

SCHEDULE OF FEES AND CHARGES 2011/2012

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(GST INCLUSIVE)

CORPORATE SERVICES	
Description	Fee
Office	
Black & White Photocopying:	
Single Sided - A4	\$0.20
Single Sided - A3	\$0.40
Double Sided - A4	\$0.30
Double Sided - A3	\$0.50
Single Sided - A2	\$2.60
Single Sided - A1	\$3.60
Single Sided - A0	\$5.10
Overheads - A4	\$0.50
Colour Photocopying	
Single Sided - A4	\$2.60
Single Sided - A3	\$4.10
Double Sided - A4	\$3.60
Double Sided - A3	\$5.10
Laminating	
A4 - Per Page	\$3.10
A3 - Per Page	\$4.10
Binding	
Small—less than 100 pages	\$4.10
Large - more than 100 pages	\$6.10
Council Chambers	
Full day - maximum charge	\$307.00
Half Day—maximum charge	\$102.00
Equipment Hire	
Data Projector- per day	\$51.00
Overhead Projector - per day	\$21.00
Library	
Overdue Charges - per day (Adults)	\$0.20
Overdue Charges - per day (Children)	\$0.010
After 4 weeks - per week (Adults)	\$6.00
After 4 weeks - per week (Children)	\$3.00
Rental Books	FREE
Magazine Rentals	FREE
DVD's	\$3.00
Music CD's, Talking Books	\$2.00
Reservation of Books	\$1.00
Replacement Cards	\$5.00
No charge for those holding a library card from Buller or Grey Districts	
No charge is made for exchange students staying with families in the District for six months or more.	
Visitors from other NZ Districts - Subscription charges	
\$20.00 per Card per Month, \$25.00 for Three Months, \$50.00 for Six Months	
\$21.00 per Card per Month, \$26.00 for Three Months, \$51.00 for Six Months	
A bond of \$30.00 is required for anyone giving, as their visitor address, an accommodation house.	
Interloan Items (per item)	\$6.10 - \$21.00

CORPORATE SERVICES	
Description	Fee
Corporate Interlibrary Loans (per Item)	\$41.00
Book Covering	\$2.60 - \$5.10
Computer Charges	
Internet	FREE
Print-outs	\$0.20 per sheet
Word Processing (self service)	\$5.10 per hour
Sports field charges	
Cass Square (season hire)	
Touch Rugby per season	\$165.00
Softball per season	\$165.00
Rugby - per season	\$900.00
Cricket per season	\$165.00
Soccer per season	\$900.00
Cass Square (casual use)	
Daily	\$60.00
Hourly	\$25.00
Wildfoods Festival	\$5,750.00
Showers and Changing Rooms	\$40.00
Changing Rooms Only	\$20.00
Commercial Operators - To be negotiated depending on type of usage.	
Cemetery Charges - Hokitika	
1. New Grave (includes plot, interment and maintenance in perpetuity)	\$1,620.00
2. Ashes Plot Purchase and Interment (includes plot in Ashes Garden area and opening of plot)	\$454.00
3. Pre-purchase new Plot	\$1,236.00
4. Dig Grave site to extra depth	\$118.00
5. Interment on Saturday, Sunday or Public Holiday	\$256.00
6. Additional Cost to excavate grave on Saturday, Sunday or Public Holiday	\$332.00
7. Reopen a grave site	\$650.00
8. Inter Ashes in an existing grave	\$132.00
9. New grave in RSA Area	\$613.00
10. Reopen a grave in the RSA Area	\$613.00
11. Inter a child under 12 in Lawn Area	\$1,620.00
12. Inter a child under 12 in childrens section	\$368.00
13. Inter a child under 18 months in the childrens section	\$172.00
Research of cemetery records for family trees etc.	\$35.00/hour
Minimum Charge	\$37.00

