



**CUSTOMER GUIDE TO
DEMOLITION AND/OR
REMOVAL OF A BUILDING**



Your guide to building consent requirements surrounding the demolition and/or removal of a building.

For further information please contact:

Westland District Council

Building Department

36 Weld Street

Private Bag 704

Hokitika

Phone: 03 756 9010

Fax: 03 756 9045

E-mail: council@westlanddc.govt.nz

All buildings require consent to demolish and/or remove them from site.

If you intend to demolish and/or remove a building from your site, demolition consent is required to ensure all related services are capped, sealed or disconnected and the site is fully cleared.

The consent ensures Council records and rating assessments correctly reflect the changes.

A Resource Consent may be required for any buildings of historical significance.

If you suspect hazardous material is part of the project, you should contact the Department of Labour, Occupational Safety & Health to make arrangements to dispose of the material.

Some key requirements to be aware of:

- Completed Building Consent Application Form
- A current copy of the Certificate of Title or Sale and Purchase Agreement for the property.
- A complete Site Plan showing the current position of the Building to be demolished and/or removed in relation to legal boundaries and other buildings on the site.
- Identify the location of any storm water or other drainage work to be capped/sealed off or removed.
- A written schedule confirming the building work will comply with the Building Code.

Ask your Council for a comprehensive checklist when collecting your Building Consent Application

Useful websites

Certified Builders Association of NZ Inc (CBANZ)
www.certified.co.nz

Registered Master Builders Federation Inc (RMBF)
www.masterbuilder.org.nz

New Zealand Institute of Architects (NZIA)
www.nzia.co.nz

Architectural Designers NZ Inc (ADNZ)
www.adnz.org.nz

Association of Consulting Engineers (ACENZ)
www.acenz.org.nz

BRANZ Ltd
www.branz.co.nz

NZ Institute of Quantity Surveyors Inc (NZIQS)
www.nziqs.co.nz

NZ Institute of Surveyors (NZIS)
www.surveyors.org.nz

Department of Building and Housing (DBH)
www.dbh.govt.nz
Downloads of Building Act and Building Code information

Institution of Professional Engineers (IPENZ)
www.ipenz.org.nz

NZ Institute of Building Surveyors Inc (NZIBS)
www.buildingsurveyors.co.nz

Consumers' Institute of New Zealand
www.consumerbuild.org.nz