



# A G E N D A

## **Hokitika & Environs Reserves Management Committee**

Council  
Chambers

Tuesday  
9 February 2010

4.00pm



# HOKITIKA & ENVIRONS RESERVES MANAGEMENT COMMITTEE

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HOKITIKA & ENVIRONS RESERVES MANAGEMENT COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 9 FEBRUARY 2010 COMMENCING AT 4.00 PM

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1. **MEMBERS PRESENT & APOLOGIES**
2. **CONFIRMATION OF MINUTES**  
  
Minutes – 13 October 2009 attached *(Pages 1-3)*
3. **MATTERS ARISING FROM MINUTES**
4. **FINANCIAL STATEMENT** *(Pages 4-6)*
5. **GENERAL BUSINESS**
  - 5.1 Operations Report – Rob Daniel
  - 5.2 Annual Plan Projects 2010-2011
  - 5.3 Prosser's Bush
  - 5.4 Preston's Bush
  - 5.5 Walkway Development
  - 5.6 Community Garden
  - 5.7 Other Business
6. **NEXT MEETING DATE** – April 2010 (no specific date set)



## HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE OF THE WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 13 OCTOBER 2009 COMMENCING 4.00 PM.

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1. **PRESENT:**

Councillor R F Gugich (Chairman)  
Councillor A. N. Bradley, Councillor K R Scott  
B. Pearson, I. Gilbertson, E Walker, L Montagu, A. Muir, S. Asplin, H. Love

**APOLOGY:**

R. Daniel (Manager Operations)

Moved B. Pearson, seconded H. Love and **resolved** that the apology be received.

**ALSO IN ATTENDANCE:**

S. Eyre (Engineering officer), J Bainbridge (Contracts Supervisor) and D Blight (Community Services Officer).

2. **CONFIRMATION OF MINUTES:**

Moved Councillor Bradley, seconded E Walker and **resolved** that the Minutes of the Hokitika and Environs Reserves Management Committee Meeting held on Tuesday 14 July 2009 be confirmed as a true and correct record.

3. **MATTERS ARISING:**

3.1 **Steel silhouettes at the Pump Shed:** No further progress to report.

3.2 **Rotary Information Kiosk:** Now ready for signs.

3.3 **Cricket Pitch:** Needs to be covered during Wildfoods. J. Bainbridge to discuss this with M. Keenan.

3.4 **Racecourse/Boys Brigade Access gate:** Councillor Bradley to ask John Mitchell if there is anything in the lease arrangement about this.

- 3.5 Proposal for a Community Garden:** Moved Councillor Bradley, seconded I. Gilbertson and **resolved** that D. Blight write to Glenys Byrne, pointing out that Lazar Park is a Council Reserve and therefore of interest to the committee and asking her what her plans are for the garden and the rationale behind it, asking her to present her plans to the next meeting and pointing out that if the garden fails, it will need to be restored to its original condition.
- 3.6 Trees and Shrubs at Cass Square:** E. Walker advised that two big trees have been removed opposite the West Club Rooms. J Bainbridge asked to investigate.
- 3.7 Seat on corner of Fitzherbert and Stafford Streets:** E. Walker advised that a seat from Westroads is in place there. He also advised that the seat from Seaview is now at Westroads. J. Bainbridge to relocate that seat to near the Cenotaph in Cass Square. B. Pearson to take the seat to E. Walker to put two slats on.
- 3.8 BMX Track Neglect:** PD group will be working on this.
- 3.9 Letters at Weld St/Fitzherbert St intersection:** Letters have been braced.

#### **4. GENERAL BUSINESS:**

- 4.1 Heritage Trail Development:** Moved Councillor K. Scott, seconded A. Muir and resolved that development of the Heritage Trail linking the Plane Table and the Cemetery via the end of the airport runway be commenced.
- 4.2 I-Site Railway Terrace:** S. Eyre discussed the concept plan for this development with space being left for Take a Seat.
- 4.3 Preston's Bush:** It was agreed to do things in the following order –
1. J. Bainbridge to arrange for the last of the felled big trees to be removed.
  2. Meet as a group onsite to decide what to leave and what to develop.
  3. Call for a public working bee to action Point 2 above.
  4. Place chain along fence line and grass under the chain.
- 4.4 Cemetery/Seaview Information Kiosk:** Councillor Gugich advised that the kiosk will incorporate a Heritage Area with a possible plaque to record Queen Elizabeth's 60 years reign as our Queen.

