



WESTLAND
DISTRICT COUNCIL

A G E N D A

Safer Community Council

**Westland District
Council Chambers**

**Friday
19 August 2011**

9.00am



WESTLAND DISTRICT SAFER COMMUNITY COUNCIL

AGENDA FOR A MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL TO BE HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS 36 WELD STREET, HOKITIKA, ON FRIDAY 19 AUGUST, 2011, AT 9:00 A.M. (note start time)

1. PRAYER/KARAKIA
2. APOLOGIES
3. MINUTES OF PREVIOUS MEETING 10 JUNE 2011 – attached
4. MINUTES OF MEETING OF THE BIG BROTHERS BIG SISTERS MANAGEMENT BOARD 15 JUNE 2011 to be received - attached
5. MINUTES OF MEETING OF THE HOKITIKA COMMUNITY PATROL 10 AUGUST 2011 to be received - attached
6. INWARD CORRESPONDENCE
 - 6.1 Manager: Planning and Regulatory.
 - 6.2 West Coast Community Trust.
 - 6.3 Family and Community Christchurch.
 - 6.4 Community Constable Hokitika Police.
 - 6.5 Soroptimist International of Westland.
7. OUTWARD CORRESPONDENCE
 - 7.1 Funding applications to Lend a Hand and West Coast Community Trust for the Taxi Chit Scheme.
 - 7.2 Letters of Appreciation sent to Sergeant Le Sueur and Constable Manson.
 - 7.3 Letters to unsuccessful entrants in the How Safe is Your Home Competition.
 - 7.4 Letter of Appreciation to Family and Community in Christchurch.
8. FINANCIAL STATEMENTS – attached
9. GENERAL BUSINESS
 - 9.1 Police Report – Community Constable Armstrong.
 - 9.2 Social Impact Assessment - Westland District Gambling Venue Policy Review – Rosie McGrath, Community and Public Health.

- 9.3 Safety Begins at Home Competition in conjunction with ACC – Cathy Blincoe.
- 9.4 Calendar Competition, White Ribbon, Blow the Whistle and Waka Arma – Ned Tauwhare.

10. COORDINATOR'S REPORT

A Comparison: Annual Statistics Westland District 1 July 2006- 30 June 2011:

Financial Year	2006/07	2007/08	2008/9	2009/10	2010/11
Family Violence cases reported	42	53	69	74	74
Strengthening Families meetings facilitated	7	6	9	11	18
BBBS mentoring matches	11	13	14	14	14
Turnaround youth offending meetings	39	26	18	18	8
Neighbourhood issues meetings	3	4	1	2	0
Burglary Reported Offences	49	46	47	30	44
Reported Traffic Crashes	134	108	158	129	137
Incidents reported by the Community Patrol to Police	n.a.	n.a.	73	55	43

Source: Police Intell and Safer Community Council

Annual Statistics as reported to Police by the Hokitika Community Patrol 1 July 2010-30 June 2011

Vehicle related incidents	9
Property related incidents	10
Wilful damage	5
Disorder	4
People related incidents	14
Special service	0
Other: assisted Police	1
Patrol kilometers travelled	6,695kms
Volunteer Patrol hours	602hrs 20mins

Big Brothers Big Sisters of Westland Mentoring Programme: 14 matches with volunteers are currently in progress. 5 of these mentoring matches are at Hokitika Primary School. 7 boys and 1 girl are on the waiting list. I gave a presentation on the BBBS programme at the Small Town Conference 18 July.

Safer Community Council Chit Scheme: 6 new chit books were issued in June and 3 in July.

Hokitika Service/Retail Excellence Award: 5 nominations were received in June and 2 during July. The winner for July was Leah Grant who was nominated by Jean Kay-Thompson. Leah works at The Snak Shak. The other nomination was for Kelly Walker.

Hokitika Community Patrol: 18 volunteers. 5 members attended the training session in Greymouth 23-24 July.

Graffiti Removal: None removed since Queen's Birthday weekend.

Strengthening Families meetings: 3 meetings were facilitated in June and none in July.

CCTV: One camera is out of action for servicing but is about to be re-installed.

11. OTHER BUSINESS

12. CHIT SUB COMMITTEE – processing of 1 new application for the SCC Chit Scheme

13. NEXT MEETING DATE – To be announced

14. MORNING TEA



WESTLAND DISTRICT SAFER COMMUNITY COUNCIL

MINUTES OF MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, ON FRIDAY 10 JUNE 2011 COMMENCING AT 9:00 A.M.

1. **MEMBERS PRESENT:**

Councillor Kyle Scott (Chairperson), Councillor Frances Stapleton, Community Constable Jonathan Armstrong, Waikohatu Scott, Rev. Vivien Harber, Bev Kaio, Charles Lucas, Ned Tauwhare, Derek Blight

2. **APOLOGIES:**

Councillor Kees van Beek, Jan Weaver, Jan Zuckerman, Pauline Weaver, Arthur Haworth

Moved C. Lucas, seconded B. Kaio and **Resolved** that the apologies be received.

