



WESTLAND
DISTRICT COUNCIL

A G E N D A

Council

Council Chambers

**Thursday 15 December 2011
commencing at 10.15 am**

Ordinary Council Agenda

NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 15 DECEMBER 2011 COMMENCING AT 10.15 AM

Robin Reeves

Chief Executive Officer

6 December 2011

1. MEMBERS PRESENT AND APOLOGIES

1.1 Register of Conflicts of Interest.

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes of Meetings of Council

2.1.1 Council Meeting – 24 November 2011. (Pages 1-9)

2.2 Minutes and Reports to be received

2.2.1 Strategy Committee Meeting – 24 November 2011. (Pages 10-12)

2.2.2 Safer Community Council Meeting – 2 December 2011. (Pages 13-15)

3. REPORTS

3.1 Chief Executive Officer (See Separate Report)

Recommendation

That the Chief Executive Officer's monthly report at Appendix I be received.

3.2 Mayor

Recommendation

That the Mayor's monthly report be received. (Pages 16-17)

4. GENERAL BUSINESS

4.1 Recommendations from Council Committees

4.2 Confirmation of Meeting Dates for 2012

Council is required to confirm the meeting schedule for 2012. A copy of the proposed schedule will be available on Council meeting day.

Councillor Scott will speak to the item regarding the Operations Committee Meetings.

4.3 New Road Name – Phelps Subdivision Southside

A memo and recommendation from the Group Manager – Assets and Operations is attached. *(Pages 18- 23)*

4.4 MDI Update

A memo and recommendation from the Community Services Officer is attached. *(Page 24)*

4.5 QV Presentation

*Mr David Shaw, Registered Valuer, QV, will be in attendance at the meeting at **11.00 am** to provide a presentation regarding Westland District Revaluation 2011.*

4.6 Hokitika's Regent Theatre

*Representatives from Hokitika's Regent Theatre will be in attendance at the meeting at **11.30 am** to address Council regarding the Theatre's Business Plan and Westland District Council Long-Term Plan.*

A letter from Hokitika's Regent Theatre is attached. *(Pages 25-28)*
Note that supporting information has been circulated previously.

4.7 Historic Places Trust

A memo and recommendations from the Manager Planning and Regulatory is attached. *(Pages 29-30)*

4.8 Public Forum

*The public forum section of the meeting will commence at **12 noon**.*

5. **INWARD CORRESPONDENCE**

- 5.1 **Beryl Agnew, Committee Member, Lake Kaniere Scenic Triathlon Committee, Hokitika:** Seeking Council support with the Lake Kaniere Scenic Triathlon on 3 March 2012, at the same level as previous years.
(Page 31)
- 5.2 **Gerard Oudemans, President, Glacier Country MTB Club, Franz Josef:** Regarding the Mountain Bike/Walking Track Network – Franz Josef.
(Pages 32-36)
- 5.3 **Durham Havill, Chairman, Westland District Property Ltd, Hokitika:** Regarding the release of \$26,000 from the Ross Endowment Land.
(Page 37)
- 5.4 **Paul Carpenter, Scheme Manager, New Zealand Mutual Liability RiskPool, Wellington:** Regarding 2011 Riskpool Accounts and Provision for 2013 call.
(Page 38)

6. **ADMINISTRATIVE RESOLUTION**

Council is required to confirm its Seal being affixed to the following document:

6.1.1 **Westland District Council (Grantor and Grantee):** Township of Ross

Schedule A

Purpose	Shown	Servient Tenement	Dominant Tenement
For use as a saleyard, together with access to and from	"A" on DP 377632	Lot 8 DP 377632 (CT311628)	In gross

7. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'**

Resolutions to exclude the public: Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. **Tender.**
2. **Sale of Land.**

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Memo	Tender	Good reasons to withhold exists under Section 7	Section 48(1)(a)
2.	Letters	Sale of Land	Good reasons to withhold exists under Section 7	Section 48(1)(a)

NEXT MEETING: THURSDAY 26 JANUARY 2012

COMMENCING AT 9.00 AM

MINUTES OF AN ORDINARY MEETING OF THE WESTLAND DISTRICT COUNCIL, HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 24 NOVEMBER 2011 COMMENCING AT 9.00 AM

The opening prayer was read by Councillor Montagu.

Action
by

1. MEMBERS PRESENT

Her Worship the Mayor, M.H. Pugh

Councillors J.G. Birchfield, A.N. Bradley (until 2.59 pm), J.H. Butzbach, K.J. Eggeling, M.D. Montagu, K.R. Scott, F.I.W. Stapleton, C.A. van Beek.

APOLOGIES

Deputy Mayor Councillor B.O. Thomson.

Councillor A.M. Hurley.

ALSO IN ATTENDANCE

R.F. Reeves, Chief Executive Officer; Derek Blight, Community Services Officer; Kamaya Crawford, Communications Advisor (part of the meeting); V. Goel, Group Manager – Asset and Operations (part of the meeting); D.M. Maitland, Executive Assistant; Tracy O'Malley, Accountant (part of the meeting).

1.1 Register of Conflicts of Interest

The Conflicts of Interest Register was circulated and no amendments were noted.

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes of Meetings of Council

2.1.1 Council Meeting – 27 October 2011.

Moved Councillor Montagu, seconded Councillor Stapleton, and **Resolved** that the Minutes of the Ordinary Meeting of Council, held on the 27 October 2011, including the "Public Excluded Section", be confirmed as a true and correct record of the meeting.

2.1.2 Special Council Meeting – 31 October 2011.

Moved Councillor Bradley, seconded Councillor Butzbach and **Resolved** that the Minutes of the Special Council Meeting held on the 31 October 2011, be confirmed as a true and correct record of the meeting.

2.2 Minutes and Reports to be received

2.2.1 Safer Community Council Meeting – 21 October 2011.

Moved Councillor Stapleton, seconded Councillor Scott and **Resolved** that the Minutes of the Safer Community Council Meeting, held on the 21 October 2011, be received.

2.2.2 Operations Committee Meeting – 26 October 2011.

Moved Councillor Eggeling, seconded Councillor Scott and **Resolved** that the Minutes of the Operations Committee Meeting, including the “Public Excluded Section”, be received.

2.2.3 Strategy Committee Meeting – 16 November 2011.

Moved Councillor Stapleton, seconded Councillor Montagu and **Resolved** that the Minutes of the Strategy Committee Meeting, held on the 16 November 2011, be received.

3. REPORTS

3.1 Chief Executive Officer

Moved Councillor Eggeling, seconded Councillor van Beek and **Resolved** that the Chief Executive Officer’s Report to the 31 October 2011, be received.

3.2 Mayor

Moved Councillor Montagu, seconded Councillor Bradley and **Resolved** that the Mayor’s Report for October/November 2011, be received.

4. GENERAL BUSINESS

4.1 Recommendations from Council Committees

Councillors discussed the Dangerous, Earthquake-Prone and Insanitary Buildings Policy and asked that Page 32 be amended as follows:

“Westland District Council has experienced a period of steady growth, that reflected the confidence in greater agricultural productivity, a growth in tourist...”

Moved Councillor Stapleton, seconded Councillor Scott and **Resolved** that subject to the above amendment, the Dangerous, Earthquake-Prone and Insanitary Buildings Policy be adopted.

MPR

4.2 Westland Tourism Transition Committee

Councillor Scott spoke to this item and referred to the article in the Hokitika Guardian dated 24 November 2011.

Moved Councillor Birchfield, seconded Councillor van Beek and **Resolved** that:

1. State Highway 6 from the Gates of Haast to the Buller Gorge be named “Glacier Highway”.
2. Tourism West Coast be advised of this decision.

CSO

4.3 Results of Community Consultation:

The Communications Advisor spoke to this item and tabled a paper regarding “Consultation 1 – Identifying Key Issues to the Community”, noting that 373 survey forms have been returned to date. Residents who returned the survey ranked the services and issues in the following order from most important to least important as follows:

Service, activity or concern	Ranking	Sum of rankings (lowest number is of highest importance)
Water	1	993
Affordability	2	1252
Sewerage	3	1310
Roading	4	1335
Solid waste management	5	1342

Emergency Management	6	1551
Upgrading of community facilities	7	1693
Economic environment	8	1744
Management of tourism	9	2032
Cycle trail	10	2032

Moved Councillor Scott, seconded Councillor Stapleton and **Resolved** that the report from the Communications Advisory be received and referred to the LTP Steering Group.

