

# **HOKITIKA PRIMARY SCHOOL**

## **2007 Annual Report And Financial Statements**

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## Statement of Responsibility

The Board of Trustees (the Board) have pleasure in presenting the annual report of the School, incorporating the financial statements and the auditor's report, for the year .

The management of the School, that is the Board, accepts responsibility for the preparation of the annual financial statements and the judgements used in these statements.

The Board's management accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

In the opinion of the Board's management, the annual financial statements for the financial year fairly reflect the financial position and operations of the School.

The School's financial statements are authorised for issue by the Board Chairperson and Principal.



Chairperson



Principal

30/5/08

Date

30/5/08

Date

# Income Statement

For the year ended 31 December 2007

	Notes	Current Year Actual \$	Current Year Budget \$	Previous Year Actual \$
<b>Income</b>				
Government grants	3	1,293,532	1,279,650	1,352,635
Local funds	4	22,617	6,700	34,165
Interest		16,076	10,000	10,021
		<b>1,332,225</b>	<b>1,296,350</b>	<b>1,396,821</b>
<b>Expenditure</b>				
Local funds	4	19,002	6,250	12,704
Learning resources	5	892,579	914,812	939,910
Administration	6	57,137	70,253	91,920
Property	7	300,947	285,828	288,621
Depreciation	11	24,329	5,000	25,565
Finance costs		-	-	-
Loss on disposal of equipment		-	-	13,054
		<b>1,349,965</b>	<b>1,282,143</b>	<b>1,371,774</b>
<b>Net Surplus</b>		<b>\$32,272</b>	<b>\$14,207</b>	<b>\$25,047</b>

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The above income statement should be read in conjunction with the accompanying notes.



# Statement of Changes in Equity

For the year ended 31 December 2007

	Notes	Current Year Actual \$	Current Year Budget \$	Previous Year Actual \$
<b>Equity at the start of the year</b>		383,778	383,778	339,209
Net surplus for the year		32,272	14,207	25,047
RTLB adjustment			-	16,405
District Truancy Cluster			-	(10,203)
<b>Total recognised income and expenses</b>		32,272	14,207	31,249
Ministry capital contribution for equipment			-	13,320
Ministry capital contribution for school house		50,800	-	-
<b>Equity at the end of the year</b>		<b>546,850</b>	<b>\$397,985</b>	<b>\$383,778</b>

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The above statement of changes in equity should be read in conjunction with the accompanying notes.



**Balance Sheet**

As at 31 December 2007

	Notes	Current Year Actual \$	Current Year Budget \$	Previous Year Actual \$
<b>Total Equity</b>		<b>340,359</b>	<b>\$397,985</b>	<b>\$383,778</b>
Represented by:				
<b>Current Assets</b>				
Cash and cash equivalents	8	216,963	138,780	153,910
Accounts receivable	9	53,720	57,450	63,107
Prepayments		138	45	32
Funds owing by the Ministry of Education	15	6,530	-	-
Investments	10	21,008	45,000	-
		<b>327,369</b>	<b>241,275</b>	<b>217,049</b>
<b>Current Liabilities</b>				
Accounts payable	12	79,592	68,000	73,591
Income received in advance	13	39,626	626	626
Provision for cyclical maintenance	14	32,520	54,000	2,250
RTLb cluster	16	13,829	35,236	30,236
RTLit cluster	17	19,357	15,938	13,938
District truancy cluster	18	-	-	10,203
Finance lease liability	19	22,246	-	-
		<b>227,170</b>	<b>173,800</b>	<b>130,844</b>
<b>Working Capital</b>		<b>100,199</b>	<b>67,475</b>	<b>86,205</b>
<b>Non Current Assets</b>				
Property, plant and equipment	11	337,160	340,000	349,813
		<b>337,160</b>	<b>340,000</b>	<b>349,813</b>
<b>Non Current Liabilities</b>				
Provision for cyclical maintenance	14	-	9,490	52,240
Finance lease liability	19	-	-	-
		<b>-</b>	<b>9,490</b>	<b>52,240</b>
<b>Net Assets</b>		<b>\$44,189</b>	<b>\$397,985</b>	<b>\$383,778</b>

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The above balance sheet should be read in conjunction with the accompanying notes.





