



AGENDA

Assets Committee

Council Chambers

**Tuesday
16 February 2010
1.00 pm**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE ASSETS COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 16 FEBRUARY 2010 COMMENCING AT 1.00 PM

1. MEMBERS PRESENT AND APOLOGIES

2. CONFIRMATION OF MINUTES:

2.1 Assets Committee Meeting – 23 July 2009. (Pages 1-7)

3. MATTERS ARISING FROM MINUTES

4. INWARD CORRESPONDENCE

Nil.

5. GENERAL BUSINESS:

5.1 Reporting LTCCP Projects

Memo from Manager Operations:

The report on LTCCP Projects for 2009/2010 is attached. (Page 8)

5.2 2010 LTCCP Projects

Memo from Manager Operations

The discussion document on 2010/2011 LTCCP Projects and Works Programme will be tabled at the meeting.

5.3 Conhur Ltd, East Tamaki

Memo from Manager Operations

Included separately is a copy of the Sludge Survey Report.



ASSETS COMMITTEE

MINUTES OF A MEETING OF THE ASSETS COMMITTEE, HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 23 JULY 2009 COMMENCING AT 9 AM

1. PRESENT:

Councillor K.J. Eggeling (Chairman),
Councillors A.N. Bradley, J.H. Butzbach R.F. Gugich, A. Payn, K.R. Scott.

ALSO IN ATTENDANCE:

R.J. Daniel, Manager Operations; and V.M. McDermott, Community Liaison Officer

2. CONFIRMATION OF MINUTES.

2.1 Assets Committee Meeting – 18 February 2009.

Moved Councillor Gugich, seconded Councillor Scott and **Resolved** that the Minutes of the Assets Committee Meeting held on the 18 February 2009 be confirmed as a true and correct record of the meeting.

3. MATTERS ARISING FROM MINUTES.

Nil

4. INWARD CORRESPONDENCE

4.1 Ross Community Society Inc:

Moved Councillor Butzbach , seconded Councillor Gugich and **Resolved that it be recommended to Council** the Sale Street extension located east side of Sale Street, Ross be named Gilmore Place.

5. GENERAL BUSINESS:

5.1 Draft Terms of Reference.

Council Meetings

Delete "on Council meeting days".

Delete “plus one”

Moved Councillor Bradley, seconded Councillor Butzbach and **Resolved** that the above amendments be made and the Draft Terms of Reference be **recommended to Council**.

5.2 **LTCCP Submissions referred to Assets Committee for consideration**

Moved Councillor Eggeling, seconded Councillor Scott and **Resolved**

5.2.1 **F Dickie – Sewerage Ponds Hokitika**

Manager Operations to reply and give Committee progress.

5.2.2 **J Keenan – Hokitika Signage**

Mr Keenan wanted it noted that his submission did not refer to the Regent Theatre, but was referring to a mural somewhere in town.

Manager Operations reply to him and advise that his submission is being referred on to Enterprise Hokitika to see if they can find somewhere suitable. Council’s Engineer is trialling options on the “Town Centre” sign. Manager Operations to report back to Committee.

5.2.3 **J Fuller – Keogan Road Seal Extension**

Manager Operations to reply advising likely date for seal extension.

5.2.4 **Rev R Waugh – 75th Airline Anniversary Requests**

Manager Operations write to Hokitika Airport Limited regarding renaming the Airport terminal to “Mercer Terminal”. Council have agreed to fund the commemorative plaque up to \$3,200.

5.2.5 **R Lascelles – Highway Haast to Hollyford Valley**

Moved Councillor Eggeling, seconded Councillor Scott and **Resolved** that all parties, (Earl Hagaman, LINZ, R Lascelles and leaseholders) be invited to Council’s September meeting.

5.2.6 **J Potter – Okarito Cemeteries and Stormwater**

It was agreed that communities are responsible for the upkeep of cemeteries that are know longer being used.

Operations staff to advise Jean Potter of programme for completing Victoria Street drainage within the next month.

5.2.7 **E Walker – Rates/Projects**

Manager Operations to report back to Committee with costs for water blasting and resealing footpaths.