MF

4.4 **Dangerous, Earthquake-Prone and Insanitary Buildings Policy:**

This item had already been discussed at 4.1.

5. **GENERAL BUSINESS:**

5.1 **Shirley Gardiner, Administrator, Enterprise Hokitika:** Regarding management of Tourism in Westland.

Her Worship the Mayor and Chief Executive Officer spoke to this item.

Key items discussed included:

- *A mechanism being provided for a discussion with Haast Promotions, Glacier Country and Enterprise Hokitika, and funding that mechanism.*
- *Funding has been released to Tourism West Coast, as budgeted for, in quarterly payments.*
- *A working paper on how a DTO could work.*
- *Investigate existing funding streams.*
- *Council initiating a report.*

Moved Councillor Birchfield, seconded Councillor Scott and **Resolved** that:

1. The letter from Enterprise Hokitika be received; and
2. Council allocate \$10,000 to complete a report and come back with a recommendation from the three promotion groups in Westland (Haast Promotions, Glacier Country and Enterprise Hokitika) by mid February 2012; noting that the funding will come from within the \$83,000 Tourism Promotion Grant.

CEO

The meeting adjourned for morning tea at 10.51 am and reconvened at 11.23 am.

5. INWARD CORRESPONDENCE cont.

- 5.2 Sue Asplin, Westland Arts Incorporated, Hokitika: Regarding the "Take-a-Seat" Competition.

Moved Councillor Butzbach, seconded Councillor Montagu and **Resolved** that, while Council supports the project in principle, Westland Arts Incorporated (WAI) be encouraged to seek funding from the Creative New Zealand funding round.

HWM

Note: WAI to be advised that there is no underwriting available this year for the Take-a-Seat Competition and refer this matter to the Annual Plan process for future years.

HWM

- 5.3 Shirley Gardiner, Administrator, Enterprise Hokitika: Regarding Westland Anniversary Day.

Moved Councillor Scott, seconded Councillor Bradley and **Resolved** that the letter from Enterprise Hokitika be received, and Council observe Westland Anniversary Day on the Monday closest to the 1 December each year.

CEO

Note: Council to post significant dates on the Council Website two years in advance and also advise Department of Labour and Ministry of Education of Council's resolution.

CEO

4. GENERAL BUSINESS cont.

4.5 Public Forum

No members of the public attended this section of the meeting.

5. INWARD CORRESPONDENCE cont.

- 5.4 Durham Havill, Chairman, Westland Properties, Hokitika: Regarding unformed, unused legal road.

Moved Councillor Eggeling, seconded Councillor Butzbach and **Resolved** that Council may consider stopping legal road, subject to:

GMA&C

1. Consideration being given to land being disposed of being offered to adjoining property owners in the first instance; and
2. Where Council is satisfied that public access is protected in the long-term; and

3. Any potential strategic areas of land being precluded.

5.5 **Warren Gilbertson, Chief Operating Officer, Development West Coast, Greymouth:** Regarding West Coast Recreational Game Fishing – Industry Development Plan.

Moved Councillor Bradley, seconded Councillor Eggeling and **Resolved** that Council receive the Industry Development Plan and advise Development West Coast that Jackson Bay Wharf, which has a permanent commercial charter fleet, has been excluded from the document. No other feedback was required. GMA&C

SUPPLEMENTARY AGENDA

Moved Councillor Butzbach, seconded Councillor Bradley and **Resolved** that the Supplementary Agenda be received and considered.

5.6 **Tim Sole, Chief Executive, Civic Assurance:** Regarding Civics' Proposed Capital Raising.

Moved Councillor Eggeling, seconded Her Worship the Mayor and **Resolved** that: MF

1. The Council votes in favour of the resolution being put to Civic Assurance's shareholders at its Special General Meeting on 16 December 2011 (or any adjournment thereof) that in accordance with Clause 2.1.1 of its constitution, Civic Assurance undertakes the Rights issue, Placement and Shortfall Offer whereby Civic Assurance issues up to 7,206,790 new shares for a consideration of \$0.90 per new share.
2. The Council votes in favour to the resolution being put to Civic Assurance's shareholders at its Special General Meeting on 16 December 2011 (or any adjournment thereof) that Clause 2.1.2 of its constitution is deleted and that a new clause 2.1.2 is inserted as follows:

"Section 45(1) of the Act does not apply to the issue of shares in the company."
3. The Council authorises the Chief Executive to appoint and instruct a representative or proxy to vote at the Special General Meeting (or any adjournment thereof) in accordance with resolutions 1. and 2. Above.

The meeting adjourned for lunch at 12.59 pm and reconvened at 1.22 pm.

6. MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'

Moved Councillor Eggeling, seconded Councillor van Beek and **Resolved** that Council exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confidential Memorandum - Construction Contract.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Memorandum	Construction Contract	Good reasons to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1.	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

Moved Councillor Eggeling, seconded Councillor Butzbach and **Resolved** that the business conducted in the "Public Excluded Section" be confirmed and the public readmitted.

4. GENERAL BUSINESS cont.

4.6 CINTA Research – Westland Community Consultation Survey:

Fiona Hudson and Ruth Hawkesly from CINTA Research attended the meeting and presented the Westland Community Consultation Survey, which attracted 450 responses.

The survey was undertaken to ascertain ratepayers' and residents' satisfaction or dissatisfaction with Council services and facilities.

Her Worship the Mayor thanked Ms Hudson and Ms Hawkesly for attending the meeting and their presentation to Councillors.

6. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'** cont.

Moved Councillor Montagu, seconded Councillor Bradley and **Resolved** that Council exclude the public in accordance with Section 48, Local Government Official Information and Meetings Act 1987.

Council is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

2. **Confidential Memorandum – Purchase of land.**
3. **Verbal Report – Solid Waste Contract.**

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes/ Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
2.	Confidential Memorandum	Purchase of Land	Good reasons to withhold exists under Section 7	Section 48(1)(a)
3.	Verbal Report	Solid Waste Contract	Good reasons to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
2.	Protection of privacy of natural persons/organisations	Section 7(2)(a)
3.	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

Moved Councillor van Beek, seconded Councillor Eggeling and **Resolved** that the business conducted in the "Public Excluded Section" be confirmed and the public readmitted.

NEXT MEETING: THURSDAY 15 DECEMBER 2011

COMMENCING AT 9.00 AM

MEETING CONCLUDED AT 2.50 AM

Confirmed by:

 Maureen Pugh
 Mayor

 Date

**MINUTES OF A MEETING OF THE STRATEGY COMMITTEE, HELD IN
THE COUNCIL CHAMBERS, WESTLAND DISTRICT COUNCIL, 36
WELD STREET, HOKITIKA ON THURSDAY 24 NOVEMBER 2011
COMMENCING AT 3.05 PM**

1. PRESENT

In the absence of the Chairman, Deputy Mayor Councillor B.O. Thomson, Committee Members agreed to Her Worship the Mayor chairing the meeting.

Her Worship the Mayor M.H. Pugh (Acting Chairperson)
Councillors M.D. Montagu and F.I.W. Stapleton

APOLOGIES

Deputy Mayor Councillor B.O. Thomson (Chairperson)
Councillor A.M. Hurley.

ALSO IN ATTENDANCE

Councillors J.H. Butzbach and C.A. van Beek.

Alistair Cameron and Heather Mathers.

R.F. Reeves, Chief Executive Officer; R.A. Strang, District Planner and D.M. Maitland, Executive Assistant.

2. RC 060068: OBJECTION ON DECISION TO EXTEND CONSENT: A. CAMERON

The Strategy Committee had resolved to hear the objection on a decision to extend Resource Consent 060068, at the conclusion of the 24 November Council Meeting.

The Committee were in receipt of the following documents:

- Memo from Rebecca Strang, District Planner (dated 22 November 2011).
- Letter from Cavell Leitch Law (dated 20 September 2011)

- Letter to A.J. Cameron from Anna Derks, Consents Officer (dated 31 August 2011)
- Report on Extension of Time (signed 31st August 2011)
- Resource Consent File Note (dated 30 August 2011)
- Letter from PlanWest Limited (dated 8 August 2011).

