

AGENDA

Recreation and Community Services Committee

Council Chambers

**Tuesday
17 February 2009**

9.00 am

**RECREATION AND COMMUNITY
SERVICES COMMITTEE**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE RECREATION & COMMUNITY SERVICES COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 17 FEBRUARY 2009 COMMENCING AT 9.00 AM

1. PRESENT AND APOLOGIES

2. CONFIRMATION OF MINUTES

Recreation and Community Services Committee – 28 October 2008 *(Pages 1-2)*

3. MINUTES TO BE RECEIVED

3.1 Hokitika & Environs Reserves Management Committee – 21 October 2008
(Pages 3-6)

3.2 Library Committee – 12 November 2008
(Pages 7-9)

3.3 Safer Community Council – 5 December 2008
(Pages 10-12)

4. MATTERS ARISING FROM MINUTES

5. GENERAL BUSINESS

5.1 Applications for Discretionary Funding 2008/09

5.1.1 Ross Swimming Pool Committee \$4,000 *(Pages 13-15)*

5.1.2 Westland District Brass Inc \$2,000 *(Pages 16-20)*

5.1.3 Kokatahi Gun Club \$1,200 *(Pages 21-25)*

5.1.4 Westland Youth Council \$2,000 *(Pages 26-33)*

5.1.5 Hokitika Primary School \$22,730 *(Pages 34-44)*

5.1.6 Westland Toy Library \$2,600.80 *(Pages 45-54)*

5.1.7 Te Runanga o Ngati Waewae \$1,500 *(Pages 55-60)*

5.1.8 Westland High School \$400 *(Pages 61-68)*

5. FINANCIAL REPORT

MINUTES OF A MEETING OF THE RECREATION AND COMMUNITY SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 28 OCTOBER 2008 COMMENCING AT 9.00AM.

1. **PRESENT:**

Councillor K.R Scott (Chairman).

Councillors A.N. Bradley, P. J. Davidson, R.F Gugich

APOLOGIES:

Councillors K. J. Eggeling, A. Payn

Moved Councillor Bradley, seconded Councillor Davidson and carried that the apologies be received.

ALSO IN ATTENDANCE:

D. Blight (Community Services Officer)

2. **CONFIRMATION OF MINUTES:**

2.1 **Confirmation of the Minutes of the Recreation and Community Services Meeting held on 26 August 2008.**

Moved Councillor Gugich, seconded Councillor Bradley, and **resolved** that the minutes of the Recreation and Community Services Committee Meeting held on the 26 August 2008 be confirmed as a true and correct record.

3. **MINUTES TO BE RECEIVED:**

3.1 **Library Committee – 19 August 2008.**

3.2 **Safer Community Council – 29 August 2008**

Moved Councillor Davidson, seconded Councillor Scott and **resolved** that these minutes be received.

4. **GENERAL BUSINESS**

4.1 **Applications for Discretionary Funding 2008/09**

Moved Councillor Bradley, seconded Councillor Gugich and **resolved** that the Committee confirm the following allocations to the following community groups:

Royal New Zealand Plunket Society Westland for roof replacement costs: \$3,000

Multiple Sclerosis West Coast for transport costs: \$300

CACTUS Westland for running expenses: \$1,000

Westland District Youth Council: no grant due to incomplete application form

Westland High School: no grant because grant had been given in August

Trailblazers Gun Club: no grant due to money being sought for road maintenance

Soroptimists International Westland: \$750 for seminar in April/May

Lions Club of Hokitika Charitable Trust: \$1,500 for refurbishment of the Tambo and tidying up the surrounding area

Westland Industrial Heritage Park: \$1,500 for weatherproofing costs

4.2 **Date and Frequency of future meetings:**

It was agreed that meetings be held quarterly in August, November, February and May and that the closing dates for applications be advertised in the Council newsletter.

4.3 **Delegations Manual:**

Councillor Scott tabled a paper entitled Review of Jurisdiction Recreation and Community Services Committee October 2008.

Moved Councillor Bradley, seconded Councillor Gugich and carried that Councillor Scott discuss the last paragraph under "Wildfoods Committee" with the new General Manager of the Wild at Heart Centre; that the status quo remain for the rest of the document and that it be accepted and form part of a recommendation to Council.

