

# **A G E N D A**

## **Audit and Finance Committee**

**Council Chambers**

**26 November 2009**

**9.00 a.m.**



## AUDIT AND FINANCE COMMITTEE

NOTICE IS HEREBY GIVEN THAT AN AUDIT AND FINANCE COMMITTEE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 26 NOVEMBER 2009 AT 9.00 AM

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1. MEMBERS PRESENT AND APOLOGIES.
2. CONFIRMATION OF MINUTES
3. MATTERS ARISING FROM MINUTES
4. GENERAL BUSINESS:
  - 4.1 2008/2009 Annual Report – where to from here?
    - 4.1.1 Variance explanations
  - 4.2 Review of Fixed Asset schedule & Depreciation schedule
  - 4.3 Timeline for Annual Plan
  - 4.4 Financial Know How 101 feedback
  - 4.5 ASB Valuation Reports
5. MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION'
  - 5.1 Rates Remissions



**Westland District Council**  
**Portfolio Valuation Report as at 31 Oct 2009 & Portfolio Performance Report from 1 Aug 2009 to 31 Oct 2009**  
 Prepared by Andrew Wang of ASB Private Portfolio Service (PPS)

Asset Allocation: x-	Date of Purchase	Investment Cost	Units	Current Unit Price	Current Value	Distributions & Rebates	Gross Return
<b>New Zealand Fixed Interest</b>							
<b>VZD Cash Management Account (Cash Dist)</b>							
ANZ National Bank @ 8.23% mat 23/07/17 (callbl 23/07/12)*(ANB060) (Cash Dist)	26/07/2007	70,000	70,000	1	158,403	235	3.59%
ANZ National Bank Notes @ 6.80% mat 17/02/11 (ANB030) (Cash Dist)	5/04/2007	150,615	150,000	1.0337	187,764	6,120	1.69%
ASB Bank Subordinated Notes @ 7.03% mat 15/06/16 (callable 15/06/11) (Cash Dist)	15/06/2006	177,057	180,000	1.0273	300,463	0	3.32%
ASB Bank Unsecured, Unsubordinated Notes @ 8.22% Mat 17/09/2014 - NZD (ABB050) (Cash Dist)	16/09/2008	290,725	290,000	1.0095	340,315	13,152	0.62%
BNZ Bond @ 7.50% mat 15/09/10 (Cash Dist)	6/05/2005	320,000	320,000	1.0538	155,659	5,625	1.35%
<b>BNZ Bond @ 7.50% mat 15/09/2009 (BNZ040) (Cash Dist)</b>	<b>31/05/2007</b>	<b>156,308</b>	<b>150,000</b>	<b>1.0254</b>	<b>107,493</b>	<b>7,500</b>	<b>0.89%</b>
BNZ Subordinated Bond @ 8.42% mat 15/06/17 (callable 15/06/12) (BNZ080) (Cash Dist)	25/07/2007	101,782	100,000	1.0431	260,008	5,587	18.87%
Rabobank Capital Securities @ 7.449% mat (call 08/10/17) - (RBOHA) (Cash Dist)	8/10/2007	300,000	300,000	0.8620	103,156	3,860	3.01%
iwiBank Ltd Subord. Bond @ 7.72% mat 20/03/17 (reset 20/03/12) (Cash Dist)	31/05/2007	100,772	100,000	1.0212	102,621	3,430	1.27%
Watercare Services Limited @ 6.86% mat 19/10/2011 (Cash Dist)	31/05/2007	96,790	100,000	1.0232	36,465	0	2.44%
Auckland International Airport @ 7.25% mat 7/11/15 Series 15 (AIA070) (Cash Dist)	6/12/2006	36,034	35,000	1.0067	247,972	0	3.23%
Auckland International Airport Ltd @ 8% mat 15/11/16 - Secondary Market (AIA080) (Cash Dist)	17/11/2008	230,000	230,000	1.0411	257,076	0	2.28%
Insurance Australia Funding Ltd @ 9.105% mat 21/11/2012 (Cash Dist)	27/12/2007	252,268	250,000	0.9849	479,601	7,988	3.94%
PowerCo Limited @ 6.39% mat 29/03/2013 (Cash Dist)	6/05/2005	494,762	500,000	0.9536	306,238	10,380	1.98%
Telebond Fixed Rate @ 6.92% Mat 22/03/2013 Tranche 1 (Cash Dist)	22/06/2006	305,099	300,000	1.0134	153,126	0	2.95%
Telestra Corporation Limited @ 6.99% mat 24/11/2011 (Cash Dist)	6/05/2005	146,010	150,000	0.9895	272,276	0	1.76%
Telestra Corporation Ltd @ 7.15% mat 24/11/2014 (Cash Dist)	28/08/2008	268,687	260,000	1.016	\$3,468,636	\$63,877	3.48%
<b>Cash &amp; Call Balances</b>							
ASB Bank Treasury Account (Cash Dist)		32,000			32,000	431	0.64%
VZD Call Account		11,716			11,716		2.40%
<b>Total</b>					<b>\$3,512,352</b>		