CORPORATE SERVICES

Description	Fee
Cemetery Charges – Ross And Kumara	
1. New Grave (includes plot, interment and maintenance in perpetuity)	\$854.00
2. Inter a child under 18 months in a new grave	\$429.00
3. Pre-purchase new plot	\$245.00
4. Bury Ashes (including registration)	\$368.00
Reopen a grave site	\$419.00
Research of cemetery records for family trees etc.	\$35.00/hour
Minimum Charge	\$35.00
Marriage services	
Marriage Licence - Registry Office	\$174.00
Marriage Celebrant	\$123.00
Note: Application forms for Marriage Licences are available from Council Offices.	
All other enquiries regarding Births, Deaths, or Marriages please free phone 0800 225 252	
Land information services	
Landonline	
Search—CT or Plan Instrument	\$10.00
Land Information	
GIS Map—A4	\$10.00
GIS Map- A4 with aerial photos	\$15.00
GIS Map - A3	\$20.40
GIS Map - A3 with aerial photos	\$31.00
GIS Client Services (per hour)	\$51.00

PLANNING & REGULATORY

Description	Fee
Dog control	
Registration Fee - Hokitika & Kaniere	
Townships	\$74.00
Other Areas	\$58.50
Registration Penalty - 31 July	50% of registration fee.
Dog Impounding Fees	
First Impounding Offence	\$82.00
Second Impounding Offence	\$164.00
Third Impounding Offence	\$245.00
Feeding per day	\$26.00
Second & Third Impoundings will apply if occurring within 12 of the first impounding date.	
Call-out for Dog Reclaiming	\$78.00
Impounding Act	
Stock impounding fees: Actual costs with a minimum charge of	\$51.00
Sustenance Fees	\$23.00/head/day
Health Act	
Category I Food Premises Registration (Minimal Food Handling/ Preparation)	\$380.00
Category II Food Premises Registration	\$480.00
Category III Food Premises Registration (Food Distribution)	\$580.00
Food Premises Re-Inspection	\$380.00
Food Safety Programme Auditor Fees	\$200.00 plus \$200.00 per hour
Hairdressers Registration	\$388.00
Offensive Trade Registration	\$388.00
Mortuary Registration	\$388.00
Camping Ground Registration	\$388.00
Camping Ground - less than 10 sites	\$286.00
Transfer of Registration	50% of registration fee.
Local Government Act	
Hawkers and Pedlars	\$153.00
Mobile Shops	\$429.00

PLANNING & REGULATORY

Description	Fee
Resource Consent Fees:	
NOTE: Where a charge is, in any particular case, inadequate to enable the recovery of actual and reasonable costs in respect of the matter concerned, the Council may require the person who is liable to pay the charge, to also pay any additional charge (Refer to Section 36, Resource Management Act 1991)	
Preparation and change of a plan (Deposit and Minimum Fee)	\$2,044.00 plus Actual Costs (Rate \$200.00/hour)
Notified Resource Consents and Designations including changes and variations. (Deposit and Minimum Fee)	\$1,022.00 (Deposit) plus Actual Costs (Rate \$200.00/Hour)
Land use activities (not including Subdivisions) including changes and variations (Deposit and Minimum Fee)	\$510.00
Land use: setback reductions including changes and variations (Deposit and Minimum Fee)	\$410.00
Subdivisions including changes and variations (Deposit and Minimum Fee)	\$614.00
Subdivision Consents - including land use (Deposit and Minimum Fee)	\$818.00
Certificates of Compliance (Deposit and Minimum Fee)	\$510.00
Extension of time (S 125) (Deposit and Minimum Fee)	\$307.00
Survey Plan Approval Fee (S 223) (Deposit and Minimum Fee)	\$102.00
S 224 approval fee (Deposit and Minimum Fee)	\$204.00
Certification Fee (Deposit and Minimum Fee)	\$204.00
Existing Use Certificate (Deposit and Minimum Fee)	\$204.00
Requirements & Heritage Orders (Deposit and Minimum Fee)	\$1,022.00 plus Actual Costs (Rate \$200.00/Hour)
Monitoring charges (where monitoring is a condition of a Resource Consent) (Deposit and Minimum Fee)	Rate \$200.00/hour
Approval of Outline Plan (Deposit and Minimum Fee)	\$358.00
Consideration of Waiving of Outline Plan (Deposit and Minimum Fee)	\$204.00
Issue of abatement notice	\$307.00
Return of items seized pursuant to Section 328 of the Resource Management Act 1991	\$154.00
Where any fee above is inadequate to enable the recovery of the actual & reasonable costs, a further cost will be payable	Rate \$200.00/hour
Councillor Hearing Commissioner (Chair)	\$87.00/hr
Councillor Hearing Commissioner (Committee)	\$70.00
Independent commissioner	At Cost
In-house Engineering Services - Engineering Plan Checking and Approval - Inspection of approved works _ Additional meetings as required	Rate \$200.00/hour

Recreation contribution

5% of the value of all additional allotments created on all commercial, industrial and residential subdivisions occur, the rate is 5% on a nominal 4000 m2 building site. This amount (5%) will be calculated plus GST.

