

# **A G E N D A**

**Council**

**Council Chambers**

**Hokitika**

**Thursday 20 November 2008**

**commencing at 9.30 am**

MINUTES OF AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD AT THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 16 OCTOBER 2008 COMMENCING AT 9.00 AM

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1. MEMBERS PRESENT

Action by

Her Worship the Mayor, M.H.Pugh.

Deputy Mayor Councillor B.O. Thomson.

Councillors J.G. Birchfield, A.N. Bradley, P.J. Davidson, R.F. Gugich, A.M. Hurley, I.W. Hustwick, K.J. Eggeling, A. Payn, K.R. Scott.

APOLOGIES

Nil.

ALSO IN ATTENDANCE

R.F. Reeves, General Manager; R.C. Simpson, Manager: Planning and Regulatory; R.J. Daniel, Manager Operations; G.W. Day, Manager Audit and Compliance; D. Blight, Community Services Officer (part of the meeting) and D.M. Maitland, Managers' Personal Assistant.

2. CONFIRMATION OF MINUTES:

2.1 Confirmation of Minutes of Meetings of Council:

2.1.1 Ordinary Council Meeting – 18 September 2008.

Moved Councillor Scott seconded Councillor Payn and **Resolved** that the Minutes of the Ordinary Council Meeting held on the 18 September 2008, including the "Public Excluded Section" be confirmed as a true and correct record of the meeting, subject to the following amendment:

MPA

Page 8, Item 5.6.3 Regent Theatre Restoration Project

“Moved Councillor Scott, seconded Councillor Hurley that paragraph c).... *The motion was put to the meeting and lost.*

## 2.2 Minutes and Reports to be received:

### 2.2.1 Planning and Development Committee Meeting – 2 October 2008.

Moved Councillor Thomson, seconded Councillor Davidson and **Resolved** that the Minutes of the Planning and Development Committee Meeting held on the 2 October 2008 be received.

## 3. MATTERS ARISING FROM MINUTES:

### 3.1 Postal Delays

Her Worship the Mayor advised that she has contacted Don Day, Manager Local Government Relations, New Zealand Post, who is investigating some solutions with regard to postal delays. Her Worship the Mayor advised that Buller District is also experiencing difficulties with postal delays and suggested a joint approach. HWM

### 3.2 Noise Analysis and Advice Service Report

The Manager: Planning and Regulatory advised that the report relating to aviation noise in the Glacier Country was due on the 3 October 2008 and has not yet been received.

### 3.3 Te Nahi Road

The Manager Operations advised that there are no rapid number implications with regard to this road, however he will discuss erecting a road name sign and maintenance of the road with Department of Conservation. MO

### 3.4 Franz Josef – Riverbed Carpark Lights and Fire Hydrant

The Manager Operations to write to the Franz Josef Community Council advising when the above works will be completed. MO

### 3.5 Gows Creek Road

### 3.6 O’Leary Place.

### 3.7 Nisson Road.

The above three items were considered together.

The Manager Operations advised that no objections had been received to the naming of Gows Creek Road, O'Leary Place and Nisson Road.

Moved Councillor Bradley, seconded Councillor Eggeling and **Resolved** that Council confirm the following: MO

- i) The unnamed road heading southwest off the newly named Jon Olson Road at Butlers adjoining Section 2 SO 11736 be named **Gows Creek Road**.
- ii) The side road heading west off Neils Beach Road at Neils Beach be named **O'Leary Place**.
- iii) The road up the true left bank of the Waiatoto River upstream from the Haast-Jackson Bay Road be named **Nisson Road**.

#### 4. **REPORTS:**

##### 4.1 **General Manager.**

###### i) **Financial Reports**

Councillors asked that notes to the financials be included. MF

###### ii) **Standardising Signage on the West Coast**

Her Worship the Mayor advised that as there are already groups working on standardizing signage, that the MRI steering group have no need to pursue the issue. MPR

###### iii) **Wheelie Bins**

Councillor Scott advised there was some confusion amongst ratepayers about the wheelie bins. He advised that the information to ratepayers was inadequate.