# GRANTS

9 FEB 2009

## APPLICATION FORM

Acknowledged  
9/2/09

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council  
Private Bag 704  
HOKITIKA  
☎ (03) 756 9010  
Fax (03) 756 0945

5.1.6

1. Full Name Of Organisation: WESTLAND TOM LIBRARY

2. Nature Of Organisation: TOM LIBRARY

3. Are You Registered For GST: YES/NO GST No:   .    .

4. Bank Account Number:   .     .        .

Bank Deposit Slip Attached:

5. Postal Address: CF 195 SEWELL STREET  
HOKITIKA

Phone: 03 755 5473

Fax:

Email: lambden.tracy@xtra.co.nz

6. Key Contacts:  
Contact One: TRACY MOSS (GRANTS OFFICER) 755 5473

Contact Two: SHARON KNIGHT BRIDGE (PRESIDENT) 755 6095

### 7. THE PROJECT

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required).

SEE ATTACHED SHEET

7.2 When Will Your Project Take Place:

WORK BEGAN WINTER 2008 WITH THE EXTERIOR WORK PLANNED FOR  
BY END SUMMER 2009

7.3 Does Your Organisation Target A Particular Age Group:

UNDER 25  OVER 25  GENERAL

**7.4 Describe Who Will Benefit And How From Your Project:** THE WESTLAND TOY LIBRARY IS

A CHARITABLE ORGANISATION WHICH PROVIDES ACCESS TO HIGH QUALITY TOYS, PUZZLES AND GAMES AT A MINIMAL COST. OUR MEMBERS ARE FROM TEBERAMANOU TO SOUTH WESTLAND AND ARE USED BY FAMILIES, ALL FAMILIES, SINGLES AND LAMINATIONS. WE ARE THE ONLY ORGANISATION PROVIDING THIS SERVICE IN WESTLAND.

**MONEY AND RESOURCES**

**OUTLINE THE COSTS OF YOUR PROJECT:**

<b>PROJECT COSTS</b> (List the costs associated with this project)	<b>\$</b>	<b>PROJECT INCOME</b> (How organization will contribute)	<b>\$</b>
BOULDER - DAVE MILLS	3152.00	Sponsorship	
INTERIOR PAINTS	250.00	Fees/Subs	1160.00
EXTERIOR - Excluding Roof	445.80	Fundraising	3287.00
ROOF (HHS) attached quote	2600.00	Loan/Mortgage/Debentures	
REPAIR BROKEN WINDOWS	150.00	\$ on hand	
CARPET + LAMINA	600.00	Other Grants (granted/opposed)	200.00
		Other	
Total cost of project is	7247.80	Your contribution is:	4,647.00
Total (A)		Total (B)	

**8.2 How Much Are You Applying For:** \$ 2600.80 (Total A - B)

**8.3 What Other Funding Have You Applied For To Fund This Project**

HOKITIKA CHARTERED CLUB JUN 08 \$200.00 FOR PAINTS.

**8.4 Please Detail Amount Of Donated Time/Labour For This Project**

CLEANUP ~ 20 HRS PAINTING 50 HRS } - FIRST STAGE 86 HOURS  
 PLASTER ~ 8 HRS }  
 ELECTRICIAN ~ 8 HRS } SECOND STAGE - 72 HRS (EXCLUDING ROOF)

**8.5 Number of Members In Your Organisation** 95 FAMILIES (~300 CHILDREN)

**8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position**

**9. Is Your Club/Organisation An Incorporated Society?** **Yes/No**

**10. Final Check:**

**I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:**

**a: Return a completed accountability form by the due date**

**Name:** Tracy Moss

**Signature:** Tracy Moss

**Position in Organisation:** GRANTS OFFICER **Date:** 5.2.09

**CHECKLIST**

- Have you attached your latest audited accounts and bank statements?
- Have you answered all the relevant questions?
- Can your contact person be reached easily?