PLANNING & REGULATORY

Description	Fee
Recreation contributions are subject to a maximum amount of \$3,000.00 per additional allotment created.	
The maximum will be GST inclusive.	
Performance bonds may be put in place from time to time. Amount to be established.	
Land information memoranda	
Land Information Memoranda	\$194.00
Urgent - within 48 hours	\$307.00
Building consent fees:	
Total fees may vary according to the extent of processing required to approve an application for the grant of a building consent and the number of inspections that may need to be undertaken. The following scales of charges are indicative only and will vary depending on individual processing and inspection requirements.	
Free-standing Fire Places	
Project Information Memorandum	At cost (\$200/hour)
Consent	\$123.00 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (1 Inspection)	\$205.00
Code Compliance Certificate	\$31 Flat Fee and \$200.00 per hour
Accessory Buildings	
Project Information Memorandum	At cost (\$200.00/hour)
Compliance Check	\$61.00
Consent	\$184.00 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (2 Inspections)	\$409.00
Code Compliance Certificate	\$31 Flat Fee and \$200.00 per hour
Alterations/Renovations (Minor)	
Project Information Memorandum	At cost (\$200.00/hour)
Compliance Check	\$61.00
Consent	\$184.00 flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (3 Inspections)	\$613.00
Code Compliance Certificate	\$61.00 Flat Fee and \$200.00 per hour
Alterations/Renovations (Major)	
Project Information Memorandum	At cost (\$200.00/hour)
Compliance Check	\$61.00
Consent	\$409.00 flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (5 Inspections)	\$1,022.00
Code Compliance Certificate	\$511.00 Flat Fee and \$200.00 per hour
Temporary Buildings	
Project Information Memorandum	At cost (\$200.00/hour)
Compliance Check	\$61.00

PLANNING & REGULATORY

Description	Fee
Consent	\$102.00 Flat fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (1 Inspection)	\$204.00
Code Compliance Certificate	\$61.00 Flat Fee and \$200.00 per Hour
Marquees only	\$61.00 Flat Fee and \$200.00 per Hour
Signs	
Project Information Memorandum	At cost (\$200.00/hour)
Compliance Check	\$61.00
Consent	\$123.00 Flat Fee and \$200.00 per Hour
BCA Accreditation Levy	\$56.00
Inspection Fee (1 Inspection)	\$204.00
Code Compliance Certificate	\$31 Flat Fee and \$200.00 per hour
Election Signs	
Up to 3 signs	\$307.00
Up to 6 signs	\$613.00
\$20.00 for each additional sign in excess of 6.	
Housing - Average (<120m2)	
Project Information Memorandum	At cost \$200.00 per hour
Compliance Check	\$61.00
Consent	\$409 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fees (8 Inspections)	\$1,636.00
Code Compliance Certificate	\$511.00 Flat Fee and \$200.00 per hour
Housing Executive >120m2	
Project Information Memorandum	At Cost \$200.00 per hour
Compliance Check	\$61.00
Consent	\$613.00 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fees (10 Inspections)	\$2,044.00
Code Compliance Certificate	\$613.00 Flat Fee and \$200.00 per hour
Drainage & Plumbing - Public System	
Project Information Memoranda	At Cost \$200.00 per hour
Consent- Public Sewerage System	\$123.00 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee (2 Inspections)	\$409.00
Code Compliance Certificate	\$51.00 Flat Fee and \$200.00 per hour
Drainage & Plumbing - Stand Alone System	
Project Information Memoranda	At cost \$200.00 per hour
Consent - Stand Alone System	\$184.00 Flat Fee and \$200.00 per Hour
BCA Accreditation Levy	\$56.00
Inspection Fee (2 Inspections)	\$409.00
Code Compliance Certificate	\$51.00 Flat Fee and \$200.00 per hour
Commercial/Industrial/Multi Unit Development	
Project Information Memorandum	At cost \$200.00 per hour
Compliance Check	\$61.00

