

AGENDA

Audit and Finance Committee

Council Chambers

12 February 2009

10.00 a.m.



AUDIT AND FINANCE COMMITTEE

NOTICE IS HEREBY GIVEN THAT AN AUDIT AND FINANCE COMMITTEE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA ON THURSDAY 12 FEBRUARY 2009 AT 10.00 AM

1. MEMBERS PRESENT AND APOLOGIES.

2. CONFIRMATION OF MINUTES:

2.1 Audit and Finance Committee Minutes – 1 August 2008.

3. MATTERS ARISING FROM MINUTES:

3.1 Funds and Reserves

A model is attached to address the request for clarification of how the funds and reserves relates to Council's cash position.

3.2 Council Investments

The Committee requested the following:

Report Format for ASB Investments

The proposed format for reporting on the ASB portfolio is attached.
The current report is also attached.

Visit from Jenny Smith, ASB Private Portfolio Service

Jenny Smith will be in attendance at 11.00 a.m.

4. GENERAL BUSINESS:

4.1 Management Report from Audit NZ

The Management Report for the year ended 30 June 2008 is yet to be finalised.

4.2 Policy and Delegations Review

Power point presentations have been prepared for the review of the Investment and Liability Management policies. A presentation has also been prepared for the development of a Depreciation Policy.

Note: The delegations relating to Audit and Finance will be considered at the April meeting.

5. INWARD CORRESPONDENCE:

5.1 **Karen Atkinson, Nelson Building Society:**

Regarding their offer to manage Council's investment fund.

5.2 **Karen Atkinson, Nelson Building Society:**

Regarding further information about Nelson Building Society.



AUDIT AND FINANCE COMMITTEE

MINUTES OF A MEETING OF THE AUDIT AND FINANCE COMMITTEE
HELD IN THE COUNCIL CHAMBERS, WESTLAND DISTRICT COUNCIL,
36 WELD STREET, HOKITIKA ON FRIDAY 1 AUGUST 2008
COMMENCING AT 9.30AM

1. PRESENT:

Councillor I.W. Hustwick (Chairman).
Her Worship the Mayor, M.H. Pugh
Councillors J.G. Birchfield, A.M. Hurley.

APOLOGIES:

Councillor Bryce Thomson.

ALSO IN ATTENDANCE:

R.F. Reeves (General Manager), Q.H. Horning (Manager Finance), G.W. Day (Manager:
Audit and Compliance).

2. CONFIRMATION OF MINUTES:

2.1 Audit and Finance Committee Minutes – 12 December 2007.

Moved Councillor Birchfield, seconded Her Worship the Mayor and **Resolved**
that the Minutes of the Audit and Finance Committee Meeting held on the 12
December 2007, be confirmed as a true and correct record of the meeting.

3. MATTERS ARISING FROM MINUTES:

3.1 Management Report

A copy of the Last Audit New Zealand Management Report with comment from
Council Management was tabled.

3.2 Delegations Manual

The Committee discussed that a workshop was needed to perform a
comprehensive review of all policies and that review of the delegations manual
would be included.

4. **GENERAL BUSINESS:**

4.1 **Letter from Audit New Zealand**

Moved Her Worship the Mayor, seconded Councillor Hustwick and **Resolved** that the letter be received.

4.2 **2006-2007 Annual Report and Timeline**

A verbal update was given by the Manager Finance.

4.3 **2007-2008 Annual Report and Timeline**

A model for completion of the Annual Report was tabled by the Manager Finance.

Moved Her Worship the Mayor, seconded Councillor Hustwick and **Resolved** that the model be received.

The Committee expressed concern that financial statements from the subsidiaries were provided late in the timeline.

Moved Councillor Hurley, seconded Councillor Birchfield and **Resolved** that the Chairman write a letter to Westland Holdings Limited requesting draft financial statements be received by Council by 22 August each year.

4.4 **2009-2019 Long Term Council Community Plan (LTCCP)**

A draft Levels of Service survey was tabled by the Manager Finance. The Committee suggested that Council engage a consultant to survey levels of service and that an in-house survey be developed to ask the residents and ratepayers about their prioritisation of Community Outcomes.