Mr Cameron advised that he believed that Her Worship the Mayor Maureen Pugh and Robin Reeves, Chief Executive Officer had a Conflict of Interest with regard to Westroads Ltd, and asked that this be recorded accordingly.

Her Worship the Mayor explained that it is up to each individual member to determine whether they have a Conflict of Interest and she did not believe a conflict existed. Her Worship the Mayor also explained that there is a separate process to follow should Mr. Cameron wish to challenge that view.

Mr Cameron then:

- Questioned the presence of Robin Reeves, Chief Executive Officer at the meeting. Mr Reeves replied that he was in attendance at the meeting as a staff member of Westland District Council.
- Asked that the Committee refer to the letter dated 20 September 2011 from Cavell Leitch Law regarding the Nolan Block Subdivision – Lapsing Date.
- Referred to the letter of 31 August 2011, advising that the lapsing date for Resource Consent 060068 had been extended for three (3) years until 27 July 2014.
- Noted that while he agreed with the decision to grant the extension to the lapsing date, he objected under Section 357A(1)(a)(ii) of the Resource Management Act to the decision to extend by three (3) years rather than the five (5) years he was seeking.
- Presented an aerial map, for the information of the Committee.
- Expressed concern that the Transfer Station is still not fully operational, rubbish is being dump on site, reloaded and carted to Butlers Landfill.
- Expressed concern regarding Resource Consent 070191 on Kaniere Road.

The District Planner advised that Council staff determined that the stated delay in proceeding and marketing the subdivision, due to delay in the capping of the Hokitika transfer station, was not able to be considered as reasons for an extension. The applicable reasons given for the extension application were therefore the recent

purchase of the site, and the delays in obtaining engineering plans due to the Christchurch Earthquake.

The District Planner stated that if the Committee wished to consider delays regarding the Hokitika Landfill, Council staff have confirmed that no public statement was made in regards to timelines to move the transfer station; the only information that had been given was the tendering documents for the Butlers site.

Moved Councillor Montagu that the Committee uphold Mr Cameron's objection.

The motion lapsed through the lack of a seconder.

Moved Councillor Stapleton, seconded Her Worship the Mayor and **Resolved** that the objection to Resource Consent 060068 be dismissed for the reasons outlined above.

MEETING CLOSED AT 4.05 PM

Confirmed:

Maureen Pugh
Mayor and Acting Chairperson

Date



WESTLAND DISTRICT SAFER COMMUNITY COUNCIL

MINUTES OF MEETING OF THE WESTLAND DISTRICT SAFER COMMUNITY COUNCIL, HELD IN THE WESTLAND DISTRICT COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA, ON FRIDAY 2 DECEMBER 2011 COMMENCING AT 9:00 A.M.

1. **MEMBERS PRESENT:**

Councillor Kyle Scott (Chairperson), Councillor Frances Stapleton, Councillor Kees van Beek, Community Constable Jonathan Armstrong, Cathy Blincoe, Corrina Gestro-Best, Rev. Vivien Harber, Bev Kaio, Charles Lucas, Waikohatu Scott, Derek Blight

2. **APOLOGIES:**

Lucy Waller, Jan Weaver, Jan Zuckerman

Moved W. Scott, seconded Councillor Stapleton and **Resolved** that the apologies be received.

3. **MINUTES OF PREVIOUS MEETING HELD 21 OCTOBER 2011:**

Moved Rev. Harber, seconded Councillor van Beek and **Resolved** that the Minutes of the Safer Community Council Meeting, held on the 21 October 2011 be confirmed as a true and correct record of the meeting, subject to the deletion of Community Constable Jon Armstrong's name under "Members Present".

4. **INWARD/OUTWARD CORRESPONDENCE:**

Moved C. Lucas, seconded B. Kaio and **Resolved** that the Inward Correspondence be received and the Outward Correspondence be endorsed; that Councillor Scott and D. Blight email their submissions on the Green Paper for Vulnerable Children to members for their consideration before the next meeting.

5. **FINANCIAL STATEMENTS:**

Moved Rev. Harber, seconded Corrina Gestro-Best and **Resolved** that the Financial Statements be received, subject to D. Blight querying both Taxi Chit statements.

6. GENERAL BUSINESS:

6.1 Police Report:

“Community Award:

The Hokitika Community Patrol volunteer group has been awarded Regional Runner-Up in the annual Trustpower Community Awards. This is an outstanding achievement by a small but dedicated group of local citizens who freely give their time to make the community a little bit safer by helping the local Police with a weekly patrol around the CBD, and urban areas of Hokitika, Ross and Kumara.

Your efforts have not gone unnoticed.

Ross Fireworks Display:

Police staff from Hokitika, Greymouth, Ross and Franz Josef were tasked again to provide law enforcement and traffic management at the annual fireworks display at Ross.

No arrests associated with the event were made which could have been attributed to the blanket liquor ban that had been imposed.

National Civil Defence Exercise:

Hokitika Police were represented at a National Civil Defence Exercise involving management staff of all coastal District Councils in response to a south pacific tsunami.

The exercise was to mainly implement timely and appropriate responses as information came to hand from central government. Overall, the Westland District Council achieved the outcome but it has been recommended that more "in house" training be done to fine tune individual responsibilities.

2011 Crime Statistics:

Below is a selection of **reported** crime stats for the Westland District for the calendar year ending 30 November 2011.

Violence (assaults & intimidation)	48
Domestic incidents (assaults & breach protection orders)	67
Cannabis (possess/grow/sell)	24
Disorder (behaviour & language)	32
Breach of Liquor Ban	29
Burglary	32
Theft (from cars, houses & shoplifting)	103
Wilful damage (destruction & graffiti)	135

Traffic crashes (fender benders to roll overs)	141
Drink driving	52

Moved Constable Armstrong, seconded Councillor van Beek and **Resolved** that the Police Report be received.

6.2 ICE card:

D. Blight offered to write to the Pact House Manager and Grey Power President to solicit their support for the concept.

6.3 Home Safety Competition:

C. Blincoe will insert an advertisement in the Guardian to notify the winners of the results.

6.4 Te Rito Calendar Competition Update:

The 2012 calendar has gone to the printer and the three schools who contributed pictures will be notified of their prizes shortly.

6.5 Restorative Justice at Westland High School:

Moved Councillor Scott, seconded C. Gestro-Best and **Resolved** that D. Blight write letters to both the Principal and Board of Trustees, reminding them both that the Safer Community Council still offers this service to the school and would like to assist in this respect in whatever way it can.

6.6 Chit Book:

The Chit sub-committee approved one new chit book application.

7. COORDINATOR'S REPORT:

Moved D. Blight, seconded Councillor Scott and **Resolved** that the Coordinator's Report be received.

8. NEXT MEETING DATE:

Friday, 24 February, 2012 at 9:00 am.

The meeting closed at 10:45 am. Confirmed as a true and correct record.

Confirmed:

_____ (Chairperson) _____ (Date)

MAYOR'S ACTIVITIES NOVEMBER/DECEMBER 2011

- Regular monthly radio interview
- Mayors/Chair forum
- Meeting with Glacier Country Promotions re: tourism opportunities
- Presentation of Certificates of Achievement in Franz Josef
- Meet and greet the White Ribbon Riders both in Franz Josef and Hokitika
- Queen Scout Awards interview panel
- Meeting with WDPL re background info to Haast/Hollyford Road proposal
- National Council meeting in Wellington
- Farewell function for LGNZ's CEO, Eugene Bowen
- St John's annual awards, Greymouth
- Citizenship Ceremony
- Westland Holdings meeting
- AGM, Westland Holdings Ltd
- Risk Management Committee
- Radio Network Christmas function
- Lions Club's community dinner
- Sports Club partnership, Steering Group meeting

Although it has been a short month there has still been plenty of activity. The presentation of the tourism achievement awards was well received by dozens of people from the Glacier Country. Scenic Group hosted the event and took the opportunity to show guests around the newly refurbished rooms. We have recently heard that Richard de Graaf is moving on to Dunedin. He will be missed by the community and Council as he has been a generous contributor, especially of his time and expertise. Awards were presented to Te Waonui and Okarito Kiwi Tours. Another acknowledgement needs to be made to Awatuna Homestead.

The National Council of LGNZ has had its final meeting for the year. We formally acknowledged the retiring CEO, Eugene Bowen, at a stakeholders' function. The full National Council was involved in the interviews for a replacement CEO and the outcome of that process will be publicised next week. It was good practice as it turns out.