Her Worship the Mayor advised that work is being undertaken on a fridge magnet which will depict the days/zones of the recycling and refuse collection, and noted that advertisements regarding the wheelie bins had been in the local newspaper three times.

iv) **Final Meeting of West Coast Road Safety Association**

The Community Services Officer advised that items of road safety can be taken up by a service request to Council and other work is being undertaken by the West Coast Road Safety Coordinating Committee.

v) **Active Westland Programme**

Her Worship the Mayor advised that Canterbury/West Coast Sports Trust's expression of interest to SPARC for "Active Westland" had been successful.

vi) **Sale of Endowment Land, Kumara**

Her Worship the Mayor advised that the road will be formed by the end of the month and once formation is completed, title will be issued. MO

vii) **Harihari Water Supply – Tenders**

Councillor Thomson expressed concern regarding the amount of time taken for this project to be tendered.

viii) **Meetings with Glacier Country and residents at Bruce Bay - Waste Management**

Councillor Birchfield asked when the proposed meetings with the above will be held to discuss waste management. The Manager Operations advised that meetings are still planned for the near future. MO

Moved Councillor Payn seconded Councillor Thomson and **Resolved** that the General Manager's Report, including the Financial Report for the period ended 30 September 2008 be received.

4.2 **Mayor:**

Her Worship the Mayor advised that she had sought funding from Development West Coast and other West Coast Councils, to attend the 5<sup>th</sup> International Conference on Combustion, Incineration/Pyrolysis and Emission Control in Thailand, December 2008. Her Worship the Mayor advised that Development West Coast had declined funding, however responses from the Councils was still to be received.

Moved Councillor Scott seconded Councillor Bradley and **Resolved** that the Mayor's monthly report for September/October be received.

## 5. GENERAL BUSINESS:

### 5.1 Recommendations from Council Committees:

#### 5.1.1 Planning and Development Committee Meeting – 2 October 2008.

Moved Councillor Hustwick seconded Councillor Thomson and **Resolved** that the LTCCP recognise the maintenance of indigenous biological biodiversity and the partnerships that have been, and could be, established to achieve the same.

MPR

### 5.2 Minerals West Coast:

Keith Brodie, Project Coordinator, Minerals West Coast attended the meeting and spoke regarding the West Coast Minerals Resource Assessment (MRA).

Mr. Brodie advised that:

- Mining is a major West Coast industry that at present is dominated by coal, gold and cement making.
- Growth is now confined to export coal.
- The region has the potential for a wide variety of additional minerals.

Mr. Brodie advised that applications have been made to other sources for funding (Development West Coast and the three other West Coast Councils) and sought funding of \$5,000 from Council.

Moved Councillor Eggeling, seconded Councillor Birchfield and **Resolved** that Council commit \$5,000.00 in the 2009/2010 Annual Plan towards a Regional Minerals Assessment for the West Coast.

MF

Her Worship the Mayor thanked Mr. Brodie for his presentation to Council.

### 5.3 Hokitika Gorge:

Paul Davidson, Department of Conservation and Earl Bennett, Landscape Architect attended the meeting and gave a presentation on the Hokitika Gorge Landscape Concept Plan.

Mr. Davidson advised that DOC and Council are working towards a Memorandum of Understanding for the Hokitika Gorge.

Councillor Hurley congratulated Department of Conservation on the concept plan.

Her Worship the Mayor thanked Mr. Davidson and Mr. Bennett for their presentation to Council.

#### 5.4 **Major District Initiative (MDI) Funding.**

The Manager Audit and Compliance updated Councillors with regard to applications for MDI funding and advised that all applications are progressing.

Moved Councillor Eggeling seconded Councillor Hustwick and **Resolved** that the update from the Manager Audit and Compliance regarding MDI funding be received.

