

# A G E N D A

## Hokitika and Environs Reserves Management Committee

Council  
Chambers

Tuesday  
6 July 2010

4.00pm



# HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 6 JULY 2010 COMMENCING AT 4.00 PM

1. MEMBERS PRESENT & APOLOGIES

2. CONFIRMATION OF MINUTES

Hokitika and Environs Reserves Management Committee Meeting – 13 April 2010.  
*(Pages 1-3)*

3. MATTERS ARISING FROM MINUTES

4. CORRESPONDENCE

4.1 Brent and Grace Trolle, Reserve between No. 11 and No. 15 Whitcombe Terrace, Hokitika.  
*(Pages 4-5)*

5. FINANCIAL STATEMENTS

Attached are the financial statements to the 31 May 2010 for Prossers Bush, Preston's Bush and Hokitika Walkways.  
*(Pages 6-7)*

6. GENERAL BUSINESS

6.1 Operations Report – Rob Daniel

6.2 Funding application to COGS for the Community Garden - Glenys Byrne will be in attendance to discuss the application.

6.3 Annual Plan Projects 2010-2011

6.4 Trimming of trees Whitcombe Terrace Walkway

6.5 Preston's Bush

6.6 Heritage Trail

6.7 Other Business

7. NEXT MEETING DATE



## HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES  
MANAGEMENT COMMITTEE OF THE WESTLAND DISTRICT COUNCIL HELD IN  
THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 13 APRIL  
2010 COMMENCING 4.00 PM.

1. **PRESENT:**

Councillor R. F. Gugich (Chairman)  
Councillor K. R. Scott  
E. Walker, S. Asplin, H. Love, B. Pearson

**APOLOGIES:**

Councillor A. N. Bradley, I. Gilbertson, L. Montagu, A. Muir,

Moved E. Walker, seconded H. Love and **Resolved** that the apologies be received.

**ALSO IN ATTENDANCE:**

R. Daniel (Manager Operations), J Bainbridge (Contracts Supervisor), and D. Blight (Community Services Officer).

2. **CONFIRMATION OF MINUTES:**

Moved H. Love, seconded Councillor K. Scott and **Resolved** that the Minutes of the Hokitika and Environs Reserves Management Committee Meeting held on Tuesday 9 February 2010 be confirmed as a true and correct record.

3. **MATTERS ARISING:**

- 3.1 **Park Seat:** This will stay at E. Walker's place for the present time.
- 3.2 **BMX Track:** The P.D. group has done some work on this.
- 3.3 **Back of the Tin Shed:** This is still untidy but it has been noted that the area is private property.
- 3.4 **Harper Park Former Soccer Pavilion:** Waiting for the soccer season to commence. R. Daniel to follow up with Hamish Edens.

**3.5 Community Garden:** G. Byrne is still searching for community groups to help take ownership. S. Asplin to discuss this with Adie Leng at DOC.

**4. CORRESPONDENCE:**

**4.1 Trees on Fitzherbert Street frontage:** This matter was handled prior to the meeting.

**4.2 2010 Green Ribbons Awards:** S. Asplin to pass this on to Inger Perkins at DOC.

**5. FINANCIAL STATEMENT:**

Moved E. Walker, seconded S. Asplin and **Resolved** that the financial statement be received.

**6. GENERAL BUSINESS:**

**6.1 Operations Report:** R. Daniel reported on the condition of the grass at Cass Square.

**6.2 Draft Annual Plan Projects 2010-2011:** Councillor R. Gugich reported as follows –

1. Preston's Bush Development: \$5,000 in draft plan
2. Heritage Trail Development: \$5,000 in draft plan
3. Cemetery/Seaview Information Kiosk: \$5,000 in draft plan
4. Sunset Point Development and Traffic Management plan: nothing allocated in the draft annual plan but there is some possibility of more carparks and more sealing being done.
5. Tambo to Reynolds Steps Beachfront Development: nothing allocated in the draft annual plan but there is the likelihood of more car parking being made available.

**6.3 Whitcombe Terrace Walkway:** Councillor R. Gugich will canvass the neighbours and put three alternatives to them:

1. Limb up the trees.
2. Remove some trees.
3. Keep the area as is.

**6.4 Preston's Bush: Future Development is planned as follows –**

1. Clean away dead branches and some smaller growth under trees to left of the main gate to allow easier play access for children – Councillor R. Gugich.
2. Establish the pathway around the left and back of the reserve – using screened pit metal – Councillor R. Gugich
3. Gravel the main path to give it a true surface - leaving the asphalt and using screened pit metal – Westroads
4. Plant out the site of the old garage – H. Love

5. Two picnic tables. E. Walker to check out Seaview tables.
6. Complete the fences – Councillor R. Gugich to talk to both affected neighbours.
7. Survey the back boundary – Councillor R. Gugich to talk to Murray Marsh and Councillor K. Scott to talk to I. Gilbertson.
8. Restore and re-locate the stonework feature near the stump – B. Pearson and J. Bainbridge.
9. Rubbish bins
10. Have the reserve ready for an opening by next Summer.

**6.5 Heritage Trail Plane Table to end of Airport Runway:** A start is being made on this project this week.

**6.6 Area by northern end of Hokitika River Bridge – western side:** G. Bishop and R. Price are to be invited to draw sketch plans for a possible re-landscaping of this area.