I sat on the interview panel for two potential Queen Scouts. These young people have been outstanding contributors to the community and will be the first Queen Scouts in Hokitika for over 50 years. It was a privilege to be a part of that process. A third award was decided after the interviews.

The year has been an eventful one, not only here but all over the country. Some events have tested our friends, neighbours and colleagues. The best we can do to cushion our District from negative external impacts is to make ourselves as self-reliant as we can. The direction this Council has set for itself in adopting a Vision has been empowering and we will soon see feedback coming from our Holding Company as the subsidiaries find ways to help Council achieve that Vision. By growing the economic sustainability of the District we leave a legacy for the future.

I thank you all for the work you have done in helping Council perform so well over the past year. It is the combined strengths of the individuals who all play their part in helping us achieve such good outcomes. There is still plenty to work on and every year we improve on the one before. We certainly cannot sit back and think we can take our foot off the pedal, as to stand still is to get left behind. I appreciate the support I have received from you and the advice that is openly given. May you and your families have a very restful Christmas and a very productive New Year. I look forward to seeing you again for our first meeting in January.

Merry Christmas

Maureen

Memo



DATE: 6 December 2011
TO: Mayor and Councillors
FROM: Group Manager - Assets and Operations

NEW ROAD NAME – PHELPS SUBDIVISION SOUTHSIDE

The developer, Phelps Mining Ltd, have suggested the name **CRAIG ROAD** for the new road in this subdivision off Arthurstown Road.

The name has historical significance as the property which is being subdivided was originally known as Craigs Freehold (see attached CT and Wardens Court record).

Recommendation:

1. **THAT** Council resolve to accept the name **CRAIG ROAD** for the new piece of road on DP 436059.

Vivek Goel
Group Manager - Assets and Operations

RD98

RECEIVED
22 NOV 2011
SCANNED BY

Phelps Mining Limited
P.O. Box 152
Hokitika
New Zealand

21 November 2011

GEO	NWM	MPR	MO	WAC	MF	MDA	CSC	EM
								✓

Mr Anderson

r.e. New access road at Southside

Please find enclosed an old wardens report from 1898

The property was known as Craigs freehold and was mined extensively in the late 18 hundreds

We suggest the name Craig for the new road.

F.J.Phelps

CRAIG'S FREEHOLD

WARDEN'S REPORTS

1898 Ref: C3 Pg 115

Craig's Freehold and other ground further down the river still yields satisfactory returns. A party of seven tributers are engaged on this ground.

See Pa 1A (over)

* * *

1899 Ref: C3 Pg 115

Craig's Freehold and the University Reserve are being worked by alluvial miners, twelve in Craig's and nine in the University Reserve.

Pg 23 C 3A

The gold workings in this district being all alluvial, the output of gold is largely contingent on the water supply, derived from the rainfall in the immediate neighbourhood of the workings.

For the four months ending Jan 31st 1899 the rainfall as recorded at the Met. Service of Hokitika was 55.65" or 13.91" per month.

Return of gold for the same period was 4,631 oz or 1,157 oz

per month. Rainfall for the three months ending 30th April

was 16.76" or 5.58" per month. Return of gold for the same

period was 2,309 oz or 770 oz per month this showing the falling

off of over a third in output of gold due entirely to limited

and intermittent supply of water. The proper conservation of

water for the district is still in the future, and, in consequence,

hundreds of acres of known auriferous ground is lying fallow,

whilst many miners are working ground for a bare living that,

under conditions where a plentiful supply of water is obtained

would yield a handsome profit over working expenses. The above

applies especially to the well-known block of terraces commencing

at Craig's Claim, near the mouth of the Hokitika River including

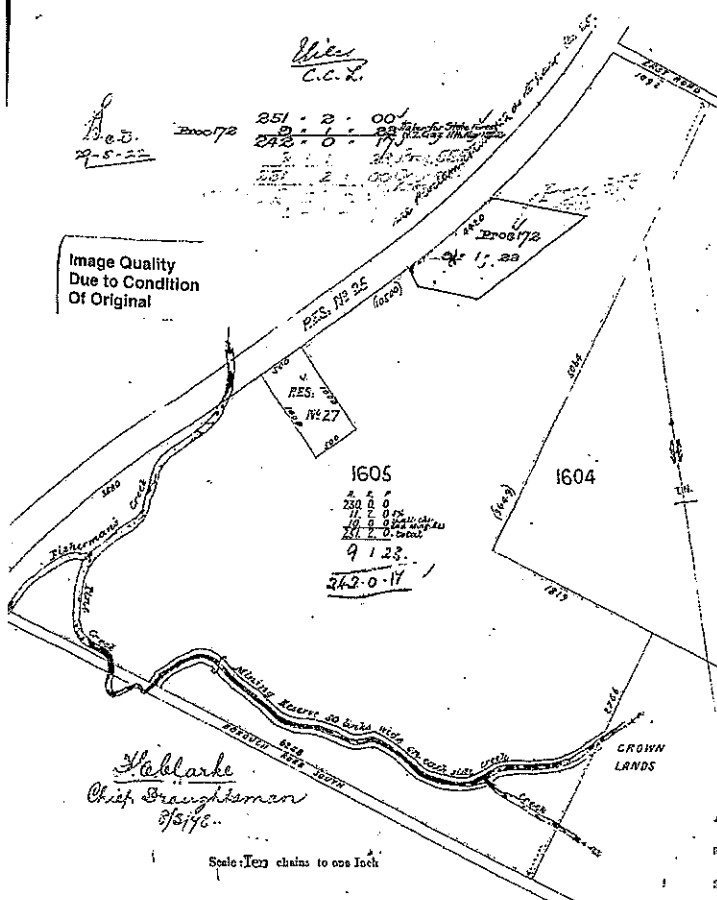
Brighton, Rimu, Back Creek and Seddon's Terraces.



Victoria, by the Grace of God, of the United Kingdom of Great Britain and Ireland, Queen:
To all to whom these Presents shall come, Greeting:

Grant by purchase under "The Westland Waste Lands Act, 1870." **Know Ye** that for good considerations, Us thereunto moving, We, for us our Heirs and Successors, do hereby grant unto Archibald Scott - of Hokitika in the Provincial District of Westland - the land Commission Agent - as Heirs and Assigns, all that Parcel of Land in our Provincial District of Westland, in our Colony of New Zealand, containing by admeasurement

two hundred and fifty one (251) acres two (2) rods more or less being sections numbered one thousand six hundred and five (1605) block fifty eight (LVIII) in the plan of the Matamoras survey district bounded on the northward by Reserve numbered twenty five (25) in red and Reserve numbered twenty seven (27) in red ten thousand five hundred (10500) links on the southward by Strongs Road South six thousand two hundred and forty eight (6248) links on the eastward by Crown Lands and section numbered one thousand six hundred and four (1604) nine thousand six hundred and forty nine (9649) links and on the northward by East road ten thousand and ninety two (1092) links save and excepting Fisherman's Creek and Fire Creek and Mining Reserve fifty (50) links wide on each side of Fire Creek which intersect the area hereby granted be all the aforesaid linkages more or less



As the same is delineated on the Plan drawn in the margin herof, WITH all the Rights and Appurtenances thereto belonging, excepting so much and such part not exceeding Eleven (11) acres and two (2) rods of the land hereinbefore described

as may be necessary for the making of Roads, Tramways, or Railways, in accordance with the provisions of the Forty-fifth Section of "The Westland Waste Lands Act, 1870": And subject nevertheless to all the Rules and Regulations for mining on private property within the Provincial District of Westland: To hold unto the said

Archibald Scott His Heirs and Assigns for ever. as from the second day of September one thousand eight hundred and seventy three In Testimony whereof We have caused this our GRANT to be sealed with the Seal of our Colony of New Zealand.

Witness our Right, Trusty, and Entirely Beloved Cousin and Councillor, George Augustus Constantine, Marquis of Normanby, Earl of Mulgrave, Viscount Normanby, and Baron Mulgrave, of Mulgrave, all in the County of York, in the Peerage of the United Kingdom; and Baron Mulgrave, of New Ross, in the County of Wexford, in the Peerage of Ireland; a Member of our Most Honorable Privy Council, Knight, Comptroller of our Most Distinguished Order of Saint Michael and Saint George, Governor and Commander-in-Chief in and over our Colony of New Zealand and its Dependencies, and Vice-Admiral of the same, at Wellington this second day of December, in the year of our Reign, and the year of our Lord one thousand eight hundred and seventy -

No. 1608
Reg. 11.07

1.1. Hokitika Town with in name to James Craig
and Henry Perry and his wife in the County of
Westland New Zealand. Produced for registration
and registered on the 12.55. am. and numbered 557. The 22
day of January 1877.