# Westland Toy Library

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'The Prefab' Hokitika Primary School  
OPEN TUESDAYS 10.00am-1.00pm

## **PROJECT:THE PREFAB**

*After renting temporary premises at Seddon House for over 6 years and facing the second possible sale of the building and increasing rent the Westland Toy Library (WTL) in 2006 began searching for more affordable, comfortable permanent address. After two years of searching (including approaching the Mayor, Westreap and local schools) we were offered a run down prefab at the Hokitika Primary School (depending on approval by the Ministry of Education). Approval was granted on the condition that WTL was responsible for the upgrade and long term maintenance of the building.*

*The prefab has meant that instead of 2-3 rooms at Seddon House, which were cold, damp and uninviting to our members we now have one large space where our toys are well displayed and easily accessed. The room is light, well ventilated and heated in the winter, making the WTL a more pleasurable place to visit and you can now safely take your family with you (as all contained in one room).*

*To make the move the WTL employed local builder Dave Mills to carry out emergency repair work on the exterior of the building to make it weather proof, including the roof and ceiling. (Paid for by WTL). The committee and members cleaned the interior of the building (20 hrs volunteer time), a local plasterer and electrician who are members volunteered their valuable time over weekends and week nights to get the ceiling replastered and the wiring up to date. The committee then painted the interior wall/ceilings (paint donated by the Hokitika Chartered Club). The interior was completed with the laying of the second hand carpet (paid for by WTL).*

*The WTL moved into the prefab in August 2008, the librarian reported 6 new members on our first day of operation from the new building and our rentals and usage has increased approximately 5% above previous months. We see this as a good indication of the positive feedback from members etc with the move.*

*The next stage of the project is the exterior, the committee intends to hold a working bee to paint the exterior (estimated 72 hours volunteer time required). We feel due to safety and the extra work still required for the painting of the roof that employing a professional tradesman would be more appropriate. We have included a quote from Hokitika Handyman Services to prepare and paint the roof (this includes the cost of paint).*

*The WTL would appreciate the council's contribution to this final stage of our project so we can realise our dreams of having the work completed by the end of summer 2009.*



# Certificate of Registration

**Westland Toy Library**

Registration number: CC27660

This is to certify that Westland Toy Library was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.



Sid Ashton  
Chair



Trevor Garrett  
Chief Executive



Westland Toy Library Hokitika  
 Branch  
 C/- Q Horning  
 PO Box 1  
 Hokitika 7842

# Society Cheque

Customer no: 12-3166-0264229-02  
 Opening date: 30 Nov 08  
 Statement no: 253  
 Page no: 1 of 1

## Transaction Details

Date	Other Party	MTS	Particulars	Code	Reference	Withdrawal \$	Deposit \$	Balance \$
30 Nov	Opening Balance							3,751.21
02 Dec	Tfr To Westland Toy	AP	To 51 Acc Conf			100.00		3,651.21
03 Dec	Deposit						138.00	3,789.21
03 Dec					102370	295.54		3,493.67
03 Dec					102367	64.94		3,428.73
03 Dec					102368	206.64		3,222.09
04 Dec					102371	41.98		3,180.11
05 Dec					102365	402.82		2,777.29
10 Dec	Deposit						78.50	2,855.79
11 Dec								2,795.80
17 Dec	Deposit				102369	59.99		2,795.80
30 Dec	Closing Balance					158.00		2,953.80

## Balance of Other Suffixes

	\$
50 Accelerator Stmt	1,631.31
51 Accelerator Stmt	503.25
<b>Total</b>	<b>2,134.56</b>

# Accelerater

Westland Toy Library Hokitika  
Branch  
C/- Q Horning  
PO Box 1  
Hokitika 7842

Customer no: 12-3166-0264229-50  
Opening date: 30 Aug 08  
Statement no: 38  
Page no: 1 of 2

## Balance Summary

Opening Balance	\$1,611.04
Total Withdrawals	\$0.00
Total Deposits	\$20.27
Closing Balance	\$1,631.31

## Transaction Details

Date	Transaction	Withdrawal \$	Deposit \$	Balance \$
30 Aug	Opening Balance			1,611.04
31 Aug	CR.Int To 31/08/2008		2.74	1,613.78
	Bonus Interest		3.28	1,617.06
30 Sep	CR.Int To 30/09/2008		2.66	1,619.72
	Bonus Interest		2.53	1,622.25
31 Oct	CR.Int To 31/10/2008		2.76	1,625.01
	Bonus Interest		2.62	1,627.63
30 Nov	CR.Int To 30/11/2008		2.34	1,629.97
	Bonus Interest		1.34	1,631.31
30 Nov	Closing Balance			1,631.31

## Interest Rates

Interest rates effective 1 November 2008

\$0 - \$999	1.00% p.a.
\$1,000 - \$4,999	1.75% p.a.
\$5,000+	2.50% p.a.
\$Bonus Interest*	1.00% p.a.