4.5 **Funds and Reserves**

Committee discussed how funds and reserve relates to financial position. The Committee requested further clarification of how the funds and reserves relates to Council's cash position.

4.6 **Council Investments**

The Committee requested a visit from the ASB Portfolio Manager and that the date and unit price of purchase be included in the ASB Statement.

5. **MATTERS TO BE CONSIDERED IN THE 'PUBLIC EXCLUDED SECTION':**

Moved Her Worship the Mayor, seconded Councillor Hurley and **Resolved** that the Committee exclude the public in accordance with Section 48 of the Local Government Official Information and Meetings Act 1987.

The Committee is required to move that the public be excluded from the following parts of the proceedings of this meeting, namely:

5.1 **Rate Arrears.**

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF THE MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
1.	Rate Arrears	To protect the privacy of individuals/organizations.
		48(1)(a)(ii)

Moved Councillor Birchfield, seconded Councillor Hurley and **Resolved** that the business conducted in the "Public Excluded Section" be confirmed and the public readmitted.

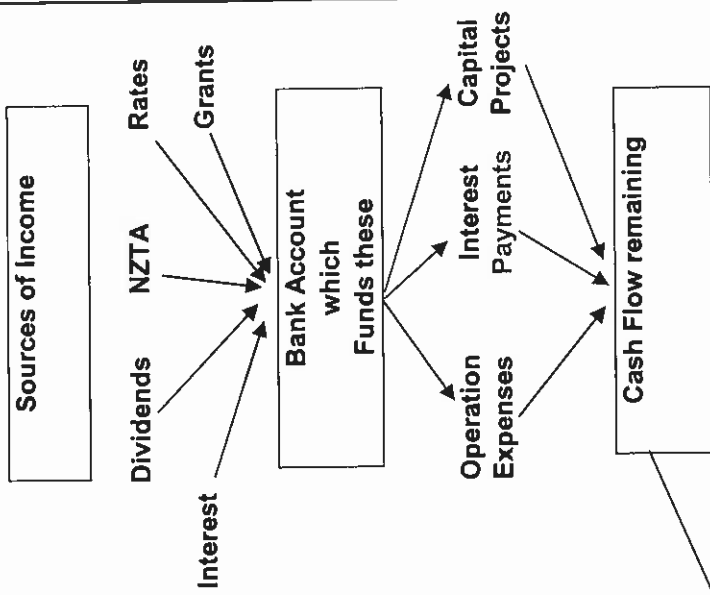
MEETING CONCLUDED AT 12.30 PM

Confirmed:

Councillor I.W. Hustwick
Chairman

Date

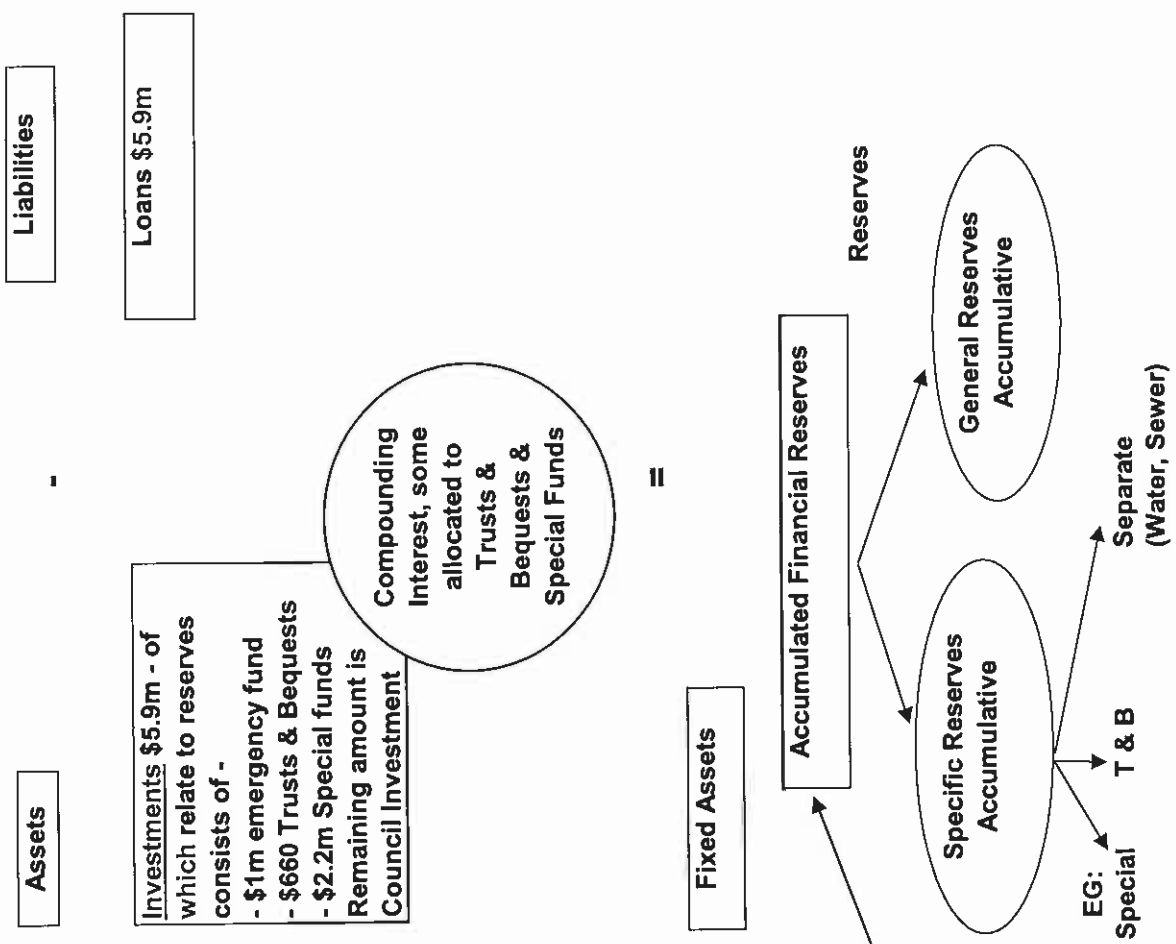
Current Cash Flow Stream



Add/Subtract Non Cash Items:
 - Accruals - income & expenses
 - Interest
 - Depreciation

= **Surplus/(Deficit)**

Current Financial Position



Interest received from the ASB investment is compounding and we are not receiving it as cash in the operating bank account, it is getting added to the investment. However, we must include it as assessable income in the Statement of Financial Performance

Accumulated Financial Reserves is the value of the assets less the value of the liabilities - it is the financial value that would be left if all the assets were sold and the money from the sale was used to pay off the liabilities.

All reserves are accumulative - each years results all get added to one big total.

Reserve accounts with debit balances are being driven further into debit by depreciation. The solution to this is to have a depreciation reserve.

Below is a comparison of other Councils Net Surplus, Reserves and Cash at 31 June 2008

	Profit/(Deficit) \$'000	Reserves \$'000	Cash \$'000
Westland	1,098	345,769	865
Hurunui	1,095	270,853	1,915
Waitaki	11,202	610,447	677
Selwyn	20,040	825,509	18,471

Westland District Council



Review of Investment Policy

November 2008

Introduction

- ❖ Sec 102(4) and 105 of the LGA requires Council to have an Investment Policy covering:
 - The objectives in terms of which financial and equity investments are to be managed
 - The mix of investments
 - The acquisition of new investments
 - An outline of the procedures by which investments are managed and reported on to Council
 - An outline on how risks associated with investments are assessed and managed

Specific Changes Proposed

- ❖ Removed the reference to a particular bank as from time to time the management of the Investment portfolio should be reviewed and put out to the market for tender
- ❖ Deleted reference to the objectives being economic and business development as believe this is now carried out by Development West Coast rather than Council
- ❖ Removed surplus information about Westland Holdings that are more related to the content of the statement of intent rather than about the investment
- ❖ Clarified use of investments for internal loans to projects

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Specific Changes Proposed

- ❖ Clarified need to keep base line of investments that are readily available for emergency use
- ❖ Developed clearer prudential guidelines in chart form where previously this had been narrative
- ❖ Developed a criteria for loans to the community groups for projects
- ❖ Included provision for Council to consider what is done with the investment income and how it is allocated

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Investment Interest Allocation