3. **MINUTES OF PREVIOUS MEETING HELD 15 APRIL 2011:**

Moved Constable Armstrong, seconded Councillor Stapleton and carried that the minutes of the previous meeting of the Westland District Safer Community Council be confirmed as a true and correct record of the meeting.

4. **MINUTES OF THE BIG BROTHERS BIG SISTERS MANAGEMENT BOARD 13 APRIL 2011 AND MINUTES OF THE HOKITIKA COMMUNITY PATROL MEETING 1 JUNE 2011:**

Moved Councillor Stapleton, seconded Councillor Scott and **Resolved** that the minutes of the Big Brothers Big Sisters Management Board of 13 April 2011 and minutes of the Hokitika Community Patrol meeting held on the 1 June 2011 be received.

5. **INWARD/OUTWARD CORRESPONDENCE:**

Moved C. Lucas, seconded N. Tauwhare and **Resolved** that the Inward Correspondence be received and the Outward Correspondence be endorsed.

6. **FINANCIAL STATEMENTS:**

Moved W. Scott seconded Councillor Stapleton and **Resolved** that the Financial Statements be adopted.

7. **GENERAL BUSINESS:**

7.1 **Police Report:**

“Christchurch Earthquake Relief: Over the last 2 months Hokitika Police Staff have been seconded to Christchurch for “Red Zone” cordon control on a 3 week roster. This has stretched our own resources but the last planned secondment is now in place and ends on 18 June.

1080 Aerial Possum Control Operation:

The annual 1080 poison aerial drop has started for areas covering Otira/Deception Valley/Kellys Creek and Lake Kaniere/Blue Spur. This operation is planned for the period 6-30 June. The target areas are only disclosed on a daily basis in an attempt to restrict interference by 1080 protest groups.

Frost Homicide case:

Jeffrey Douglas Frost entered a guilty plea at the start of his jury trial in the Greymouth District Court on 2 May. This was for the shooting of the 2 occupants of 164 Fitzherbert Street in April 2010. Frost is to be sentenced on 15 July.

Theft and Vandalism:

The Hokitika Police are concerned at a recent spate of thefts from insecure vehicles and petty vandalism. An initiative has been taken up with HKCP to assist the Police in identifying insecure cars and have extended patrol hours to have an obvious security presence on the streets in the early hours.

Staff Farewells:

Constables Tony le Sueur and Nerida Manson will shortly depart on transfer to the Manawatu Police Area. Tony will be promoted to Sergeant and become a Section Supervisor at Dannevirke. We wish them well on their new venture. “

Moved Councillor Stapleton, seconded Rev. Harber and **Resolved** that a letter be written to the two Constables, expressing thanks for their services to the community over the last while and wishing them all the best over the next few years.

7.2 **Safety begins at Home Competition in conjunction with ACC:**

This competition concludes Saturday 11 June and will be judged by Cathy Blincoe, Constable Jon Armstrong, Councillor Scott and D. Blight.

7.3 Te Rito Family Violence Calendar Competition:

N. Tauwhare informed the meeting about the calendar competition for school students that is about to be launched.

8. COORDINATOR'S REPORT:

Moved Rev. Harber, seconded B. Kaio and **Resolved** that apart from extreme hardship, Taxi Chit Books be only issued bi-monthly to help reduce the cost of subsidising half price taxi fares for those people who do not have an independent means of transport.

9. OTHER BUSINESS:

9.1 Height of the judder bars at the top end of Revell St: Constable Armstrong of the Hokitika Police said that they are not slowing vehicles down and they need to be higher, although not as high as the Beach St judder bars. This matter was referred to the Operations Committee to investigate.

9.2 CCTV: Constable Armstrong reported that one camera has been out of action for two months and that the whole system needs to be reviewed, due to the difficulty of using the cameras to the best advantage. D. Blight will discuss the matter with the CEO.

9.3 Booklet for Over 50's: Constable Armstrong is preparing a publication on personal and home security for this age group and asked that Lucy Waller from Age Concern be invited to join the Safer Community Council. D. Blight to approach L. Waller to see if she is interested in attending.

9.4 Safer Community Council Chit Books
The Chit Sub-committee approved one new chit book application.

10. NEXT MEETING DATE:

Friday, 19 August 2011 at 9:00 am.

The meeting closed at 10:38 am.

Confirmed as a true and correct record.

_____ (Chairperson) _____ (Date)



MINUTES OF MEETING OF THE BIG BROTHERS BIG SISTERS OF WESTLAND BOARD HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, WEDNESDAY 15 JUNE 2011 AT 4:30PM.

1. PRESENT:

Councillor Frances Stapleton (Chairperson), Councillor Neil Bradley, Rev Vivien Harber, Derek Blight.