This is an indicative valuation only, and should not be regarded as a firm quotation to buy or sell the assets, as prices and exchange rates will change. The non-annualised gross returns for all assets other than cash are time weighted. The return for cash accounts is the closing interest rate for the period.



accumulated depn = accm dep 0 0107108 + depn 30/06/09

15. PROPERTY, PLANT AND EQUIPMENT

2009 Group	Cost/ revaluation 1-Jul-08	Accumulated depreciation 1-Jul-08	Carrying amount 1-Jul-08	Current year additions	Current year disposals cost	Current year impairment	Current year depreciation	Current year disposals depreciation	Reclassification Changes	Revaluation surplus/(loss)	Cost/ revaluation 30-Jun-09	Accumulated depreciation 30-Jun-09	Carrying amount 30-Jun-09
<b>Council operational assets</b>													
Land (leased)	7,150	0	7,150						(361 00)		6,789 00	0 00	6,789 00
Land (leased airport)	4,756	0	4,756						(2 00)		4,756 00	0 00	4,756 00
Land (operational)	7,711	0	7,711	130	(237 00)						7,602 00	0 00	7,602 00
<b>Buildings</b>	5,333	(12)	5,321	678	(3 00)		(107 00)				6,008 00	(119 00)	5,889 00
Furniture and fittings	313	(170)	143	213			(29 00)				528 00	(199 00)	327 00
Library collections	795	(610)	185	43			(30 00)				838 00	(640 00)	198 00
<b>Museum Artefacts</b>	158	0	158								158 00	0 00	158 00
<b>Computer equipment</b>	700	(678)	22	53			(57 00)				753 00	(635 00)	118 00
Office equipment	388	(307)	81	12			(16 00)				400 00	(323 00)	77 00
Motor vehicles	348	(152)	196				(52 00)				348 00	(204 00)	144 00
Jackson's Bay Wharf	664	(86)	578	6			(13 00)				670 00	(99 00)	571 00
	<b>28,318</b>	<b>(1,915)</b>	<b>26,401</b>	<b>1,135</b>	<b>(240)</b>	<b>0</b>	<b>(304)</b>	<b>0</b>	<b>(363)</b>	<b>0</b>	<b>28,848</b>	<b>(2,219)</b>	<b>26,629</b>
<b>Council infrastructural assets</b>													
Land	2,061	0	2,061						(3)		2,058	0	2,058
Buildings	331	(1)	330				(6)				315	(7)	308
Roading network	149,270	(7,043)	142,227	2,191			(1,809)			8,852	162,524	0	162,524
Land and under roads	54,362	0	54,362						381		54,743	0	54,743