#### 5.5 **Council Appointment on Westland Community Centre Inc.**

*This item was moved to the Public Excluded Section of the meeting.*

#### 5.6 **Quotable Value Revaluations.**

Dave Shaw attended the meeting and gave a presentation regarding the 2008 Westland District Revaluation as at 1 September 2008. Mr. Shaw advised that, subject to Audit by the Office of the Valuer-General:

- Westland District is now worth \$2.87 billion
- Average CV of \$418,700 for all properties
- 41% rise overall in Capital Value
- 57% rise overall in Land Value
- Average house now \$237,000
- Lower demand for residential property represented by low sales volumes.

Mr. Shaw advised that the following timeline is proposed:

- Implementation of values 1 November 2008
- Public notice in newspaper 5 November 2008
- Owners notices to NZ Post 12 November 2008
- Last day for objections 17 December 2008.

A general discussion was held on charging rates for baches on unformed legal road.

5.7 **Public Forum.**

No members of the public attended the public part of the meeting.

6. **INWARD CORRESPONDENCE:**

6.1 **Julie Colpitts:** Regarding the Westland District Youth Council.

Moved Councillor Scott, seconded Councillor Bradley and **Resolved** that the letter be received.

7. **ADMINISTRATIVE RESOLUTIONS:**

7.1 **Affixing of Council's Seal:**

Moved Councillor Eggeling, seconded Councillor Davidson and **Resolved** that Council confirm its Seal being affixed to the following documents:

7.1.1 **Easement Instrument:** between C.S. Loveday, E.I. Loveday and Hubbard Churcher Trust Management Limited and Westland District Council: Sewerage Easement at Haast.

7.1.2 **Licence to Occupy:** Westland District Council and Her Majesty the Queen acting by and through the Commissioner of Police - Reserve 1765 Town of Hokitika (Radio and Telecommunications Facility).

8. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION':**

Moved Councillor Hustwick, seconded Councillor Hurley and **Resolved** that Council exclude the public in accordance with Section 48 of the Local Government Official Information and Meetings Act 1987.

Resolutions to exclude the public:

Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

8.1 **Sale of Abandoned Land**

8.2 **Appointment to Committee**

### 8.3 Three Mile Water Supply

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF THE MATTER TO BE CONSIDERED		REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
1.	Sale of Abandoned Land	To protect the privacy of individuals/organizations.	48(1)(a)(ii)
2.	Appointment to Committee	To protect the privacy of individuals/organizations.	48(1)(a)(ii)
3.	Three Mile Water Supply	To protect the privacy of individuals/organizations.	48(1)(a)(ii)

Moved Councillor Bradley, seconded Councillor Payn and **Resolved** that the business conducted in the "Public Excluded Section" be confirmed and the public readmitted.

Next Council Meeting – Thursday 11 December 2008 commencing at 9.00 am

**MEETING CONCLUDED AT 1.31 PM**

Confirmed:

\_\_\_\_\_  
Maureen Pugh  
Mayor

\_\_\_\_\_  
Date



RECREATION AND COMMUNITY  
SERVICES COMMITTEE

MINUTES OF A MEETING OF THE RECREATION AND COMMUNITY  
SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBERS, 36  
WELD STREET, HOKITIKA ON TUESDAY 28 OCTOBER 2008  
COMMENCING AT 9.00 AM.

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1. PRESENT:

Councillor K.R Scott (Chairman).  
Councillors A.N. Bradley, P. J. Davidson, R.F Gugich

APOLOGIES:

Councillors K. J. Eggeling, A. Payn

Moved Councillor Bradley, seconded Councillor Davidson and carried that the apologies be received.

ALSO IN ATTENDANCE:

D. Blight (Community Services Officer)

2. CONFIRMATION OF MINUTES:

2.1 Confirmation of the Minutes of the Recreation and Community Services Meeting held on 26 August 2008.

Moved Councillor Gugich, seconded Councillor Bradley, and Resolved that the Minutes of the Recreation and Community Services Committee Meeting held on the 26 August 2008 be confirmed as a true and correct record.

3. MINUTES TO BE RECEIVED:

- 3.1 Library Committee – 19 August 2008.
- 3.2 Safer Community Council – 29 August 2008

Moved Councillor Davidson, seconded Councillor Scott and Resolved that these minutes be received.