\* Bonus Interest credited if no withdrawal(s) / transfer(s) in calendar month. A copy of the Bank's Disclosure Statement is available upon request from any branch of ASB Bank Limited. Interest Rates subject to change.

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The details displayed in this summary show the position as at 01 Dec 2008

<b>Balance of Other Suffixes</b>		\$
02	Society Cheque	3,751.21
51	Accelerator Stmt	403.25
<b>Total</b>		<b>4,154.46</b>

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# Accelerater

Westland Toy Library Hokitika  
Branch  
C/- Q Horning  
PO Box 1  
Hokitika 7842

Customer no: 12-3166-0264229-51  
Opening date: 30 Sep 08  
Statement no: 7  
Page no: 1 of 2

## Balance Summary

Opening Balance	\$201.86
Total Withdrawals	\$0.00
Total Deposits	\$301.39
Closing Balance	\$503.25

## Transaction Details

Date	Transaction	Withdrawal \$	Deposit \$	Balance \$
30 Sep	Opening Balance			201.86
02 Oct	Tfr From Westland To From Chq Accfor Conf		100.00	301.86
31 Oct	CR.Int To 31/10/2008		0.25	302.11
	Bonus Interest		0.48	302.59
02 Nov	Tfr From Westland To From Chq Accfor Conf		100.00	402.59
30 Nov	CR.Int To 30/11/2008		0.33	402.92
	Bonus Interest		0.33	403.25
02 Dec	Tfr From Westland To From Chq Accfor Conf		100.00	503.25
30 Dec	Closing Balance			503.25

## Interest Rates

Interest rates effective 8 December 2008

\$0 - \$999	0.50% p.a.
\$1,000 - \$4,999	0.75% p.a.
\$5,000+	1.50% p.a.
\$Bonus Interest*	1.00% p.a.

\* Bonus Interest credited if no withdrawal(s) / transfer(s) in calendar month. A copy of the Bank's Disclosure Statement is available upon request from any branch of ASB Bank Limited. Interest Rates subject to change.

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<b>Balance of Other Suffixes</b>		<b>\$</b>
02	Society Cheque	2,953.80
50	Accelerater Stmt	1,631.31
<b>Total</b>		<b>4,585.11</b>

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# GRANTS APPLICATION FORM

5.1.7. <sup>acknowledged</sup> 9/2/09

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council  
Private Bag 704  
HOKITIKA  
☎ (03) 756 9039  
Fax (03) 756 9045

1. Full Name Of Organisation: Te Runanga o Ngati Waewae Inc.

2. Nature Of Organisation: General wellbeing of members.

3. Are You Registered For GST:  YES / NO GST No: 5 5 - 2 1 8 - 0 6 4

4. Bank Account Number: 0 6 . 0 8 4 9 . 0 0 5 6 6 6 0 . 0  
0

Bank Deposit Slip Attached:

5. Postal Address: P.O Box 37  
Hokitika.

Phone: 03-755 4018

Fax:

Email: Trishan@benhutama.co.nz

6. Key Contacts:  
Contact One: Ben Hutana - Deputy Chairman

Contact Two: Caroline Parker - Administrator

## 7. THE PROJECT

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required).  
Conservation Plan - Please refer to attachment.