MEETING CONCLUDED AT 10:25 AM

Confirmed:

Councillor Scott CHAIRPERSON

Date _____



HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE

MINUTES OF A MEETING OF THE HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE OF THE WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON TUESDAY 21 OCTOBER 2008 COMMENCING 4.30 PM.

1. **PRESENT:**

Councillor R F Gugich (Chairman)
Councillors A N Bradley, P J Davidson
S Asplin, H Love, B Pearson, A. Muir, E Walker, L Montagu

APOLOGIES:

Nil

ALSO IN ATTENDANCE:

Councillor K.R Scott
S Eyre (Engineering Officer)
D Blight (Community Services Officer).

Members observed a minute's silence to reflect on the work of the late Ray Breeze, who was a foundation member of this committee.

2. **COMMITTEE MEMBERSHIP:**

Moved H Love, seconded E Walker and resolved that B Pearson, L Montagu, A Muir and Councillor K Scott be accepted as members of this committee.

3. **CONFIRMATION OF MINUTES:**

Moved Councillor Scott, seconded Councillor Davidson and **resolved** that the Minutes of the Hokitika and Environs Reserves Management Committee Meeting held on Tuesday 19 February 2008 be confirmed as a true and correct record.

4. **MATTERS ARISING FROM MINUTES:**

The committee discussed the development of Railway Terrace which will be tied in with the development of the new Business Unit.

5. GENERAL BUSINESS:

5.1 Walkway Development

Members agreed on developing two areas:

1. From the end of Weld Lane, along the beach front to Sunset Point and upstream to the bridge.
2. From Airport Drive to the cemetery. B Pearson raised the question of the construction of this walkway, noting the improvements already made in the area by Rotary.

S. Eyre reported on the removal of the flax bushes by the Hokitika River Bridge and the insertion of wire behind the Custom House. It was agreed that priority should be given to developing the area between the Tambo and the Soroptimists Shelter.

5.2 Annual Plan Considerations

The Committee considered a number of projects to be put forward for inclusion in the 2009/10 Draft Annual Plan.

1. Walkway from Airport Drive to the Cemetery
2. Consideration be given to the shifting of the Pioneer Statue as part of the development of the Business Unit and the development of Railway Terrace.
3. Preston's Bush Development
4. Continuation of the Concept Plan – from the Tambo to the Soroptimists' Shelter.

5.3 Operations Report

S Eyre reported on the progress of the Concept Plan. Weld Street kerb extensions are on the drawing board and about to be tendered. Planter boxes are to be placed in Weld Street, followed by the re-doing of the kerbs at the Clocktower after Wildfoods. The tiling of the Beachfront toilets would be completed this week. The project cost of this block has been \$109,000.

5.4 Other Business

- 5.4.1 **Prosser's Bush:** Moved Councillor P. Davidson, seconded Councillor K Scott and resolved that urgency be given to the condition of the drain at Prosser's Bush and that it be completed before the end of this year.

- 5.4.2 **Preston's Bush:** Moved Councillor K Scott, seconded S. Asplin and resolved that Council be asked to engage an arborist to draw up a report on Preston's Bush in conjunction with this committee.
- 5.4.3 **Item from the Joint Liaison Meeting - Westland District Council and Department of Conservation:** Further information is needed about Wadeson Island. This committee requests that further information be made available.
- 5.4.4 **Pioneer Statue:** Discussion took place about the best location for the statue, following recent vandalism again. (*See possible Annual Plan Project*)
- 5.4.5 **Cricket Pitch at Cass Square:** The meeting asked that a memo be sent to the Manager of Operations regarding raising the pitch level and putting down a mat which could be removed.
- 5.4.6 **Cass Square Weld Street Entrance:** The meeting asked that the Manager of Operations be asked to examine the broken concrete and the condition of the grating at the entrance.
- 5.4.7 **Rust on rocks at corner of Weld and Fitzherbert Streets:** The meeting asked that a memo be sent to the Engineering Officer, clarifying whether this was a design feature or not.
- 5.4.8 **Take a Seat:** S Asplin reported that voting for this year's competition closes this coming Sunday for a new seat in Weld Lane.
- 5.4.9 **Overhanging Vegetation on footpaths:** The meeting agreed to explore the topic further and that consideration be given to this topic at the next meeting.
- 5.4.10 **Potholes at the Northern Entrance to Hokitika:** Moved Councillor N Bradley, seconded B Pearson and resolved that the Community Services Officer write urgently to Transit NZ, pointing out that the number of potholes in the road is increasing and asking them to maintain the road in good condition.
- 5.4.11 **Rotary Information Kiosk at Southern Entrance to Hokitika:** B Pearson reported that work has started on this on Golf Club land and it should be completed before Christmas.