**6.7 Shotput and Discus Area:** J. Bainbridge advised that he is discussing this matter with Westland High School staff with a view to establishing an area for this in their grounds.

7. **Next Meeting Date:** 6 July, 2010, at 4:00pm.

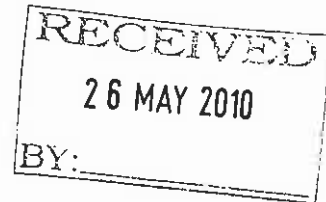
**Meeting concluded 5:45pm**

**Confirmed:**

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**Councillor Russell Gugich**  
**Chairman**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
**Date**

25th May 2010



Westland District Council  
Weld St  
Hokitika

Attention Reserves Committee

Dear Derek Blight

Reserve between No 11 and No 15 Whitcombe Terrace Hokitika

We wish to register our feelings regarding the removal of trees or tree from the small reserve.

As residence of Whitcombe Terrace for almost 40 years (longest residing residence in this area) we don't want the tree or trees removed.

We have always supported councils wish to build a Green Belt area in the town.

While the Poplar tree is not a native it plays a major role in the success of this reserve. The poplar has been growing there for approximately 25 years.

Gorse bramble and poplar play a huge role in protecting the regeneration of the native plants. They create a micro climate in which these trees are presently growing. As you are aware the wind and salt air from the sea burns every tree planted in the area. The poplar has given the reserve and our property a chance for growth to be established.

This area also protects and shelters glow-worms that live on the reserve along the walk track.

Being residences over these 40 years we have helped maintain the area and have always kept council drains dug out and water gutters cleaned. We've also been the mainstay in helping Phyllis Barr (deceased) being able to remain a resident in her ageing years. Since Kaye McNabb inherited this property two months ago her main objects are to remove the trees or tree and clear the area.

First the Poplar was shading the morning sun. Now that isn't an issue she wants it down because of the leaves falling once a year.

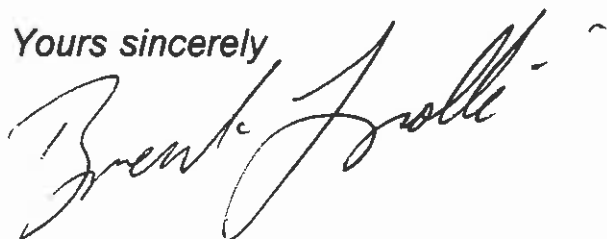
*Our prevailing winds come from the South West and North West so it being blown over isn't an issue either.*

*The only people affected by this Poplar tree are Trolle's and Kaye McNabb. Seeing as we have lived and paid rates in this town for approximately 40 years we think that we deserve a say in the reserve. Kaye lives in Nelson and doesn't intend living full time in Hokitika so we think it only fair that our concerns are considered as well. Everyday we look out our living area and view this beautiful reserve.*

*While we do not agree at all with the removal of the tree or trees all negotiations should be acceptable to both parties. There has to be a middle of the road, so reluctantly we would agree to removing the top half out of the Poplar by council or registered Arbiter. Council supervision would be necessary as discussed with councillors Gugish and Scott.*

*We realise the council and the people of the town have the final say on the future of the reserve and trees but as we are directly affected we would appreciate your consideration in this matter.*

*Yours sincerely*



**Brent and Grace Trolle**

**Hokitika Walkways  
Statement of Operations  
to 31 May 2010**

	<b>Year to Date</b>	<b>Full Year budget</b>
<b>Income</b>		
General Rates		4,846
Total Income		<u>10,146</u>
<b>Expenditure</b>		
RESWAY - Contractors	6,696	
RESWAY - Repairs & Maintenance		6,000
RESWAY - Overheads	2,621	2,843
Depreciation from Additions		1,303
Total Expenditure	<u>9,317</u>	<u>10,146</u>
Net Cost of service	9,317	-
<b>Capital Expenditure</b>		
Hokitika Walkways : Heritage w	1,984	5,300
Depeciation credit		1,303
Reserve		5,300
Funding transfer from special		5,300
Total Capital Expenditure	<u>1,984</u>	<u>3,997</u>

**Prosser's Bush  
Statement of Operations  
to 31 May 2010**

	<b>Year to Date</b>	<b>Full Year budget</b>
<b>Income</b>		
General Rates	-	<u>12,843</u>
Total Income		<u>12,843</u>

<b>Expenditure</b>		
RESPRO - Contractors	4,764	
RESPRO - Repairs and Maint	203	
RESPRO - Grounds Maintenance		10,000
RESPRO - Overheads	2,621	2,843
<b>Total Expenditure</b>	<u>7,588</u>	<u>12,843</u>
Net Cost of service	<u>7,588</u>	<u>-</u>

**Preston's Bush  
Statement of Operations  
to 31 May 2010**

	<b>Year to Date</b>	<b>Full Year budget</b>
<b>Income</b>		
General Rates		<u>4,569</u>
Total Income		<u>4,569</u>

<b>Expenditure</b>		
RESPRE - Repairs & Maintenance		2,000
RESPRE - Overheads	524	569
RESPRE - Consultants Fees		2,000
Total Expenditure	<u>524</u>	<u>4,569</u>
Net Cost of service	<u>524</u>	<u>-</u>

<b>Capital Expenditure</b>		
Prestons Bush : Airport - Ceme		5,000
Reserve		5,000
Funding transfer from special		5,000
Total Capital Expenditure		<u>5,000</u>