Bridges	68,509	(3,764)	64,745				(647)			4,411	67,471	0	67,471
Water Supply	18,837	(1,348)	17,489	3,994			(413)			1,761	25,998	0	25,998
Drainage/Stormwater	9,313	(868)	8,445	138			(276)			1,142	13,815	0	13,815
Sewerage/Wastewater	8,946	(679)	8,167	126			(201)		860		12,523	0	12,523
	<b>309,829</b>	<b>(13,703)</b>	<b>295,826</b>	<b>6,449</b>	<b>(16)</b>	<b>0</b>	<b>(3,352)</b>	<b>0</b>	<b>378</b>	<b>17,048</b>	<b>339,447</b>	<b>(7)</b>	<b>339,440</b>
<b>Restricted assets</b>													
Land	1,253	0	1,253	7							1,260	0	1,260
Public buildings	1,657	(2)	1,655	145			(35)				1,802	(37)	1,765
Cemetery buildings	53	(2)	51				(2)				53	(4)	49
Cemetery land	1,029	0	1,029	4							1,033	0	1,033
Reserve/recreation land	6,719	0	6,719	6			(21)		(15)		6,710	0	6,710
Reserve/recreation buildings	2,126	(19)	2,107	8			(4)				2,134	(40)	2,094
Reserve/improvements	0	0	0	80			(4)				80	(4)	76
Swimming pools	1,074	(27)	1,047	33			(24)				1,107	(51)	1,056
	<b>13,911</b>	<b>(50)</b>	<b>13,861</b>	<b>283</b>	<b>0</b>	<b>0</b>	<b>(68)</b>	<b>0</b>	<b>(15)</b>	<b>0</b>	<b>14,179</b>	<b>(136)</b>	<b>14,043</b>
<b>Total restricted assets</b>	<b>351,756</b>	<b>(15,668)</b>	<b>336,088</b>	<b>7,867</b>	<b>(256)</b>	<b>0</b>	<b>(3,742)</b>	<b>0</b>	<b>17,048</b>	<b>23,107</b>	<b>362,474</b>	<b>(2,362)</b>	<b>360,112</b>
<b>Subsidiaries property, plant and equipment</b>													
Buildings	969	(106)	862				(27)				968	(133)	835
Plant and machinery	8,521	(3,731)	4,790	1,613			(847)	669			9,149	(3,909)	5,240
Office equipment	218	(170)	48	6			(27)				224	(197)	27
Hotlake Airport	2,481	(365)	2,116	206			(41)				2,697	(406)	2,291
<b>Total subsidiaries</b>	<b>12,189</b>	<b>(4,372)</b>	<b>7,816</b>	<b>1,825</b>	<b>(985)</b>	<b>0</b>	<b>(942)</b>	<b>669</b>	<b>0</b>	<b>0</b>	<b>13,028</b>	<b>(4,845)</b>	<b>8,383</b>
<b>Total Group assets</b>	<b>383,844</b>	<b>(20,040)</b>	<b>343,804</b>	<b>9,692</b>	<b>(1,241)</b>	<b>0</b>	<b>(4,604)</b>	<b>669</b>	<b>17,048</b>	<b>23,107</b>	<b>395,502</b>	<b>(7,007)</b>	<b>388,495</b>