2. APOLOGIES: Fergus Harding, Val Henry

Moved Councillor Bradley, seconded Rev. Harber and carried that the apologies be received.

3. MINUTES:

Moved Councillor Bradley, seconded Rev. Harber and carried that the minutes of the previous meeting of the BBBS Board be confirmed as a true and correct record and signed by the chairperson.

4. INWARD AND OUTWARD CORRESPONDENCE:

Moved Rev Harber, seconded Councillor Stapleton and carried that Bryan Smith be asked to nominate BBBS for this year's Trustpower Awards; also that the Inward Correspondence be received and the Outward Correspondence be endorsed.

5. FINANCIAL STATEMENT:

Moved Derek Blight, seconded Rev. Harber and carried that the Financial Statement be received.

6. GENERAL BUSINESS:

6.1 The Coordinator discussed current progress with 14 matches.

6.2 Review of Policies and Procedures needed for BBBSNZ affiliation: Moved Councillor Stapleton, seconded Councillor Bradley and carried that BVS8 Management Structure and Systems, BVS9 Financial Management and Systems, BVS10 Organisational Monitoring and PQS1 Service Planning be approved and that the Coordinators' Report be received.

7. NEXT MEETING DATE: Wednesday 17 August, 2011.

The meeting closed at 5:10pm. Signed as a true and correct record.

Chair: _____ Date: _____

**Safer Community Council
Income and Expenditure Statement
31 July 2011**

	Year to Date Actual	Full Year Budget
<u>Income</u>		
Government Grants	0	
Total Income	0	
<u>Expenditure</u>		
Travel	0	
Vehicle Expenses	0	
Petrol	0	
Materials	0	
Advertising	0	
Facsimiles	0	
Overheads	0	
Postage & Couriers	1	
Printing & Stationery	0	
Telephones & Tolls	0	
Photocopying	5	
Rental	0	
Salaries & Wages	1,390	
Tea Coffee Meals etc.	0	
Depreciation Expense	0	
Total Expenditure	1,396	
Net Cost	(1,396)	

**Big Brothers Big Sisters
Income and Expenditure Statement
31 July 2011**

	Year to Date Actual	Full Year Budget
<u>Income</u>		
Discretionary Funding Carried Forward	6,995	
Crime Prevention Unit	0	
Donations	0	
Recoveries	0	
Total Income	6,995	
 <u>Expenditure</u>		
Accommodation & Meals	0	
Training	25	
Travel	0	
Vehicle Expenses		
Petrol	0	
Insurance Premiums	0	
Donations	0	
Materials	0	
Plant Hire	0	
Advertising	0	
Overheads	0	
Postage & Couriers	0	
Telephones & Tolls	0	
Photocopying	7	
Rental	0	
Assessment Costs	0	
Supervision	0	
Salaries & Wages	970	
Tea Coffee Meals etc.	45	
Total Expenditure	1,047	
 Funds Available	5,948	0

**Turnaround Programme
Income and Expenditure Statement
31 July 2011**

	Year to Date Actual	Full Year Budget
<u>Income</u>		
Turnaround Fund Carried Forward	1,825	
Government Grants & Subsidies	0	
Total Income	1,825	
 <u>Expenditure</u>		
Accommodation & Meals	0	
Plant Hire	0	
Overheads	0	
Salaries & Wages	65	
Total Expenditure	65	
 Funds Available	 1,761	 0
	1,761	0

**Community Patrol
Income and Expenditure Statement
31 July 2011**

	Year to Date Actual	Full Year Budget
<u>Income</u>		
Community Patrol Fund Carried Forward	4,176	
Donations	0	
Grants & Contributions	0	
Total Income	4,176	
<u>Expenditure</u>		
Vehicle Expenses	0	
Petrol	0	
Insurance Premiums	0	
Vehicle Repairs	0	
Advertising	0	
Signage	0	
Vehicle Registration	0	
Subscriptions	52	
Telephone & Tolls	0	
Photocopying	4	
Uniforms	0	
Tea coffee meals	0	
Total Expenditure	56	
Funds Available	4,121	0

Graffiti Vandalism
Income and Expenditure Statement
31 July 2011

	<u>Year to Date</u> <u>Actual</u>	<u>Full Year</u> <u>Budget</u>
<u>Income</u>		
Discretionary Fund Carried Forward	3,150	
Government Grants & Subsidies	0	
Total Income	<u>3,150</u>	
<u>Expenditure</u>		
Contractors	0	
Total Expenditure	<u>0</u>	
Funds Available	<u><u>3,150</u></u>	

**Taxi Chits
Income and Expenditure Statement
31 July 2011**

	<u>Year to Date Actual</u>	<u>Full Year Budget</u>
<u>Income</u>		
Taxi Chits Funds Carried Forward	1,241	
Donations	1,435	
Total Income	<u>2,676</u>	
<u>Expenditure</u>		
Reimbursement	0	
Total Expenditure	<u>0</u>	
Funds Available	<u><u>2,676</u></u>	