**4.5 Annual Plan Projects 2010-2011:** The following projects were put forward for consideration at the February meeting.

1. Preston's Bush Development
2. Heritage Trail Development
3. Cemetery/Seaview Information Kiosk
4. Pioneer Statue Relocation
5. Sunset Point Development and Traffic Management Plan
6. Tambo to Soroptimists Shelter Beachfront Development

**5. Other Business:**

**5.1 Harper Park Former Soccer Pavilion:** Councillor Gugich to make enquiries.

**5.2 Prosser's Bush:** H. Love advised that the drains are not working, that the drains are higher than the ditch, that the drain at the edge of the bush has not been cleaned out, that the Copper Beech tree and Red Beech trees have not been replaced.

**5.3 Next Take a Seat:** S. Asplin advised that that the next seat would be at Sunset Point at the end of January.

**6. Next Meeting Date:** Tuesday 9 February, 2010, at 4:00pm.

Meeting concluded 5:31pm.

**Confirmed:**

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**Councillor Russell Gugich**  
**Chairman**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
**Date**

## Financial Report - geoff

**Links Index**

[Hokitika Walkways](#)

[Click here to load to Excel \(css\)](#)

**Runtime settings**

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 Financial Month is set to 01/10 and Budget AB01 is in use  
 VYYMM00= 201001  
 VYYYYMM= 201001  
 VTYPY00= 200807  
 Skip zero accounts = Y and Rounding = Y

### Hokitika Walkways

#### Statement of Operations

##### Income

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<a href="#">3405 001</a>	General Rates		(4846)	
<a href="#">3405 187</a>	RESWAY - Reserves Transfer		(5300)	
	<b>Total Income</b>		<b>(10146)</b>	

##### Expenditure

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<a href="#">3405 342</a>	RESWAY - Contractors	810		
<a href="#">3405 345</a>	RESWAY - Repairs & Maintenance		6000	
<a href="#">3405 372</a>	RESWAY - Overheads	1430	2843	50
<a href="#">3405 5411</a>	Depreciation from Additions		1303	
	<b>Total Expenditure</b>	<b>2240</b>	<b>10146</b>	<b>22</b>
	<b>Net Cost of service</b>	<b>2240</b>		

##### Capital Expenditure

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<a href="#">3405 581</a>	Heritage walkway extension		5300	
<a href="#">3405 5911</a>	Depeciation credit		(1303)	
<a href="#">3405 594</a>	Reserve		(5300)	
<a href="#">3405 5941</a>	Funding transfer from special		5300	
	<b>Total Capital Expenditure</b>		<b>3997</b>	

## Financial Report - geoff

[Links Index](#)  
[Prossers Bush](#)

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### Prossers Bush

#### Statement of Operations

##### Income

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<u>3422 001</u>	General Rates		(12843)	
	Total Income		(12843)	

##### Expenditure

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<u>3422 342</u>	RESPRO - Contractors	1512		
<u>3422 345</u>	RESPRO - Repairs & Maintenance	203		
<u>3422 346</u>	RESPRO - Grounds Maintenance		10000	
<u>3422 372</u>	RESPRO - Overheads	1430	2843	50
	Total Expenditure	3145	12843	24
	Net Cost of service	3145		

## Financial Report - geoff

[Links Index](#)  
[Prestons Bush](#)

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 VYYYYMM-201001  
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 Skip zero accounts: Y and Rounding: Y

### Prestons Bush

#### Statement of Operations

##### Income

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<u>3407 001</u>	General Rates		(4569)	
	Total Income		(4569)	

##### Expenditure

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<u>3407 345</u>	RESPRE - Repairs & Maintenance		2000	
<u>3407 372</u>	RESPRI - Overheads	286	569	50
<u>3407 401</u>	RESPRE - Consultants Fees		2000	
	Total Expenditure	286	4569	6
	Net Cost of service	286		

##### Capital Expenditure

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
<u>3407 5810.4</u>	Airport - Cemetery walkway		5000	
<u>3407 594</u>	Reserve		(5000)	
<u>3407 5941</u>	Funding transfer from special		5000	
	Total Capital Expenditure		5000	