Cost - accumulated depn = Carrying amount

Carrying amt + add - depn = carrying amt closing

Cost revaluation cost e beginning + add + impairment + reclassification + revaluation disposals

NOTES TO THE FINANCIAL STATEMENTS

2008 Group

	Carrying amount 1-Jul-07	Accumulated depreciation 1-Jul-07	Cost/ revaluation 1-Jul-07	Current year additions	Current year disposals	Current year impairment	Current year depreciation	Current year disposal depreciation	Revaluation depreciation charges	Revaluation surplus/(loss) 30-Jun-07	Cost/ revaluation 30-Jun-07	Accumulated depreciation 30-Jun-08	Carrying amount 30-Jun-08
<b>Council operational assets</b>													
Land (leased)	5,698	0	5,698	0	(50)	0	0	0	0	1,502	7,150	0	7,150
Land (leased airport)	3,292	0	3,292	0	0	0	0	0	0	1,484	4,756	0	4,756
Land (operational)	6,287	0	6,287	0	(264)	0	0	0	0	1,708	7,711	0	7,711
Buildings	5,263	(111)	5,152	504	(108)	0	(113)	2	210	(326)	5,333	(12)	5,321
Furniture and fittings	264	(150)	114	52	(3)	0	(20)	0	0	0	313	(170)	143
Library collections	755	(584)	171	40	0	0	(26)	0	0	0	795	(610)	185
Museum Artefacts	158	0	158	0	0	0	0	0	0	0	158	0	158
Computer equipment	866	(517)	349	36	(2)	0	(62)	1	0	0	700	(578)	122
Office equipment	363	(291)	72	25	0	0	(16)	0	0	0	388	(307)	81
Motor vehicles	310	(171)	139	113	(75)	0	(50)	69	0	0	348	(152)	196
Jackson's Bay Wharf	664	(73)	591	0	0	0	(13)	0	0	0	664	(66)	578
	23,700	(1,697)	21,803	770	(502)	0	(300)	72	210	4,348	26,316	(1,915)	26,401
<b>Council infrastructural assets</b>													
Land	1,853	0	1,853	0	0	0	0	0	0	208	2,061	0	2,061
Buildings	304	(10)	294	0	(9)	0	(7)	0	18	38	331	(1)	330
Roading network	147,390	(5,414)	141,916	1,940	0	0	(1,829)	0	0	149,270	149,270	(7,043)	142,227
Land under roads	54,139	0	54,139	316	(93)	0	0	0	0	54,362	54,362	0	54,362
Bridges	66,384	(3,117)	63,267	125	0	0	(647)	0	0	66,509	66,509	(3,764)	62,745
Water Supply	18,323	(955)	17,368	514	0	0	(393)	0	0	0	18,837	(1,348)	17,489
Drainage/Stormwater	9,201	(595)	8,606	112	0	0	(273)	0	0	0	9,313	(868)	8,445
Sewerage/Wastewater	8,741	(481)	8,260	105	0	0	(198)	0	0	0	8,846	(679)	8,167
Total infrastructural assets	306,275	(10,572)	295,703	3,112	(102)	0	(3,147)	0	16	244	309,529	(13,703)	295,826
<b>Restricted assets</b>													
Land	957	0	957	0	0	0	0	0	0	296	1,253	0	1,253
Public buildings	1,869	(116)	1,753	105	(119)	0	(36)	8	142	(196)	1,657	(2)	1,655
Cemetery buildings	41	(4)	37	0	(1)	0	(1)	0	3	12	53	(2)	51
Cemetery land	861	0	861	0	0	0	0	0	0	168	1,029	0	1,029
Reserve/recreation land	5,385	0	5,385	116	0	0	0	0	0	1,218	6,719	0	6,719
Reserve/recreation buildings	1,987	(43)	1,944	6	0	0	(23)	0	47	133	2,126	(19)	2,107
swimming pools	910	(37)	873	33	0	0	(23)	0	33	131	1,074	(27)	1,047
Total restricted assets	12,010	(200)	11,810	260	(119)	0	(83)	8	225	1,760	13,911	(50)	13,861
<b>Total Council assets</b>	<b>341,985</b>	<b>(12,668)</b>	<b>329,316</b>	<b>4,142</b>	<b>(723)</b>	<b>0</b>	<b>(3,530)</b>	<b>80</b>	<b>451</b>	<b>6,352</b>	<b>351,756</b>	<b>(15,668)</b>	<b>336,088</b>
<b>Subsidiaries property, plant and equipment</b>													
Buildings	945	(80)	865	23	0	0	(26)	0	0	0	968	(106)	862
Plant and machinery	8,089	(3,388)	4,721	1,120	(688)	0	(797)	484	0	0	6,521	(3,731)	4,790
Office equipment	268	(221)	47	29	(79)	0	(28)	79	0	0	218	(170)	48
Hokitika Airport	2,475	(301)	2,174	10	(4)	0	(65)	1	0	0	2,481	(385)	2,116
Total subsidiaries	11,757	(4,000)	7,807	1,182	(751)	0	(916)	544	0	0	12,188	(4,372)	7,816
<b>Total Group assets</b>	<b>353,742</b>	<b>(16,668)</b>	<b>337,073</b>	<b>5,324</b>	<b>(1,474)</b>	<b>0</b>	<b>(4,446)</b>	<b>624</b>	<b>451</b>	<b>6,352</b>	<b>363,944</b>	<b>(20,040)</b>	<b>343,904</b>