6. **DATE AND FREQUENCY OF MEETINGS:** It was agreed that future meetings be held quarterly in February, April, July and October/November. The next meeting is to be Tuesday 10 February.

Meeting concluded 6:20pm.

Confirmed:

Councillor Russell Gugich
Chairman

____/____/____
Date

MINUTES OF THE MEETING OF THE LIBRARY COMMITTEE HELD IN THE STAFFROOM, 36 WELD STREET, HOKITIKA ON WEDNESDAY 12 NOVEMBER 2008 COMMENCING AT 4.00 PM

1. PRESENT

Her Worship the Mayor M.H. Pugh
Councillor I.W. Hustwick (Chairman)
Councillor K.R. Scott
J. Potter, B. White, C. Landis, F. Glass

APOLOGIES

S. Thompson (Librarian)

Moved Councillor Scott, seconded B. White and carried that the apology be received.

ALSO IN ATTENDANCE

L. Singer (Project Manager for the new library)
D. Blight (Community Services Officer)

2. CONFIRMATION OF MINUTES

Library Committee Meeting – 3 JUNE 2008

Her Worship the Mayor noted that she had seconded the motion confirming the 3 June 2008 minutes as a true and correct record but it had been omitted.

Moved B. White, seconded Councillor Kyle Scott, noting the above correction, **Resolved** that the Minutes of the Library Committee Meeting held on 3 June 2008 be confirmed as a true and correct record.

Library Committee Meeting – 19 AUGUST 2008

It was noted under 4.2 that "Option 6" was omitted as the recommended option for the upgrading of the new library facility.

Moved B. White, seconded J. Potter, noting the above correction, **Resolved** that the Minutes of the Library Committee Meeting held on 19 August be confirmed as a true and correct record.

3. MATTERS ARISING:

Councillor K. Scott asked if there had been any further developments regarding the Haast Library.

4. GENERAL BUSINESS

4.1 **Internet Usage Guidelines**

Feedback to the Librarian:

1. That the name be changed from guidelines to policy.
2. That these notes be intended for staff training only.
3. That the bulleted points be summarised.
4. That library staff make the decision as to when to implement these points.
5. That these notes be re-written in a simplified form – one copy for the staff and one for signage.

4.2 **Care of Children in the Library Policy**

Feedback to the Librarian:

1. That B. White put together a revised draft with S. Thompson.
2. That where disruptive behaviour does occur, the problem be referred immediately to the Police Station.

4.3 **Major District Initiative Funding Application:**

The Memo from the Manager Audit and Compliance was noted.

5. REPORTS

5.1 Librarian Report

Matters Arising:

1. Library sign for Kumara: Her Worship the Mayor to raise this matter with S. Thompson.
2. West Coast Kete Project: Her Worship the Mayor asked if Doug Stapleton's musings could be incorporated into the site.
3. Website: That S. Thompson be asked to explore options for developing the library website and to raise the matter at the National Library Conference next year.
4. Library hours: That S. Thompson be asked to consider changing the hours from 10am to 6pm Monday to Friday and that the people who currently use the library between 9am and 10am be canvassed for their opinions about the possible change; that the possible future opening hours on a Saturday seemed a good idea but possible Sunday opening seemed questionable.

5.2 Project Manager

L. Singer reported on progress to date:

1. Trying to organise a builder to start at the end of November to ensure that the job gets done.
2. He has taken over the operation and is employing trades people on a labour only basis.
3. Still trying to find a few contractors, especially a painter.
4. The whole front of the building needs to be replaced because of leaks.
5. Will provide monthly updates.

5.3 Financial Report

It was noted that Franz Josef and Jacobs River had been allocated a budget but not yet received any funds this financial year.