#### 4. GENERAL BUSINESS

##### 4.1 Applications for Discretionary Funding 2008/09

Moved Councillor Bradley, seconded Councillor Gugich and **Resolved** that the Committee confirm the following allocations to the following community groups:

- Royal New Zealand Plunket Society Westland for roof replacement costs: \$3,000
- Multiple Sclerosis West Coast for transport costs: \$300
- CACTUS Westland for running expenses: \$1,000
- Westland District Youth Council: no grant due to incomplete application form
- Westland High School: no grant because grant had been given in August
- Trailblazers Gun Club: no grant due to money being sought for road maintenance
- Soroptimists International Westland: \$750 for seminar in April/May
- Lions Club of Hokitika Charitable Trust: \$1,500 for refurbishment of the Tambo and tidying up the surrounding area
- Westland Industrial Heritage Park: \$1,500 for weatherproofing costs

##### 4.2 Date and Frequency of future meetings:

It was agreed that meetings be held quarterly in August, November, February and May and that the closing dates for applications be advertised in the Council newsletter.

##### 4.3 Delegations Manual:

Councillor Scott tabled a paper entitled Review of Jurisdiction Recreation and Community Services Committee October 2008.

Moved Councillor Bradley, seconded Councillor Gugich and carried that Councillor Scott discuss the last paragraph under "Wildfoods Committee" with the new General Manager of the Wild at Heart Centre; that the status quo remain for the rest of the document and that it be accepted and form part of a recommendation to Council.

**MEETING CONCLUDED AT 10:25 AM**

Confirmed:

\_\_\_\_\_  
Councillor Kyle Scott  
CHAIRPERSON

Date \_\_\_\_\_

## Mayor's Activities for October/November 2008

- Presentation of TrustPower Awards
- Transition Committee meeting re: land
- Tourism Industry Association meeting re: Freedom Camping
- Council workshop
- Meeting with Westland Nursing Trust
- WC Electric Power Trust meeting
- Meeting with MoH re: Complimentary and Alternative Medicines (CAM) pilot
- West Coast PHO meeting
- Science Road Show at Hokitika Primary School
- Street March for Westland District Brass Centennial
- Centennial Dinner for Westland District Brass
- Meeting with Mastagard
- Meeting with Cant/WC Sports Trust re: Active Westland
- Meeting with Youth Coordinator WestREAP
- Meeting with Anne Tolley re: school bus contracts
- Dinner meeting with Computers in Homes organisers
- Safer Community Council
- Westland High School presentation by Norm Hewitt for SPCA
- Westroads AGM
- West Coast PHO celebration day and AGM
- Kindy Kids reading day
- Wood Energy seminar in Greymouth
- Birthday celebration for Shirley Jones
- Zone 5 meeting, Christchurch
- Boys Brigade Arena 2008
- NCS meeting
- Library Committee meeting
- Signed up as member of GSI nuclear weapons-free (information attached)

As you will be aware, attendance at The 5<sup>th</sup> International Conference on Combustion, Incineration/Pyrolysis and Emission Control: Eco Conversion of Biomass and Waste to be held in Chiang Mai, Thailand has been confirmed. Peter Anderson and I leave NZ on 13<sup>th</sup> December and return on 22 December. As the name of the conference suggests there is a large range of topics to be covered at the conference. Please have a look at the web site for a full list of the presentations. [www.icipec2008.org](http://www.icipec2008.org)

The Zone 5 meeting was well attended in Christchurch on 7<sup>th</sup> November. These meetings provide a valuable opportunity to meet up with fellow Mayors, Chairs and Councillors. The next meeting is 26 February, venue still to be decided. Please note this date in your diary and if you are keen to attend simply let Diane know two weeks prior. A broad range of topics is usually covered and presenters attend to update Councils on relevant issues i.e. Audit NZ, Min for the Environment, NZTA, DIA, and of course LGNZ. Central Government departments use the Zone meetings to update Councils on policy development.

The Boys Brigade entertained a large crowd at their recent Arena. The Brigade displayed exemplary discipline and skill in the formal parades, physical activities and skits they performed. The crowd laughed and gasped at some of the performances and were all thoroughly impressed. Over 60 boys were on parade, all dressed impeccably, and were a credit to all involved.