7.2 When Will Your Project Take Place:  
April 09

7.3 Does Your Organisation Target A Particular Age Group:  
 UNDER 25  OVER 25  GENERAL

**7.4 Describe Who Will Benefit And How From Your Project:**

Ngati Waeuwe Whanau (family)

**MONEY AND RESOURCES**

**OUTLINE THE COSTS OF YOUR PROJECT:**

<b>PROJECT COSTS</b> <i>(List the costs associated with this project)</i>	<b>\$</b>	<b>PROJECT INCOME</b> <i>(How organization will contribute)</i>	<b>\$</b>
<u>Fuel Cost</u>		<u>Sponsorship - Accom + Food</u>	<u>refer to 8.4</u>
<u>2 - Mini Jams.</u>		<u>Fees/Subs</u>	
		<u>Fundraising</u>	
<u>1500 Km x \$100 p/k.</u>	<u>\$1,500</u>	<u>Loan/Mortgage/Debentures</u>	
		<u>\$ on hand</u>	
		<u>Other Grants (granted/opposed)</u>	
		<u>Other</u>	
<u>Total cost of project is</u>		<u>Your contribution is:</u>	
<u>Total (A)</u>	<u>\$1,500</u>	<u>Total (B)</u>	<u>refer to 8.4</u>

**8.2 How Much Are You Applying For:** \$ \$1,500 (Total A - B) plus \$187.50 g.s.t.

**8.3 What Other Funding Have Your Applied For To Fund This Project**

Accommodation and Food for 20 people for 5 days

**8.4 Please Detail Amount Of Donated Time/Labour For This Project**

Accommodation and Food for 20 people for 5 days.

**8.5 Number of Members In Your Organisation** 10 (Urupa Committee).

**8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position**

**9. Is Your Club/Organisation An Incorporated Society?**


Yes/No

**10. Final Check:**

**I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:**

**a: Return a completed accountability form by the due date**

**Name:** Ben Hutana

**Signature:** 

**Position in Organisation:** Deputy Chair

**Date:** 9th - 2. 2009

**CHECKLIST**

**Have you attached your latest audited accounts and bank statements?**

**Have you answered all the relevant questions?**

**Can your contact person be reached easily?**

TE RUNANGA O NGATI WAEWAE INCORPORATED  
 THE MEMBERS  
 PO BOX 37  
 HOKITIKA 7842

9/02/2009 11:00:13 a.m.

ACCOUNT NUMBER 0849 - 0005666000  
 SHOWING ITEMS FROM 9/01/2009 TO 9/02/2009

CURRENT BALANCE \$28,545.62

<u>DATE</u>	<u>SERIAL #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
5/02/2009		\$107.21	DIRECT DEBIT	\$28,545.62
4/02/2009		\$328.81	NATIONAL BANK AUTOPMT	\$28,652.83
4/02/2009		\$1,300.00	DEBIT XFER	\$28,981.64
2/02/2009		\$219.09	DIRECT DEBIT	\$30,281.64
2/02/2009	101831	\$150.00	CHQ/WITHDRAWAL	\$30,500.73
30/01/2009		\$10.00	MONTHLY A/C FEE	\$30,650.73
30/01/2009		\$8.33	MANUAL TXN FEE	\$30,660.73
30/01/2009		\$2.00	A/P GENERATN FEE	\$30,669.06
30/01/2009	101832	\$500.00	CHQ/WITHDRAWAL	\$30,671.06
30/01/2009		\$0.75	CLEARANCE FEE	\$31,171.06
30/01/2009	100309	\$12,272.50	DEPOSIT	\$31,171.81
28/01/2009		\$328.81	NATIONAL BANK AUTOPMT	\$18,899.31
28/01/2009	101829	\$130.00	CHQ/WITHDRAWAL	\$19,228.12
28/01/2009		\$4,500.00	DEBIT XFER	\$19,358.12
27/01/2009		\$871.78	NATIONAL BANK AUTOPMT	\$23,858.12
27/01/2009	101828	\$100.00	CHQ/WITHDRAWAL	\$24,729.90
26/01/2009		\$537.45	DIRECT DEBIT	\$24,829.90
26/01/2009	101825	\$254.20	CHQ/WITHDRAWAL	\$25,367.35
26/01/2009	101826	\$49.10	CHQ/WITHDRAWAL	\$25,621.55
26/01/2009	101827	\$44.14	CHQ/WITHDRAWAL	\$25,670.65
23/01/2009	101821	\$200.30	CHQ/WITHDRAWAL	\$25,714.79
23/01/2009	101824	\$133.68	CHQ/WITHDRAWAL	\$25,915.09
23/01/2009	101830	\$100.00	CHQ/WITHDRAWAL	\$26,048.77
23/01/2009		\$3,000.00	DEPOSIT	\$26,148.77
22/01/2009	100308	\$763.75	DEPOSIT	\$23,148.77
21/01/2009		\$328.81	NATIONAL BANK AUTOPMT	\$22,385.02
21/01/2009	101810	\$821.01	CHQ/WITHDRAWAL	\$22,713.83