MEETING CONCLUDED AT 5:45 P.M.

Confirmed :

Councillor Ian Hustwick
Chairperson

Date



WESTLAND DISTRICT SAFER COMMUNITY COUNCIL

MINUTES OF MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, ON FRIDAY 12 DECEMBER 2008 COMMENCING AT 9:15 A.M.

1. **MEMBERS PRESENT:**

Councillor Kyle Scott (Chairperson), Arthur Haworth, Charles Lucas, Christine McKenna, Frances Stapleton, Jan Weaver, Pauline Weaver, Jan Zuckerman (part of meeting), Derek Blight.

2. **APOLOGIES:**

Her Worship the Mayor Maureen Pugh, Constable Mark Watson, Jan Zuckerman (for lateness)

Moved Frances Stapleton, seconded Arthur Haworth and carried that the apologies be received.

3. **MINUTES OF PREVIOUS MEETING HELD 31 OCTOBER 2008:**

Moved Charles Lucas, seconded Frances Stapleton and carried that the minutes of the previous meeting of the Westland District Safer Community Council be confirmed as a true and correct record and signed by the chairperson.

4. **MATTERS ARISING: nil**

5. **INWARD & OUTWARD CORRESPONDENCE:**

5.1 Moved Charles Lucas, seconded Pauline Weaver and carried that the Coordinator write to Te Runanga O Ngati Waewae, inviting them to appoint a representative to the Safer Community Council.

5.2 Also moved that in reply to the Hon Tariana Turia's letter 4 November, that she, Hon Paula Bennett and the new Minister of Education be written to regarding SWIS.

5.3 Also moved that the new Victim Support Coordinator be written to,

congratulating her on her appointment and introducing the Safer Community Council.

- 5.4 Franz Josef CCTV: Moved Councillor Kyle Scott, seconded Arthur Haworth and carried that Constable Paul Gurney be asked to write a letter in support of CCTV at Franz Josef, stating how it would be used; that Samantha Hodge be written to, thanking her for her letter and asking her to gauge the support for a CCTV from local businesses and the Franz Josef community.

Moved Pauline Weaver, seconded Frances Stapleton and carried that the inward correspondence be received and the outward correspondence be endorsed.

6. FINANCIAL STATEMENTS:

The Chair and Coordinator agreed to discuss the Financial Statement of the Safer Community Council with the General Manager.

Moved Christine McKenna, seconded Councillor Kyle Scott and carried that the financial statements be adopted.

7. GENERAL BUSINESS:

- 7.1 Police Report: It was noted that Senior Sergeant John Canning had been appointed as the new Area Commander.
- 7.2 Results of Teenage Party Survival Pamphlet 2008: It was agreed from the feedback comments that the pamphlet had been worthwhile and that it should be sent out again if there are sufficient copies left over.
- 7.3 Franz Josef CCTV: See Item 5.4 in Inward and Outward Correspondence.
- 7.4 Update: The Coordinator presented an update on current projects. (see appendix)

8. COORDINATOR'S REPORT:

Moved Derek Blight, seconded Councillor Kyle Scott and carried that the Coordinator's report be received.

9. OTHER BUSINESS:

- 9.1 New members: It was agreed that the Te Rito Family Violence Coordinator and a representative from Plunket should be invited to join the Safer Community Council.
- 9.2 The Coordinator is to write an article for The Guardian, outlining the role of the Safer Community Council.

7.4 Describe Who Will Benefit And How From Your Project:

All those who close to swimming Pool
by increasing warmth of water we expect to extend the
season by a minimum of 2-3 months.

MONEY AND RESOURCES

OUTLINE THE COSTS OF YOUR PROJECT:

PROJECT COSTS (List the costs associated with this project)	\$	PROJECT INCOME (How organization will contribute)	\$
Pool cover.	10,225.00	Sponsorship	
Manual Heat System.	6,625.00	Fees/Subs used 4 daily running costs.	
		Fundraising as a school will contribute here.	
		Loan/Mortgage/Debentures	
		\$ on hand	
		Other Grants (granted/opposed)	not applied for
		Other	the rest. I hope.
Total cost of project is		Your contribution is:	make up any
Total (A)	17,150.00	Total (B)	shortfall

8.2 How Much Are You Applying For: \$4,000.00 (Total A - B)

8.3 What Other Funding Have You Applied For To Fund This Project

This is the first application for this particular project & a new fundraising initiative for the committee

8.4 Please Detail Amount Of Donated Time/Labour For This Project

I estimate that we will average 1hr per week for the length of time it takes to complete the project.