- ❖ The special funds and trusts do get a proportion of interest allocated to these on an annual basis - does it all go to general rates or is some to be offset against inflation
- ❖ The balance normally goes against the general rate to reduce ratepayer costs
- ❖ Council may want to consider putting a proportion of interest equal to inflation to add to the investment amount each year. Some Councils compound part of the interest so that the investment keeps abreast of inflation and grows at the same rate. This does have the impact of reducing what is available to go against the general rate

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Recommendations

“ That Council provide for these proposed changes to the Investment Policy to be included in the draft LTCCP”

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local government

procurement

alliance partnering

long term financial plan

asset management

waste management

governance

financial/feasibility modeling

economic development

INVESTMENT POLICY

1. PURPOSE

Section 102(4) (c) of The Local Government Act 2002 requires Council to adopt an investment policy which in terms of Section 105 must state Council's policies in respect of its investments, including :

- (a) the objectives in terms of which financial and equity investments are to be managed.
- (b) the mix of investments.
- (c) the acquisition of new investments.
- (d) an outline of the procedures by which investments are managed and reported on to Council.
- (e) an outline on how risks associated with investments are assessed and managed.

This investment policy has been developed as a guide to control all investments of Council and under section 102(6) an adopted Investment Policy can be amended only as an amendment to the long-term council community plan.

Investments will be in investment grade fixed interest securities and call accounts within defined criteria designed to limit risk while providing an acceptable return to Council.

2. OBJECTIVES

The objective of an investment policy is to ensure the portfolio is managed, in a prudent and competent manner, in terms of the governing legislation.

Council's philosophy is to optimise investment value and returns in the long term while balancing risk and return considerations. As a responsible public authority any investments Council does hold should be low risk with preference being given to conservative investments particularly in the case of short term investments. It also recognizes that lower risk generally means lower returns.

To achieve this aim Council primary strategies are as follows:

- Protection of investment capital value and to minimise the risk of loss.
- Optimise the investment value and return.
- Ensure investments are of a type which provides Council with funds when required.
- Diversify the mix of financial instruments.

INVESTMENT POLICY

3. INVESTMENT MIX

Council may maintain investments in the following financial assets:

- Equity investments (covered in Section 3.1)
- Property investments including land holdings (covered in Section 3.2)
- Forestry investments (covered in Section 3.3)
- Infrastructural Asset Investments (covered in Section 3.4)
- Financial investments (covered in Section 3.5)
- Loan advances (covered in Section 3.6)

Any new investments will be assessed in terms of the strategic objectives of Council and this Policy.

3.1 EQUITY INVESTMENTS

Council has equity investments in New Zealand Local Government Insurance Corporation Limited, T/A Civic Assurance, and Westland Holdings Limited.

3.1.1 CIVIC ASSURANCE

The shares in Civic Assurance were acquired by virtue of Council being a local authority.

The purpose of the company, in which most local authorities are shareholders, is to ensure that adequate insurance arrangements are available to local authorities at the lowest possible cost. The shares are not readily transferable.

Annual reports are received and reviewed by management. Election of Directors takes place at the AGM held at the Local Government of New Zealand annual conference. Council normally votes by proxy.

Revenue in the form of interest is earned from the shares and included in general revenue.

Council's policy is to review the performance of and commitment to the scheme on an annual basis.

INVESTMENT POLICY

3.1.2 WESTLAND HOLDINGS LIMITED

Westland Holdings Limited is a wholly owned Council Controlled Organisation (CCO) of Westland District Council formed on 24 July 2002. It holds 100% of the shares and assets of Hokitika Airport Limited and Westroads Limited.

The statement of intent of WHL will be submitted to Council by 30 June each year for adoption ensuring that the financial targets and strategic direction of WHL are in line with Council aims and requirements.

Council's policy is to support the directors of Westland Holdings limited in the management of itself, Westroads Limited and Hokitika Airport Limited and to maximise the benefits to Council and the ratepayers of Westland.

3.2 PROPERTY INVESTMENTS

Council is the holder of a significant portfolio of property, which is divided into the following categories:

Essential / Restricted Land And Buildings

Land and Buildings that are to be retained by Council to meet operational or strategic needs. The bulk of these holdings represent infrastructural assets on reserve land or land administered by Council under statutory restrictions. These properties are not covered under this Investment Policy.