1224. Memorial of Transfer from
the above named Henry Croft
to the above named James Craig
Produced for registration and registered
at 11 o'clock A.M. the 30th day of May
1881 and numbered one thousand
two hundred and twenty four

W. H. King
District Land Registrar
Mortgage No. 288 from James Craig to Mr. Bank of New Zealand
in perpetuity and registered at 2.5.1881 on the 24th of April 1881

Discharge above mortgage at 5.55. am. and
registered at 10. am. the 24th of April 1881
W. H. King
District Land Registrar

Transmission No. 464 of the Will of James
Craig who died 1st January 1912 granted to
Walter Houston Hindmarsh of Wellington Beach
Office and Charles Henry Church of Oamaru
Salamanca produced 12th August 1912 at 10 am.

Transfer 5060 produced at 10th October 1912 at 10
am. Walter Houston Hindmarsh and Charles
Henry Church to George Albert Perry Trustee and
Charles Charles Perry Solicitor both of Hokitika
as Tenants in Common in equal shares.

Proclamation 112 produced at 10th February 1903
at 10 am. declaring Road on part Highway
Resurveying within sections to be Crown land

Proclamation 142 produced 19th May 1903
declaring taking part of within land, and
resurveying and containing gas in 23 acres of the
purpose of a street.

K. 593 Notice dated 9th August 1934 whereby
the above land is subject to restrictions imposed
by such notice under section 2(5) of the Public
Works Amendment Act 1933 produced at 10
October 1934 at 12.15. am.

Proclamation No. 555 - By Proclamation published
in New Zealand Gazette of 10th December 1942 at
page 2263 the reservation over the land taken
by Proclamation No. 142 for the purpose of a
state forest was revoked. Entered at 10.30.2
o'clock on the 10th day of December 1942

Transmission No. 2938 of the interest of George
Albert Perry (deceased) to Irene Lilian Perry
of Hokitika widow as executrix Entered at 10.30.2
o'clock on the 10th day of December 1942

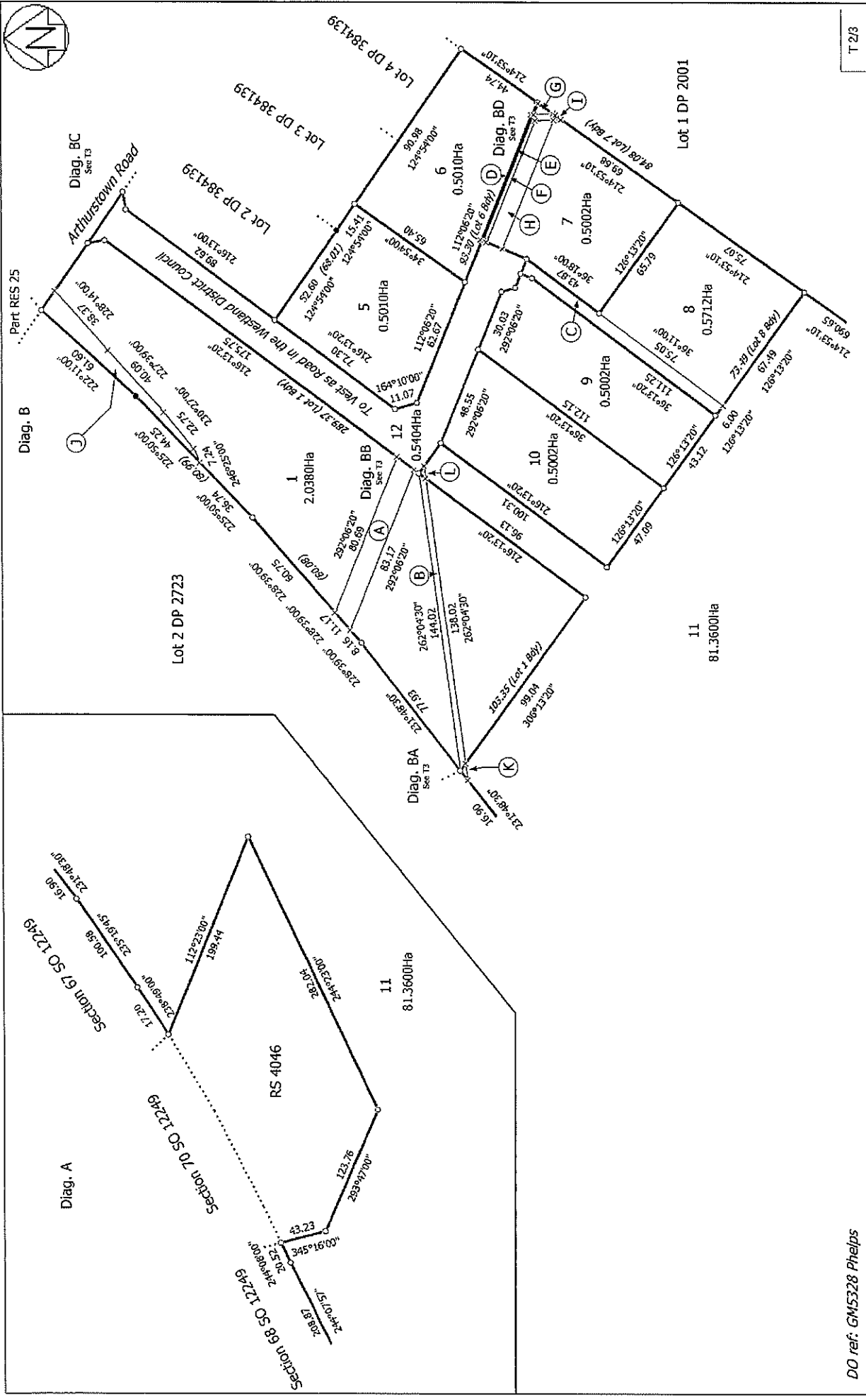
Proclamation No. 646 declaring land taken
for the purpose of a road (part of section 230) and
resurveying and containing gas in 23 acres of the
purpose of a street. Entered at 10.30.2
o'clock on the 10th day of December 1942

Transfer No. 15778 of the interest of Charles
Perry and Irene Lilian Perry to James
White of Hokitika produced
at 10th August 1949 at 2.00 pm

Mortgage No. 11144 James White to
Hokitika Savings Bank produced
at 10th August 1949 at 2.00 pm

ENTERED in Reg. No. 10 Folio 141.

COMMISSIONER OF CROWN LANDS.
Entered on Record this
day of 10th 1949.
Reg. No. 109
Folio 141
Secretary for Crown Lands



DO ref: GMS328 Phelps

Land District: Westland

Digitally Generated Plan
Generated on: 10/02/2011 10:49am Page 5 of 6

Lots 1 and 5 to 12 being subdivision of Lot 11 DP384139

Surveyor: Lloyd Robert McGarvey
Firm: Davis Ogilvie & Partners Ltd (Greymc)

Title Plan
DP 436059

Deposited on: 4/02/2011

T 2/3

This document is a computer-generated plan and does not represent a physical survey. It is intended for use as a reference only and should not be used for legal purposes. The plan is subject to the provisions of the Resource Management Act 1991 and the Land Act 1948. The plan is generated from a digital plan and may not be a true and accurate representation of the land. The plan is generated from a digital plan and may not be a true and accurate representation of the land.

Memo



DATE: 6 December 2011
TO: Mayor and Councillors
FROM: Community Services Officer

MDI UPDATE

Project	Allocated	Drawn	Balance left	Position
Donovan's Store	78,375	7,058	71,317	Commenced
Regent Theatre Stage 2	570,000	396,060	173,940	Commenced. Waiting for presentation of Business Plan and KPIs to Council.
Harihari Community Centre	455,000	0	455,000	KPI's signed for DWC. Waiting for timeline information for Lottery Grant signature.
Total	2,559,082	1,858,823	700,259	

- Donovan's Store – No further invoices have been received for processing.
- Regent Theatre – A business plan and KPI's will be presented at this meeting.
- Harihari Community Centre – waiting for timeline information to be finished so Lottery Grant can be signed.
- St John/DHB/Community building Franz Josef. \$100,000 contribution.