Variance Explanations	08/09	07/08						
	Actual	Budget	Actual	Movement				
<b>Inspections and compliance Expenditure</b>	952,058	753,615	724,584	198,443				
Amounts are over budget								
Courses and conferences - staff attended more courses								
Surviving the ever changing work place, attendances and plumbing inspections	9,245							
Provision in for leaky homes of \$50,000 not budgeted for	50,000							
Consultants fees more due to building accreditation costs, consultants utilised when low on staff, Ana Coleman used in the 08/09 year	29,683							
Wages and salaries due to the 2 office admin staff exp now coded to inspections instead of corporate services as in the past. Also one of the consultants engaged in the earlier part of the year started as an employee.	80,000							
Coding issue for the earlier part of the year for photocopying, if we correct we will have another overhead washup going on.	22,352							
	191,280							
<b>Community township planning Expenditure</b>	Actual	Budget	Actual					
Higher than last year due to contractors work performed on Ross footpaths	211,461	172,776	149,964	61,497				
Repairs carried out to Hoki minor works - hot wash pavers	14,800							
Small increases in all cost centres that make up this activity	9,600							
	24,400							
<b>Library Income</b>	Actual	Budget	Actual					
Increase in income due to the subsidy received from Development West Coast for the relocation and furniture and fittings of \$471,593	536,597	124,100	22,691	412,497				
<b>Expenditure</b>	403,162	312,326	286,513	90,836				
While the new library site was in progress they incurred expenses for it such as electricity, rent, rates, insurance, legals fees while still in the old premises	44,118							
Book protection costs	1,600							
Small wages increase	8,629							
Overheads washup	15,029							
	69,376							
<b>Westland Business Unit (WBU) Consists of:</b>	Actual	Actual	Net cost of service	Budget Income	Budget Exp			
Museum	2,746	140,300	-137,554	250,000	257,231			
i-Site	38,173	149,770	-111,596					
WBU admin	0	112,153	-112,153					
Wildfoods festival	516,979	483,149	33,830					
Events including marketing, co-ordination, cycle trail, aviation 2009	18,112	157,995	-139,283					
AA office	10,301	17,751	-7,450					
	586,312	1,060,517	-474,206	-336,312	-803,286			



	Actual	Budget	Actual	Budget	Actual
<b>Governance</b>					
<b>Expenditure</b>					
Consultants engaged for Wild at Heart trademark and rates review	788,036	595,267	634,635	192,769	
Courses for RMA 'making good decisions' course	14,382				
Overhead's washup - LTCCP process	3,055				
Photocopying costs for LTCCP process - submissions	74,659				
Postage for LTCCP postcards and lettermail out for ratepayers	18,333				
Honarium - increase in base salary, extra meetings and workshops for LTCCP	6,507				
Mayors travel	7,252				
Catering for meetings	7,500				
Computer hardware and operating	4,523				
Accommodation for attending courses, meetings and conferences	6,058				
	5,817				
	148,086				
<b>Community Services Department</b>					
<b>Expenditure</b>					
Last year the community services department manager retired with the retirement gratuity, annual leave	159,406		273,213	-113,807	
Difference in salaries between previous comm serv manager	57,808				
Also in the 2008 financial year the part time comm serv office was part time but not req in 2009 fin year	19,821				
	36,234				
	113,863				
<b>Transportation</b>					
<b>Income</b>					
Income is lower this year than last due to vested assets last year were \$750k	2,988,041	2,868,730	3,069,821	119,311	-81,780
<b>Expenditure</b>					
More expenditure spent on flood damage for special purposes roads than budgeted for	4,693,376	4,497,752	4,500,842	195,624	192,534
More expenditure spent on Environmental maintenance for local roads	111,644				
More expenditure spent on Traffic services maintenance for local roads	35,825				
More expenditure spent on routine drainage for local roads	27,933				
	20,445				
<b>Water Supply</b>					
<b>Income</b>					
Last year we receive contribution from Westland Milk Products for a joint venture of \$1.3m	41,199	9,500	1,326,399	31,699	-1,285,200
<b>Expenditure</b>					
Actual to last year variance due to increased operating expenses with the new hoki water treatment plant	1,399,224	1,159,244	1,198,369	239,980	200,855
electricity increased between years by	46,052				
repairs and maintenance increased between years	121,838				
Actual to budget variances are due to the overhead washup at the end of the year by	130,000				
	297,890				