Crs. Hurley, Thomson and I have attended various RMA accreditation workshops over the past months. The workshops come with post-workshop assignments that must be completed in order to be accredited to hear consent hearings. The assignments take many hours to complete and test your comprehension, planning and questioning skills. We await our results.



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## Mission

The Middle Powers Initiative is dedicated to the worldwide reduction and elimination of nuclear weapons, in a series of well-defined stages accompanied by increasing verification and control.

## Overview

Through the Middle Powers Initiative, eight international non-governmental organizations are able to work primarily with "middle power" governments to encourage and educate the nuclear weapons states to take immediate practical steps that reduce nuclear dangers, and commence negotiations to eliminate nuclear weapons.

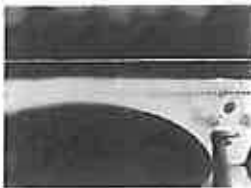
Middle power countries are politically and economically significant, internationally respected countries that have renounced the nuclear arms race, a standing that gives them significant political credibility.

The campaign is guided by an International Steering Committee, chaired by Senator Douglas Roche, O.C., former Canadian Disarmament Ambassador.

Currently, the efforts of the Middle Powers Initiative are focused through the Article VI Forum, a new and creative initiative intended to stimulate and shape effective responses to the crisis of the non-proliferation / disarmament regime manifested by the breakdown of the 2005 NPT Review Conference. The Article VI Forum takes its name from the article of the NPT in which the nuclear states commit themselves to the elimination of their nuclear weapons.

The Forum is conducting high-level meetings with key diplomats and leaders to examine the political, legal, and technical elements required for a nuclear weapons-free world.

The Forum will continue its work of advancing the imperative to uphold the core bargain of the Nuclear Non-Proliferation Treaty relating to the proliferation of nuclear weapons and ensuring steady progress toward their global elimination.



E&R

Derek Blight

## MEMORANDUM

DATE: 6 November 2008  
TO: Westland District Council  
FROM: Community Services Officer

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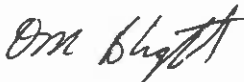
### ITEMS FROM THE HOKITIKA AND ENVIRONS RESERVES MANAGEMENT COMMITTEE MEETING 21 OCTOBER 2008:

1. Preston's Bush:

Moved Councillor K Scott, seconded S. Asplin and resolved that Council be asked to engage an arborist to draw up a report on Preston's Bush in conjunction with this committee.

2. Item from the Joint Liaison Meeting – Westland District Council and Department of Conservation 25 August 2008 regarding the Wadeson Island Track:

Further information is needed about Wadeson Island. This committee requests that further information be made available.



Derek Blight

Community Services Officer



5<sup>th</sup> November 2008

Rob Daniel  
Manager Operations  
Westland District Council  
Private Bag 704  
HOKITIKA 7900

Dear Rob

**RE: PRESTON BUSH MANAGEMENT PLAN**

Thank you for giving *greenspace solutions* (*greenspace*) the opportunity to offer its services in regard to Preston Bush.

Located in Hokitika and covering an area just under 2000m<sup>2</sup>, Preston Bush has been gifted to Westland District Council (Council). The requirements of the deed of gift are that it be kept as a reserve for public use and not sold. Originally planted in 1925 and managed as a park by the owners, in recent years it has become neglected. It is understood that it is Council's wish that a management plan is prepared for Preston Bush. Key project deliverables are understood to be:

1. An evaluation of what is there now.
2. Determination of the best use of the space for the community.
3. Determination of future development and maintenance.

At this time it is unknown as to whether Preston Bush has been designated as a reserve under the Reserve Act 1977 (the Act) or whether Council intends to designate it. Whichever way *greenspace* suggests that the Act requirements for a management plan is used as a guide for the preparation of this management plan. In addition to consulting with specific stakeholder groups, as identified in your email, *greenspace* also suggests Council follows the formal consultation process as outlined in the Act. This process occurs in two steps. First written suggestions are sought from the public at large in regards to Council's intention to prepare a management plan. This is followed by Council seeking written feedback once the draft plan is completed. The act allows submitters to speak to their feedback if desired (much like the LTCCP process). I am happy to explain this process further.

