



## CUSTOMER GUIDE TO TRANSPORTABLE BUILDINGS



**Your guide to submitting a hassle-free application for a transportable building.**

Includes information about:

- building and design requirements for transportable buildings;
- consents and approvals required; and
- content and quality of documentation required.

*For further information please contact:*

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## Transportable buildings: the basic information

### Transportable buildings

Transportable buildings are built off site to be transported to another site. No foundations and services are needed at the site where the building is fabricated but they will be required at the final site.

New transportable buildings should be designed to withstand wind, snow and earthquake loads appropriate to the site the building is to be located on.

Alternatively the building should be built to the highest standard so that wherever it is to be transported to it will comply with all the requirements of the New Zealand Building Code for that site.

You will need to obtain a Building Consent for the fabrication of the 'transportable building' from the Council in the region in which the building is constructed and a separate Building Consent for the relocation, siting, foundation and associated services from the Territorial Authority within whose region the new site is located.

When you lodge your Building Consent application for the new site you will be required to provide a copy of the Code Compliance Certificate issued by the Territorial Authority for the construction of the transportable building. The Building Consent for the relocation of the building will not be granted until this Code Compliance Certificate is provided.

Building consent applications for Transportable Buildings need the same type of information as other buildings. Also Transportable Buildings sometimes use modular details and specialist cold store building materials so engineering details and certification may be required.

Please refer to the checklist and speak to Council staff if you have any questions.

### **Note:**

If the place of origin and the new site are in different (District/City Council) areas you will need to apply to **both (District/City Council) for the various approvals required.**

### **District plan issues**

Resource consent may be required if you are proposing to relocate/transport an existing building onto a new site.

When considering a Resource Consent application, the Council will have regard to matters such as the age and design of the building; it's soundness; it's appearance and the suitability of the building for it's intended use.

For further information of Resource Consent matters please contact the District Planner.

**Some key requirements to be aware of:**

- Completed Building Consent Application Form
- All information identified on the cover sheet
- A current copy of the Certificate of Title or current Sale and Purchase Agreement for the property.
- Copies of drawings as specified in the cover sheet
- Site Plan, showing buildings, ground and floor levels and dimensions.
- Outline Floor plans (for all floors)
- Outline Elevations
- Project Information Memorandum (if already issued)
- Foundation Plans (timber or concrete slab)
- Drainage Plans
- Cross Sections
- Timber Treatment
- Construction Details
- Plumbing Details
- Specifications
- Bracing Design
- Ground Conditions report
- Engineers Details and Producer Statement

## Useful websites

Certified Builders Association of NZ Inc (CBANZ)  
[www.certified.co.nz](http://www.certified.co.nz)

Registered Master Builders Federation Inc (RMBF)  
[www.masterbuilder.org.nz](http://www.masterbuilder.org.nz)

New Zealand Institute of Architects (NZIA)  
[www.nzia.co.nz](http://www.nzia.co.nz)

Architectural Designers NZ Inc (ADNZ)  
[www.adnz.org.nz](http://www.adnz.org.nz)

Association of Consulting Engineers (ACENZ)  
[www.acenz.org.nz](http://www.acenz.org.nz)

BRANZ Ltd  
[www.branz.co.nz](http://www.branz.co.nz)

NZ Institute of Quantity Surveyors Inc (NZIQS)  
[www.nziqs.co.nz](http://www.nziqs.co.nz)

NZ Institute of Surveyors (NZIS)  
[www.surveyors.org.nz](http://www.surveyors.org.nz)

Department of Building and Housing (DBH)  
[www.dbh.govt.nz](http://www.dbh.govt.nz)  
*Downloads of Building Act and Building Code information*

Institution of Professional Engineers (IPENZ)  
[www.ipenz.org.nz](http://www.ipenz.org.nz)

NZ Institute of Building Surveyors Inc (NZIBS)  
[www.buildingsurveyors.co.nz](http://www.buildingsurveyors.co.nz)

Consumers' Institute of New Zealand  
[www.consumerbuild.org.nz](http://www.consumerbuild.org.nz)

