



**WESTLAND**  
DISTRICT COUNCIL

# AGENDA

**Hokitika and Environs  
Reserves Management  
Committee**

Council  
Chambers

Tuesday  
13 April 2010

4.00pm

# HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 13 APRIL 2010 COMMENCING AT 4.00 PM**

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1. MEMBERS PRESENT & APOLOGIES

2. CONFIRMATION OF MINUTES

Minutes – 9 February 2010 attached.

*(Pages 1-3)*

3. MATTERS ARISING FROM MINUTES

4. CORRESPONDENCE

4.1 Stuart Mitchell (item to be tabled at the meeting)

5. FINANCIAL STATEMENT

*(Page 4-6)*

6. GENERAL BUSINESS

6.1 Operations Report – Rob Daniel

6.2 Draft Annual Plan Projects 2010-2011

6.3 Trimming of trees Whitcombe Terrace Walkway

6.4 Preston's Bush

6.5 Heritage Trail

6.6 Other Business

7. NEXT MEETING DATE



## HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES  
MANAGEMENT COMMITTEE OF THE WESTLAND DISTRICT COUNCIL  
HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON  
TUESDAY 9 FEBRUARY 2010 COMMENCING 4.00 PM.

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1. **PRESENT:**

Councillor R. F. Gugich (Chairman)  
Councillor K. R. Scott  
I. Gilbertson, E. Walker, L. Montagu, S. Asplin, H. Love.

**APOLOGIES:**

Councillor A. N. Bradley, R. Daniel (Manager Operations), S. Eyre (Engineering Officer),  
A. Muir, B. Pearson.

Moved E. Walker, seconded H. Love and **Resolved** that the apologies be received.

**ALSO IN ATTENDANCE:**

P. Anderson (Engineer), J. Bainbridge (Contracts Supervisor), G. Byrne (Waste  
Management & Resources Officer) and D. Blight (Community Services Officer).

2. **CONFIRMATION OF MINUTES:**

Moved L. Montagu, seconded S. Asplin and **Resolved** that the Minutes of the Hokitika  
and Environs Reserves Management Committee Meeting held on Tuesday 13 October  
2009 be confirmed as a true and correct record.

3. **MATTERS ARISING:**

- 3.1 **Trees and Shrubs at Cass Square opposite the West Club Rooms:** J. Bainbridge reported that the intention is to open up the area and replant it.
- 3.2 **Park Seat:** E. Walker has finished painting the seat and will keep it until a decision is made about where it should be re-located.
- 3.3 **BMX Track neglect:** Work has not started on this yet.

3.4 **Harper Park Former Soccer Pavilion:** Councillor Gugich reported that there are plans to shift this building.

4. **FINANCIAL STATEMENTS:**

Financial Statements were presented for Hokitika Walkways, Prosser's Bush and Preston's Bush.

5. **GENERAL BUSINESS:**

5.1 **Community Garden at Lazar Park:** Glenys Byrne reported on the opening day, 6 February. Four people planted trees: Robin Reeves (Westland District Council's CEO), Rob Daniel (Manager Operations), Barry Pearson (representing this committee) and Ben Hutana (Te Runanga O Ngati Waewae). The philosophy behind the garden is that *"if you take something, you give back something."* S. Asplin suggested that the sign needed more information on it, explaining how the park will be used.

Moved Councillor Gugich, seconded I. Gilbertson and **Resolved** that Glenys Byrne be congratulated on the work she has done in the garden.

5.2 **Operations Report:** P. Anderson reported as follows –

- Railway Terrace – not currently being worked on because Westroads are carting water to local residents. Westroads are holding off on the development of the southern end until after Wildfoods. P. Anderson to talk to Janet Gawn about the Saturday market intruding into the i-Site entrance and along Weld Street.
- Wildfoods – another power cable is being laid at Cass Square for the festival. The cricket pitch will be protected during the festival.
- Heritage Walkway – The gates at both ends have been repaired. Councillor Gugich discussed the need for pruning and spraying.
- Plane table to Cemetery Walkway – the next step is to mark out the track.