PLANNING & REGULATORY

Description	Fee
Consent	\$664.00 Flat Fee and \$200.00 per hour
BCA Accreditation Levy	\$56.00
Inspection Fee	\$1,636.00
Code Compliance Certificate	\$664.00 Flat Fee and \$200.00 per hour
Building Consent Amendment	\$123.00 Flat fee and \$200.00 per hour
Extension of time for exercise of building consent	\$123.00
Extension of time for obtaining CCC	\$123.00
Building Consent Holding fee (Not uplifted within 10 working days)	\$72.00
Road Damage Deposit - Refundable deposit of	\$716.00
Building Research Levy	
In addition to the Building Consent fee, a Building Research levy based upon \$1.00 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy	
Building –Department of Building and Housing Levy	
In addition to the Building Consent, a Building Industry levy based upon \$2.01 per \$1,000 or part thereof of total value is required to be paid. Consents of lesser value than \$20,000 are exempt from this levy.	
Independent Building Consent Authority (BCA) Where the services of a Building Certifier are used, the fee will be established on a case by case basis to ensure full cost recovery.	
Relocated buildings. In addition to building consent fees, and the building Research levy, a minimum deposit of up to \$10,000 is required for buildings being relocated.	
Other Building Charges	
Demolition	
Consent	\$123.00 Flat Fee and \$200.00 per Hour
Inspection Fee (where necessary)	\$225.00 Flat fee and \$200.00 per Hour
Soakage Tests	\$204.00
Receiving and Checking Building Warrant of Fitness	
On or before due date	\$164.00
After due date	\$327.00
Certificate of Public Use	\$256.00 Flat fee and \$200.00 per hour
Certificate of Acceptance-	\$511.00 Flat Fee and \$200.00 per Hour
Compliance Schedules	\$286.00
Duplicate Schedules	\$143.00
Amendment to Compliance Schedule	\$92.00

PLANNING & REGULATORY

Description	Fee
Preparation of Certificates for Lodgment	\$358.00
Preparation of Sec 37 Certificate	\$153.00
Receipt and checking of Schedule 1 advice	\$123.00
Notices to Fix	\$256.00 Flat fee and \$200.00 per hour
Additional Inspections	\$204.00
Application for PIM only	
-Residential	At cost (\$200.00/hour)
-Commercial/Industrial	At cost (\$200.00/hour)
Stock Underpass	Levies Only
Solar water heating installations	Levies Only
Where any building charge is inadequate to enable the recovery of the actual and reasonable costs, a further charge may be payable.	
Amusement Devices	
For one device, for the first seven days of proposed operation or part thereof.	\$11.50
For each additional device operated by the same owner, for the first seven days or part thereof.	\$2.30
For each device, \$1.12 for each further period of seven days or part thereof.	
Class 4 Gaming	
Class 4 Gambling Venue	\$287.50
Liquor Licensing Fees	
Application for On Licence	\$793.30
Variation of On Licence	\$793.30
Renewal of On Licence	\$793.30
BYO (Sec 28) Licenses Endorsed, Applications, Variations, Renewals	\$135.00
Temporary Authority, On and Off Licences	\$135.00
Application for Off Licences	\$793.30
Variation of Off Licences	\$793.30
Renewal of Off Licences (except certain caterers and Auctioneers:	\$793.30
Caterers and Auctioneers	\$135.00
Application for Club Licence	\$793.30
Variation of Club Licence	\$793.30
Renewal of Club licence	\$793.30
Special Licences	\$64.40
Application for Managers Certificate	\$135.00
Renewal of Managers Certificate	\$135.00
Application for extract from records or register	\$23.60
Authority to sell from other than licensed premises (fire,tempest etc.) - Special Licences only	\$135.00