To endeavour to keep your costs down, *greenspace* proposes Council administers the formal consultation process (although *greenspace* is happy to price for this). *greenspace* would provide advice as well as prepare materials necessary for seeking feedback (e.g. draft advert, feedback form) with the actual advertising, distribution and collection of the material undertaken by Council. Submissions received would then be sent to *greenspace* for analysis and inclusion into the process.

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Below is a guide to the likely structure of the management plan.

*Title page*

*Contents page*

**Section one – Background and overview**

*Introduction*

*Plan structure, purpose and scope*

*Legal status of the plan*

*Reserve management planning process and review process (if applicable)*

*Related Council policies and plans*

**Section two – Preston Bush**

*Description of what's there as well as values present (landscape, recreational, cultural etc)*

*Location with catchment map*

*History of Preston Bush*

*Physical characteristics of Preston Bush (soils, climate etc)*

*Legal description and land status*

*Authority for management/ Classification / Encumbrances (where applicable)*

**Section Three – Vision, Management Objectives and Policies**

*This section will start with a vision statement for Preston Bush, a statement giving a broad, aspirational image of the future that the community/Council is aiming to achieve. It will then define future management objectives and policies in relation to the day to day use, maintenance and management of the space.*

**Section Four – Development Priorities**

*This section will identify future development for the space. This would be supported by a CAD produced development plan (likely using an aerial overlay).*

**Section Four – Conclusion**

**Bibliography**

**Appendix - Summary of submissions.**

In preparing the plan, it is expected that two visits to Hokitika would be necessary. The first visit would occur early on to meet and consult with stakeholder groups and individuals as well as carry out a site evaluation. The second visit would occur after the completion of the draft plan to present the plan as well as answer any questions.

It is assumed that permission and support will be provided by Council staff to access Council's archives and other records necessary to prepare the plan as well as identification of key contact people.

To undertake the above work I submit a quote of \$10,363.00 exclusive of GST. This is valid for 60 days. This quote excludes any land status rectification work that may arise from the process which can be priced separately. The price includes one hardcopy of the draft and the final plan being provided along with an electronic copy placed on a CD.

The engagement of *greenspace solutions* Ltd is to be under IPENZ Short Form Agreement for Consultant Engagement.

I am available to start work before Christmas with completion within 3 to 4 months allowing for the usual consultation times.

Thank you again for allowing greenspace to quote for the above work. I am happy to provide additional information or clarification if requested. I am also happy to discuss various options. Please do not hesitate to contact me.

Yours sincerely

Jonathan Casbolt *B Parks & Rec Mgt Dip Bus 1 Cert Hort (Amenity & Land)*  
Director  
*greenspace solutions Ltd*

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## PRODUCER STATEMENT

*greenspace solutions ltd* is a landscape and parks and recreation infrastructure consultancy business based in Central Otago, New Zealand. Since its inception in late 2007, Jonathan Casbolt, director and lead consultant has provided a range of services to organisations responsible for landscape, parks and recreation assets. Jonathan is well qualified and experienced to provide the service you seek. Recent work undertaken by *greenspace solutions* includes assisting clients in CAPEX planning, tendering, facility and reserve reviews, open space development plans, undertaking playground inspections and providing asset management advice.

Prior to establishing *greenspace solutions* Jonathan was the Community Facility Manager for the Central Otago District Council, where he was responsible for Council's parks and reserves, recreation and community facilities.

During his time at Central Otago District Council Jonathan consulted upon or managed many projects including: Cromwell Swim Centre upgrade (\$3.5 million), various playground upgrades, the feasibility of upgrading Molyneux Stadium, Alexandra Town Centre Upgrade, development of various reserves, Cromwell Tennis Court Upgrade. Major strategic documents Jonathan wrote while with Council include: Reserve Management Plans, draft Parks and Reserves Activity Management Plan and the Districts Parks and Reserves Maintenance Contract. Jonathan was the project leader for the Central Otago Physical Activity Strategy and member of Sports Central Steering Group and the Physical Activity Strategy Legacy Group.

