- Commercial or profit orientated organisations or individuals
- Projects with a religious or political purpose
- Rents or overhead costs
- Conference organisation
- Completed projects

The maximum grant from the Foundation is \$500 however in special circumstances the Foundation may provide a greater level of assistance. Each organisation or individual will be limited to one successful application per year.

If there are sufficient funds the Foundation will provide three larger grants each year of up to \$1,500. This major funding round will be publicly promoted.

All applications to the Foundation must be sponsored by a supporter of the Foundation. Supporters of the Foundation include businesses displaying official business supporter signage and the Rotary clubs of Hokitika, Greymouth or Westport.

How are funding applications decided upon?

A committee made up of representatives of the Rotary clubs and TrustPower will meet bi-monthly between March and November to consider the applications, however special meetings will be called to consider any urgent applications. All decisions of the Foundation will be final.

Successful applicants

All successful applicants to the Foundation are required to acknowledge the granting of funds by at least one of the following means:

- Acknowledgement in annual accounts/reports
- Acknowledgement in publicity material
- Involvement in promotion of the Foundation to the media, if appropriate.
- By attending as a guest speaker at a Rotary club, if requested

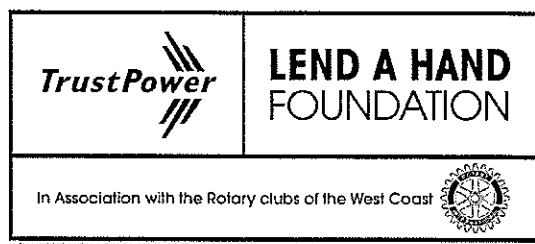
For more information please contact your local Rotary club:

Rotary Club of Hokitika
PO Box 7
Hokitika
Contact: Jill Hazeldine
Phone: 03 7555 487

Rotary Club of Greymouth
PO Box 276
Greymouth
Contact: Murry Cave
Phone: 03 762 7112

Rotary Club of Westport
PO Box 182
Westport
Contact: Peter Robertson
Phone: 03 789 8745

APPLICATION FOR SUPPORT



Anticipated Outcomes/Benefits (attach additional pages if required):

Budget (Attach Quotes if Applicable):

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Amount Requested	\$ _____

I certify that the information concerning this application is true and correct.

Signed: _____ Full Name: _____

Date: _____

All applications must be sponsored by a TrustPower Lend A Hand Foundation business supporter.

Applicants Sponsor: _____

Signed: _____ Full name: _____

Please send this completed application form to the TrustPower Lend A Hand Foundation, care of your local Rotary Club:

Rotary Club of Hokitika
PO Box 7
Hokitika
Contact: Jill Hazeldine
Phone: 03 7555 487

Rotary Club of Greymouth
PO Box 276
Greymouth
Contact: Murry Cave
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