8.5 Number of Members In Your Organisation 12

8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position

9. Is Your Club/Organisation An Incorporated Society?

Yes/No No

10. Final Check:

I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:

a: Return a completed accountability form by the due date

Name: Ben Masere.

Signature: BA Masere.

Position in Organisation: Chairperson Date: 16.12.08.

CHECKLIST

Have you attached your latest audited accounts and bank statements?

Have you answered all the relevant questions?

Can your contact person be reached easily?

Ross Swimming Club 2007/2008

Income

Subs	1940.00
Casuals06/07	111.00
Casuals07/08	364.00
Raffle	697.70
Transfer from Accelerator Acc	<u>500.00</u>
	3612.70

Expenditure

Sundry	534.55
Treatment	<u>3128.49</u>
	3663.04

Bank Reconciliation

Opening Balance 01.08.07	115.45
Plus Income	3612.70
Less Expenditure	<u>3663.04</u>
Closing Balance 30.07.08	65.11

Acceleration Acc 1.08.07	5603.23
Less Transfer to Chq Acc	500.00
Accelerated Interest	<u>281.69</u>
Closing Balance 30.07.07	5384.92

At the end of 2007 2008 have \$^{26.00}~~81.00~~ casual swims to come in, plus \$6 keys to be returned

I confirm that the
 Ross Swimming Club
 A/c's are true & correct
 Wayne Reynolds
 6-11-08

Acknowledged
27/1/09

CCL 4.1.1

27 JAN 2009

WESTLAND DISTRICT BRASS INC.

P.O. Box 313
HOKITIKA 7842, New Zealand

Phone (03) 755 7078

5.1.2

22. January 2009

The Chief Executive
Westland District Council
Private Bag 704
HOKITIKA 7900

Attention: Mr Blight

GM	HWM	MPR	MO	MAC	MF	MPA	GSO	ENC
							✓	

Dear Sir,

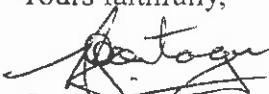
Grants for 2009

The Band makes application for funding of \$2,000 for the current year. Last year was a memorable one for the band with our centennial year and out-fitting the Band in new uniforms. Thanks in no small measure to the continued patronage of the Council we had a successful celebration and our new uniforms attracted favourable comment.

Our financial costs for the coming year involve the usual administrative cost of keeping an organisation of some 30 members in good housing, with relevant music and instruments in good repair. Music is an on going expense as we seek new arrangements to keep the younger members interested and the public entertained. An audit of the Band disclosed a need for two or three tuners to improve the standard of playing of members though these will not obviate the need for much practice by each member. The annual contest is in Marlborough this year and we aim to attend in an effort to improve our playing skills. We thank the Council for its continuing patronage of the community band.

The application form and supporting documents are enclosed.
We also enclose the accountability form for last year's grant.

Yours faithfully,



(R.G. Montagu)
Secretary



GRANTS APPLICATION FORM

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council
Private Bag 704
HOKITIKA
☎ (03) 756 9010
Fax (03) 756 0945

Westland District Brass Inc.

1. **Full Name Of Organisation:** _____

2. **Nature Of Organisation:** Cultural - Brass Band _____

3. **Are You Registered For GST:** YES / NO GST No: 5 5 . 2 3 2 . 9 1 1

4. **Bank Account Number:** 1 2 . 3 1 6 6 . 0 0 3 3 4 0 4 . 0 2

Bank Deposit Slip Attached:

5. **Postal Address:** P. O. Box 313
HOKITIKA, 7842

Phone: 755 7078

Fax: _____

Email: _____

6. **Key Contacts:**
Contact One: R. G. Montagu

Contact Two: C.A.. Howat

7. THE PROJECT

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required).

The Band's financial requirements are - Contest Expenses \$3,000, Music \$500, Youth training \$500, Administration (power, photocopying, GST, Miscellaneous) \$5,000.