	Actual	Budget	Actual	Budget
<b>Waste Water Expenditure</b>	542,555	454,574	518,541	87,981
No budget for contractors and amount spent was \$17,227, monitoring expenses not budget but spent \$12,698				
Maintenance - no budget but spent \$4,518, overheads over budget by \$9,434	4,259			
The budget that has been used for the year is different to the one in the annual plan, the one used for internal reporting purposes shows that we are under budget in this area.	13,952			
<b>Waste Management Income</b>	146,501	235,000	270,520	-88,499
Refuse site fees were down on budget due to the contractor now retaining the gate fees for all refuse sites.				-124,019
<b>Expenditure</b>	1,134,254	844,541	1,184,749	289,713
Expenditure is higher than budget due to the contractors fees being higher than budgeted for.				-50,495
The situation where contractors fees were budgeted to be ie \$3,000 per year turned out to be ie \$1,000 per month in the smaller rural towns and in the larger towns ie Fox and Franz it was \$16,500 per month but budget was for \$40k for the year.				
The areas over budget were:				
Butlers refuse - no budget for operating cost, mainly contractors \$11,095 and overheads \$7,186	18,975			
Waste management - main areas over budget are; promotional expenses \$13,047, advertising \$12,414, contractors \$6,871	32,764			
Rural refuse general - no budget for this, expenditure is made up of contractors monthly charges of \$32,958 and \$10,000	43,909			
Kumara refuse - \$800 budgeted for contractors, amount spent on contractors \$61,947	63,384			
Ross refuse - \$13,000 budgeted for contractors, amount spent on contractors \$61,574	51,261			
Franz Josef refuse - \$40,000 budgeted for contractors, amount spent on contractors \$179,177	122,680			
	332,973			
<b>Overheads washup</b>				
Corporate services were over budget by \$430,230	430,230			
General manager over budget by \$71,852	71,852			
General manager over budget in salary and wages	69,072			
Corporate services over budget:				
Overheads	186,257			
Printing and stationery	17,476			
Subscriptions - Meltwater fees \$22,040	22,049			
Consultants fees - spent \$95,884 with Morrison Low for LTCCP and outlay of document \$4,587	90,482			
Audit fees - LTCCP \$85,638	155,923			
	472,187			

## 2010 Training Workshops

Financial Governance 101

Decision Making

Asset Management

(FG= Financial Governance; DM= Decision Making; AM=Asset Management)

Workshop No	Type	Date	Host Council	Nearby Councils
1	FG	Friday 12 February	New Plymouth C	<ul style="list-style-type: none"> <li>• Stratford D</li> <li>• Sth Taranaki D</li> <li>• Ruapehu D</li> <li>• Taranaki R</li> </ul>
2	FG	Monday 15 February	Kapiti D	<ul style="list-style-type: none"> <li>• Porirua C</li> <li>• Wellington C</li> <li>• Hutt C</li> <li>• Upper Hutt C</li> <li>• Horowhenua D</li> <li>• Masterton D</li> <li>• Palmerston Nth C</li> <li>• Horizons R</li> <li>• Greater Wgtn R</li> </ul>
			<i>CONFIRMED</i>	
3	FG	Wednesday 17 Feb	Gisborne D	<ul style="list-style-type: none"> <li>• Opotiki D</li> <li>• Wairoa D</li> <li>• Whakatane D</li> <li>• Napier C</li> <li>• Hastings D</li> <li>• Hawkes Bay R</li> </ul>
4	AM	Monday 22 Feb	Christchurch	<ul style="list-style-type: none"> <li>• Kaikoura D</li> <li>• Hurunui D</li> <li>• Environment Canterbury</li> <li>• Chatham Islands</li> <li>• Waimakariri D</li> <li>• Selwyn D</li> </ul>
			<i>CONFIRMED</i>	
5	FG	Wednesday 24 February	Tauranga	<ul style="list-style-type: none"> <li>• Hauraki D</li> <li>• Matamata-Piako D</li> <li>• Western Bay of Plenty D</li> <li>• Rotorua D</li> <li>• Whakatane D</li> <li>• Env BOP</li> <li>• Waikato D</li> <li>• Hamilton C</li> <li>• Waipa D</li> </ul>
			<i>CONFIRMED</i>	
6	DM	Friday 26 February	Thames-Coromandel	<ul style="list-style-type: none"> <li>• Hauraki D</li> <li>• Matamata-Piako</li> </ul>
7	FG	Monday 1 March	Far North D	<ul style="list-style-type: none"> <li>• Kaipara D</li> <li>• Whangarei D</li> <li>• Rodney D</li> <li>• Northland R</li> </ul>