Recommendation

1. **THAT** this report be received.

Derek Blight
Community Services Officer

7 December 2011

Mayor and Councillors
Westland District Council
Private Bag 704
Hokitika

Dear Mayor Maureen and Councillors

**HOKITIKA'S REGENT THEATRE BUSINESS PLAN AND WESTLAND DISTRICT
LONG TERM PLAN**



INTRODUCTION

This letter is to provide background information in preparation for our meeting with Council on 15 December, 2011.

The purpose of our attendance at the December meeting is to discuss with Council the results of the revision of our business plan which we plan to submit to Council for formal approval at your January meeting. We need to have Council approval to the business plan to draw down the last \$170,000 (plus GST) of the MDI grant. We also want to ask Council to add the Theatre to the

District Long Term Plan as an essential community facility and to assist underwriting its operation with a review when refurbishments are complete and its full potential is being realised.

Progress with Refurbishment and Approval of Lottery Grant

Councillors will recall there was a shortfall between the total expected refurbishment costs and the \$910,000 MDI grants. WCCI undertook to raise this shortfall from other grants and sponsorship, of which the major source was hoped to be a Lottery grant.

In July we submitted an application for a substantial Lottery grant. We have attached as Appendix 1 the Project Overview we prepared for Lotteries. This will bring Councillors up to date with progress with the project and what remains to be completed. Appendix 2 was also provided to Lotteries and comprises letters of support from local organisations for the Theatre project.

We are pleased to report that this week we have been advised our Lottery Community Facilities Fund grant application for \$462,991 (plus GST) has been approved in full. Together with \$231,000 (plus GST) from our MDI grant and ongoing volunteer and sponsorship effort this will enable most of the remaining refurbishment work to be completed over the next year.

Since the Lottery application was submitted the focus of work has been on getting the Milk Bar developments completed; completion of the repair and repainting/staining of the auditorium panels; commissioning of the security system; preparing for the new heating and ventilation system; and installing a free-to air projection system. The latter enabled us to put Rugby World Cup matches and the Melbourne Cup on the big screen.

Now that the Lottery grant is approved we will shortly submit to Council applications for a Building Consent and a Resource Consent for the work outlined in Appendix 1.

In order for us to draw down the Lottery grant we will need Council approval to our Business Plan so we can contribute our matching share from the MDI grant.

Progress with Business Planning

Councillors will recall that the business plan we submitted with our last MDI application was severely constrained by the fact the Theatre was moving into unknown territory with the planned installation of a digital projection system for mainstream movies. At the time there were only 12 other 3D DCI cinema screens in the country and they were all in big city multiplexes.

Indeed, while our first few months were a booming success, since then a number of factors have reduced our income and caused a current and projected budget shortfall.

Over the last year we have put a big effort into financial management. Our accounts for 2009 and 2010 have been reorganised, recoded and audited to reflect the much more complex operation WCCI now runs. Our 2011 accounts have been reworked to make separating day to day operations from refurbishment easier and to make reconciling MDI and Lottery grants more straightforward.

We have put a big effort into reducing costs and increasing sources of income and these are under continual review.

We have also drafted a new Business Plan budget using this up to date information. This is at a stage where we are ready to discuss it in detail with our accountants, Cuffs. We would also

appreciate the chance to work through the budget with Council's Accountant, before we submit our Business Plan for approval at Council's January meeting. What we are expecting is that there will be a significant shortfall when we plan properly for maintenance on the building; upkeep and replacement of equipment; and expected cost increases, especially insurance.

Factors Impacting Adversely on Income

Over the last two years the factors which have combined to reduce income have been:

- the global economic recession. This has really bitten hard on business in general as families and tourists have less discretionary money for movies, shows and refreshments.
- there are also fewer domestic and international visitors as a result of the recession – these groups were important in our first months of operation.
- the Canterbury earthquakes have adversely impacted on visitors both domestic and international.
- we used to get good numbers of people from Greymouth. When the Grey Council saw what was happening in Hokitika they backed the Greymouth Regent so they could establish two new digital cinemas. While Greymouth would have eventually gone digital anyway, this early start impacted on our establishment period.
- we had problems with the clarity of voice in our new sound system that did not help our reputation. We went into a contract dispute process on this and the problem resolved three months ago but it will take some time to recover the damage done.
- we are dependent on what is made available to the industry for crowd-drawing films. This year's have not been as good as our first year's.
- we have had three changes of manager (two for health and family reasons) and while each manager has been excellent, the operation is so complex it takes several months to come up to speed and during this time it is hard to develop the business further.
- the on-going refurbishment with a high level of community volunteer input means attention is split between this and developing operations to bring in new income.
- the full income earning potential of the Theatre cannot be realised until the refurbishment and re-equipping is complete. Planned improvements in comfort of seats, heating, better stage and dressing room facilities and performance lighting and sound will all help attract new shows and use by schools and community organisations.
- we can expect a large increase (30% to 70%) in our annual insurance bill when it has to be renewed this coming March.

The net effect of these factors has been to produce a shortfall in our operations budget that requires assistance if the Theatre operation is to be sustainable, at least until the operation is fully developed and we are through the recession.

Long Term Plan and Assistance from Council

While the intent of WCCI in the Theatre's refurbishment and re-equipping was always that the Theatre operation be a self-sustainable community facility we did say that if this proved not to be the case we would come back to Council and the community in the Annual Plan/Long Term process for further support. The adverse factors listed above means this time has come.

We would like to see the Theatre recognised in the Long Term Plan as a essential community facility with provision for Council underwriting the deficit on it's operation. The public will then have a chance to show support during the consultation phase and we expect good support.

The letters in Appendix 2 show some of this support for the Theatre and also show that as the refurbishment is complete it will receive even more community use than it does now.

Hokitika's Regent Theatre is the District Town Hall

The Theatre was bought for the community in 1979 by what had previously been the Town Hall Society, established to replace Hokitika's original Town Hall.

While the main current use in hours-per-year is for the cinema, the intensity of a wide range of other important community activities is developing rapidly with some of the 'old' uses, especially the involvement of schools returning as the improvements to facilities continue.

The letters of support illustrate on one hand just what a multiple-use community facility the Theatre. And also why it does not have a strong natural constituency other than a group of concerned citizens who work on the project. This is because most user- groups only need the theatre for their purposes for a few events per year and not all year. The RSA for Anzac Day, the Ballet school for their end of year recital, and the Music Club's regular shows, are typical examples. The schools and many of these organisations who use the Theatre have their own facilities to maintain.

This is why for town hall type multiple-use theatres the normal situation throughout New Zealand is for Councils to either own and operate them outright (like Westport) or to make a significant contribution to their operational costs (like Greymouth). Just as is normal for swimming pools, libraries, museums and parks: things that the community needs and where Council's have a natural key role.

Conclusion

We look forward to discussing with Council our proposals for approval of the Business Plan, for the Theatre to be recognised as a vital community facility in the Long Term Plan, and for an appropriate level of operational funding assistance.

Yours sincerely



Don Neale
Secretary
Westland Community Centre Inc

Attached:

1. Project Overview
2. Letters of Support from Community Organisations

Memo



DATE: 6 December 2011
TO: Mayor and Councillors
FROM: Manager Planning and Regulatory

HISTORIC PLACES TRUST

1. I am the Council's representative on the West Coast Branch of the Historic Places Trust.
2. It is the intention of Government to phase out the work of the Regional Committees.
3. The initial reaction of the local Branch Committee was negative to the Crown's overture but a sensible change of heart occurred and the move was made at the last AGM to wind the Branch up in anticipation of Government policy and to acknowledge that the "strength" of heritage protection and interest lay with community groups (like Heritage Hokitika) rather than with the Branch committees.
4. The pre-emptive move was made to support Heritage West Coast and the resolution to cease operating recognises the importance and influence of Heritage West Coast.
5. The AGM of Heritage West Coast is to be held on 8 December and it can be anticipated that Heritage West Coast will pick up from the West Coast Branch of the Historic Places Trust the task of advocating and assisting in the resourcing of heritage values on the Coast.
6. My task of representing the Council on the West Coast Branch of the Historic Places Trust has now ceased. As a member of the Branch I am pleased with the change and I can see a wide support for the work of Heritage West Coast emerging from the change. To this end it would be good if the Council was represented on Heritage West Coast.