Your balance includes any funds that may be uncleared.  
 THE NATIONAL BANK OF NEW ZEALAND

TE RUNANGA O NGATI WAEWAE INCORPORATED  
THE MEMBERS  
PO BOX 37  
HOKITIKA 7842

ACCOUNT NUMBER 0849 - 0005666000  
SHOWING ITEMS FROM 9/01/2009 TO 9/02/2009

9/02/2009 11:00:13 a.m.  
CURRENT BALANCE \$28,545.62

<u>DATE</u>	<u>SERIAL #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
21/01/2009	101811	\$386.66	CHQ/WITHDRAWAL	\$23,534.84
20/01/2009		\$744.45	DIRECT DEBIT	\$23,921.50
20/01/2009		\$176.05	DIRECT DEBIT	\$24,665.95
20/01/2009		\$11,266.00	DEPOSIT	\$24,842.00
20/01/2009		\$937.13	DIRECT CREDIT	\$13,576.00
20/01/2009		\$624.38	DIRECT CREDIT	\$12,638.87
19/01/2009		\$145.00	NATIONAL BANK AUTOPMT	\$12,014.49
16/01/2009	101807	\$100.00	CHQ/WITHDRAWAL	\$12,159.49
14/01/2009		\$328.81	NATIONAL BANK AUTOPMT	\$12,259.49
14/01/2009		\$33.24	DIRECT DEBIT	\$12,588.30
14/01/2009		\$2,300.00	DEBIT XFER	\$12,621.54
13/01/2009		\$871.78	NATIONAL BANK AUTOPMT	\$14,921.54
9/01/2009		\$389.44	NATIONAL BANK AUTOPMT	\$15,793.32

## **Project**

### **Te Urupa Rua Taniwha (Cemetery) Arahura Pa**

#### **Conservation Plan**

Arahura Urupa (Cemetery) committee in conjunction with Helen Brown (Maori Heritage Advisor) of the Historic Places Trust Christchurch.

Te Urupa Rua Taniwha (Cemetery) is the burial place for the descendants of Chief Tuhuru and has functioned as a dedicated place for burials for over 130 years.

The Conservation Plan for Te Urupa Rua Taniwha will inform the development of adequate strategies, guidelines and suggested actions that will enable the appropriate conservation and ongoing use of the Urupa.

The Urupa (Cemetery) contains a range of grave and memorial types from different periods ranging from the Victorian period through to modern times. A number of graves are surrounded by railings of wrought iron. Information about the location of a number of unmarked graves is held by individual Whanau. There are also known to be unmarked burials in unknown locations.

Work began on the Conservation Plan in August 2008. Concurrently a proposal is being progressed to enter Te Urupa Rua Taniwha on the NZHPT Register of historic places, historic areas, wahi tapu and wahi areas.

The need for a survey plan of the Urupa has been identified by the Urupa Committee and NZHPT as a priority given that no survey plan or maps of the Urupa currently exist.

A Geophysical/Archaeological non-invasive ground scan of areas where unmarked burials are known or suspected will take place at the Urupa in the week commencing April 13 2009 (Easter Monday) this work will be carried out by Dr David Nobes and students from Canterbury University.

Te Rūnanga o Ngati Waewae will host Dr Nobes and students at Arahura Whare Tautoko (Kohanga building) from Monday 13<sup>th</sup> to Friday the 17<sup>th</sup> April 2009.

Funds applied for is to assist with travel for two (2) mini vans and trailers for Dr Nobes, students and equipment from Christchurch to Arahura Pa return.