Prior to Council Jonathan worked for a number of organisations in the landscape, parks and recreation industry. This includes, contracting to City Care Ltd in business development and training for their parks and landscape division, Open Space Manager for Excell Corporation, lecturer as well as the head of the School Horticulture, Christchurch Polytechnic, Parks Planner, Solomon Islands and Parks Officer for Wanganui District Council. Jonathan has also worked as a landscape gardener as well as completed an apprenticeship undertaking training in all aspects of landscape and parks & reserves practices.

Relevant qualifications held by Jonathan for this project include:

- Bachelor of Parks and Recreation Management, 1991 (Lincoln University)
- Trade Certificate in Horticulture and Gardening, 1987.
- Diploma in Business,
- Certificate in Proficiency, Project Mgt
- Certificate in Adult Teaching (relevant in consultation and public speaking situations)

Further information about Jonathan and *greenspace solutions* can be found by going to our website [www.greenspacesolutions.co.nz](http://www.greenspacesolutions.co.nz)

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R&CS

Derek Blight

## MEMORANDUM

DATE: 6 NOVEMBER 2008  
TO: Westland District Council  
FROM: Community Services Officer


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### ITEM FROM THE RECREATION AND COMMUNITY SERVICES COMMITTEE MEETING 28 OCTOBER 2008:

#### Delegations Manual:

Councillor Scott tabled a paper entitled Review of Jurisdiction Recreation and Community Services Committee October 2008.

Moved Councillor Bradley, seconded Councillor Gugich and carried that Councillor Scott discuss the last paragraph under "Wildfoods Committee" with the new General Manager of the Wild at Heart Centre; that the status quo remain for the rest of the document and that it be accepted and form part of a recommendation for adoption to Council.

  
Derek Blight

Community Services Officer

## MEMORANDUM

DATE: 12 November 2008

TO: Mayor and Councillors

FROM: Manager Audit and Compliance

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### MAJOR DISTRICT INITIATIVE (MDI) FUNDING:

Three applications for MDI funding were submitted on Thursday 25 September 2008 to Development West Coast for consideration. Peter Walls, Project Manager, expected the proposals to be considered by the Advisory Board in the week commencing 13 October 2008 and a decision made at the November meeting of Development West Coast.

The three applications submitted were:

- **Donovans Store Restoration Project** up to \$78,375
- **Regent Theatre Restoration Project** \$910,000
- **Westland District Library Relocation** up to \$489,393

Verbal advice from Peter Walls subsequent to the meeting was that the Donovan Store and Regent Theatre Restoration Projects were recommended for approval by the Advisory Board and these recommendations were approved by the Trustees.

The application with regard to the relocation of the Westland District Library was also recommended for approval by the Advisory Board but some Trustees asked for clarification that a Library was not regarded as infrastructure provided by Council. The Advisory Board confirmed their decision but approval has not yet been received from the Trust as some Trustees seek clarification that the MDI Policy is being correctly applied.

Proposals not yet submitted are:

- **Franz Josef Community Facility** \$100,000

The application was approved subject to confirmation from St. John Ambulance Association and West Coast District Health Board that community space would be available as part of the facility.

Confirmation has not yet been received.

- **Wild at Heart Centre** \$296,952

Detailed plans and estimates are now being compiled by the Wild at Heart Centre Directors with the project planned for completion before October 2009.

- **Harihari Community Centre** \$455,000

The area of land currently occupied by the Pony Club is to be sold by public tender with the proceeds to contribute toward the community share of the project.

An easement is required to ensure that access is maintained to the Sports Stadium and fields before the land can be advertised. Surveyors were in Harihari two weeks ago and surveyed the proposed access. Plans are currently being prepared.

That process is estimated to take another 2 months.

A meeting is being organised with the Community Association to finalise details of the proposed facility through the Chairman, Lindsay Molloy, who was contacted in the first week of November.

**Geoff Day**  
**Manager Audit and Compliance**