Leased Land and Buildings

Council holds land holdings intended for resale, which include surplus land and leased land and buildings.

Property rentals are generally charged at commercial levels. Rentals on housing for the elderly are charged at a level sufficient to ensure that the properties are fully self funding and that sufficient reserve funds are set aside for ongoing maintenance and improvements.

Any disposal of property will be in such a manner, which maximises the value of the property. Surplus property shall be disposed of in accordance with any statutory requirements placed on Local Authorities. Capital realised from the disposal of property shall be either reinvested in accordance with Council's Investment Policy or used for capital projects identified in the annual plan.

When considering new property investment Council must assess the benefits of ownership in comparison to other arrangements which could deliver the same results and assess what is the most financially viable method of achieving the delivery of Council services.

Council's policy is to dispose of any excess land and buildings not considered essential to the provision of Council services or amenities to ratepayers.

Any investment in property will be evaluated by Council's Management Team and approved by Council. This requires specific authorisation.

INVESTMENT POLICY

3.3 FORESTRY

Council has several small forestry plantations. The holdings are valued at cost in the Council's asset register and are managed in association with Timberlands West Coast. Council may extend these holdings where considered appropriate.

Council's policy is to harvest the plantations on maturity and replant.

3.4 INFRASTRUCTURAL ASSET INVESTMENT (INTERNAL LOANS)

Council may provide advances from existing funds for the building and development of infrastructural assets in the District as an alternative to raising an external loan for the project.

Council's policy is to facilitate the establishment of infrastructural assets to improve services to the community. Council may therefore provide advances from existing funds, where available, for the building and development of infrastructural assets. The repayment of these advances will be made over time from rates or lump sum contributions.

3.5 FINANCIAL INVESTMENTS

Council maintains financial investments for the primary reasons:

- Invest proceeds from the sale of assets.
- Invest amounts allocated to general and separate funds.
- Invests funds set aside for approved future expenditure.
- Invest surplus cash holdings.
- Emergency requirements of \$1 million

The minimum cash and bond investment fund to be held at any time should equal the sum of

- Emergency funds of \$1m
- All trusts and bequest balances
- All Special funds

Each quarter Council will report on the level of financial investments and whether they cover these areas

3.5.1 FINANCIAL INVESTMENT OBJECTIVE

Council's primary objective is the protection of its investment. Accordingly only credit worthy counterparties is acceptable.

- Credit risk is minimised by limiting investments to local authorities, registered banks, strongly rated SOEs and corporates within prescribed issuer and portfolio limits. (see Appendix 1)
- Liquidity risk is minimised by ensuring that all investments must be capable of being liquidated in a readily available secondary market. Individual parcels on long-term investments are not to exceed \$1 million in any one entity (refer 5.1).

INVESTMENT POLICY

3.5.3 DELEGATION TO APPROVE TRANSACTIONS

The Manager Finance and Accountant with the approval of the General Manager, have the power to approve individual transactions provided they are within the scope of the recommended and approved general investment strategy as documented in this policy. These transactions are to be reported to Council's Finance Committee at the next meeting after the date of the transaction.

3.5.4 INTEREST RATE RISK MANAGEMENT

Council's investments give rise to direct exposure to changes in interest rates, which can impact on the return and capital value of its investments.

The General Manager approves interest rate risk management strategy, as recommended by the Manager Finance and Accountant, who seek appropriate advice, including monitoring the interest rates available on a regular basis, evaluating the interest rate outlook and determine the interest rate profile to adopt for investments.

The Manager Finance and Accountant implement the interest rate risk management strategy by adjusting the average maturity of its investments in line with the interest rate risk management strategy.

3.6 LOAN ADVANCES

Loan advances include:

Loans to recreational and community organisations which further Council's community objectives and are approved by Council.

Loan Advances Criteria
<ul style="list-style-type: none">• Project meets Council approval• Security available• In all circumstances the advance will be formally documented and executed, setting out the nature and terms of the advance, securities, interest rate, repayment of principal and term of the advance.• Maximum of 15 years to repay• Entity can show its affordable and cash flow/ability to repay loan is assessed by Manager Finance• Annual balance sheet provided to Manager Finance• Market interest will be charged

The Manager Finance or Accountant will report to the quarterly Council meeting on the balance outstanding on each loan and all variations to the loan agreement to be approved by Council.