- 5.2.8 ACC – ACC5 Interest in Community Planning
Councillor Bradley, seconded Councillor Gugich and **Resolved** the letter be received and Manager Operations to reply advising
- that safety and disability access are considered in design as required under Building codes
 - work closely with other agencies on road safety
 - safe swimming environment
- 5.2.9 A Payn – Kumara Land Purchase
It was recommended that this matter be passed on to Planning and Regulatory committee to investigate.
- 5.2.10 B Manera – General Ross
Manager Operations write and explain the basis of water rates.
- 5.2.11 R Schadewink – Kumara Sewerage Scheme and Fourth Street construction
Manager Operations write advising that Kumara Sewerage Scheme is planned for 2015/16 subject to obtaining sufficient MOH subsidy.
Fourth Street construction programmed for 2010/11.
- 5.2.12 L Hill – Widening Hau Hau Road
Manager Operations to advise that this is programmed for 2010/11 2011/12 and includes provision for walking/cycling.
- 5.2.13 T McBride - Waitangitona Road Golden Trees Sealing
See 5.10
- 5.2.14 R Heward – various
Moved Councillor Eggeling, seconded Councillor Scott and **Resolved that it be recommended to Council** that all new angle carparks in the CBD area be marked wider.
- Stafford Street – Manager Operations to refer Mr Heward to Enterprise Hokitika survey
- 5.2.15 R Hende – Various – Southern Ward
Council reply has fully answered points made.
- 5.2.16 K Baker – White Stump Road and Gold n’ Trees Road
Under review seal extension policy of new roads
- 5.2.17 D and B Friend – Whataroa Roding
Under review seal extension policy of new roads

- 5.2.18 B Mowat – Greenbelt at Seaview
Assets Committee agrees with Mr Mowat’s comments regarding green belt at Seaview but at the moment it is privately owned.
- 5.2.19 H Verstraeten –Proposal for outdoor seating into carparks
See 5.9
- 5.2.20 A Kramer – Rural Towns
Victoria Street is due for completion within four weeks.
- 5.2.21 J Staton – Westland Industrial Heritage Park
Need to action request for extending fire main Heritage Park
It was suggested that in the future Council will have to look at making funds available.
Invite Westland Industrial Heritage to attend next years annual plan process Assets Committee recognises the need to maintain these buildings.
- 5.2.22 B Edwards – Rural Towns
Mr Edwards to be advised that his suggestions will be taken into account when considering effective means of upgrading the Franz Josef oxidation ponds capacity.
- 5.2.23 G Gibb – Fox Glacier
Manager Operations has met with the community group and are happier.
- 5.2.24 D Dennehy – Whataroa Roads
- 5.2.25 D Neale – various
Tudor St extension to beach is not to be stopped.
- 5.2.26 S Knightbridge – various
Fitzherbert Street crossing – Council will continue to work with OPUS
- 5.2.27 Enterprise – various
Manager Operations to advise that the survey has been done on the erosion.
- 5.2.28 Lake Kaniere – Various
Operations staff to assist with design of Lake Kaniere facilities
- 5.2.29 Whataroa Community Council – Roothing
Manager Operations to provide a more detailed reply.

5.2.30 Alpine Guides – Fox Glacier Area

These matters are covered by consultation with community on levels of service.

5.2.31 Hurren – Footpaths

Manager Operations to write to Mrs Hurren advising that staff will investigate standards required and make provision for upgrading

5.3 Pool Manager's End of Season Report and Recommendations

Moved Councillor Gugich, seconded Councillor Butzbach and Resolved the following be recommended to Council:

Recommendation 1:

That the pool open on Monday 10th August 2009 and stay open to at least Sunday 30th May 2010. A minimum season length of 42 weeks.

Recommendation 2:

That the admission fees for the 2009/10 season remain the same as 2008/09.

Recommendation 3:

That the concession card system remain the same for the 2009/10 season as for 2008/09.

Recommendation 4:

That the season ticket system remains the same for the 2009/10 season as for 2008/09.

Recommendation 5:

That the rate be increased to \$50 + GST per hour for pool hire for the 2009/10 season and that a small discount for bulk hire, say anyone taking more than 50 hours per season, be offered.

Recommendation 6:

That the Hokitika Swimming Club pay a discounted rate of \$40 plus GST per hour on pool hire rates for 2009/10.

Recommendation 7:

That spa pool use continue to be charged at 2008/09 rates in 2009/10.

Recommendation 8:

That pool staff continue to offer swimming lessons in 2009/10 at the same prices as 2008/09.

Recommendation 9:

That Aqua Aerobics session prices remain at \$5 per individual session, \$40 for 10 and \$70 for 20, for the 2009/10 season.

Recommendation 10:

That Council recognises that significant expenditure will be required in future on either a new facility, or a major upgrade of the present facility, to provide a quality swimming facility for Hokitika in the medium to long term.

Note : A meeting of key users/groups be called to discuss a way forward.

Recommendation 11:

That Staff be directed to investigate heating options for the changing rooms.

5.4 Jacksons Bay Wharf

The 10 year budget for the Jackson Bay Wharf was tabled at the meeting.

It was agreed that the budget did not make adequate allowance for major maintenance items such as pile replacement and improvements such as running planks or concrete overlay to reduce jarring of the structure by vehicles. It was also agreed that there was potential to increase the wharf income by ensuring all landing fees were paid, obtaining contribution from mussel farm operator for use of wharf and collecting trailer boat launching fees.