7.2 When Will Your Project Take Place:

Contest is in Marlborough in May 2009, Annual band camp for juniors will be in Rotoiti about June, Balance is on-going costs.

7.3 Does Your Organisation Target A Particular Age Group:

UNDER 25 OVER 25 GENERAL 11 - 73 years

017

7.4 Describe Who Will Benefit And How From Your Project:

An effective and organised band holds existing members and attracts new members thus raising the standards of music of the group and leading to the general public hearing and seeing a community organisation of which it can be proud.

MONEY AND RESOURCES

OUTLINE THE COSTS OF YOUR PROJECT:

PROJECT COSTS <i>(List the costs associated with this project)</i>	\$	PROJECT INCOME <i>(How organization will contribute)</i>	\$
		Sponsorship	
		Fees/Subs	
Contest Expenses	3,000	Fundraising	3,300
Music	500	Loan/Mortgage/Debentures	
Fixed Expenses	5,000	\$ on hand	2,700
Youth Training	500	Other Grants (granted/opposed)	
		Other	700
Total cost of project is		Your contribution is:	
Total (A)	9,000	Total (B)	6,700

8.2 How Much Are You Applying For: \$ 2,000 **(Total A - B)**

8.3 What Other Funding Have You Applied For To Fund This Project

nil

8.4 Please Detail Amount Of Donated Time/Labour For This Project

In each year the Band would spend some 1100 man-hours in practice 500 hours in play-outs plus individual practices. The Conductor would spend another 200 hours preparation and tutoring. The Executive Committee 100 man hours, and the Secretary/Treasurer 300 hours

8.5 Number of Members In Your Organisation 30

8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position

9. Is Your Club/Organisation An Incorporated Society?

Yes/~~No~~

10. Final Check:

I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:

a: Return a completed accountability form by the due date

Name: R. G. Montagu

Signature: 

Position in Organisation: Secretary **Date:** 20.1.09.

CHECKLIST

Have you attached your latest audited accounts and bank statements?

Have you answered all the relevant questions?

Can your contact person be reached easily?

Westland District Brass Band Incorporated

Income and Expenditure Account to 31 August 2008

<u>Income</u>	2007/2008	2006/2007	<u>Expenditure</u>	2007/2008	2006/2007
Rent	250.00	0.00	Heating & Lighting	1227.93	1202.31
Centennial Payments	1075.00	0.00	Stationery/ Adv/ P Cash	82.89	108.83
Centennial Funding	1171.51	0.00	Instrument Repairs	232.00	95.00
Contest Donations	1542.70	0.00	Percussion	0.00	0.00
Contest Sales/Raffles	378.00	0.00	Carolling Expenses	0.00	460.00
Carrolling	150.00	1839.75	Travel	0.00	112.20
Donations	937.69	659.50	Affiliation Fees	617.50	617.50
Grants	11226.50	2250.00	Hall Expenses	1915.13	189.43
Wildfoods Security	2000.00	2000.00	Contest Expenses	1543.28	405.00
A & P Show	200.00	250.00	Miscellaneous	1843.84	1125.00
Outreach Concert	0.00	800.00	GST Paid	0.00	767.01
Raffles	2497.80	3735.50	Centennial Expenses	174.00	5.63
Reimbursements	1204.95	110.00	Bank Charges	5.00	2.50
Investment Interest	183.82	83.16	Petty Cash on Hand	14.00	0.00
GST Refund	629.86	0.00	Reimburse Travel Exp	700.00	0.00
Other Fundraising	500.00	0.00	Youth Training	520.00	0.00
Sale of Items	0.00	60.00	Depreciation	6048.80	0.00
Total Income	23947.83	11787.91	Total Payments	14924.37	5090.41
Deficit For Year	0.00	0.00	Add Centennial Prepayments	1075.00	0.00
			Prov for Uniform Emblems	1071.00	0.00
			Total	17070.37	5090.41
			Surplus For Year	6877.46	6697.50
Total	\$23,947.83	\$11,787.91	Total	\$23,947.83	\$11,787.91



GRANTS APPLICATION FORM

Acknowledged
3/2/08
5.1.4

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council
Private Bag 704
HOKITIKA
☎ (03) 756 9039
Fax (03) 756 9045