INVESTMENT POLICY

3.6 NEW INVESTMENT

Any acquisition of new investments must be made in accordance within the criteria and objectives contained in this policy.

4. FOREIGN EXCHANGE POLICY

Council has foreign exchange exposure through the occasional purchase of foreign exchange dominated plant, equipment and services and where it holds investments through managed funds in companies based overseas. The library also purchases some items from overseas mainly from Australia.

Generally, any significant commitments for foreign exchange are hedged using foreign exchange contracts, once expenditure is approved. Routine small payments are converted at the spot exchange rate on the date of payment.

Council does not borrow or enter into incidental arrangements within or outside New Zealand in currency other than NZ dollars.

5. MANAGEMENT OF INVESTMENTS

A quarterly report will be prepared for Council showing the type, dollar value and percentages of money invested in and within the various sectors.

Where possible performance benchmark figures will be used as a comparison.

Surplus monies not immediately required are placed on call or term investments.

Clear separation of operational, separate and trust funds is reflected in the general ledger accounts with interest earned pro-rated allocated across these accounts on an annual basis.

The operating account, i.e. District Fund Account, is reconciled on a daily basis.

5.1 SPECIFIC POLICIES

- Council does not have a committed bank overdraft facility but arranges overdraft limits as required
- Council's cash flow requirements will be managed by the Manager Finance.

INVESTMENT POLICY

5.1 APPLICATION OF INCOME

Council will consider on an annual basis the application of income
Income can be allocated to

- Special Funds and Reserves
 - Westland County Fund
 - Medical Health Fund
 - Offstreet Parking
 - Reserve Development
 - Foreshore Protection
 - Emergency Health
 - Museum Assistance
 - Euphemia Brown
 - Mayors Trust
 - Three Mile Domain
 - Hokitika Community Pool Trust
 - Preston Bush Trust
- Specific projects
- General revenues of the district
- Capitalisation to offset inflation

INVESTMENT POLICY

APPENDIX 1

APPROVED FINANCIAL INVESTMENT INSTRUMENTS Westland District Council

Prudential Limits and Guidelines

Investment	Maximum with any one entity	Guidelines
Cash portfolio <ul style="list-style-type: none"> • Government stock • Government Securities • Local Authority Stock • Bank Deposits • Managed Funds 	\$1 million \$1 million \$1 million \$1 million \$1 million	A minimum credit rating of A for all
Bonds <ul style="list-style-type: none"> • NZ Government • State Owned Enterprises • Registered Banks • NZ Corporate 	\$1 million \$1 million \$1 million \$1 million	A minimum credit rating of A for all
Equity	This covers Civic Assurance and Westland Holdings only	Any equity investment requires Council approval
Property		Any property investment requires Council approval
Forestry		Any forestry investment requires Council approval

**WESTLAND DISTRICT COUNCIL
PORTFOLIO VALUATION REPORT
AS AT 31 JANUARY 2009**

Entities Invested In	Actual Rating of Entity	PRUDENTIAL GUIDELINES Maximum to be Invested with any one entity and must have a rating of A	Investment Cost	Units	Current unit price	Current Value	Current NZD	% of Portfolio
CASH PORTFOLIO								
Government Stock		1m						
NZ Govt Stock	A		\$243,487					
Havent filled this in as this is an example of what the bank should provide so you can easily see whether you are within your guidelines								
Government Securities		1m						
Local Authority Stock		1m						
Bank deposits		1m						
ASB Treasury Account	?		\$190,000					
ANZ National Bank			\$275,421					
ANZ National Bank Notes			\$290,725					
ASB Bank Notes			\$320,000					
NZ Post			\$343,366					
Deutsche bank			\$567,912					
Rabobank			\$300,000					
NZ call account			\$0					
Managed Funds		1m						
BONDS								
NZ Govt		1m						
Telebond			\$406,798					
State Owned Enterprises		1m						
Registered Banks		1m						
BNZ bond			\$312,615					
BNZ Bond			\$201,277					
BNZ subordinated Bond			\$188,297					
Kiwibank			\$100,772					
NZ Corporate								
Auckland International Airport			\$36,034					
Auckland International Airport			\$230,000					
Insurance Australia Funding Ltd			\$252,268					
Powerco Ltd			\$494,762					
TCNZ Finance			\$194,592					
Telstra Corporation			\$204,414					
Telstra Corporation			\$578,710					
Watercare Services			\$96,790					
Totals			\$5,828,240					