For further information contact Ben Hutana.

Regards  
Ben Hutana.



# GRANTS APPLICATION FORM

Acknowledged 10/2/09  
5.1.8

PLEASE RETURN THIS FORM WHEN COMPLETED TO THE:

Westland District Council  
Private Bag 704  
HOKITIKA  
☎ (03) 756 9039  
Fax (03) 756 9045

1. Full Name Of Organisation: Westland High School

2. Nature Of Organisation: Education

3. Are You Registered For GST: YES / NO GST No:  YES  NO 75-032-260

4. Bank Account Number: 12.3166.0276983.0  
0.50

Bank Deposit Slip Attached:

5. Postal Address: P.O. Box 154, Hokitika

Phone: 03 755 6169 ex 829 (Yvonne)

Fax: 03 755 6269

Email: yvonne.simpson@westlandhighschool.nz

6. Key Contacts:  
Contact One: Yvonne Simpson 7556169 ex 829

Contact Two: Jan Zuckerman (Guidance Counsellor)

7. THE PROJECT 7556169 ex 830

7.1 Please Tell Us About Your Project (Attach Additional Sheets If Required).  
Attached sheet: workshops for girls re cyber and other bullying

7.2 When Will Your Project Take Place:  
May 20-22 2009

7.3 Does Your Organisation Target A Particular Age Group:  
 UNDER 25  OVER 25  GENERAL

**7.4 Describe Who Will Benefit And How From Your Project:**

All girls from Yr 6-12 from Westland High School, St Marys Primary School and South Westland Area School

**MONEY AND RESOURCES**

**OUTLINE THE COSTS OF YOUR PROJECT:**

<b>PROJECT COSTS</b> (List the costs associated with this project)	<b>\$</b>	<b>PROJECT INCOME</b> (How organization will contribute)	<b>\$</b>
Presentations fee	\$3000	Sponsorship	
Booklet	\$750	Fees/Subs	
Pre session meeting	\$200	Fundraising	
Accommodation & expenses	\$460	Loan/Mortgage/Debentures	
Travel	\$1200	\$ on hand	
		Other Grants (granted/opposed)	5050
		Other promised if necessary	160
Total cost of project is	\$5610	Your contribution is: (personal)	5210
Total (A)		Total (B)	

**8.2 How Much Are You Applying For: \$ 400 (Total A - B)**

**8.3 What Other Funding Have You Applied For To Fund This Project**

Freemasons (\$500), Te Rito (\$1500) with ACE (Adult Community Ed) (\$1500), Rata (\$800), Mayoral fund \$750

**8.4 Please Detail Amount Of Donated Time/Labour For This Project**

Committee meetings to date (3hrs), at the workshops (18 hrs)

**8.5 Number of Members In Your Organisation 9 (Guidance network)**

**8.6 Please Provide a Current Statement/Balance Sheet of Your Organisation's Financial Position** Guidance Dept with attached

**9. Is Your Club/Organisation An Incorporated Society?** Yes/No

**10. Final Check:**

I declare the above information supplied here on behalf of my organisation is correct, if the application is successful, we agree to:

a: Return a completed accountability form by the due date

Name: Yvonne Simpson

Signature: Yvonne Simpson

Position in Organisation: Chair of organising committee Date: 6/02/09

**CHECKLIST**

Have you attached your latest audited accounts and bank statements?

Have you answered all the relevant questions? 032

Can your contact person be reached easily?

**Project:**

**A workshop to address violent behaviour (including text bullying) by girls to girls.**

**Partners:**

Westland High School  
Soroptimist International of Westland  
Te Rito,  
South Westland Area School, and St Mary's Primary School

to provide strategies for girls dealing with bullying.