Recommendation:

1. **THAT** this report be received
2. **THAT** Council make an appointment for representation on Heritage West Coast.

Richard Simpson
Manager Planning and Regulatory

RES 1.3

LAKE KANIERE SCENIC TRIATHLON COMMITTEE
c/- Beryl Agnew
26 Kanierere Tram
HOKITIKA 7811

CANCEL

20 November 2011

Westland District Council
Weld Street
Hokitika

CEO	MAN	MP	PRO	MC	MAC	MF	MPA	CSC	ENR
			✓				✓		

cl agenda
D.

RECEIVED
22 NOV 2011
BY: _____

Dear Sir/Madam

LAKE KANIERE SCENIC TRIATHLON – 3 MARCH 2012

Thank you for supporting our Committee to make this Triathlon so successful.

We once again request the use of Cass Square where we will erect a shute on to the Square to the finishing line where we will have parked the Lions Club kiosk. We also will require the use of the toilets and showers. I understand that we need to arrange to have the gate to the square unlocked as well as the toilets and shower room.

We expect the Cass Square should be finished with by 1.30pm at the latest.

Diane Maitland so willingly prepares, collates and publishes the results after the event using Council facilities. We request permission for this to also continue.

Councils help is very much appreciated.

Yours sincerely

Beryl Agnew
Committee Member

GLACIER COUNTRY MOUNTAIN BIKE CLUB

c/- Gerard Oudemans
Holly Homestead B&B
stay@hollyhomestead.co.nz
Ph: 03 752 0299 / P O Box 35
FRANZ JOSEF GLACIER 7856

7 December 2011

The Mayor & Councillors
Westland District Council
HOKITIKA

via email : council@westlanddc.govt.nz

Dear Mayor Pugh & Councillors

MOUNTAIN BIKE / WALKING TRACK NETWORK - FRANZ JOSEF

Intro

My name is Gerard Oudemans and I have recently taken over the position of President of the Glacier Country Mountain Bike Club Inc. based in Franz Josef and I am writing this letter in my capacity as President. I have lived in Franz Josef since February 2000 and have been involved with the Franz Josef Community Forum (previously known as the Franz Josef Community Council) and I am currently a Board Member of Franz Inc.

Background

The GCMTB Club was formed in 2008 and became an Incorporated Society in February 2009.

Glacier Country is surrounded by National Park with current legislation excluding mountain biking as a "motorised activity", despite there being many tracks which are suitable for shared use. As the choices for mountain biking are extremely limited, this only left the option of approaching private landowners for access.

The previous Club President, Shawn Heeley, approached Gavin Molloy and asked if the Club could gain access to Callery Holdings land on which to build a mountain bike track. This was subsequently agreed upon and the club now has an "Agreement to Occupy" approx. 4 hectares of stunning native forest. The term is for 5 years (from 2009) with a right of renewal.

As the new President I have been on an active recruitment campaign for new members and to date have had 11 new members sign up over a 6 week period. Club membership now totals 26 which includes residents and seasonal staff.

Since 2009 a few dedicated volunteers have spent their free hours constructing a 1.7 km long, purpose built mountain bike track through native forest, no mean feat to say the least. The track has been fully shingled, hence the period of time. Entry is via Burma Road a locally known cleared track.

Our first MTB track has been built for speed but the design philosophy was that a beginner could quite easily ride it. During construction we have made a point of removing the least amount of native vegetation as possible, electing to "go around trees" or in some cases to "go through a tree", we have elected to follow the "best line" possible that nature provided. Primarily we have only removed ponga and most have been replanted. We have also found a creative use for old fallen

trees as the base for structures. Due to the nature of the terrain and the work commitments of the volunteers it has taken 2 years to complete the track and having a number of the volunteers moving from the district hasn't helped matters either. We are now proud to announce that the downhill track is finished.

I have personally worked in excess of 400 hours on the track since January 2009. In addition to bridging natural features, building board walks, wheelbarrowing shingle and rocks (to name a few tasks), this time also included checking & remedying drainage issues during heavy rain.

Glacier Country Mountain Bike Club has already received funding and/or support from the following:

- Development West Coast \$5,000.00 grant in 2009
- Fulton Hogan – limited digger time as digger was too large for the enclosed forest (4 tonne digger).
- Ground Effect (Slush Fund) \$997.23 for tools which were purchased from Rentons. (Rakes, wheelbarrows, etc). Plus donation of three books on track building with a value of \$180.00.
- McMullins Timber – supply of off-cut and rejected treated timber (H3, H4 and H5).
- Grant Gibb Construction – supply of off-cuts of treated timber (H3 & H4).
- Pub Charity funds were received for digger work but part repaid as unable to expend all funds within allocated time – able to reapply

And, of course, the generous use of the land (free of charge), machinery and ongoing support of Gavin Molloy and Callery Holdings Ltd.

Even though the track has been worked on sporadically it has always been in use, we have made it known that it is open to the public. Although we do not have advertising in place there have been quite a few visitors to the area who have thoroughly enjoyed riding the track. We also have quite a few people walk/run the track. I have met a few of the visitors while working on the track and they have all raved about how great it is and that we should be proud of the work we've done. I met one guy from British Columbia who regularly rides the tracks on "The North Shore" (B.C. Canada) which is famous for its challenging and technical trails with sometimes extreme man-made structures. He said our track was one of the best he has ridden, praise indeed for a bunch of people who started out with no track building skills. We have learnt as we went along and also had the fantastic digger skills of Ian Hartshorne, a local contractor, and his 1.5 tonne digger. Digger hire costs have been less than \$4,000 to date (based on \$70.00 per hour).

Recently I was approached by two guides from a Cycle Tour company who have a lay-over day in Franz Josef during their tours and are always looking for somewhere interesting for their clients to ride, they asked if it was possible to bring their clients out to ride the track and I said they were more than welcome, they have at least 10 on a tour.

When Shawn was still President he had visions of extending the trail network into the surrounding area with the plan being that the tracks would link up and be "shared use" i.e. cyclists and walkers, thereby increasing the recreational choices in the area and giving everyone an alternative to using the highway.

There has been email correspondence between July & November 2009 from Shawn Heeley and replies from Mayor Maureen Pugh relating to the newly formed Westland Wilderness Trail. Also refer to Derek Blight's correspondence in 2009. We understand that our project falls outside the scope of the Cycleways funding. However, we would appreciate if the Club is kept informed about plans to extend the Cycleway into Glacier Country, when the time comes.

The advantages of having an extended network of trails cannot be expressed enough - just look at places like 7 Mile in Queenstown, the trail network in the Scenic Reserve in Timaru or the Kaiteriteri Mountain Bike Park (a fantastic example of shared use). Not only is it good for the health and well

being of people in general, it would also give visitors to the area another "free" option and could also keep them in South Westland for another day. One need only look at the amount of vehicles that travel State Highway 6 and take note of the number that have mountain bikes on the back. Apart from our modest track, and with the exception of the newly created cycle/walking tracks to the Franz Josef & Fox Glaciers, there is nothing between Hokitika and Wanaka that can be ridden by beginners. The Paringa Cattle Track is only for the experienced rider, so having a trail network down here would have huge recreational and tourism advantages.

We had our Club AGM in November and the general consensus was that the next priority should be to connect the existing track to town via the Cron Street extension, thereby negating the need for people to have to ride on the main highway to get to the track. As the season progresses the volume of traffic on the road increases significantly and the chances for a serious accident or even a death are greatly increased. Our previous President, Shawn Heeley, was "clipped" by a large campervan one day while riding home from work, luckily he wasn't thrown from his bike. The driver slowed down then accelerated away, he didn't even bother to check if Shawn was okay.

I have approached Gavin Molloy to gain access across his land on the south side of the Tataru River and he has generously agreed. I am in the process of obtaining other consents for access from the end of Cron Street and will keep Council informed. Once approved and when the track is formed we will be able to cross the Tataru River at normal river flow to connect with the track on the north side. We will also require access to Council road reserve as mentioned further on.