Client ID: 990,011,054

Westland District Council

Portfolio Valuation Report as at 31 Jan 2009

Prepared by Andrew Wang of ASB Private Portfolio Service (PPS)

Asset Allocation: x-	Units	Current Unit Price	Current Value	Current (NZD)	% of Portfolio
New Zealand Fixed Interest					
ANZ National Bank @ 8.23% mat 23/07/17 (callbl 23/07/12)*(ANB060) (Cash Dist)	156,000	1.0262	160,333 NZD	160,333	2.5%
ANZ National Bank Notes @ 6.80% mat 17/02/11 (Cash Dist)	180,000	1.0458	193,844 NZD	193,844	3.0%
ASB Bank Subordinated Notes @ 7.03% mat 15/06/16 (callable 15/06/11) (Cash Dist)	290,000	0.9907	289,928 NZD	289,928	4.5%
ASB Bank Unsecured, Unsubordinated Notes @8.22% Mat: 17/09/2014 - NZD (ABB050) (Cash Dist)	320,000	1.0957	360,569 NZD	360,569	5.6%
Auckland International Airport @7.25% mat 7/11/15 Series 15 (AIA070) (Cash Dist)	35,000	1.0454	37,166 NZD	37,166	0.6%
Auckland International Airport Ltd @ 8% mat 15/11/16 - Secondary Market (Cash Dist)	230,000	1.0596	247,489 NZD	247,489	3.8%
BNZ Bond @ 7.50% mat 15/09/10 (Cash Dist)	150,000	1.0517	162,008 NZD	162,008	2.5%
BNZ Bond @ 7.50% mat 15/09/2009 (BNZ040) (Cash Dist)	200,000	1.0217	210,422 NZD	210,422	3.3%
BNZ Subordinated Bond @ 8.42% mat 15/06/17 (callable 15/06/12) (Cash Dist)	100,000	1.0275	103,834 NZD	103,834	1.6%
Deutsche Bank Fixed Rate Notes @ 7.14% mat 16/06/2009 (DBK020) (Cash Dist)	550,000	0.9774	543,918 NZD	543,918	8.4%
Insurance Australia Funding Ltd @ 9.105% mat 21/11/2012 (Cash Dist)	250,000	1.1040	281,800 NZD	281,800	4.4%
KiwiBank Ltd Subord. Bond @ 7.72% mat 20/03/17 (reset 20/03/12) (Cash Dist)	100,000	1.0585	108,917 NZD	108,917	1.7%
NZ Govt Stock 7.00% mat 15/07/2009 (Cash Dist)	239,000	1.0167	244,504 NZD	244,504	3.8%
NZ Post @ 6.48% mat 15/04/2009 (Cash Dist)	340,000	1.0018	347,735 NZD	347,735	5.4%
PowerCo Limited @ 6.39% mat 29/03/2013 (Cash Dist)	500,000	0.9139	459,839 NZD	459,839	7.1%
Rabobank Capital Securities @ 7.449% mat (call 08/10/17) - (RBOHA) (Cash Dist)	300,000	0.8499	256,378 NZD	256,378	4.0%
Telebond Fixed Rate @ 6.92% Mat 22/03/2013 Tranche 1 (Cash Dist)	395,000	1.0469	423,261 NZD	423,261	6.6%
Telstra Corporation Limited @6.99% mat 24/11/2011 (Cash Dist)	560,000	1.0437	592,086 NZD	592,086	9.2%
Telstra Corporation Ltd @ 7.15% mat 24/11/2014 (Cash Dist)	150,000	1.0467	159,003 NZD	159,003	2.5%
Watercare Services Limited @ 6.86% mat 19/10/2011 (Cash Dist)	100,000	1.0573	108,042 NZD	108,042	1.7%
				\$5,291,076	82.1%
Cash & Call Balances					
NZD Call Account			730,465 NZD	730,465	11.3%
Pending Trade Settlement - Sale			422,842 NZD	422,842	6.6%
				\$1,153,307	17.9%

Client ID: 990,011,054

**Westland District Council
Portfolio Valuation Report as at 31 Jan 2009**

Prepared by Andrew Wang of ASB Private Portfolio Service (PPS)

Asset Allocation: x-

Units	Current Unit Price	Current Value	Current (NZD)	% of Portfolio
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Total

\$6,444,383 100%

This is an indicative valuation only, and should not be regarded as a firm quotation to buy or sell the assets, as prices and exchange rates will change.