8	FG	Friday March 5	Masterton D	<ul style="list-style-type: none"> <li>• Upper Hutt C</li> <li>• Hutt C</li> <li>• Wellington C</li> <li>• Porirua C</li> <li>• Carterton D</li> <li>• Sth Wairarapa D</li> <li>• Palmerston North C</li> <li>• Tararua D</li> <li>• Horizons R</li> </ul>
9	DM	Monday 8 March	Wellington C  <i>CONFIRMED</i>	<ul style="list-style-type: none"> <li>• Greater Wgtn R</li> <li>• Porirua C</li> <li>• Kapiti Coast D</li> <li>• Horowhenua D</li> <li>• Upper Hutt C</li> <li>• Hutt C</li> <li>• Sth Wairarapa D</li> <li>• Carterton D</li> <li>• Masterton D</li> </ul>
10	DM	Friday 12 March	Tauranga  <i>CONFIRMED</i>	<ul style="list-style-type: none"> <li>• Hauraki D</li> <li>• Matamata-Piako</li> <li>• Western Bay of Plenty D</li> <li>• Rotorua D</li> <li>• Whakatane D</li> <li>• Env BOP</li> <li>• Waikato D</li> <li>• Hamilton C</li> <li>• Waipa D</li> </ul>
11	FG	Monday March 15	Taupo D	<ul style="list-style-type: none"> <li>• Sth Waikato D</li> <li>• Ruapehu D</li> <li>• Wairoa D</li> <li>• Napier C</li> <li>• Hastings D</li> <li>• Hawkes Bay R</li> <li>• Waitomo D</li> <li>• Otorohanga D</li> </ul>
12	FG	Friday March 19	Westland D	<ul style="list-style-type: none"> <li>• Grey D</li> <li>• West Coast R</li> <li>• Ashburton D</li> </ul>
13	AM	Monday 22 March	Rotorua	<ul style="list-style-type: none"> <li>• Tauranga C</li> <li>• West Bay of Plenty D</li> <li>• Taupo D</li> <li>• Sth Waikato D</li> </ul>
14	DM	Friday 26 March	Dunedin C	<ul style="list-style-type: none"> <li>• Waitaki D</li> <li>• Queenstown-Lakes D</li> <li>• Central Otago D</li> <li>• Gore D</li> </ul>

15	AM	Friday 9 April	Wellington C	<ul style="list-style-type: none"> <li>• Greater Wgtn R</li> <li>• Porirua C</li> <li>• Kapiti Coast D</li> <li>• Horowhenua D</li> <li>• Upper Hutt C</li> <li>• Hutt C</li> <li>• Sth Wairarapa D</li> <li>• Carterton D</li> <li>• Masterton D</li> </ul>
16	DM	Friday 16 April	Napier C	<ul style="list-style-type: none"> <li>• Hastings D</li> <li>• Gisborne D</li> <li>• Wairoa D</li> <li>• Central Hawkes Bay D</li> <li>• Hawkes Bay R</li> </ul>
17	FG	Friday April 23	Tasman D	<ul style="list-style-type: none"> <li>• Kaikoura D</li> <li>• Buller D</li> <li>• Nelson C</li> </ul>
18	DM	Monday 26 April	Rotorua D	<ul style="list-style-type: none"> <li>• Tauranga C</li> <li>• West Bay of Plenty D</li> <li>• Taupo D</li> <li>• Sth Waikato D</li> </ul>
19	FG	Friday April 30	Gore D	<ul style="list-style-type: none"> <li>• Env Southland</li> <li>• Invercargill C</li> <li>• Clutha D</li> <li>• Southland D</li> <li>• Central Otago D</li> </ul>
20	FG	Monday May 3	<i>CONFIRMED</i> Central Otago D	<ul style="list-style-type: none"> <li>• Queenstown-Lakes D</li> <li>• Clutha D</li> <li>• Gore D</li> <li>• Southland D</li> <li>• Dunedin C</li> </ul>
21	DM	Friday 7 May	Auckland C	<ul style="list-style-type: none"> <li>• Rodney D</li> <li>• Nth Shore C</li> <li>• Waitakere C</li> <li>• Auck Regional</li> <li>• Manukau City Council</li> <li>• Franklin District Council</li> <li>• Papakura D</li> </ul>
22	FG	Monday May 10	Wellington C	<ul style="list-style-type: none"> <li>• Greater Wgtn R</li> <li>• Porirua C</li> <li>• Kapiti Coast D</li> <li>• Horowhenua D</li> <li>• Upper Hutt C</li> <li>• Hutt City</li> <li>• Sth Wairarapa D</li> <li>• Carterton D</li> <li>• Masterton D</li> </ul>
23	AM	Friday 14 May	<i>CONFIRMED</i> Dunedin C	<ul style="list-style-type: none"> <li>• Waitaki D</li> <li>• Queenstown-Lakes D</li> <li>• Central Otago D</li> <li>• Gore D</li> </ul>
24	DM	Monday	New Plymouth C	<ul style="list-style-type: none"> <li>• Stratford D</li> </ul>