1. Full Name Of Organisation: Westland Youth Council

2. Nature Of Organisation: Community based activities for young people

3. Are You Registered For GST: YES NO GST No: --

4. Bank Account Number: 3.0850.106047.0

Bank Deposit Slip Attached:

5. Postal Address: 201 B Brittan Street
Hokitika 7810

Phone: 03 755 7670

Fax: _____

Email: wdyouthcouncil@gmail.com

6. Key Contacts:
Contact One: Cindy Greig

Contact Two: Derek Blight

7. THE PROJECT

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required).
Trolley Derby, additional sheet attached with details of the Trolley Derby 2008.

7.2 When Will Your Project Take Place:
August 2009

7.3 Does Your Organisation Target A Particular Age Group:
 UNDER 25 OVER 25 GENERAL

Date	02/02/2009	Account Number	0850-0106047-00
Account Name	Westland Youth Council	Last Statement Date	31/12/2008
		Balance	\$2,688.00

Date	Type	Particulars	Code	Ref/Serial	Tran Amount	Balance Amount
27/01/09					\$12.00	\$12.00
28/01/09					\$80.00	\$92.00
30/01/09	DC			Westland DC	\$2,000.00	\$2,092.00
02/02/09	ELE				\$596.00	

27705WT 11-06





GRANTS APPLICATION FORM

RECEIVED
BY: *AS*
Acknowledged 9/2/08

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council
Private Bag 704
HOKITIKA
☎ (03) 756 9010
Fax (03) 756 0945

S.1.5

1. Full Name Of Organisation: Hokitika Primary School

2. Nature Of Organisation: Primary School

3. Are You Registered For GST: YES / NO GST No: 2 0 6 5 9 7 1 8

4. Bank Account Number: 0 3 0 8 5 5 0 4 6 8 5 6 5 5
7 (deposit slip attached)

Bank Deposit Slip Attached:

5. Postal Address: 230 Park st, Hokitika

Phone: 755-7400

Fax: 755-7403

Email: principal@hokitika.school.nz

6. Key Contacts:
Contact One: Peter Henderson (Principal)

Contact Two: Jacqui Patterson (Teacher in charge of I.C.T)

7. THE PROJECT

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required). ^{* sheet attached}

^{lease or} The purchase + installation of 6 'interwrite' interactive whiteboards for 6 classrooms at Hokitika Primary School. Funding for this important equipment is not available from the Ministry of Education.

7.2 When Will Your Project Take Place:

The school already has two whiteboards, and aims to have all classrooms fitted with whiteboards by 2010 when the new curriculum will be implemented.

7.3 Does Your Organisation Target A Particular Age Group:
 UNDER 25 OVER 25 GENERAL

7.4 Describe Who Will Benefit And How From Your Project:

Students and staff at Hokitika Primary School who are all part of the wider community. Refer attached sheet regarding project details.

MONEY AND RESOURCES

OUTLINE THE COSTS OF YOUR PROJECT:

PROJECT COSTS (List the costs associated with this project)	\$	PROJECT INCOME (How organization will contribute)	\$
6 x Interactive boards	18,750	Sponsorship	
6 x Data Projectors	8,880	Fees/Subs	
6 x Installation kits	2,700	Fundraising	61600
		Loan/Mortgage/Debentures	
		\$ on hand	
		Other Grants (granted/opposed)	\$6000
		Other	
Total cost of project is Total (A)	\$ 30,330	Your contribution is: Total (B)	\$7,600

8.2 How Much Are You Applying For: \$ 22,730.00 (Total A - B) * Please see quote attached.

8.3 What Other Funding Have You Applied For To Fund This Project

Lions Foundation Grant (included above \$6000.00).

8.4 Please Detail Amount Of Donated Time/Labour For This Project

30 hours organising / running raffle / grant application completion

8.5 Number of Members In Your Organisation 180 students + staff at school.

8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position Current statement of financial position attached.

9. Is Your Club/Organisation An Incorporated Society?

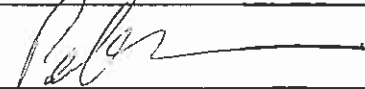
Yes No

10. Final Check:

I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:

a: Return a completed accountability form by the due date

Name: Peter Henderson

Signature: 

Position in Organisation: Principal Date: 5/2/09

CHECKLIST

Have you attached your latest audited accounts and bank statements?