OPERATIONS

DESCRIPTION	Fee
Water Supply Connections	
Actual and reasonable cost recovery relating to the installation of water supply connections.	
Sewerage & Stormwater Connections	
Actual and reasonable cost recovery relating to the installation of sewerage and stormwater connections.	
Vehicle Crossings	
Actual and reasonable cost recovery relating to the installation of vehicle crossing.	
Jackson bay wharf fishing landing Levies	
Fish Landed	\$23.00 per tonne
Fin Fish	
Crayfish	\$115.00 per tonne
Berthage	
Emergency Only (per day)	\$345.00 per day
Sewerage Supply	
Trade Wastes - charges are levied separately according to waste volume and utilisation of sewerage system. Minimum fee of \$500 per annum.	
Water supply annual charges	
Hokitika/Kaniere Water Supply	
Commercial metered supply per cubic metre	\$1.15
Council reserves the right to negotiate metered charges with significant users.	
Treated Supplies—Rural Towns	
Fox Glacier/Franz Josef/Whataroa	
Commercial metered supply per cubic metre	\$1.07
Property Rentals	
Council property rentals are regularly reviewed to ensure they are set at fair market value.	

OPERATIONS	
DESCRIPTION	Fee
Refuse Site Gate Fees	
A. Non weighbridge sites	
General Waste	
Westland District Council rubbish bag, 15 kg maximum weight, per bag, (pre purchased at \$2.00 from Council Office or retail outlets)	No charge
Non Council rubbish bag, (similar size to Council bag), 15 kg maximum weight, per bag	\$2.10
Additional fee if bag weighs over 15 kg, per bag	\$2.10
Car Boot	\$18.40
Trailer/Utility Vehicle/ Station wagon/Van	\$36.80
Caged or Tandem Trailer	\$73.60
Truck under 5m ³ , uncompacted general waste	\$143.00
Truck under 5m ³ , compacted general waste or dense material such as building waste.	\$225.00
Large truck, uncompacted general waste, per measured cubic metre	\$30.70
Large truck, compacted general waste or dense material such as building waste, per measured cubic metre	\$46.00
Pure Green Waste	
Westland District Council rubbish bag, 15 kg maximum weight, per bag, (pre purchased at \$2.00 from Council Office or retail outlets)	No charge
Non Council rubbish bag, (similar size to Council bag), 15 kg maximum weight	\$1.00
Additional fee if bag weight over 15 kg; per bag	\$1.00
Car boot	\$5.10
Trailer/Utility Vehicle/Station wagon/Van	\$10.20
Caged or Tandem Trailer	\$20.40
Truck under 5m ³	\$30.70
Large Truck, per measured cubic metre	\$6.10
Other Charges	
Whiteware (fridges must be degassed)	\$10.20
Tyres	\$2.10
Cars prepared, (special conditions apply)	\$46.00
Cars (needing preparation)	\$92.00
Recyclables	
Glass, plastic bottles, paper, cardboard, aluminium cans, tin cans, scrap metal	No charge

OPERATIONS	
DESCRIPTION	Fee
B. Weighbridge sites	
General waste	
Westland District Council rubbish bag, 15 kg maximum weight, per bag, (pre purchased at \$2.00 from Council Office or retail outlets)	No charge
Non Council rubbish bags, (similar size to Council bag), 15 kg maximum	\$2.60
Additional fee if bag weight over 15 kg; per bag	
Pure Green Waste	
Westland District Council rubbish bag, 15 kg maximum weight, per bag, (pre purchased at \$2.00 from Council Office or retail outlets)	No charge
Non Council rubbish bag, (similar size to Council bag), 15 kg maximum weight	\$1.00
Additional fee if bag weight over 15 kg; per bag	\$1.00
Recyclables	
Glass, plastic bottles, paper, cardboard, aluminium cans, tin cans, scrap metal	No charge
Other Charges	
Whiteware (fridges must be degassed)	\$10.20
Tyres	\$2.10
Cars prepared, (special conditions apply)	\$46.00
Cars (needing preparation)	Not accepted
Weighbridge fees	
General waste per tonne	\$143.00
Pure greenwaste per tonne	\$46.00
Minimum weighbridge charge for pure green waste	\$6.20
Waste Levy for deposit of waste to Butler's Landfill per tonne	\$184.00

*Any legislative charges under the Waste management Act will be imposed as a levy if required.

* Based on Ministry for the Environment conversion factors, (tonnes per cubic metre), for collection of waste levies at non weighbridge, at weighbridge rate of \$143.00 per tonne.

Note: From 1 July 2009, Government requires Council to charge a levy of \$10.00 per tonne, (or equivalent volume at non weighbridge sites), on all waste disposed of to landfill. This is included in the above fees.