		17 May		<ul style="list-style-type: none"> <li>• Sth Taranaki D</li> <li>• Ruapehu D</li> <li>• Taranaki R</li> </ul>
25	FG	Monday 24 May	Thames-Coromandel D	<ul style="list-style-type: none"> <li>• Hauraki D</li> <li>• Matamata-Piako</li> </ul>
26	DM	Friday 28 May	Northland R	<ul style="list-style-type: none"> <li>• Whangarei D</li> <li>• Far North D</li> <li>• Kaipara D</li> </ul>
27	DM	Friday 11 June	Hamilton C	<ul style="list-style-type: none"> <li>• Env Waikato</li> <li>• Waikato D</li> <li>• Waipa D</li> <li>• Otorohanga D</li> <li>• Matamata-Piako</li> <li>• Waitomo D</li> <li>• Hauraki D</li> </ul>
28	AM	Monday 14 June	<i>CONFIRMED</i> Auckland C	<ul style="list-style-type: none"> <li>• Rodney D</li> <li>• Nth Shore C</li> <li>• Waitakere C</li> <li>• Auck Regional</li> <li>• Manukau City Council</li> <li>• Franklin District Council</li> <li>• Papakura D</li> </ul>
29	DM	Friday 18 June	Nelson C <i>CONFIRMED</i>	<ul style="list-style-type: none"> <li>• Tasman D</li> <li>• Kaikoura D</li> <li>• Buller D</li> </ul>
30	FG	Monday 21 June	Hutt C	<ul style="list-style-type: none"> <li>• Wellington C</li> <li>• Upper Hutt C</li> <li>• Greater Wgtn R</li> <li>• Porirua C</li> <li>• Kapiti Coast D</li> <li>• Horowhenua D</li> </ul>
31	FG	Friday 25 June	Hamilton C <i>CONFIRMED</i>	<ul style="list-style-type: none"> <li>• Env Waikato</li> <li>• Waikato D</li> <li>• Waipa D</li> <li>• Otorohanga D</li> <li>• Matamata-Piako</li> <li>• Waitomo D</li> <li>• Hauraki D</li> </ul>
32	DM	Monday 28 June	Invercargill C	<ul style="list-style-type: none"> <li>• Env Sthland</li> <li>• Sthland D</li> <li>• Gore D</li> </ul>
33	FG	Friday 2 July	Christchurch C <i>CONFIRMED</i>	<ul style="list-style-type: none"> <li>• Kaikoura D</li> <li>• Hurunui D</li> <li>• Environment Canterbury</li> <li>• Chatham Islands</li> <li>• Waimakariri D</li> <li>• Selwyn D</li> </ul>
34	DM	Friday 9 July	Christchurch C	<ul style="list-style-type: none"> <li>• Kaikoura D</li> <li>• Hurunui D</li> <li>• Environment Canterbury</li> <li>• Chatham Islands</li> <li>• Waimakariri D</li> <li>• Selwyn D</li> </ul>