Have you answered all the relevant questions?

Can your contact person be reached easily?

Hokitika Primary School

Fax: 03 7557 403 Phone: 03 755 7400 230 Park St
Email: principal@hokitika.school.nz Hokitika
Principal: Peter Henderson Chairperson: Belinda Conn



OUR PROJECT

Interactive Whiteboards

Inquiry Learning is becoming a huge focus in education. For this to be successful teachers and students need access to reliable and useful equipment, including interactive whiteboards. The use of ICT (Information and Communication Technology) equipment like interactive whiteboards as a tool in the teaching and learning process supports the revised Curriculum that schools are expected to implement by 2010.

We do not expect interactive whiteboards to be a replacement for teaching or to be the only thing we use. They are an effective tool that allows share learning of skills, processes and software packages as well as a way of communicating and presenting to authentic audiences.

In 2008 two classrooms in the junior school, were fitted with interactive whiteboards and the other equipment required to make them work (pens, data projector, cables, projector posts and software). They have proven to be highly successful and it is now our goal to install another six whiteboards so there is an interactive whiteboard in every classroom.

Funding from the Ministry of Education is not available for this project, however, the parents, students and staff of Hokitika Primary School are totally committed to raising the necessary funds that will see the whiteboards installed in every classroom by the end of 2009.

Thank you very much for your consideration of our application.



sitech systems

future proofing learning

Christchurch
54 Woodhurst Drive
Regents Park
Styx
Ph 021 438 105
Fax 03 354 5284
Email: simon@sitech.co.nz

Hamilton
PO Box 5551
67 Kent Street
Frankton Hamilton
Ph 07 846 0060 / 0800 100 607
Fax 07 846 0071
Email: sitech@sitech.co.nz

3rd February, 2009

Attn: Jacqui Paterson
Hokitika Primary School
HOKITIKA

Dear Jacqui

Thank you for your enquiry and the opportunity to provide you with a quote for the supply of the Interwrite interactive board for your school. The pricing summary below is to be read in conjunction with the information on the following page.

Equipment Summary

1st Quote - *this is for 2 whiteboards only.*

2 x Interwrite interactive boards	\$6,390.00
2 x Sanyo XU75 Data projectors	\$3,060.00
6 x installation kits	<u>\$2,700.00</u>

Total **\$12,150.00 + GST**

Lease for 4 Interactive boards and 4 Data projectors over 3 years
(Software and vouchers included) **\$1,801.95 per quarter**

Note: With every board you receive free -
2 x Training vouchers with Breathe Technology (*value \$150.00*)
2 x Umajin Creative software licences (*value \$71.00*)

2nd Quote - *for 6 whiteboards.*

6 x Interwrite interactive boards	\$18,750.00
6 x Sanyo XU75 Data projectors	\$8,880.00
6 x installation kits	<u>\$2,700.00</u>

Total **\$30,330.00 + GST**

Please note that these prices are exclusive of freight charges and GST and remain valid for thirty days from the date of this quote. I trust that this information meets your requirements. Please feel free to contact me via phone, fax or email if I can be of any further assistance.

Kind regards

.....
Simon Hubble
Educational Technology Consultant
Sitech Systems (NZ) Limited

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InterWrite Boards and Workspace software

InterWrite learning have developed intuitive and easy to use software that will run over any application allowing you to continue to use your existing lessons and software programs in conjunction with all the features of the interactive whiteboard.

Current offer includes -

Training vouchers with Breathe Technology (value \$150.00)
Umajin Creative software licences (value \$71.00)



Data Projectors

Sanyo PLCXU75 Multimedia Projector 2500 ANSI lumens (2100 ANSI lumens in ECO mode which will double the estimated lamp life to approx 3000 hours, ideal for classroom use), native XGA resolution.



Data Projector Ceiling Installation Kitsets

The kit consists of a telescopic, ceiling mount post suitable for use on either a flat or an inclined ceiling, a quick release bracket, universal projector mount, 10 metre VGA and video cables terminated with a flush mountable wallbox and 5m VGA cable for wallbox to computer.