

AGENDA

Assets Committee

**Council Chambers
Wednesday
18 February 2009
commencing at 4.00 pm**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE ASSETS COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON WEDNESDAY 18 FEBRUARY 2009 COMMENCING AT 4.00 PM

1. MEMBERS PRESENT AND APOLOGIES.

2. CONFIRMATION OF MINUTES:
 - 2.1 Assets Committee Meeting – 20 November 2008.

3. MATTERS ARISING FROM MINUTES.

4. INWARD CORRESPONDENCE:

5. GENERAL BUSINESS:
 - 5.1 LTCCP CONSIDERATION OF DRAFTS
 1. Transportation Activity Management Plan
 2. 3 Waters Activity Management Plan
 3. Assessment of Water and Sanitary Services
 4. Solid Waste Management Plan
 5. Land and Buildings Business Plan
 6. Community Halls and Buildings
 7. Cemeteries
 8. Swimming Pools
 9. Parks and Reserves
 10. Community Township Development
 11. Public Toilets
 12. Civil Defence
 13. Rural Fire

5.2 Refuse Site Hours

Memo from Manager Operations

A memo and supporting information is attached.



ASSETS COMMITTEE

MINUTES OF A MEETING OF THE ASSETS COMMITTEE, HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 20 NOVEMBER 2008 COMMENCING AT 8.30 AM

1. PRESENT:

Councillor K.J. Eggeling (Chairman),
Councillors A.N. Bradley, R.F. Gugich, K.R. Scott and A. Payn.

APOLOGIES:

Councillor P.J. Davidson.

ALSO IN ATTENDANCE:

R.J. Daniel, Manager Operations; P.G. Anderson, Engineer; G. Byrne, Waste Management and Resources Officer and V.M. McDermott, Community Liaison Officer

2. CONFIRMATION OF MINUTES.

2.1 Assets Committee Meeting – 27 May 2008.

Moved Councillor Gugich, seconded Councillor Scott and **Resolved** that the Minutes of the Assets Committee Meeting held on the 27 May 2008 be confirmed as a true and correct record of the meeting.

3. MATTERS ARISING FROM MINUTES.

Nil.

4. INWARD CORRESPONDENCE

4.1 Procurement Review.

4.2 Procurement Review Timeline.

The Manager Operations outlined the purpose for the procurement review.

Moved Councillor Gugich seconded Councillor Bradley and **Resolved** that it be received.

5. GENERAL BUSINESS:

5.1 Review of Delegations.

Moved Councillor Bradley, seconded Councillor Payn and **Resolved** that the recommended amendments be approved.

5.2 Progress Report on 2008/2009 Projects

A discussion took place on the projects listed on the progress report and it was agreed that there was some urgency in developing Railway Terrace. It was suggested that work could start at the northern end of Railway Terrace and also the footpath.

Moved Councillor Gugich, seconded Councillor Bradley and **Resolved** that the report be received.

5.3 2009 to 2013 Draft National Land Transport Programme (NLTP) submission

The Engineer presented the above programme.

A discussion took place on the possibility of setting up a transport service for the elderly in Hokitika.

The Manager Operations, Councillors Scott and Gugich will talk with Hokitika Taxis and discuss a possible proposal for an appropriate transport service.

5.4 Okuru Cemetery

Moved Councillor Bradley, seconded Councillor Payn and **Resolved** that the Council obtain a copy of the Okuru Cemetery Plan.

Arrangements are in place and the appropriate delegation be made to the Haast policeman. Moved Councillor Eggeling, seconded Councillor Scott and **Resolved** that Manager Operations prepare a recommendation to the December meeting.

6. Report from Waste Management Resource Officer

Glenys Byrne gave a verbal report at the meeting.

The Franz Dump opening hours are not meeting the Department of Conservation needs and have requested the need for an extra day (11am to 2 pm). The dump is currently open Saturday, Monday and Thursday. A price is to be obtained from Mastagard for opening an extra day for the months from November through to March which would be the same hours as last summer.

Mastagard has an opportunity to get rid of electronics and cylinders, a price to be obtained.

MEETING CONCLUDED AT 9.30 AM

Confirmed:

Councillor Kerry Eggeling
Chairperson

Date

MEMORANDUM

DATE: 11 February 2009

TO: Assets Committee

FROM: Manager Operations

SUBJECT: REFUSE SITE HOURS

The attached email sets proposed changes in site hours. There is no reduction in total hours. No community consultation has been undertaken.

The reason for the changes on the southern sites is to allow Mastagard to service the sites more efficiently, with one operator rotating around the sites.

The reason for the Hokitika change is to suit the commercial operators who require the site to be opened earlier in the day.

R J Daniel
Manager Operations

Glenys

Please find below the current and our proposed hours for the respective transfer stations.

If you need any clarification please let me know.

Regards

Sebastian.

From: Kevin Smith
Sent: 27 January 2009 8:35 a.m.
To: Sebastian Stapleton
Subject: RE: transfer station opening times

As you know we have had some concerns about the operation of the remote transfer stations on the west coast.

Below is a list of the stations and there **current** opening hours.

- 1) Hari Hari Tues & Sun 11am-2pm
- 2) Whataroa Sat - 11am-4pm
- 3) Franz Josef Mon,Thurs & Sat 11am-2 pm
- 4) Fox glacier Mon,Thurs & Sat 3pm-4pm
- 5) Ross Wed - 11.00am 2.00pm Sun - 11.00am – 4.00 pm
- 6) Kumara Wed - 12.00am- 2.00 pm Sat - 9.00am – 1.00 pm
- 7) Hokitika 7 days - 10.30am-5.30pm

Proposed opening times

- 1) Hari Hari Tues & Sun 11am-2pm
- 2) Wataroa Tues & Sun 2.30 -5.00pm **(PROPOSED CHANGE)**
- 3) Franz Josef Mon,Thurs & Sat 11am-2pm
- 4) Fox glacier Mon,Thurs & Sat 3pm-4pm
- 5) Ross Wed 2.00pm – 5.00pm **(PROPOSED CHANGE)** Sun 11.00am-4.00pm
- 6) Kumara Wed 10.30am- 12.30 pm **(PROPOSED CHANGE)** Sat 9.00am – 1.00pm
- 7) Hokitika 7 days 9.00am – 4pm **(PROPOSED CHANGE)**

THANKS

KEVIN