Client ID: 990,011,054

Westland District Council
Cash Transactions from 01 Jan 2009 to 31 Jan 2009

Prepared by Andrew Wang of ASB Private Portfolio Service (PPS)

NZD Cash Account

Date	Interest Date	Particulars	Activity	Debit	Credit	Balance
01/01/2009			Beginning Balance			81,401.19
01/01/2009			Ongoing Fee	1,106.14		80,295.05
05/01/2009	29/12/2008	ASB & Aegis Custodial Fees December 2008	Distribution		7,987.50	88,282.55
06/01/2009	31/12/2008	PowerCo Limited @ 6.39% mat 29/03/2013 (Cash Dist)	Interest		378.48	88,661.03
07/01/2009	06/01/2009	Cash Account	Distribution		921.52	89,582.55
07/01/2009	07/01/2009	ASB Bank Treasury Account (Cash Dist)	Purchase	104,000.00		-14,417.45
16/01/2009	08/01/2009	ASB Bank Treasury Account (Cash Dist)	Distribution		5,586.75	-8,830.70
		Rabobank Capital Securities @ 7.449% mat (call 08/10/17) - (RBOHA) (Cash Dist)				
20/01/2009	15/01/2009	NZ Govt Stock 7.00% mat 15/07/2009 (Cash Dist)	Distribution		8,365.00	-465.70
21/01/2009	21/01/2009	ASB Bank Treasury Account (Cash Dist)	Sale		294,000.00	293,534.30
21/01/2009	21/01/2009	As per Quecha's request	Direct Credit Withdrawal	310,000.00		-16,465.70
27/01/2009	23/01/2009	ANZ National Bank @ 8.23% mat 23/07/17 (callbl 23/07/12)*(ANB060) (Cash Dist)	Interest		13,991.00	-2,474.70
30/01/2009	28/01/2009	ANZ National Bank @ 8.23% mat 23/07/17 (callbl 23/07/12)*(ANB060) (Cash Dist)	Sale		33,465.27	30,990.57
30/01/2009	29/01/2009	ANZ National Bank @ 8.23% mat 23/07/17 (callbl 23/07/12)*(ANB060) (Cash Dist)	Sale		46,023.20	77,013.77
30/01/2009	28/01/2009	ANZ National Bank Notes @ 6.80% mat 17/02/11 (Cash Dist)	Sale		106,815.85	183,829.62
30/01/2009	28/01/2009	BNZ Bond @ 7.50% mat 15/09/10 (Cash Dist)	Sale		160,952.23	344,781.85
30/01/2009	28/01/2009	BNZ Subordinated Bond @ 8.42% mat 15/06/17 (callable 15/06/12) (Cash Dist)	Sale		89,715.77	434,497.62
30/01/2009	28/01/2009	TCNZ Finance Limited @ 6.92% mat 22/03/13 (TCN480) (Cash Dist)	Sale		213,323.25	647,820.87
30/01/2009	28/01/2009	Teistra Corporation Ltd @ 7.15% mat 24/11/2014 (Cash Dist)	Sale		63,009.18	710,830.05
30/01/2009	16/12/2008	Deutsche Bank Fixed Rate Notes @ 7.14% mat 16/06/2009 (DBK020) (Cash Dist)	Distribution		19,635.00	730,465.05
31/01/2009			Ending Balance			730,465.05

Client ID: 990,011,054

Westland District Council
Cash Transactions from 01 Jan 2009 to 31 Jan 2009

Prepared by Andrew Wang of ASB Private Portfolio Service (PPS)

AUD Cash Account

Date	Interest Date	Particulars	Activity	Debit	Credit	Balance
01/01/2009			Beginning Balance			0.00
31/01/2009			Ending Balance			0.00