J. Bainbridge reported as follows –

- The old cannon has been modified.
- Complaints about bikers using Robbins Park. This has been discussed with the Police.
- Cass Square – worms are destroying the sand layer and Westroads are trying to control the worms without using any chemicals.
- Wadeson Island gate – This has been smashed 2 times and will be locked shortly.
- Back of the Tin Shed and NZ Post – S. Asplin discussed the eyesore that this is to the Driftwood and Sand competition. J. Bainbridge is to investigate the situation.

### 5.3 Annual Plan Projects 2010-2011

Moved I. Gilbertson, seconded E. Walker and **Resolved** that the Pioneer Statue relocation be withdrawn from the project list and that the statue be left where it is presently located; that number 6 on the list be reworded as Tambo to Reynolds steps Beachfront Development.

The following projects are now to be put forward to Council as Annual Plan submissions:

1. Preston's Bush Development
2. Heritage Trail Development
3. Cemetery/Seaview Information Kiosk
4. Sunset Point Development and Traffic Management Plan
5. Tambo to Reynolds steps Beachfront Development.

5.4 **Prosser's Bush:** This work is now completed.

5.5 **Preston's Bush:** The community working bee is on Saturday, 13 February 2010.

Work to be done includes –

- Prepare central area for sowing. Extent of area needs to be established.
- Clean off and repair driveway. Uncover drive beyond old garage site.
- Work up old garage site to prepare for future planting.
- Clean up litter and debris under existing trees and bushes.
- Clear weeds along Stafford Street fence.
- Clear away some growth along Rolleston Street boundary to let in a little light.
- Spread mulch.

### 5.6 Item on supplementary agenda: maintenance on peninsular of Whitcombe Terrace:

P. Anderson to arrange for an aerial photo of the area and after consultation with the neighbours, the committee will meet onsite to discuss what action if any to take.

6. **Next Meeting Date:** 13 April, 2010, at 4:00pm.

Meeting concluded 5:34 pm

Confirmed:

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Councillor Russell Gugich  
Chairman

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Financial Reports Financial Report - quecha

Activity Name Hokitika Walkways  
 For period ended 31 March 2010

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
-----				
Reporting month year is 03/10, Budget shown is set 01				
Statement of Operations				
-----				
Income				
-----				
3405 001	General Rates		(4,846)	
3405 187	RESWAY - Reserves Transfer		(5,300)	
Total Income			(10,146)	
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Expenditure				
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3405 342	RESWAY - Contractors	4,363		
3405 345	RESWAY Repairs & Maintenance		6,000	
3405 372	RESWAY - Overheads	2,144	2,843	75
3405 5411	Depreciation from Additions		1,303	
Total Expenditure		6,507	10,146	64
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Net Cost of service		6,507		

Financial Reports Financial Report quecha

Activity Name Prossers Bush  
 For period ended 31 March 2010

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
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Reporting month year is 03/10, Budget shown is set 01				
Statement of Operations				
-----				
Income				
3422 001	General Rates		(12,843)	
		-----		
	Total Income		(12,843)	
Expenditure				
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3422 342	RESPRO - Contractors	2,375		
3422 345	RESPRO - Repairs & Maintenance	203		
3422 346	RESPRO - Grounds Maintenance		10,000	
3422 372	RESPRO - Overheads	2,144	2,843	75
		-----		
	Total Expenditure	4,722	12,843	37
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	Net Cost of service	4,722		

Financial Reports Financial Report - quecha

Activity Name - Prestons Bush  
 For period ended 31 March 2010

Account	Detail	Year to date Actual	Full Year Budget	Full % Var
-----				
Reporting month year is 03/10, Budget shown is set 01				
Statement of Operations				
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Income				
-----				
3407 001	General Rates		(4,569)	
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	Total Income		(4,569)	
Expenditure				
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3407 345	RESPRE Repairs & Maintenance		2,000	
3407 372	RESPRE Overheads	429	569	75
3407 401	RESPRE Consultants Fees		2,000	
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	Total Expenditure	429	4,569	9
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	Net Cost of service	429		