The budget is to be reviewed by staff and report back to next Assets Committee meeting.

5.5 Harper Park

Manager Operations advised there was nothing to report, still waiting for valuations from Manager Audit and Compliance.

5.6 **Roadside Fencing**

A discussion was held on roadside fencing, it was suggested that the standards of road side fencing to be included in next Council's newsletter.

5.7 **Three Mile Hall**

Moved Councillor Bradley, seconded Councillor Scott and **Resolved that it be recommended to Council** it investigate the immediate future of the Three Mile Hall facility with the view to demolishing it.

5.8 **Street signage**

Moved Councillor Gugich seconded Councillor Scott and **Resolved** that the elevated blue signs replace the short brown.

5.9 **Carpark – Hokitika Cheese & Deli**

Moved Councillor Eggeling, seconded Councillor Butzbach and **Resolved that it be recommended to Council** the application be declined.

5.10 **Seal Extension – New Roads**

Moved Councillor Scott, seconded Councillor Butzbach and **Resolved** that the Assets Committee confirm that it support the existing Seal Extension policy with added extras (one offs).

MEETING CONCLUDED AT 12.15 PM

Confirmed:

Councillor Kerry Eggeling
Chairperson

Date

KEY LTCCP PROJECTS as at 9th FEBRUARY 2010

	Comment
Wastewater	
Hokitika Emergency generator	Checking pump design for specification of generator
Hokitika Mains extension	Design underway
Investigate increasing Plant capacity for Hoki/Franz/Fox	Reports in draft form
Haast Oxidation Ponds Outflow	Sludge report done. Design underway on outfall.
Stormwater	
Hoffman Street pump station	Fulton Hogan successful tenderer. Work start mid Feb 2010
Franz Josef CBD extension	Working with local businesses re service lane proposal
Water Supply	
Hokitika Fire pump booster investigation	Model completed. Calibration survey completed. Running model
Hokitika Mains replacement	Work completed.
Franz Josef - new intake	Design 90% complete in conjunction with MWH
Ross - water treatment to DWSNZ	Design underway by MWH. Contract ready for tender
Whataroa standby generator	Purchased and in place
Hannahs Clearing - water treatment to DWSNZ	Design underway by MWH.
Township Development	
Hokitika Township Development	On going - Roundabout and planters in Weld Street.
Hokitika Business Area Concept Plan	Completed Weld/Sewell Roundabout
Haast Township Development	Concept being prepared
Upgrade Railway Terrace	Underway
Transportation	
District Renewals	On-going throughout 09/10
Keogans Road Seal Extension (R-Funding)	R-Funding criteria changed by Govt. Project will not proceed
Hokitika Gorge Widening (R-Funding)	R-Funding criteria changed by Govt. Project will not proceed
Walking & cycling facilities (N-Funding)	On-going
National Cycleway	Subject to funding from Government
Waiho Flal Seal Extension (R-Funding)	R-Funding criteria changed by Govt. Project will not proceed.
Union Street Seal Extension (R-Funding)	R-Funding criteria changed by Govt. Project will not proceed.
North Bank Arahura Seal Extension (R-Funding)	R-Funding criteria changed by Govt. Project will not proceed.
Camelback Road Otta Seal (R-Funding)	Fulton Hogan proposal approved. Awaiting test site results.
Westland Business Unit	
Upgrade library to accommodate WBU	Completed
Public Toilets	
Hokitika Gorge Toilets	Completed by Council Meeting.
Swimming Pool	
Ross pool upgrade (Disabled access & toilet)	On-going
Swimming pool renewals	Completed at Hokitika Pool
Cemeteries	
Development of Hokitika Cemetery	Programmed for May/June
Hokitika re clad tractor shed	Programmed for April/May
Parks & Reserves	
Airport - Cemetery walkway	Working with Local community groups.
Heritage Walkway Extension	Completed
Harihari Community Facility	Design underway in conjunction with Harihari Community
Franz Josef Sports Field	Working with Franz Community
Lake Kaniere Boat Ramps	Completed at Hans Bay
Kaniere Hall Reserve Development	Engineering Officer to meet with Reserve Committee
Hokitika Figurines	On-going
Refuse	
Hokitika Transfer Station	Resource consent prepared. Draft design underway.
Butlers Development	Bulk earthworks contract advertised. Liner contract next.
Rural Transfer Stations	Completed?
Develop Kumara Transfer Station	Completed
Develop Dennis Road Landfill Haast	Resource Consent to operate landfill for 35 years renewed
Develop Neils Beach Transfer Station	Completed