***Sugar and Spice and Not so Nice - Welcome to Girls' World,***

*The reality of the modern girls' world is far removed from the idyllic 'sugar and spice' image of yesteryear. It is not only adults who struggle to understand girls' world but the girls themselves. Violent and anti social behaviour includes cyber bullying via text messages and internet, spreading rumours, telling secrets, making fun of other's appearance. There is relational aggression with Queen Bee (lives in a culture of survival), Wanna Bee (lives in a culture of approval) and Victim (lives in a culture of hurt).*

*A resource booklet will be provided for parents and girls covering*

*Local services*

*A guide to legal ages*

*Girl fighting*

*Cyber/ text bullying*

*Dating violence*

*Self harm*

*Alcohol*

*And self esteem*

**Why should we care**

- *Girls enter relationships that are physically and sexually violent*
- *They become vulnerable to other risk taking behaviour*
- *And there is an increase in violent offending by females*

*To support our young women, it is important that we try to see the world through their eyes. Social Anthropologist, Dr Donna Swift is a researcher and educator of social change. Her recent research focuses on girls' use of violent and anti-social behaviour, and the development of the Turning Point Violence Intervention Programme for Girls.*

*Dr Swift also works in the area of female offending, domestic violence, gender issues and minority group oppression.*

*We believe that having strategies to deal with bullying, and an awareness of why it occurs, will empower our girls. The police tell us it is easier to deal with boys because their behaviour is overt. –Girls are sneakier and the bullying is more damaging.*

**The proposed programme**

- *Workshops for all Hokitika Years 6 - 12 female students over three days in May 2009*
- *A parent / public presentation*
- *A training session of staff – teachers, social workers etc*

**Role of the management team.** We have a management team in place. Our role is to secure funding and oversee the project. The goal is expected to be \$1500 + GST per day, plus accommodation, travel, publicity, printing, venue, and meals / refreshments. Total budget - \$5700.









# Westland High School

## Class Materials 2008 Application

<b>Counselling and Guidance</b>	To get extra rows, right click on the row number below the place you want a new row and choose insert. Clicking on 4 rows at once will insert 4 rows etc. You will then need to press Control D while the new rows are still highlighted, so that all the formula's are copied down.			<b>15 Oct '07</b>
ITEMS REQUIRED	QUANTITY	UNIT PRICE (GST INCLUSIVE)	UNIT PRICE (GST EXCLUSIVE)	TOTAL PRICE (GST EXCLUSIVE)
<b>Total GST Exclusive</b>				<b>2,609.16</b>
GST				326.15
<b>Total GST Inclusive</b>				<b>2,935.31</b>

008

**COUNCIL GRANTS 2008/2009 for the Month Ended 31 January 2009**

**Approved**

<u>Estimate</u>		<u>Actual</u>	
10,000	Creative New Zealand		0
	<b>Community Toilet Grants</b>		
4,500	Grey Power	4,500	
6,000	Harihari Community Association		
6,000	Kumara Community Association		
6,000	Okarito Community Association	6,000	
6,000	Whataroa Community Association		
<b>28,500</b>	<b>Total Toilet Grants</b>		<b>10,500</b>
<b>31,000</b>	<b>Discretionary Funding</b>		
	South Westland Women's' Federation	800	
	Harihari Community Centre – improvements	2,500	
	Westland High School – Sports Facility Grant	2,500	
	Westland High School – Annual Prize giving	500	
	Solid Energy Sport Trust-Annual Grant	1,000	
	Hokitika Community Patrol	1,500	
	Hokitika Grey Power	2,000	
	Haast Playgroup	2,500	
	Life Education Trust	3,000	
	Westland Industrial Heritage Park Committee	1,500	
	Hokitika Lions Club	1,500	
	Soroptimists International Westland	750	
	Cactus	1,000	
	Multiple Sclerosis West Coast	300	
	Royal NZ Plunket Society	3,000	
	South Westland Area School	100	24,450
<b>9,000</b>	<b>Infrastructure/Community Support</b>		
	Ross Swimming Pool	2,000	
	Fox Glacier Swimming	2,000	
			4,000
<b>40,000</b>	<b>Total Discretionary &amp; Community Infrastructure Funding</b>	<b>28,450</b>	<b>28,450</b>
	<b>Council Annual Plan Commitments</b>		
31,000	Sport West Coast	31,000	
83,200	Tourism West Coast	41,600	
<b>114,200</b>	<b>Total Council Annual Plan Commitments</b>		<b>72,600</b>
<b>\$192,700</b>	<b>Total Council Grants to 31-January 2009</b>		<b>\$111,550</b>