District Plan

I have checked the Internet for a copy of the District Plan and clause 7.7.12 relates to Contribution Towards Recreation Facilities – "Circumstances and purposes"

- To upgrade public recreational facilities and reserves for public recreation and enjoyment where a subdivision results, or will result, in additional housing or commercial or industrial activities either in the urban or rural policy units. The level of contribution is set in recognition of the existing level of subdivision and the amount of funding required to upgrade recreational facilities.

I understand that Councils are able to charge developers Reserve Fund levies in accordance with the Resource Management Act to fund reserves/recreational facilities to offset any negative environmental effects. Even though there is plenty to do for visitors to the region, there is a lack of affordable recreational facilities for ratepayers and residents. This application for cycling/walking tracks meets those requirements and would fill the need.

I have not been able to locate the criteria for how this money is to be distributed back into the communities from where it was collected, however I believe our projects would qualify.

Please provide details of the following:

1. Total monies collected from new sections in the Franz Josef area between 2000 and 2011 that has been deposited in the Reserves Fund.
2. What amount of funding has been spent at Franz Josef for recreational purposes.
3. Balance in the Reserves Fund account relating to Franz Josef.

We are aware that Callery Holdings and Grant Gibb's subdivisions have developed approximately 130 new sections and Reserves Fund contributions have been paid to the Westland District Council on these. We are not aware of any significant money being spent in the area for recreational purposes.

Our Request

Our request is for funding in instalments over a 3 to 5 year period. Specific details are still to be finalised, however, a general outline follows:

Stage One – Signage & Opening

A large sign is required to promote the track, this would include acknowledgement of sponsors. Discussions have taken place for a giant mountain bike sculpture to be commissioned and placed on the road verge on State Highway 6 at the entry to the track. Callery Holdings have generously consented to the placement of the sculpture/sign on their land. We would like to secure funding for this “sculpture” and signage for the track.

We also ask Council for assistance to fund an official opening ceremony for the existing track, (ideally after signage is erected). We would be looking at April once the tourist season starts to wind down. We would invite all the Mountain Bike Clubs on The West Coast and those organisations who have assisted thus far. We would expect costs to include marquee hire, sausage sizzle/BBQ, advertising and giveaways. Local businesses would also be invited and approached for contributions.

TRACK ACCESS and EXTENSIONS

To expand on the trail network around the Franz Josef Glacier area with further funding for ongoing extensions and/or maintenance.

Stage Two – 2012/2013: Firstly, to obtain consent from the Westland District Council to develop the road reserve on the south bank of the Tartare River so that we can form a dedicated “shared use” track from State Highway 6 to link up with the proposed track coming from Cron Street as mentioned above. The track would be 2 metres wide and be shingled and compacted for its entire length. This would give cyclists & walkers a nice gentle grade loop from town. We would also require signage plus fencing to prevent stock from wandering onto the track and damaging it.

Secondly, to obtain consent from the Westland District Council to develop the road reserve on the north side of the Tartare River so that we can link up the track on the south side of the Tartare. We will approach the Department of Conservation to gain access across their block of land on the north bank. This track will also go from State Highway 6 and follow the river up stream to link with the existing mountain bike track as well as the track on the south side. For ease of crossing the Tartare River we would envisage a bridge of some sort, possibly a swing bridge as it could be built high enough above peak water flow. A likely crossing point would be the area near where the two road reserves are closest, adjacent to the large island in the river (next to the Franz Josef Alpine Resort’s Heliport). We would also require signage and possibly fencing for the same reason above.

Stage Three – 2013/2015 An easy grade cycle/walking track running parallel to Stoney Creek following the base of the Waiho Loop to the Tartare Gorge then back upstream along the Tartare to State Highway 6. Shawn had approached affected land owners in the past but the access would have to be re-negotiated due to the elapsed time.

Stage Two and Stage Three would be concentrating on easy walking/riding shared use tracks. Compared to the track we have already built in the forest, the job would be less labour intensive as well as being less restrictive for movement of a digger. Therefore the use of a 12 tonne digger would greatly speed up the process and we would obtain quotes from local contractors. We would also need to source screened shingle for the track bed.

Stage Four - The building of a Skills/Jump Park and Pump Track. These facilities would be an absolute boon for the local children and local riders as well as visitors to the region. This project

would require the services of skilled professional designers/builders. The great thing about a Skills/Jump Park and Pump Track is that it can be built in a relatively small area compared to a trail network. We would have to enter into negotiations with one of the landowners to find a suitable location somewhere close to the existing track to keep everything central to one carpark. If funding was available in conjunction with Stage One or Stage Two then a Skills/Jump Park and Pump Track could be completed much sooner.

Conclusion

From the above, you will see that there are many unknown costs and I apologise that this is a very preliminary approach for support. We submit this application for funding to be spread over the next 3 to 5 years with costings to be firmed up as negotiations progress.

I would welcome the opportunity to discuss our projects further. I am happy to provide photos of the existing track work and request local councillors have an on-site inspection. If any other councillors are in the area and wish to view the work done on the existing track then please contact me to organise a suitable time, afternoons are best for me. They would need to allow at least 1 hour just to walk the track and good walking shoes, boots or gumboots would be advisable.

Summary

Support and funding is requested from the WDC Reserves Fund levied on subdivisions immediately adjacent to our track.

Stage One – Early 2012

Signage and opening. Cost \$5,000 to \$6,000.

Stage Two – 2012/2013

Construction of approximately 2.4 kms of 2 metre wide track on both sides of the Tartare River upstream of the SH 6 bridge on WDC road reserve, DOC and private lands. Cost approx. \$25,000.

Stage Three – 2013/2015

Construction of approximately 4 kms of 2 metre wide track down Stoney Creek from SH 6 to the Tartare Gorge and back upstream along the Tartare to SH 6. Cost not investigated as yet.

Stage Four

Construction of a Skills/Jump Park and Pump Track close to existing track. Cost TBA.

Thank you for your consideration and I look forward to your reply.

Yours sincerely

(signed)

Gerard Oudemans
President

GLACIER COUNTRY MTB CLUB

Email: stay@hollyhomestead.co.nz



Westland
properties

7th December 2011

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Good Morning Robin.

We wish to apply for Councils consent to release a further \$26,300 from the Ross endowment fund.

The Ross community meeting on Monday the 5th of December 2011 resolved to apply to Council to seek the release of this amount to cover the costs associated with Earthquake strengthening required for the portion of the play centre building that remained and was not part of the new extension.

The requirement to carry out this strengthening was based on council's new policy in relation to the protection of the public in Council owned buildings. An engineer's assessment was completed and all aspects of the recommendation are covered by the \$26,300 applied for. The costing and site inspections have been completed by Les Singer.

The funds will complete the building in time for its official opening in early 2012.

Yours truly,

Durham Havill
Chairman



New Zealand Mutual Liability RiskPool

INS10

RECEIVED
7 DEC 2011
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29 November 2011

Geoff Day
Westland District Council
Private Bag 704
Hokitika 7842

CEO	HWM	MPH	MO	NAC	MF	MFA	CSO	ENG
					✓			

SCANNED

Dear Geoff

2011 RISKPOOL ACCOUNTS AND PROVISION FOR 2013 CALL

In November 2009 we advised that the Board had resolved to deal with the then deficits by way of three \$9m calls in 2010, 2011 and a 'wash-up' call in 2012.

RiskPool's 2010-11 accounts and Annual Report are currently being finalised. The expected results will show a further deterioration in the provision for claims generally and weathertight claims in particular. The deterioration in the weathertight claims position is principally due to increased remedial costs to which Councils are exposed, often as the last judgement-worthy defendant. Apart from weathertight claims we have noticed a marked increase in the cost of other claims being made against Councils, mostly due to claimants or plaintiffs approaching the claims more vigorously than in the past.

It now appears that the 2012 call will be for the full amount previously advised. Further, the Board is likely to resolve that a further \$9m call will be announced for 2013 (which means that the amount for Council will be the same as for previous calls).

Whilst this relates to the legacy issues RiskPool is dealing with on behalf of Local Government, we do wish to remind Members that a fully aligned reinsurance programme has been in place since June 2009 so as to avoid the same issues that have arisen historically.

We should also take this opportunity to foreshadow a general increase in contributions for the upcoming renewal. This the result of the general litigation environment confronting Local Government in New Zealand and the likely premium increases in the global reinsurance market as the full effect of major losses from natural disasters and other events affect premiums internationally.

Yours sincerely
LIABILITY RISKPOOL

Paul Carpenter
SCHEME MANAGER